

Takaka Aerodrome User Group

Tasman District Council

Date and Time: 7 December 2023 at 3 pm

Venue: Takaka Aerodrome Aero Club

Present: Ian Orange (Chair)
 Terry Easthope, Murray Bensemam, Shane Fleming

In attendance: Stephen Batt (Senior Enterprise Portfolio Officer), Christina Ewing
 (Enterprise Portfolio Officer)

Apologies: Cr Chris Hill, Richard Molloy and Luke Jacobson, Ryley Fleming

Meeting opened at 3 pm

1. Welcome

The Chair welcomed everyone to the meeting and Mr Batt said the karakia.

2. Apologies

The apologies were received.

3. Minutes of last meeting – 5 July 2023

That the minutes from the 5 July 2023 meeting be accepted as a true and correct record.

Moved: Murray Bensemam **Seconded:** Ian Orange
CARRIED

4. Action items from the previous meeting

The action items were updated, and the following items discussed:

Action		Status	Assigned to:
	Straighten the fences when the weather is drier.	This was a larger project and a repair/maintenance plan was needed to be put	Luke Jacobson and Council to work together.

		in place and discussed with Luke.	
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5. Takaka Aerodrome Report & Financials

Mr Batt took the report as read and outlined the financials to the group. As a result of increased maintenance & consultant costs, runway testing, repairs & surveying. The aerodrome as a result, EBIDTA is \$18,500 behind budget.

Management have asked for both aerodromes to be audited for Health and Safety. The information was collated, and we are awaiting the results.

Mr Batt is to undergoing collecting information for the CAA in retrospect, as outlined in part 157. It outlines any changes to the aerodrome from 1992 need to be sent to the CAA. That's any resource consents or improvements to the aerodrome.

There will be changes proposed to the Fees and Charges for the 2024-25 year. There will be an increase in landing fees and a change in the modelling. The public can consult during the submission process. Ms Ewing will inform users when this process is opened to the public.

Ms Ewing will investigate how to invoice landings from the AIMMs information.

6. Health & Safety

A Takaka Driver Safety Guide has been developed with a briefing sign off form. Contractors will be inducted with this document before working on the aerodrome. It was mentioned that a pair of radio sets may be needed for contractors to use. The other document being designed at the moment was a Memorandum of Understanding (MOU), this will be presented at the next meeting.

Users were concerned with the new subdivision going forward across the road, as it may cause issues for the aerodrome's future. Would it be possible to have a noise abatement fan. Mr Batt would investigate. Rod Ward from Sollys has moved on.

Mr Batt is looking to update the AIP; surveys have been completed. Staff are waiting on the results of the testing.

Early next year another Emergency walkthrough will be completed with the services.

A noise register has been initiated. All calls into the main office regarding complaints about noise and the aerodromes will be recorded by date, time, and subject.

Future works – budgets unfortunately are a restraint next year. It was asked if the aerodrome could receive more funding from the resilient fund. Staff would investigate.

Meeting closed at 3.50 pm.

Next meeting 2024 (To be advised)

7. Action Log – December 2023

Action	Status	Assigned to:
Straighten the fences when the weather is drier	This was a larger project, and a repair/maintenance plan was needed to be put in place and discussed with Luke.	Luke Jacobson and Council to work together.

Unconfirmed