

WAIMEA PLAINS FRESHWATER AND LAND ADVISORY GROUP

Agenda

16th April 2014 -- 1pm

Council Chambers

Objectives:-

- To get to know the other FLAG members – their capabilities, motivation for being here, expectations and their time availability.
- To understand where the situation for Waimea WQ has come from, and why the results are important.
- To review the Terms of Reference to ensure expectations, outcomes and the timeline are clear.
- To agree on the Groups rules of engagement in terms of key roles, behaviours, decision making, information flow, meetings and engaging other stakeholders.
- To agree the meeting dates for the year, the next meeting agenda and the pre-work.

Pre-Work

Please come prepared for the first meeting by:-

- Preparing a 3 minute presentation on your key capabilities , how you can contribute the most , your motivation for being on the Group and your time availability for meetings , research.
- Reading the information summary accompanying this agenda

AGENDA

1.00pm Session One - Welcome and Introductions

- Introductions, Agenda and Process.
- FLAG members' capabilities, motivators, expectations, time availability.
- Terms of Reference summary of process and outcomes expected

1.35pm Session Two – FLAG Outcomes.

- Waimea WQ – where have we come from, what we know, where are we at, challenges faced.
- The FLAG Brief, Outcomes expected, Milestone expectations, Time line, Resources.

3.00pm Tea

3.15pm Session Three -FLAG Rules of Engagement.

- Identify and appoint key roles.
- Agree behaviours we will work by.
- Decision making process and information flow.
- Engaging other key stakeholders
- Meeting schedule for the year

4.15pm Session Four– Action Planning

- Summarise agreed actions
- Agree Agenda and pre-work for the next meeting

4.30pm Finish