

# Port Tarakohe Advisory Group

## Tasman District Council

**Date and Time:** 1 March 2022 @12.30 pm

**Venue:** Full Zoom

**Present:** Cr. C Butler (Chair)  
Bob Butts, Martin Potter, Daniel Hames, Mike Holland, Allen Reid, Mike Steven, Cr Chris Hill, Ned Wells.

**In attendance:** Nick Chin, Steve Tennant, Christina Ewing, Stephanie Styles (Contractor), Tania Bray, Anna McKenzie (Policy Planners) Kathy Fletcher (Principal Planner)

Meeting opened at 12.32 pm

**1. Welcome**

The Chair welcomed everyone to the meeting, Nick Chin opened the meeting with a Karakia.

**2. Apologies**

Merv Solly

**That apologies be received.**

**Moved:** Mike Holland **Seconded:** Cr Chris Hill

**Carried**

**3. Minutes of the last meeting – 30 November 2021**

**That the minutes from the 30 November 2021 meeting be accepted as a true and correct record.**

**Moved:** Martin Potter **Seconded:** Mike Steven

**Carried**

**4. Presentation by the Environmental Team of Tasman District Council**

Stephanie Styles (Contractor) Tania Bray (Policy Planner) and  
Kathy Fletcher (Principal Planner), Anna Mackenzie (Policy Planner)

The presentation outlined the outstanding natural features and landscapes coastal environment and coastal natural character coastal portfolio and Port zone planning. This included:

- Drivers;
- Engagement undertaken to date;
- Revised maps and technical studies;
- Next steps; and
- Port zone planning

The Government decided that Councils had varying plans, with this information, they came out with a book of templates on how the Council would operate and what zonings would be used. The Council need to use standardised zones and also take into account the NZ Coastal Policy Statement. Council needed to look at what existing provisions in the coastal area would need to change. A group was created called the Tasman Coastal Group. It consists of recreational users, tourism operators and landowners. It was asked by the Environmental Policy Team, how the users of the area, would like to be involved in the process? Ned Wells and Dan Hames would like to be part of the process.

Some of the questions asked were:

- Will a contractor be hired to create the draft plan?
- Port zoning does not seem to exclude recreational use, how will Council engage with recreational users outside of this Committee.
- What activities are provided for at the Port?
- Everyone overestimates the area of useable flat land at the Port; The land use must be planned.
- How do we anticipate future use for users?

Tanya Bray replied that a contractor initially will not be engaged, the first step is to talk to users of the Port and draw up a draft plan. Covid has delayed consultation with landowners. Users will be able to review the draft plan and a consultation document will also be developed. That Port zoning includes recreational and commercial use. There are rules in place that outline that any activity proposed at the Port area is at the discretionary decision of the Council, however, should fit into marine-related activity.

## 5. Action items from the previous meeting

The action items were updated, and the following items were discussed:

Action	Status	Assigned to:
Timeline for moving the Fuel Bowser, working with NPD in a variation in their contract. Estimated time of completion, end of Year.	Ongoing	Nick Chin
Toilet cleaning contract specification	Ongoing	Nick Chin
An alternative location for the resilience ramp	Ongoing	Merv and Nick
Commercial Committee site visit (postponed due to Covid).	Ongoing	Christina Ewing

Recycling options (rubbish went up 300%, we don't have a spot for the recycling and needs more investigating).	Ongoing	Steve Tennant.
--	---------	----------------

## 6. Health and Safety and New Ladder

- Cameras are up and running with a new recording system.
- Port Induction is still being worked on by the Tasman District Council Health and Safety Team.
- Oil spill kit is part of the NPD lease, depending on what NPD will supply, the Council will bring up to standard.
- New Security system in place, new keypads are installed at the gates. Eventually, we will go to swipe cards.
- New lighting towers are installed
- Vehicles stopping outside the gate and taking photos of the rockfaces, this is causing obstacles for the truck and fuel tankers, we are looking at putting signs up.

## 7. Port Operations

- Future forecast of mussel boat vessels, Council is needing this information, if we are to look at new berths and what is needed. Ned is working on this.
- Strong weighbridge usage up until February.
- Resource consent for moorings may be needed for possible reconfiguring of the Port.
- A new cashless barrier arm is going in.
- Too much product is left on the Port. Port Manager, Steve Tennant suggested that we will need to take a more active role in getting the product moved.
- A new power supply is being installed.
- Weighbridge software is going in. We need to get a message out to companies that their drivers who come to the weighbridge need to input the correct company that they are carrying for. There is room for error and confusion, and it will be good for this to be addressed.

## 8. Port Tarakohe Report

- Financials are looking good; we are above budget for revenue at \$130,000 ahead of budget. Spending \$5m over the next year. Nick is working on a business case; the draft is attached to the agenda. The Business case for a \$5.2 spend is not part of the government funding application.
- Pohara Boat Club's new lease negotiation is underway, however, temporary it has been delayed hoping to get it finalised in the next month or two.
- Consultation on a fence positioned on the western arm of the Port, in a bid to protect the penguins while breeding. A paper is going to the Strategy and Policy meeting on 3 March 2022, asking for Council to be able to go out to the public and consult.

- Government Aquaculture strategy, they are looking to realise \$3b in revenue by 2030. Port Tarakohe is seen as a priority in that roadmap and Nick is looking at pulling together a business plan. Mussel volumes and forecasts are needed.
- Old Port deconstruction has begun, design work continues with the new wharf.
- New designs for an ablation and office block at the Port. Nick will bring plans back to the Committee.
- Extending the breakwaters, reduce wave action, but also give us more berthing opportunities.

It was asked if the Council will reapply for the funding with a new application or use the existing business case that went to the PGF and is there a chance of going back to the \$300m of unused funding that the PGF currently hold? In response, Nick Chin responded that the \$300m no longer exists and the Kānoa funding is not suitable, we may need to go back directly to the Minister, we are waiting on advice on the strategy. National Regional Development Agency is involved now, they will guide us, as to who to present to and what the proposal should include. It was asked how does this fit into the Policy Masterplan Strategy? In response the Property and Enterprise Manager, Nick Chin replied that the Port is growing fast, and we need to move forward if the Port is going to be fit for purpose, we would like to get the draft proposal completed for Advisory Groups and Council to review by end of May. Bob Butts asked if Council would be applying for grant funding, Nick said it would be a grant request.

It was asked if the ablation block will only be for commercial users as mentioned in the Stantec report. The Port Manager, Steve Tennant replied that that was an error and that the ablation block will be for recreational users too.

## 9. General Business

Nil

The meeting closed at 1.45 pm

Next meeting: – 2 June 2022

Closing Karakia by Cr Chris Hill.

## Action Log – 1 March 2022

Action	Assigned to:
Send Presentation out with the minutes	Christina Ewing

Timeline for moving the Fuel Bowser, working with NPD in a variation in their contract. Estimated time of completion, end of Year	Nick Chin
Toilet cleaning specification	Nick Chin
New Location for the ramp	Merv and Nick
Commercial Committee site visit	Christina Ewing
Recycling options, rubbish went up 300%, we don't have a spot for the recycling.	Steve Tennant.
Provide a draft business plan for Port Tarakohe	Nick Chin
Working on a forecast for mussel volumes for commercial vessels	Ned Wells

Confirmed