

# Guidelines for Hairdressing Premises

Under the Health (Hairdressers) Regulations 1980 the Tasman District Council Environmental Health Officers are required to license and inspect hairdressing premises and issue Certificates of Registration.

This applies to hairdressers operating in both commercial businesses or from their own homes for profit or reward.

This is a summary of the Regulations which have been prepared to help you set up your hairdressing salon to meet the minimum standards. It should not be seen as a legal document or a substitute for consultation with the Environmental Health Officer.

**Interpretation:** Service Area means that portion of the hairdressing shop that is set aside for hairdressing.

## Standards for the Premises

No person shall use any premises as a hairdressers shop unless they are registered by the Local Authority and are the holder of a current certificate of registration.

No person shall use any premises as a hairdressers shop unless the following requirements are met.

### Space

The floor space shall be sufficient to permit easy access for cleaning.

Every room in which customers are attended to shall be of a floor area at least 2.3m<sup>2</sup> for each customer who can be attended to at the same time as any other customer.

Service chairs used for haircutting shall be at least 1.5m apart.

Where customers awaiting attention are admitted to the service area, an additional 0.9m<sup>2</sup> of floor space shall be provided for their exclusive use.

Where separate waiting rooms or reception rooms are provided, every such room shall have a floor space of not less than 0.9m<sup>2</sup> for every person for whom seating is available, but in no case shall the floor area be less than 4.6m<sup>2</sup>.

### Floors

The floor of that part of the service area where hair is cut or washed shall be covered with a smooth, impervious, durable material. Coving between the floor and walls is recommended.

## Walls and Ceilings

In any areas where walls are likely to be wetted or fouled they are to be covered with a smooth impervious, durable material.

All other walls shall have a non-absorbent surface that is easily cleaned.

## Shelves, Benches, Tables

Every shelf, bench or table on which tools of trade or instruments are to be placed shall be finished with a smooth, impervious and durable material. All other shelving and inside cupboards should be made smooth and easy to clean by applying a paint or polyurethane surface.

## Lighting

Lighting of not less than 300 lux shall be provided in all working areas where customers are attended to or where equipment is cleaned. In every part of the shop, the overall light intensity shall be not less than 100 lux 800mm above the floor.

All lighting shall be reasonably free from glare and distributed so as to avoid shadows.

## Ventilation

Ventilation shall be sufficient to prevent condensation, excessive moisture on walls and ceilings and to ensure the removal of objectionable odours and fumes.

If sufficient natural ventilation is not available, adequate mechanical ventilation is required.

Note: should a clothes drier be used on the premises it must be vented to the outside air.

## Basins, Troughs and Sinks

Separate washing facilities are required to allow staff to:

- Wash their hands
- Cleanse customers' hair
- Clean hairdressing equipment
- Wash staff cups and utensils
- Launder towels etc (if done on the premises)

## Wash Hand Basins

At least one wash hand basin shall be installed in the service area for every 10 chairs used for hair cutting and must be within 6m of each chair. This is in addition to the one adjacent to the toilet.

Wash hand basins must be provided with hot and cold running water, soap, drying device and a nail brush.

## Shampoo Basins

In every hairdresser's shop where hair is cleansed there shall be sufficient shampoo basins or troughs supplied with hot and cold water and used exclusively for shampooing and cleansing hair.

## Hairdressing Equipment

A sink supplied with hot and cold water shall be provided for the cleansing of all hairdressing equipment. These must not be installed in any room used by staff as a meal room.

All hairdressing equipment is required to be thoroughly cleaned after each client and sanitised at least daily.

## Laundry Tub

Should the laundering of towels etc take place on the premises, an additional separate room with a tub or washing receptacle for discharge of the washing machine water will be required. No laundering operation is to be carried out in the service area of any hairdressing shop.

## Storage

Sufficient cupboards, shelving etc is required. No materials or equipment other than those used for hairdressing should be stored in the service area.

Clean dust proof storage is to be provided for towels etc.

When not in use, all appliances, tools and equipment shall be kept in containers or cabinets provided for the purpose.

Rubbish and cut hair is to be stored in washable containers with a cover or lid and disposed of at least daily.

## Service of Refreshments

Where tea, coffee or other beverages are served to customers, all utensils used in the service of such refreshments are to be effectively cleaned and rendered hygienic. The use of single service disposable utensils is highly recommended.

Feel free to contact us:



Tasman District Council  
Email [info@tasman.govt.nz](mailto:info@tasman.govt.nz)  
Website [www.tasman.govt.nz](http://www.tasman.govt.nz)  
24 hour assistance

Richmond  
189 Queen Street  
Private Bag 4  
Richmond, Nelson  
7050, New Zealand  
Phone 03 543 8400  
Fax 03 543 9524

Murchison  
92 Fairfax Street  
Murchison 7007  
New Zealand  
Phone 03 523 1013  
Fax 03 523 1012

Motueka  
7 Hickmott Place  
PO Box 123  
Motueka 7143  
New Zealand  
Phone 03 528 2022  
Fax 03 528 9751

Takaka  
78 Commercial Street  
PO Box 74  
Takaka 7142  
New Zealand  
Phone 03 525 0020  
Fax 03 525 9972