

Takaka Aerodrome User Group

Tasman District Council

Date and Time: 5 July 2023 at 3 pm

Venue: Takaka Aerodrome Aero Club

Present: Ian Orange (Chair)
Richard Molloy, Murray Bensemman, Luke Jacobson, Ryley Fleming, Shane Fleming

In attendance: Stephen Batt (Senior Enterprise Portfolio Officer), Christina Ewing (Enterprise Portfolio Officer) and Cr Grant Knowles (Golden Bay Community Board).

Apologies: Cr Chris Hill

Meeting opened at 3 pm

1. **Welcome**
The Chair welcomed everyone to the meeting.

2. **Apologies**

That apologies be received from Cr Chris Hill

Moved: Murray Bensemman **Seconded:** Ian Orange
CARRIED

3. **Minutes of last meeting – 3 March 2023**

That the minutes from the 3 March 2023 meeting be accepted as a true and correct record.

Moved: Murray Bensemman **Seconded:** Richard Molloy
CARRIED

4. Reappointment of the Chair

The Takaka Aerodrome User Group reappoints Mr Ian Orange as the Chair.

Move: Luke Jacobson

Second: Richard Molloy

CARRIED

5. Action items from the previous meeting

The action items were updated, and the following items discussed:

Action	Status	Assigned to:
Straighten the fences when the weather is drier	It was advised to TDC that many of the fences are in bad shape and needed to be assessed and a maintenance plan in place.	Luke Jacobson and Council to work together.

6. Takaka Aerodrome Report & Financials

Revenue is slightly above budget - \$104,761 versus \$102,355 (YTD May 2023). As a result, EBIDTA is \$45,623 behind budget. The EOY result is likely to be worse as we are awaiting the final invoice for resealing work. Costs are over budget by \$48,029 due to increased maintenance costs, consultant costs for the OLS survey, and more accurate assignment of staff time reflecting management tasks and reporting.

Ryley Fleming has occupied the residential house onsite. Ryley will also take on the regular monthly airfield inspections.

Runway sealing has proceeded on the south-eastern end of the cross runway. The repairs have concluded with Solllys rolling the edge of the sealed runway and remedying the corners at the intersection of the two runways. This has been corrected with FXG and rolled. The feedback from the users has been positive on the works.

The Resource Consent for the land user adjacent to Motueka Aerodrome has closed. There have been many submissions both for and against the consent, 208 in total. A public hearing is to be scheduled with submitters provided the opportunity to speak to their submissions.

The May 2023 financials were missed from the July Agenda, therefore the Enterprise Portfolio Officer would send them out to the users separately for their review.

Emergency Procedures

Mr Batt outlined that there were two options for ensuring that emergency procedures were current, and services were informed.

- 1) A full Simulated crash scenario; or
- 2) Regular onsite engagement over a three-year cycle with Emergency agencies such as FENZ, St Johns and Police involved. On the third year a full crash scenario can be replicated.

Mr Batt advised he thought that the second option was more helpful to operators and emergency services as it meant regular communication with each other. Mr Batt had organised the first meeting to happen

after this meeting. He had invited Emergency Services to the airfield to outline 'what to do in an aircraft incident' to familiarise them with the aerodrome and define the roles and actions to take. Unfortunately, the St John's representative was unable to attend, but representatives from FENZ and Police had accepted the meeting.

First steps were discussed, which in the first instance was to contact emergency services and then the CAA. A NOTAM would be issued as soon as possible closing the aerodrome. Any wreckage on any of the runways could not be moved until CAA approved.

Ms Ewing would email an outline of the aerodrome to the services, highlighting the runways and how they are identified.

Memorandum of Understanding (MOU)

It was mentioned that Council needed to draft a MOU with the regular users of the airfield. Staff would draft a document and circulate it to the parties.

It was also mentioned that it would be good to be able to rezone both aerodromes to an airport zone, as this would help facilitate developments.

Landing fees

It has been noted that some users are not paying their landing fees, now with the AIMM's motoring the Council has visibility of this. Landing fees will be going out for the new financial year.

Health & Safety

Users pointed out that contractors were intruding the sealed runway when they were doing the recent works. They believe this is through contractors not understanding how to manoeuvre on the aerodrome. Staff would supply all contractors with a drive safety guide.

Staff would investigate getting a canvas white cross made up that could be put out, when the runways were closed.

It was discussed it could be advantageous to put contractors through an induction process, whether Council staff or a User delivered this to new contractors.

General Business

It was mentioned there was concern with the land adjacent the aerodrome, that there could be potential subdivision going ahead. It was asked that staff keep an eye on this, and ensure any construction would not impede the flightpath.

It was brought up that Fulton Hogan needed to repaint the lines once the fog coat was finished on the northern end of the runway.

Luke brought up how the fences were a bigger issue than just straightening the posts. He thought the fences needed to be assessed and a plan put in place to repair on a cycle. Staff were happy to look at this, however adjoining fences would have to be met under the Fencing Act at a 50/50 cost with the landowner.

The users were happy with the spraying of the aerodrome. Staff would follow up with Delta for a regular maintenance plan. It was thought a contract was sent to them.

There was a discussion regarding the existing FENZ weather station, it was thought craft pressure sensors could be detected. Mr Molley would investigate.

Nelson Airport were not renewing hangar leases, this decision has caused interest in applications for hangar owners wanting to relocate their hangars to Motueka Aerodrome, it could also have an effect on Takaka.

Meeting closed at 4.30 pm.

Next meeting 8 November 2023

Action Log – 5 July 2023

Action	Status	Assigned to:
Straighten the fences when the weather is drier	It was advised to TDC that many of the fences are in bad shape and needed to be assessed and a maintenance plan put in place.	Luke and Stephen
Organise Emergency Services walkthrough with users	Completed. Emergency Services met the aerodrome operator and users on 5 July 2023.	Stephen Batt
Send aerial view of aerodrome to emergency services outlining the runways and how they are named.	Ongoing	Christina Ewing
Send driver safety guide to contractors	Ongoing	Christina Ewing

The emergency walkthrough commenced with emergency staff.