

Unconfirmed Minutes

Motueka Aerodrome Operations and Safety Committee

Date and Time: 1 December 2021 at 10.00 am

Venue: Motueka Aero Club Room

Present: Stuart Bean – Chair
James Meldrum (Inflite)
Barry Eaton (Recreational Users)
Mark Stagg (Argus)
Greg Wood (Motueka Aero Club)
Brad Keay (NAC)
Ivan Ashby (Nelmac)
John Gourdie (NDRA)

In attendance: Andrea Meldrum – Enterprise Portfolio Officer, Tasman District Council (minutes)
Nick Chin - (Tasman District Council, Aerodrome Operator)

Meeting opened at 10.00 am

1. Welcome

The Chair welcomed everyone to the meeting. Stu would like to encourage more people to come to the meetings

2. Apologies

Lily Chong (Nelmac)
Jackie Day (NAC)

3. Minutes of the previous meeting – 2 June 2021 and 1 September 2021

The minutes of the meeting held on **2 June 2021** were confirmed as a true and correct record.

Moved by James and seconded by Brad

As we didn't have a quorum at the 1 September 2021 meeting those meeting minutes are copied at the bottom of these minutes.

4. Action items from the previous meeting

Action	Assigned to:	Done Y/N	
Diamond grid check	Stu Bean	Y	Needs doing
Runway spraying check	Stu Bean	Y	Needs doing
Nelmac to quote on gate near fuel pumps	Ivan Ashby	N	Done by another contractor

Diamond grid follow up Ivan to update
Spraying runway – Nelmac completed - Stu to check – areas across runway need a spray, weeds are starting to grow over runway – needs

5. Operations and safety issues

James Meldrum spoke about taxiway use during drag racing, he wants to look towards using the grass runway in between races. It was suggested that before drag racing event day to get the grass runway mown more to the east – widening the landing area would help. Nick says Council will need to sign it off. James says the taxiway is not workable at all now due to different aircraft but also overriding all that is that it's not legal to operate on the taxiway. Certifying a taxiway is very lengthy and costly. Stu would like to work with John Gourdie and come to some arrangement to make it work for all parties and take that arrangement to Council. With domestic market being the main market now Inflight can't afford to lose any day of operation. John is happy to be part of a process. Next drag racing meet is 15th January 2022 – it is a difficult time of year for arrangements due to the Christmas break. Stu hoped it's quite a simple process for drag racing to shift some equipment. Stu says process could be for Inflight to do a safety plan then submit it to Council. John says the caravan cabling and gear would not be simple to shift. If the grass runway is clear of obstacles operators may be able to displace the threshold. Inflight and NDRA will work out how it can work – if it can. John operates under a governing body and drag race safety will be confirmed at a level above NDRA. Inflight estimate flight operations on drag racing days will be maybe six times per day for 90 seconds during take-off and 90 seconds for landing. It's important for both parties to try and find a way forward. NDRA licenced area needs to be identified. Grass runway is in good condition.

A yellow plane has flown through a notamed area where a drone was operating but the drone operator was unable to identify the aircraft. Without registration it is difficult to identify which aircraft it was. It's important that drone operators are keeping an eye out too.

6. General Business

Stu thanked Andrea for her time in her role as this is her last meeting before heading off to a new role.

Drag racing dates - Saturday 15th January 2022, Saturday 5th February 2022 - rain date Sunday 6th February, Saturday 5th March 2022

Stuart thanked everyone for coming.

Closed at 10.43 am

Next meeting: TBC

Action Log – 1 December 2021

Action	Assigned to:
Diamond grid	Ivan Ashby

Runway spraying	Ivan Ashby

Minutes – No Quorum

Motueka Aerodrome Operations and Safety Committee

Date and Time: 1 September 2021 at 10.00 am

Venue: Online

Present: Stuart Bean – Chair
Jackie Day (NAC)
James Meldrum (Inflite)

In attendance: Andrea Meldrum – Enterprise Portfolio Officer, Tasman District Council
(minutes)

Meeting opened at 10.04 am

1. Welcome

The Chair welcomed everyone to the meeting.
It's now COVID alert level 3 after 2 weeks of alert level 4.

7. Apologies

Nick Chin (TDC Aerodrome Operator)
Brad Key (NAC)
Ivan Ashby (Nelmac)
Lily Chong (Nelmac)

8. Minutes of the previous meeting - 2 June 2021

The minutes of the meeting held on 2 June 2021 were confirmed as a true and correct record.
As we didn't have a quorum these minutes will be transferred into the next meeting minutes

4. Action items from the previous meeting

The action list was updated. Discussed the following items:

Diamond grid follow up – Nelmac completed - Stu to check
Spraying runway – Nelmac completed - Stu to check

9. Operations and safety issues

Currency may be an issue due to lockdown, operators may soon have to fly all aircraft, and ensure pilots become current again.

NAC would like to invite recreational and commercial operators to a New Zealand Search and Rescue Overview – delivered by the Rescue Coordination Centre NZ – more details to come.

10. General Business

Submissions to the revision of the Motueka Aerodrome Management Plan closed yesterday.

Drainage on College Street estimates have come in - \$30,000 - \$50,000, waiting to hear back whether this cost can be met by Council's roading department.

Fence between car park and road on College Street has been damaged, purportedly by a trailer that came loose from an orchardist's vehicle. Kylie at the Hangar Round Cafe has been able to remove it and would prefer it to not be reinstated. Nelmac have taken away the damaged fence.

Desktop emergency exercise has been completed successfully since last meeting. A report will be distributed.

Drag racing dates - Saturday 13th November 2021 - rain date Sunday 14th November, Saturday 15th January 2022, Saturday 5th February 2022 - rain date Sunday 6th February, Saturday 5th March 2022

Stuart thanked everyone for coming.

Closed at 10.26 am

Next meeting: Proposed **1 December 2021 at 10.00 am**

Action Log – 1 September 2021

Action	Assigned to:
Diamond grid check	Stu Bean
Runway spraying check	Stu Bean
Nelmac to quote on gate near fuel pumps	Ivan Ashby