



Motueka Community Board

tasman district council

Motueka Community Board Discretionary Fund Application Form

Name of organisation:	
Address:	
Contact Person:	
Phone:	
Email:	
Purpose of organisation:	
Amount applied for: (up to \$700)	
Details of project to be funded:	
Please provide any supporting financial information:	
Who/What will benefit from the project in the Motueka community?	
Describe any voluntary time and any other funding contributions received for this project:	
Who else have you asked for funding for this project?	
Bank Account Number	



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Motueka Community Board - Discretionary Fund Guidelines

- The maximum amount you can apply for is \$700.
- Where appropriate, written quotes for the project must be supplied.
- Applicants should provide appropriate financial statements e.g. a statement of financial position (balance sheet) and a statement of financial performance (profit and loss).
- The financial information is only available to Motueka Community Board members and relevant Council staff unless there is a request for information under the Local Government Official Information and Meetings Act.
- The Board considers funding on a monthly basis – see www.tasman.govt.nz for dates.
- Applications are required three weeks before the Board meeting.
- Funds granted may be less than the amount applied for.
- Projects are to be complete within twelve months.
- Successful applicants report on how the grant was used to the Motueka Community Board within twelve months of receiving the funding.
- Exceptional and unique circumstances are considered.

You can apply online by using the online application form, Motueka Community Board Discretionary Fund.

Alternatively you can complete a hard copy application and either post it to the Board Secretary, Motueka Community Board, C/- Tasman District Council, PO Box 123, Motueka 7143 or deliver it to the Tasman District Council office at 7 Hickmott Place, Motueka.

Applicants are required to speak to their application at the Community Board meeting.