

Motueka Aerodrome Operations and Safety Committee

Tasman District Council

Date and Time: 1 September 2022 at 10 am

Venue: Motueka Aero Club

Present: Stuart Bean (Chair)
Nick Chin, Mark Stagg, Javan Rose, Bruce Broady, Darryl Payne, James Meldrum, Greg Wood and Stephen Batt (meeting scribe).

Meeting opened at 10 am

1. Welcome

The Chair welcomed everyone to the meeting.

2. Apologies

Christina Ewing, Jackie Day, Giles Whitney

3. Minutes of the last meeting – 1 June 2022

Moved: Mark Stagg **Seconded:** Javan Rose

That the minutes from the 1 June 2022 meeting be accepted as a true and correct record.

Carried

4. Action items from the previous meeting

The action items were updated, and the following items were discussed:

Action	Status	Assigned to:
A large area of loose stones needs to be returned by the fuel pump. (Northern side of the pump).	Tasman Bay Contracting has been engaged.	Christina Ewing
Diamond Grid Check	Ongoing	Stu Bean

5. Operations and Safety Issues

Ground Maintenance – The performance of Tasman Bay Contracting was discussed, and the feedback was that there has been a marked improvement in grounds maintenance.

The spraying to the perimeter of the hardstand and parking areas was discussed and agreed to instruct the contractor to revert to mowing closely as this does not create a transition edge.

Undulations in the grass runway were discussed and improvements are to be investigated with the contractor.

The eastern side of the Northern end of the runway requires a diamond grid and it was decided to mark 30 metres in length and the required width of the grid.

Near Miss 13 August 2022 -The reported near miss with an itinerant pilot landing on the taxiway was discussed. This was reported by a student pilot for Nelson Aviation College and it is assumed that it was a misunderstanding of the location of the grass runway. The pilot did not respond to radio calls alerting him of his error.

It was agreed that the following actions would be taken to improve awareness of the grass runway location and remove the risk of reoccurrence.

- Lines marked at Threshold markers to delineate grass runway
- Runway numbers are to be marked at the ends of the grass runway using diesel/paint
- The AIP for NZMK is to be updated to include:
 - o Taxiways
 - o Designated Parking Areas
 - o Ground Movements Plate to be updated, like Omaka's. instructing taxiways and protocols.
- Local operators' Memorandum of Understanding requires updating with current operators and is to be tabled in the draft at the next meeting.

Wildlife Management – It was noted that a contractor has been appointed to undertake bird culling at the aerodrome. Users will be contacted with details before commencement with plans and restrictions during this operation.

6. General Business

- Drag Racing

Nick Chin advised the group that the current license for Drag Racing has expired and discussion was handed around renewing this.

Concerns were raised and discussed around ensuring safety and the ability to allow aerodrome activity to occur during the drag events. It was agreed that the general safety and operation of the drag racing were improving but with growing activity at the aerodrome, these improvements continued.

- Shared Use – the discussion was had around the ability to allocate time blocks for aerodrome use, during the events. Despite the issue of NOTAMS, itinerant pilots are still likely to arrive and need to be managed.
- Airways Unicom should be investigated as to cost to allow for traffic management over the drag weekends. Stephen Batt to action.
- Nick Chin to provide a draft proposed new Licence back to this forum for further discussion.

- Future Events

19 November 2022 will be Regionals with 30 visiting aircraft. Parking areas will need to be determined and agreed upon. The competitive days will be Friday and Saturday.

Big Sky Parachute Event – This is scheduled for ANZAC weekend in 2023 and will cover the 18th-25th of April 2023.

The meeting closed at 11:10 am

Next meeting: – 1 December 2022 at 10 am

Action Log – 1 September 2022

Action	Status	Assigned to:
A large area of loose stones needs to be returned by the fuel pump. (Northern side of the pump).	Tasman Bay Contracting has been engaged.	Christina Ewing
Diamond Grid Check	Ongoing	Stu Bean
Discussion with itinerant pilot regarding taxiway incident to alert of issue	Ongoing	NAC
Instruction to the contractor regarding edges and grass runway undulations.	Tasman Bay Contracting has been engaged.	Christina Ewing
Draft Drag Racing Licence to be circulated at next meeting for discussion	Ongoing	Nick Chin
AIP for Motueka to be updated with Taxiways and protocols	Ongoing	Stephen Batt

MOU to be updated with current users and reflect any other necessary changes	Ongoing	Stephen Batt
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CONFIRMED AS A TRUE AND CORRECT RECORD BY THE CHAIRPERSON AND CHIEF EXECUTIVE UNDER STANDING ORDER 27.4:

Chairperson  Date ... 22/11/22

Chief Executive  Date ... 8/12/22

Confirmed