

Minutes

Port Tarakohe Advisory Group

- Date and Time:** Tuesday 25 February 2020, 12.30pm
- Venue:** Pohara Boat Club Rooms, Port Tarakohe
- Present:**
- Cr Celia Butler – Councillor (Chair), Tasman District Council
 - Cr Chris Hill – Councillor, Tasman District Council
 - Mike Holland – Clearwater
 - Bob Butts – Director, Port Tarakohe Ltd
 - Dan Hames – Port Tarakohe Ltd
 - Dean Higgins – Kono
 - Ned Wells – General Manager, Marine Farming Association
 - Steve Du Feu – Commodore, Pohara Boat Club
 - Martin Potter – Tarakohe Marina Association
 - Allen Reid – Talleys
- Apologies:**
- Mark Johannsen – Manager, Property Services, Tasman District Council
 - Steve Tennant – Port Manager, Tasman District Council
 - Merv Solly – Sollys
 - Barney Thomas – Manawhenua Ki Mohua
 - Dave Gowland – Golden Bay Community Board
- In attendance:**
- Andrew Ellis – Commercial Portfolio Manager, Tasman District Council
 - Jane Park – Administration Officer, Tasman District Council (minutes)

Meeting opened at 12.35 pm

1. Welcome

The Chair welcomed everyone to the meeting.

2. Apologies

Apologies from Mark Johannsen, Steve Tennant, Merv Solly, Dave Gowland and Barney Thomas were received.

3. Minutes of previous meeting – 17 December 2019

These were taken as read.

Moved: Bob Butts/Allen Reid

That the minutes of the previous meeting on 17 December 2019 are accepted as a true and correct record of the meeting.

CARRIED

4. Action items from the previous meeting

These were updated.

- Letter re water contamination of waste oil – Steve Tenant – completed.
- NPD follow up fuel lines - Steve Tennant – WIP.
- Consultation process Council/local iwi/Sharon Flood – Andrew Ellis – Completed.
- Clarify agenda and attendees of follow up meeting – Cr Chris Hill – Completed.
Action: Cr Hill proposed local MKM member involvement for when Barney Thomas is unavailable.
- Port noise – Ongoing monitoring and discussion – See agenda item 9.
- Terms of Reference – Membership and amendments altered – Completed.
- Terms of Reference – Draft with governance to align council wide, hence still work in progress.
It was queried if a Commercial Committee member should be present but agreed this forum did not require one and that any concerns could be elevated to the Commercial Committee if required.

5. Health and safety update

Andrew Ellis updated in Steve Tennant's absence:

- Still awaiting delivery of oil response gear from Maritime NZ. Matt brought it to their attention whilst he was at an oil responder's course in Auckland. Ned Wells advised all industry vessels have oil spill kits on board and it could be beneficial to compile a list of location and available gear for emergencies.
Action: Steve Tennant to compile a list.
- Working through an updated contractor induction system more appropriate for port operations. Work in process to be finalised soon!
- An email has been sent to the Boat Club re recreational boats traveling too fast in the harbour – 5 knots maximum. Vessels are also leaving in the dark without navigational lights. The Harbour Master Dan Cairney has offered to come and explain the finer points

of these issues. It was acknowledged the activity would not have been limited to club users as this was over the busy summer period.

- The ladder at the fuel berth needs maintenance, this is being organised.

6. Port operations update

- After theft of an outboard motor from a vessel in the marina, security cameras have been installed on the northern plastic access.
- The barrier arm was intentionally damaged before Christmas. Temporary repairs have been carried out and new arm on its way. The offenders have been identified and will be billed for repairs.
- The weighbridge gate was accidentally damaged late last year. This has been repaired and bill passed on to perpetrator.
- The main power cable has been re-priced and awaiting go ahead and to tie in with NPD trench.
- Close to full occupancy on plastic marina.
- A 10,000 tonne rock contract is likely this year, most probably roll on loading system.

7. Port noise

Cr Celia Butler advised there had been positive comments from public recently regarding reduced noise. This is in part due to installation of two new mufflers on Clearwater Resolution and port users limiting speed until well out (2km mark). Engagement between industry and Port Tarakohe Impacts Group (PTIG) is also helping relationships. Other points raised by the group were light pollution and truck movements. A recommendation to publish an article in the GB Weekly outlining moves to reduce vessel noise and feedback from locals was strongly supported. Andrew Ellis advised that the PTIG had also written to the group re noise issues.

Action: Ned Wells to co-ordinate an article in GB Weekly.

Action: Andrew Ellis to draft email response on behalf of the group to PTIG.

8. Financial update

Andrew Ellis advised the profit & loss account overall is better than budget. Expenditure is \$125k lower than budget but this is unlikely to be sustainable at this level for the remainder of the year. Income is down just over \$50k due to lower than expected mussel harvest and no major rock contract. EDITDA for the year to date is \$136K – \$72k up. The full year forecast after depreciation and interest is expected to be close to a \$100k deficit for the year. An asset revaluation of circa \$1.5m will be accounted for in January and will push up the bottom line to a significant overall surplus for the year, however this is not a cash surplus. The asset revaluation will also increase depreciation going forward. The activity balance movement shows a negative movement for the year to date, but this is largely a transfer between one type of debt (loan) to another (activity overdraft).

Moved: Dan Hames/Ned Wells

That the December financial report be accepted.

CARRIED

9. Capital development programme update

We have had a response from the PGF and Council has considered it in a public excluded meeting. Council staff are reporting back to the Port Tarakohe Development Business Case Steering Group on Wednesday 26 February on the outcome of the application. The report back is confidential as we are in ongoing negotiations with the PGF.

Andrew Ellis would like a recommendation on progressing some works that have been put on hold until a decision is made re PGF funding, as follows:

- New power supply to replaced damaged line.
- Fuel supply installation – to be trenched with the power cable.
- New ablution block.

Concern was raised that if we progress these projects they cannot be incorporated into the PGF plan therefore will need to be fully council funded. It was agreed to wait until information on PGF funding was released. It is believed this should be within the next few months.

10. General business

Penguin nesting boxes

Barney Thomas added this agenda item but was not present, so it will be discussed at the next meeting or via email if urgent.

Mussel Festival

Steve Du Feu advised the idea is well supported but planning still in progress so no date yet.

Swing Mooring

Martin Potter has be advised by Peter Geen (Hope) that on cleaning his mooring line the anode was gone. All moorings were serviced and replaced in June 2018.

Action: Steve Tennant to check maintenance schedule and advise.

Wave Modelling

The group has requested a copy of the wave modelling report that was commissioned as a part of the PGF application. This is of benefit to all users.

Action: Andrew Ellis to request copy of Wave Modelling report.

11. Next Meeting

26 May 2020

Meeting closed at 1.36 pm

Action Log – 25 February 2020

	Action	Assigned to:	Status
1	Port noise: <ul style="list-style-type: none"> • Co-ordinate an article in GB Weekly. • Draft email response on behalf of the group to PTIG. 	Ned Wells Andrew Ellis	
2	NDP fuel lines	Steve Tennant	WIP
3	PTAG terms of reference (TOR): <ul style="list-style-type: none"> • To discuss membership at Commercial Committee • Draft TOR to go to Commercial Committee for approval 	Cr Butler and Cr Hill Andrew Ellis	WIP WIP
4	Engage alternate Manawhenua Ki Mohua member	Chris Hill	
5	Compile a list of location and available gear for emergencies	Steve Tennant	
6	Check mooring maintenance schedule and advise	Steve Tennant	
7	Request and circulate Met Service Wave Modelling Report	Andrew Ellis	