

Notice is given that an ordinary meeting of the Full Council will be held on:

Date: Thursday 31 October 2019
Time: 9.30 am
Meeting Room: Tasman Council Chamber
Venue: 189 Queen Street
Richmond

Full Council

AGENDA

MEMBERSHIP

Mayor	Mayor T B King	
Deputy Mayor	Cr S G Bryant	
Councillors	Cr C Butler	Cr M Greening
	Cr C Hill	Cr C Hutt
	Cr C M Maling	Cr C Mackenzie
	Cr D E McNamara	Cr D J Ogilvie
	Cr T Tuffnell	Cr A Turley
	Cr T Walker	Cr D M Wensley

(Quorum 7 members)

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AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 LATE ITEMS

6 CONFIRMATION OF MINUTES

Nil

7 PRESENTATIONS

Nil

8 REPORTS

- 8.1 Elected Members' Expenditure - 2019 Elected Members' Childcare Policy 5
- 8.2 Ancillary Governance Matters Report 93
- 8.3 Establishment of Committee Structure 101
- 8.4 Appointment of Committee Chairs, Deputy Chairs, Membership and Other
Representatives of Council 123

9 CONFIDENTIAL SESSION

- 9.1 Procedural motion to exclude the public..... 131
- 9.2 Golden Bay Grandstand Legal Proceedings - Privileged and Confidential 131

8 REPORTS

8.1 ELECTED MEMBERS' EXPENDITURE - 2019 ELECTED MEMBERS' CHILDCARE POLICY

Decision Required

Report To:	Full Council
Meeting Date:	31 October 2019
Report Author:	Mike Drummond, Corporate Services Manager
Report Number:	RCN19-10-13

1 Summary

- 1.1 The Remuneration Authority (the Authority) sets the remuneration for the Council and Community Board members. It also issues determinations on other allowances or payments paid to the Council and Community Board members. All determination are publicly available on the Remuneration Authority's website.
- 1.2 In June 2019, the Authority issued the Local Government Members (2019/20) Determination 2019. The determination was notified in the New Zealand Gazette of Thursday 20 June 2019. This report deals with Section 14 within the determination - Childcare Allowance.
- 1.3 A full copy of the Local Government Members (2019/2020) Determination 2019 [Local Government Members \(2019/20\) Determination 2019](#) is attached (**Attachment 1**).
- 1.4 Councils now have the option to provide a level of reimbursement for an elected member's childcare costs. This is set out in section 4 of the report and in the proposed 2019 Elected Members' Childcare Policy (**Attachment 2**). The discretionary childcare allowance is a new clause and there is no guidance or suggested best practice, rather local authorities are encouraged to discuss how they may apply the clause.
- 1.5 At the Full Council Meeting on 12 September 2019 the previous Council considered this proposed policy and resolved that the matter be deferred for consideration by the incoming Council. The relevant content from that report has been repeated in this report.
- 1.6 The Council may decide to adopt, or not, an elected members childcare allowance.
- 1.7 Staff are making no recommendations on the proposed Elected Members Childcare Allowance Policy.

2 Draft Resolution

That the Full Council:

- 1. receives the Elected Members' Expenditure - 2019 Elected Members' Childcare Policy report RCN19-10-13; and**
 - 2. approves the 2019 Elected Members' Childcare Policy (Attachment 1) with effect from 1 November 2019; or**
- declines to approve the proposed 2019 Elected Members' Childcare Policy (Attachment 1).**

3 Purpose of the Report

- 3.1 To allow the Council to consider the introduction of a discretionary childcare allowance for elected members as provided for in the Remuneration Authority's July 2019 determination.

4 Background and Discussion

- 4.1 The Authority sets the remuneration for the Council and Community Board members. It also issues determinations on the other allowances or payments paid to the Council and Community Board members.
- 4.2 In June, the Authority issued the Local Government Members (2019/20) Determination 2019. The determination was notified in the New Zealand Gazette of Thursday 20 June 2019. The determination is a public document and is available on Remuneration Authority website and is also attached to this report (**Attachment 1**).
- 4.3 In its determination the Authority dealt with a number of matters including the introduction of a discretionary childcare allowance payable to elected members.
- 4.4 The discretionary childcare allowance is a new clause and there is no guidance or suggested best practice, rather local authorities are encouraged to discuss how they may apply the clause.
- 4.5 The draft 2019 Elected Members' Childcare Policy is attached (**Attachment 2**).
- 4.6 At the Full Council Meeting on 12 September 2019 the previous Council considered this draft policy and resolved that the matter be deferred for consideration by the incoming Council. This was under report RCN19-09-14 Changes to Elected Members' Remuneration and Expenses Policy.
- 4.7 There are three important items to note:
- 4.7.1 the allowance is intended by the Authority to only be a contribution towards childcare costs for children under 14 years of age while you are engaged on council/board business;
 - 4.7.2 the allowance is capped; and
 - 4.7.3 the Council's decision to pay an allowance or not is entirely discretionary. Therefore, if the Council determines not to adopt a policy, no allowance is payable.
- 4.8 The Council will need to consider the circumstances where childcare allowances may be required to enable elected members to undertake their duties. Also, whether such an allowance will encourage a wider level of representation at the Council or Community Board.
- 4.9 It is acknowledged that elected members' duties have no fixed hours so no time bounds have been included in the draft policy, i.e. times of the day or days of the week.
- 4.10 The nature of the services to be reimbursed are also not tightly defined as they may be applicable to cover daycare fees to allow meeting attendance, childcare fees to allow attendance at night meetings or casual payments for the likes of holiday programmes to allow members to attend meetings during those periods.
- 4.11 As the intention for the allowance is to be a contribution towards costs, it is appropriate to introduce a limit on the hourly rate. Given indicative childcare fees are in the range of \$20-\$25 per hour, it is proposed to set the limit at \$15 per hour.

- 4.12 The determination has an annual maximum amount of \$6,000 per child. One council has chosen to limit the total claim to \$12,000 per elected member per year. This will be in response to concerns over the potential level of claims that could be made for a larger family unit. I have incorporated such a limit into the draft policy for the Council's consideration.
- 4.13 In the determination, the Authority has restricted the allowance to a tight set of circumstances. These are reflected in the draft policy. For simplicity I have created a separate policy for consideration. If adopted at a future date, the policy could be incorporated into the main "Policy on Elected Members' Allowances and Recovery of Expenses".
- 4.14 The Chair of the Remuneration Authority, Dame Fran Wilde has provided, in a separate email on 4 July 2019, her response to councils regarding the Authority's consultation on the childcare payment (refer **Attachment 3**). This has previously been provided to Councillors and the Community Boards and is included in this report for convenience.
- 4.15 It is important to note that the allowance is not intended to fully cover childcare costs but is intended to be a contribution toward these costs.
- 4.16 The allowance is not paid from the remuneration pool but is a separate cost to the Council. There is currently no budget provision for these payments. If the policy is adopted the next opportunity to provide a provision in the Council's budgets is the Annual Plan 2020/21.
- 4.17 Inland Revenue consider childcare costs a private expense. This allowance, if adopted by the Council, will be subject to income tax. In the case of Councillors and Community Board members this takes the form of a withholding tax deduction on payments as elected members are treated as independent contractors by Inland Revenue.
- 4.18 In setting out their determination regarding the optional childcare allowance, the Authority refers to relationships with two degrees of separation. This is often referred to as consanguinity – the blood relationship between two people. The proximity or distance of the relationship is measured in degrees of separation between the two individuals. This includes half siblings etc.

<i>One Degree of Separation</i>	<i>Two Degrees of Separation</i>
Father	Grandparents
Mother	Uncles
Sibling/half sibling	Aunts
Children	

- 4.19 We have made enquiries and a small number of councils have already considered the provision of a childcare allowance. There are a range of responses from adoption of a policy, to rejection, to deferring the decision for consideration of the incoming council post the elections.
- 4.20 The following reasons were given, to not adopt the policy when it was considered:
- 4.20.1 No childcare allowance is paid to Council staff and the payment is likely to raise expectations that the Council will pay a similar allowance to staff, with significant budgetary and tax implications.
- 4.20.2 Councillors were already sufficiently paid for their time at the Council.

- 4.20.3 Other costs sustained by Councillors (aside from childcare costs) were not covered.
- 4.20.4 The policy was regarded as discriminatory as it only applied to a small segment of people.
- 4.20.5 The full cost of the payment to the Council was unknown.

5 Options

- 5.1 There are effectively two options to consider. Given the nature of the decision and the discretion provided for by the Remuneration Authority, no staff recommendation is being made in this matter. The pros and the cons are covered in the commentary in section 4.
- 5.2 Option 1 – Agree to adopt a policy providing for a childcare allowance.
- 5.3 Option 2 – Agree to not adopt a policy to pay a childcare allowance.

6 Strategy and Risks

- 6.1 This decision does not impact on any Council strategies. It is considered a low risk decision as it impacts primarily on elected members and future candidates for the Council (and the Community Boards). There will be members of the public and staff who will observe the approach taken by the Council and a decision to approve a childcare allowance would be seen as positive by some and not so by others.

7 Policy / Legal Requirements / Plan

- 7.1 The Local Government Members (2019/20) Determination 2019 was notified in the New Zealand Gazette of Thursday 20 June 2019 and came into effect on 1 July 2019. The determination incorporates a review of elected members' remuneration and allowances and introduces a new discretionary clause allowing councils to pay elected members a childcare allowance.
- 7.2 The discretionary childcare allowance is a new clause and there is no guidance or suggested best practice, rather local authorities are encouraged to discuss how they may apply the clause.
- 7.3 Payments to elected members are reported to the public through the Council's Annual report.

8 Consideration of Financial or Budgetary Implications

- 8.1 The decision to adopt a policy to pay a childcare allowance is likely to lead to increased Council costs. No provision has been included in the current 2019/20 budget. It is not known what the financial impact will be as it is difficult to determine what the uptake will be over time.
- 8.2 Funding will be included in the 2020/21 Annual Plan budget if the policy is adopted. The only estimate available from other councils is from the Selwyn District Council where the staff suggested a budget in the vicinity of \$20-\$25,000 p.a. Based on the outcome of the recent

elections and the likely limited uptake throughout this triennium, the Council should be facing costs not exceeding \$6,000pa.

Item 8.1

9 Significance and Engagement

- 9.1 This decision is considered to be of low significance. Given it relates to giving effect to the determination by the Remuneration Authority no engagement with the community is necessary.

10 Conclusion

- 10.1 The Council needs to make a policy decision regarding the introduction of a childcare allowance for elected members. The Remuneration Authority has provided for such an allowance albeit within tightly confined limits. The Authority has also provided that the introduction of a childcare allowance is at the discretion of the Council.

11 Next Steps / Timeline

- 11.1 If approved, the policy on Elected Members' Child Care Allowance will come into effect from 1 November 2019.
- 11.2 The policy if adopted, will be advised to the Remuneration Authority post this Council meeting.

12 Attachments

- | | | |
|----|--|----|
| 1. | Draft Elected Members Childcare Policy | 11 |
| 2. | LG Members Determination 2019 | 15 |
| 3. | Email from Dame Fran Wilde – 4 July 2019 | 91 |

DRAFT 2019 Elected Members' Childcare Policy

ORGANISATIONAL POLICY

POLICY REFERENCES

• Sponsor:	Mike Drummond – Corporate and Governance Services Manager
• Effective date:	1 November 2019
• Internal review due:	July 2021 or earlier as a consequence of a change in a subsequent Remuneration Authority Local Government Members Determination
• Legal compliance:	<ul style="list-style-type: none"> • Local Government Members (2019/20) Determination 2019 • Remuneration Act 1977 • Clause 6 and 7A(1) and (5) of Schedule 7 of the Local Government Act 2002
• Associated Documents/References	Local Electoral Act 2001 Sensitive Expenditure Policy EM05 Elected Members' Allowances and Recovery of Expenses Policy
• Policy Number	EM
• Approved by Chief Executive	N/A
• Approved by Council (If Applicable)	Full Council meeting 31 October 2019 Report No XXXxXx

Purpose

The purpose of this policy is to support the implementation of the optional childcare allowance provided for by the Remuneration Authority. The purpose of the allowance is to remove a potential barrier to involvement in local government by assisting wider representation, by making a Council contribution to the eligible childcare costs of the elected member.

Definitions

Claim year - a year commencing 1 July and ending on 30 June in the following year.

Eligible child – a child who is under 14 years of age at the time the expense is incurred and who has an elected member as a parent or legal guardian or the elected member is the person who usually has the responsibility for the day to day care of the child (other than on a temporary basis).

Family member of the elected member is defined as - a spouse, civil union partner, or de facto partner; or a relative, that is another person connected with the member within two degrees of a relationship, whether by blood relationship or by adoption.

Elected Member – a person who is declared to be elected to the Council or a Community Board in the Tasman District under the Local Electoral Act 2001.

Application

This policy applies to elected members of the Council and Community Boards within the Tasman District, and eligible childcare costs as defined from time to time in the related Remuneration Authority determination.

Policy

- 1.1 The Council will reimburse elected members for a contribution towards eligible childcare costs where these payments are incurred to enable elected members of the Council, the Motueka Community Board and the Golden Bay Community Board to undertake the following activities:
 - (a) *attendance* at Council, or Committee meetings or Community Board meetings where the elected member is either a member of the Committee, or is a Council appointee to the Committee; and
 - (b) *attendance* at Council or Community board workshops to discuss items of Council/Board business; and
 - (c) *attendance* at meetings of Committees and bodies formally recognised by the Council, where the elected member is formally appointed to the committee or body by the Council.
 - (d) *attendance* at meetings and events that are part of a formal Council community engagement programme.
- 1.2 These provisions do not apply:
 - a) where the elected member's attendance is in their capacity as a trustee or director of a council controlled organisation or council controlled trading organisation.
 - b) to 'live in' staff including au pair workers.
- 1.3 Reimbursement will only be for the actual and reasonable costs for child care services incurred and on the production of an invoice or receipt. If partial reimbursement has been received from another source that must be deducted when making a claim.
- 1.4 The maximum value for reimbursement is to be \$15 per hour (plus GST if applicable), per eligible child, and must comply with the following:
 - a) the child is under 14 years of age;
 - b) payments made to a family member or a person ordinarily residing with the member are not eligible for reimbursement;
 - c) evidence of payments made and received are to be appended to any expense claim.
- 1.5 The maximum annual allowance per elected member is capped at \$12,000p.a. (pro-rata for part years) or \$6,000 p.a. per qualifying child whichever is the lower amount.
- 1.6 The claim for reimbursement may include the time taken by the elected member to travel by the most direct route reasonable in the circumstances to the meeting or workshop, provided this is also the time the child care began/finished.

- 1.7 Claims for reimbursement are to be filed no later than seven days following the end of the month in which the expense was incurred. Late claims submitted after three months will not be eligible except in extraordinary circumstances.
- 1.8 Reimbursement of all claims will be through the payroll system in conjunction with elected member remuneration.
- 1.9 This allowance is subject to withholding tax which will be deducted from the payment. The taxation treatment of any claim will at all times comply with the requirements and determinations of the Inland Revenue Department.
- 1.10 Claims will be reviewed by the Finance Manager and authorised in accordance with the operative delegations in the delegation register.

**Authorised by the Chief Executive in accordance with Council Resolution CNXXXX
(31 October 2019)**

Date of approval:



Local Government Members (2019/20) Determination 2019

Pursuant to the Remuneration Authority Act 1977 and to clauses 6 and 7A(1) and (5) of Schedule 7 of the Local Government Act 2002, the Remuneration Authority, after having regard to the matters specified in clause 7 of that schedule, makes the following determination (to which is appended an explanatory memorandum).

Contents

		Page
1	Title	2
2	Commencement	2
3	Expiry	2
	<i>Interpretation</i>	
4	Interpretation	2
5	Meaning of hearing	3
6	Meaning of hearing time	3
	<i>Entitlement to remuneration, allowances, and hearing fees</i>	
7	Remuneration, allowances, and hearing fees payable	4
8	Acting mayor or chairperson	4
9	Motor vehicles for mayors and regional chairpersons	5
	<i>Allowances</i>	
10	Definition of member	6
11	Vehicle mileage allowance	7
12	Travel time allowance	7
13	Communications allowance	8
14	Childcare allowance	9
	<i>Hearing fees</i>	
15	Fees related to hearings	10
	<i>Revocation</i>	
16	Revocation	10
	Schedule 1	11
	Remuneration before 2019 election of members	

**Local Government Members (2019/20) Determination
2019**

cl 1

**Schedule 2
Remuneration from 2019 election of members**

43

Determination

1 Title

This determination is the Local Government Members (2019/20) Determination 2019.

2 Commencement

This determination comes into force on 1 July 2019.

3 Expiry

This determination expires on the close of 30 June 2020.

Interpretation

4 Interpretation

In this determination, unless the context otherwise requires,—

ATA panel means a panel appointed by an accord territorial authority under section 89 of HASHA

board means—

- (a) a community board of a territorial authority other than the Auckland Council; or
- (b) a local board of the Auckland Council

determination term means the period from the coming into force of this determination to its expiry

HASHA means the Housing Accords and Special Housing Areas Act 2013

hearing has the meaning given to it by clause 5

hearing time has the meaning given to it by clause 6

local authority means a regional council or a territorial authority

member means,—

- (a) in relation to a local authority (other than the Canterbury Regional Council) or a board, a person who is declared to be elected to that local authority or board under the Local Electoral Act 2001 or who, as the result of further election or appointment under that Act or the Local Government Act 2002, is an office holder in relation to the local authority or board (for example, a chairperson);
- (b) in relation to the Canterbury Regional Council, a person who has been elected or appointed to membership in the transitional governing body in

2

**Local Government Members (2019/20) Determination
2019**

cl 6

accordance with the Environment Canterbury (Transitional Governance Arrangements) Act 2016, or who, as the result of further election or appointment, is an office holder in relation to the Canterbury Regional Council (for example, a chairperson)

on local authority business includes on the business of any board of the local authority

regional council means a regional council named in Part 1 of Schedule 2 of the Local Government Act 2002

RMA means the Resource Management Act 1991

territorial authority means a territorial authority named in Part 2 of Schedule 2 of the Local Government Act 2002.

5 **Meaning of hearing**

In this determination, **hearing** means—

- (a) a hearing that is held by an ATA panel arising from—
 - (i) a resource consent application under subpart 2 of Part 2 of HASHA; or
 - (ii) a request for a plan change or for a variation to a proposed plan under subpart 3 of Part 2 of HASHA; or
- (b) a hearing arising from a resource consent application made under section 88 of the RMA; or
- (c) a meeting for determining a resource consent application without a formal hearing; or
- (d) a hearing arising from a notice of requirement (including one initiated by the local authority); or
- (e) a pre-hearing meeting held under section 99 of the RMA in relation to a hearing referred to in paragraph (b) or (d); or
- (f) a hearing as part of the process of the preparation, change, variation, or review of a district or regional plan or regional policy statement; or
- (g) a mediation hearing in the Environment Court as part of an appeal from a decision of a local authority; or
- (h) a hearing on an objection against a charge fixed by a local authority under section 36 of the RMA.

6 **Meaning of hearing time**

In this determination, **hearing time** means the time spent on any of the following:

- (a) conducting a hearing;
- (b) formal deliberations to decide the outcome of a hearing;
- (c) participating in an official group site inspection related to a hearing;

3

Local Government Members (2019/20) Determination

cl 7

2019

- (d) determining a resource consent application where a formal hearing does not take place:
- (e) up to a maximum of the aggregate of the time referred to in paragraphs (a) and (b), preparing for a hearing and participating in any inspection of a site for the purposes of a hearing (other than an official group site inspection under paragraph (c)):
- (f) writing a decision arising from a hearing or communicating for the purpose of the written decision.

*Entitlement to remuneration, allowances, and hearing fees***7 Remuneration, allowances, and hearing fees payable***Remuneration*

- (1) For the period beginning on 1 July 2019 and ending on the close of the day on which the official result of the 2019 election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority, a member of that local authority or a board of that local authority is entitled to the applicable remuneration set out in Schedule 1 (adjusted under clause 9 if applicable).
- (2) On and from the day after the date on which the official result of the 2019 election is declared under section 86 of the Local Electoral Act 2001 in relation to a local authority, a member of that local authority or a board of that local authority is entitled to the applicable remuneration set out in Schedule 2 (adjusted in accordance with clause 9 if applicable).
- (3) If a member of a territorial authority is also elected or appointed to a board, the member is entitled only to the remuneration that is payable to the member as a member of the territorial authority.

Allowances and hearing fees

- (4) A member of a local authority or a board is also entitled to—
 - (a) the applicable allowances payable under clauses 10 to 14:
 - (b) the applicable hearing fees payable under clause 15.

8 Acting mayor or chairperson

- (1) This clause applies to a member who acts as a mayor or chairperson during a period when, because of a vacancy or temporary absence, the remuneration or allowances that would usually be paid to the mayor or chairperson are not being paid.
- (2) While acting as mayor or chairperson, the member must be paid the remuneration and allowances usually payable to the mayor or chairperson, instead of the member's usual remuneration, allowances, and hearing fees.

4

**Local Government Members (2019/20) Determination
2019**

cl 9

9 Motor vehicles for mayors and regional chairpersons

- (1) A local authority may provide to the mayor or regional chairperson of the local authority either—
- (a) a motor vehicle (which may be provided for restricted private use, partial private use, or full private use); or
 - (b) a vehicle mileage allowance under clause 11.
- (2) The maximum purchase price that may be paid for a motor vehicle purchased by a local authority for provision to a mayor or regional chairperson during the determination term is,—
- (a) in the case of a petrol or diesel vehicle, \$55,000 (including goods and services tax and any on-road costs); and
 - (b) in the case of an electric or a hybrid vehicle, \$65,000 (including goods and services tax and any on-road costs).
- (3) If a motor vehicle is provided to a mayor or regional chairperson for restricted private use, no deduction may be made from the annual remuneration payable to the mayor or regional chairperson under Schedule 1 or 2 in respect of the provision of that motor vehicle.
- (4) If a motor vehicle is provided to a mayor or regional chairperson for partial private use or full private use,—
- (a) the annual remuneration payable to the mayor or regional chairperson under Schedule 1 or 2 must be adjusted by the local authority in accordance with subclause (5) or (6) (as applicable); and
 - (b) the adjustment must take effect on and from—
 - (i) the date of commencement of this determination (in the case of a motor vehicle provided to the person before that date); or
 - (ii) the date of provision of the motor vehicle to the person (in the case of a motor vehicle provided during the determination term).
- (5) If a motor vehicle is provided to a mayor or regional chairperson for partial private use, the amount calculated in accordance with the following formula must be deducted from the remuneration payable to that person:
- $$v \times 41\% \times 10\%$$
- where v means the actual purchase price of the vehicle, including goods and services tax and any on-road costs.
- (6) If a motor vehicle is provided to a mayor or regional chairperson for full private use, the amount calculated in accordance with the following formula must be deducted from the remuneration payable to that person:
- $$v \times 41\% \times 20\%$$
- where v means the actual purchase price of the vehicle, including goods and services tax and any on-road costs.

5

**Local Government Members (2019/20) Determination
2019**

cl 10

- (7) In this clause,—
- full private use means—**
- (a) the vehicle is usually driven home and securely parked by the mayor or regional chairperson; and
 - (b) the vehicle is available for the mayor or regional chairperson's unrestricted personal use; and
 - (c) the vehicle is used by the mayor or regional chairperson for both local authority business and private use; and
 - (d) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional chairperson
- partial private use means—**
- (a) the vehicle is usually driven home and securely parked by the mayor or regional chairperson; and
 - (b) the vehicle is used by the mayor or regional chairperson for both local authority business and private purposes; and
 - (c) the vehicle may also be used by other local authority members or staff on local authority business, with the permission of the mayor or regional chairperson; and
 - (d) all travel in the vehicle is recorded in a log-book; and
 - (e) the use of the vehicle for private purposes accounts for no more than 10% of the vehicle's annual mileage
- restricted private use means—**
- (a) the vehicle is usually driven home and securely parked by the mayor or regional chairperson; and
 - (b) the vehicle is otherwise generally available for use by other local authority members or staff on local authority business; and
 - (c) the vehicle is used solely for local authority business; and
 - (d) all travel in the vehicle is recorded in a log-book.
- (8) To avoid doubt, subclause (2) does not apply to a motor vehicle provided to a mayor or regional chairperson before 1 July 2018.

Allowances

10 Definition of member

For the purposes of payment of allowances under clauses 11 to 14, **member**, in relation to a territorial authority, includes a member of a board of the territorial authority.

6

Local Government Members (2019/20) Determination
2019

cl 12

11 Vehicle mileage allowance

- (1) A local authority may pay to a member a vehicle mileage allowance to reimburse that member for costs incurred in respect of eligible travel.
- (2) A member's travel is eligible for the allowance if—
 - (a) it occurs on a day when the member is not provided with a motor vehicle by the local authority; and
 - (b) the member is travelling—
 - (i) in a private vehicle; and
 - (ii) on local authority business; and
 - (iii) by the most direct route that is reasonable in the circumstances.
- (3) The allowance payable to a member for eligible travel is,—
 - (a) for a petrol or diesel vehicle,—
 - (i) 79 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 30 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term:
 - (b) for a petrol hybrid vehicle,—
 - (i) 79 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 19 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term:
 - (c) for an electric vehicle,—
 - (i) 79 cents per kilometre for the first 14,000 kilometres of eligible travel in the determination term; and
 - (ii) 9 cents per kilometre after the first 14,000 kilometres of eligible travel in the determination term.

12 Travel time allowance

- (1) A local authority may pay a member (other than a mayor or a regional chairperson) an allowance for eligible travel time.
- (2) A member's travel time is eligible for the allowance if it is time spent travelling within New Zealand—
 - (a) on local authority business; and
 - (b) by the quickest form of transport that is reasonable in the circumstances; and
 - (c) by the most direct route that is reasonable in the circumstances.
- (3) The travel time allowance is \$37.50 for each hour of eligible travel time after the first hour of eligible travel time travelled in a day.

7

**Local Government Members (2019/20) Determination
2019**

cl 13

- (4) However, if a member of a local authority resides outside the local authority area and travels to the local authority area on local authority business, the member is only eligible for a travel time allowance in respect of eligible travel time—
- (a) after the member crosses the boundary of the local authority area; and
 - (b) after the first hour of eligible travel within the local authority area.
- (5) The maximum total amount of travel time allowance that a member may be paid for eligible travel in a 24-hour period is 8 hours.
- (6) Despite subclause (1), the Chatham Islands Council may pay the Mayor of the Chatham Islands Council an allowance for eligible travel time.

13 Communications allowance*Equipment*

- (1) If a local authority determines that particular information or communications technology equipment is required by members to perform their functions and requests that members use their own equipment for those purposes, the local authority may pay an allowance in accordance with subclause (2).
- (2) The matters in respect of which an allowance is payable and the amounts that may be paid for the determination term are as follows:
- (a) for the use of a personal computer, tablet, or laptop, including any related docking station, \$200;
 - (b) for the use of a multi-functional or other printer, \$40;
 - (c) for the use of a mobile telephone, \$150.

Services

- (3) If a local authority requests a member to use the member's own Internet service for the purpose of the member's work on local authority business, the member is entitled to an allowance for that use of \$400 for the determination term.
- (4) If a local authority requests a member to use the member's own mobile telephone service for the purpose of the member's work on local authority business, the member is entitled, at the member's option, to—
- (a) an allowance for that use of \$400 for the determination term; or
 - (b) reimbursement of actual costs of telephone calls made on local authority business upon production of the relevant telephone records and receipts.
- (5) If a local authority supplies a mobile telephone and related mobile telephone service to a member for use on local authority business and allows for its personal use, the local authority may decide what portion, if any, of the local authority's costs reasonably attributable to such personal use must be paid by the member.

8

Local Government Members (2019/20) Determination
2019

cl 14

Pro-rating

- (6) If the member is not a member for the whole of the determination term, subclauses (2) to (5) apply as if each reference to an amount were replaced by a reference to an amount calculated in accordance with the following formula:

$$(a \div b) \times c$$

where—

- a is the number of days that the member held office in the determination term
- b is the number of days in the determination term
- c is the relevant amount specified in subclauses (2) to (5).
- (7) The Remuneration Authority may approve rules proposed by a local authority to meet the costs of installing and running special equipment or connections where, because of distance or restricted access, normal communications connections are not available.

14 Childcare allowance

- (1) A local authority may pay a childcare allowance, in accordance with subclauses (2) and (3), to an eligible member as a contribution towards expenses incurred by the member for childcare provided while the member is engaged on local authority business.
- (2) A member is eligible to be paid a childcare allowance in respect of childcare provided for a child only if—
- (a) the member is a parent or guardian of the child, or is a person who usually has responsibility for the day-to-day care of the child (other than on a temporary basis); and
 - (b) the child is aged under 14 years of age; and
 - (c) the childcare is provided by a person who—
 - (i) is not a family member of the member; and
 - (ii) does not ordinarily reside with the member; and
 - (d) the member provides evidence satisfactory to the local authority of the amount paid for childcare.
- (3) A local authority must not pay childcare allowances to a member that total more than \$6,000 per annum, per child.
- (4) In this regulation, **family member of the member** means—
- (a) a spouse, civil union partner, or de facto partner;
 - (b) a relative, that is, another person connected with the member within 2 degrees of a relationship, whether by blood relationship or by adoption.

9

cl 15 **Local Government Members (2019/20) Determination
2019**

Hearing fees

15 Fees related to hearings

- (1) A member of a local authority or a board who acts as the chairperson of a hearing is entitled to be paid a fee of up to \$100 per hour of hearing time related to the hearing.
- (2) A member of a local authority or a board who is not the chairperson of a hearing is entitled to be paid a fee of up to \$80 per hour of hearing time related to the hearing.
- (3) For any period of hearing time that is less than 1 hour, the fee must be apportioned accordingly.
- (4) This clause does not apply to—
 - (a) a mayor or a member who acts as mayor and is paid the mayor's remuneration and allowances under clause 8(2); or
 - (b) a chairperson of a regional council or a member who acts as chairperson of a regional council and is paid the chairperson's remuneration and allowances under clause 8(2).

Revocation

16 Revocation

The Local Government Members (2018/19) (Local Authorities) Determination 2018 (LI 2018/124) is revoked.

**Local Government Members (2019/20) Determination
2019**

Schedule I

**Schedule 1
Remuneration before 2019 election of members**

cl 7(1)

**Part 1
Remuneration of members of regional councils**

Bay of Plenty Regional Council

Office	Annual remuneration (\$)
Chairperson	144,661
Deputy Chairperson	81,011
Regional Direction and Delivery Committee Chairperson	79,984
Committee Chairperson (5)	67,662
Councillor	57,395

Canterbury Regional Council

Office	Annual remuneration (\$)
Chairperson	173,344
Deputy Chairperson	93,681
Chairperson, Audit and Risk Committee	83,645
Chairperson, Regulation Hearing Committee	80,655
Canterbury Water Management Strategy Zone Committee Member (9)	75,296
Councillor	66,916

Hawke's Bay Regional Council

Office	Annual remuneration (\$)
Chairperson	127,436
Deputy Chairperson	66,287
Committee Chairperson (5)	66,287
Councillor	53,030

Manawatu–Wanganui Regional Council

Office	Annual remuneration (\$)
Chairperson	137,703
Catchment Operations Committee Chairperson	69,253
Deputy Chairperson	62,088
Environment Committee Chairperson	62,088
Audit, Risk and Investment Committee Chairperson	57,313
Passenger Transport Committee Chairperson	57,313
Regional Transport Committee Chairperson	57,313
Catchment Operations Committee Deputy Chairperson	50,150
Environment Committee Deputy Chairperson	50,150

11

Local Government Members (2019/20) Determination	
Schedule 1 2019	
	Annual remuneration
Office	(\$)
Manawatu River Users' Advisory Group Chairperson	47,761
Councillor	47,761
Northland Regional Council	
	Annual remuneration (\$)
Office	
Chairperson	122,056
Deputy Chairperson	79,153
Committee Chairperson/Portfolio Leader (7)	69,459
Councillor	56,537
Otago Regional Council	
	Annual remuneration
Office	(\$)
Chairperson	136,889
Deputy Chairperson	71,724
Regional Transport Committee Chairperson	58,917
Committee Chairperson (4)	58,917
Councillor	51,231
Southland Regional Council	
	Annual remuneration
Office	(\$)
Chairperson	111,625
Deputy Chairperson	47,732
Committee Chairperson (4)	47,732
Councillor	39,777
Taranaki Regional Council	
	Annual remuneration (\$)
Office	
Chairperson	102,550
Deputy Chairperson/Executive Committee Chairperson	58,325
Chairperson Policy and Planning Committee and Taranaki Solid Waste Management Committee	54,436
Chairperson Consents and Regulatory Committee	50,548
Committee Chairperson (Land Transport or Civil Defence Emergency Management Committee or Yarrow Stadium Joint Committee) (3)	46,660
Councillor and appointee to Taranaki Biodiversity Trust	44,715
Councillor	38,883

**Local Government Members (2019/20) Determination
2019**

Schedule 1

Waikato Regional Council

Office	Annual remuneration (\$)
Chairperson	159,205
Deputy Chairperson	87,035
Committee Chairperson A and B	74,380
Committee Chairperson A (6)	74,380
Councillor	61,726

Wellington Regional Council

Office	Annual remuneration (\$)
Chairperson	170,291
Deputy Chairperson/Committee Chairperson	90,990
Committee Chairperson (3)	80,961
Portfolio Leader (1)	77,569
Chairperson, Hutt Valley Flood Management Subcommittee and Portfolio Leader	80,961
Committee Chairperson, Chief Executive Employment Review Committee	77,569
Chairperson, Wairarapa Committee	77,569
Councillor	64,755

West Coast Regional Council

Office	Annual remuneration (\$)
Chairperson	80,613
Deputy Chairperson and Chairperson of Resource Management Committee	42,381
Councillor	37,614

Part 2

**Remuneration of members of territorial authorities and their
community or local boards**

Ashburton District Council

Office	Annual remuneration (\$)
Mayor	112,976
Deputy Mayor	36,910
Standing Committee Chairperson (3)	32,955
Councillor	26,365

Methven Community Board

Office	Annual remuneration (\$)
Chairperson	5,396
Member	2,698

13

Schedule I		Local Government Members (2019/20) Determination 2019	
Auckland Council			
Office		Annual remuneration (\$)	
Mayor		285,041	
Deputy Mayor		160,606	
Chairperson of committee of the whole (3)		132,579	
Councillor (16)		111,901	
<i>Albert–Eden Local Board</i>			
Office		Annual remuneration (\$)	
Chairperson		91,269	
Deputy Chairperson		54,752	
Member		45,015	
<i>Devonport–Takapuna Local Board</i>			
Office		Annual remuneration (\$)	
Chairperson		82,731	
Deputy Chairperson		49,658	
Member		43,149	
<i>Franklin Local Board</i>			
Office		Annual remuneration (\$)	
Chairperson		85,645	
Deputy Chairperson		51,387	
Member		43,713	
<i>Great Barrier Local Board</i>			
Office		Annual remuneration (\$)	
Chairperson		56,062	
Deputy Chairperson		33,637	
Member		26,302	
<i>Henderson–Massey Local Board</i>			
Office		Annual remuneration (\$)	
Chairperson		96,420	
Deputy Chairperson		57,862	
Member		47,023	
<i>Hibiscus and Bays Local Board</i>			
Office		Annual remuneration (\$)	
Chairperson		89,378	
Deputy Chairperson		53,647	
Member		44,560	

**Local Government Members (2019/20) Determination
2019**

Schedule 1

<i>Howick Local Board</i>		Annual remuneration (\$)
Office		
Chairperson		98,477
Deputy Chairperson		59,100
Member		48,100
<i>Kaipātiki Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		88,539
Deputy Chairperson		53,133
Member		44,231
<i>Māngere–Ōtahuhu Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		92,158
Deputy Chairperson		55,295
Member		46,608
<i>Manurewa Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		93,023
Deputy Chairperson		55,804
Member		46,408
<i>Maungakiekie–Tāmaki Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		89,221
Deputy Chairperson		53,513
Member		45,229
<i>Ōrakei Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		87,507
Deputy Chairperson		52,494
Member		44,011
<i>Ōtara–Papatoetoe Local Board</i>		
Office		Annual remuneration (\$)
Chairperson		92,402
Deputy Chairperson		55,451
Member		46,561

15

Schedule 1	Local Government Members (2019/20) Determination 2019	
	<i>Papakura Local Board</i>	
Office		Annual remuneration (\$)
Chairperson		84,352
Deputy Chairperson		50,621
Member		44,215
	<i>Puketāpapa Local Board</i>	
Office		Annual remuneration (\$)
Chairperson		84,628
Deputy Chairperson		50,797
Member		43,875
	<i>Rodney Local Board</i>	
Office		Annual remuneration (\$)
Chairperson		82,778
Deputy Chairperson		49,667
Member		42,757
	<i>Upper Harbour Local Board</i>	
Office		Annual remuneration (\$)
Chairperson		81,898
Deputy Chairperson		49,139
Member		42,839
	<i>Waiheke Local Board</i>	
Office		Annual remuneration (\$)
Chairperson		65,034
Deputy Chairperson		39,011
Member		30,078
	<i>Waitākere Ranges Local Board</i>	
Office		Annual remuneration (\$)
Chairperson		82,345
Deputy Chairperson		49,427
Member		43,018
	<i>Waitematā Local Board</i>	
Office		Annual remuneration (\$)
Chairperson		89,978
Deputy Chairperson		54,007
Member		45,776

**Local Government Members (2019/20) Determination
2019**

Schedule 1

Whau Local Board

Office	Annual remuneration (\$)
Chairperson	88,158
Deputy Chairperson	52,895
Member	44,608

Buller District Council

Office	Annual remuneration (\$)
Mayor	86,060
Deputy Mayor and Hearings Committee Chairperson	35,801
Finance and Audit Committee Chairperson	30,132
Policy and Risk Committee Chairperson	25,657
Grants Committee Chairperson	24,763
Economic Development Committee Chairperson	25,657
Councillor	20,287

Inangahua Community Board

Office	Annual remuneration (\$)
Chairperson	7,158
Member	3,579

Carterton District Council

Office	Annual remuneration (\$)
Mayor	75,113
Deputy Mayor	25,760
Councillor	19,816

Central Hawke's Bay District Council

Office	Annual remuneration (\$)
Mayor	94,584
Deputy Mayor and Chairperson Finance and Planning Committee	40,320
Chairperson Community Development Committee	32,760
Chairperson Audit and Risk Committee	32,760
Chairperson Environment and Regulatory Committee	32,760
Councillor	25,200

Central Otago District Council

Office	Annual remuneration (\$)
Mayor	99,990
Deputy Mayor	23,666
Committee Chairperson (4)	23,081
Councillor	21,840

17

Schedule 1		Local Government Members (2019/20) Determination 2019	
<i>Cromwell Community Board</i>			
Office		Annual remuneration	(\$)
Chairperson			14,245
Member			7,123
<i>Maniototo Community Board</i>			
Office		Annual remuneration	(\$)
Chairperson			6,907
Member			3,454
<i>Teviot Valley Community Board</i>			
Office		Annual remuneration	(\$)
Chairperson			6,907
Member			3,454
<i>Vincent Community Board</i>			
Office		Annual remuneration	(\$)
Chairperson			15,326
Member			7,663
Chatham Islands Council			
Office		Annual remuneration	(\$)
Mayor			52,650
Deputy Mayor			22,376
Councillor and Member of Civil Defence Emergency Management Group (7)			16,749
Councillor			14,078
Christchurch City Council			
Office		Annual remuneration	(\$)
Mayor			194,000
Deputy Mayor			118,220
Councillor			102,400
<i>Banks Peninsula Community Board</i>			
Office		Annual remuneration	(\$)
Chairperson			19,729
Member			9,864
<i>Coastal–Burwood Community Board</i>			
Office		Annual remuneration	(\$)
Chairperson			47,236
Member			23,618

**Local Government Members (2019/20) Determination
2019**

Schedule 1

Fendalton–Waimairi–Harewood Community Board

Office	Annual remuneration (\$)
Chairperson	46,595
Member	23,297

Halswell–Hornby–Riccarton Community Board

Office	Annual remuneration (\$)
Chairperson	49,160
Member	24,580

Linwood–Central–Heathcote Community Board

Office	Annual remuneration (\$)
Chairperson	49,160
Member	24,580

Papanui–Innes Community Board

Office	Annual remuneration (\$)
Chairperson	47,236
Member	23,618

Spreydon–Cashmere Community Board

Office	Annual remuneration (\$)
Chairperson	47,236
Member	23,618

Clutha District Council

Office	Annual remuneration (\$)
Mayor	101,130
Deputy Mayor	28,995
Committee Chairperson (2)	27,614
Portfolio Leader A (2)	23,472
Portfolio Leader B (4)	22,092
Shared Committee Chairperson (2)	24,853
Councillor	20,711

Lawrence–Tuapeka Community Board

Office	Annual remuneration (\$)
Chairperson	5,828
Member	2,914

West Otago Community Board

Office	Annual remuneration (\$)
Chairperson	6,907
Member	3,454

19

Schedule 1		Local Government Members (2019/20) Determination 2019	
Dunedin City Council			
Office		Annual remuneration (\$)	
Mayor		160,699	
Deputy Mayor and Chairperson of Economic Development Committee		81,495	
Committee Chairperson (4)		76,794	
Sub-Committee Chairperson		68,716	
Councillor		62,689	
<i>Mosgiel–Taieri Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson		19,237	
Member		9,619	
<i>Otago Peninsula Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson		16,244	
Member		8,122	
<i>Saddle Hill Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson		16,458	
Member		8,229	
<i>Strath Taieri Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson		14,669	
Member		7,334	
<i>Waikouaiti Coast Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson		16,030	
Member		8,015	
<i>West Harbour Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson		16,458	
Member		8,229	
Far North District Council			
Office		Annual remuneration (\$)	
Mayor		150,000	
Deputy Mayor		87,756	
Committee Chairperson (3)		66,979	

**Local Government Members (2019/20) Determination
2019**

Schedule I

Office	Annual remuneration (\$)
Councillor	54,074

Bay of Islands–Whangaroa Community Board

Office	Annual remuneration (\$)
Chairperson	31,273
Member	15,637

Kaikohe–Hokianga Community Board

Office	Annual remuneration (\$)
Chairperson	26,806
Member	13,403

Te Hiku Community Board

Office	Annual remuneration (\$)
Chairperson	27,365
Member	13,682

Gisborne District Council

Office	Annual remuneration (\$)
Mayor	145,697
Deputy Mayor	51,369
Standing Committee Chairperson (5)	47,419
Special Committee Chairperson (2)	43,468
Rural Councillor (4)	40,413
Councillor	39,515

Gore District Council

Office	Annual remuneration (\$)
Mayor	87,952
Deputy Mayor	26,980
Portfolio Leader (3)	23,968
Councillor	19,449

Mataura Community Board

Office	Annual remuneration (\$)
Chairperson	4,122
Member	2,061

Grey District Council

Office	Annual remuneration (\$)
Mayor	92,246
Deputy Mayor	32,743

21

Local Government Members (2019/20) Determination 2019	
Office	Annual remuneration (\$)
Councillor	23,388
Hamilton City Council	
Annual remuneration (\$)	
Mayor	166,786
Deputy Mayor	102,020
Chairperson Committee of the Whole (4)	94,172
Deputy Chairperson Committee of the Whole (4)	86,324
Councillor	78,476
Hastings District Council	
Annual remuneration (\$)	
Mayor	144,161
Deputy Mayor	67,173
Chairperson and Portfolio Leader A (4)	53,741
Portfolio Leader A (not a Chairperson) (3)	50,469
Portfolio Leader B (6)	49,377
Councillor	45,613
<i>Hastings District Rural Community Board</i>	
Annual remuneration (\$)	
Chairperson	15,036
Member	7,518
Hauraki District Council	
Annual remuneration (\$)	
Mayor	104,741
Deputy Mayor	42,778
Ward Chairperson (3)	30,769
Councillor	22,515
Horowhenua District Council	
Annual remuneration (\$)	
Mayor	115,996
Deputy Mayor	41,693
Chairperson, Finance, Audit and Risk Committee	36,160
Chairperson, Hearings Committee	36,160
Chairperson, Community Wellbeing Committee	32,898
Chairperson, Community Funding & Recognition Committee	32,898
Councillor	29,638

**Local Government Members (2019/20) Determination
2019**

Schedule 1

Foxton Community Board

Office	Annual remuneration (\$)
Chairperson	12,518
Member	6,259

Hurunui District Council

Office	Annual remuneration (\$)
Mayor	92,683
Deputy Mayor	35,727
Finance Audit and Risk Committee Chairperson	29,220
Infrastructure Services Committee Chairperson	29,220
Public Services Committee Chairperson	29,220
Councillor with additional duties relating to earthquake recovery (5)	22,173

Hanmer Springs Community Board

Office	Annual remuneration (\$)
Chairperson	8,025
Member	4,013

Hutt City Council

Office	Annual remuneration (\$)
Mayor	151,966
Deputy Mayor	83,837
Committee Chairperson (3)	64,275
Hutt Valley Services Committee Chairperson	60,083
Arts and Culture Sub-Committee Chairperson	60,083
Councillor	55,892

Eastbourne Community Board

Office	Annual remuneration (\$)
Chairperson	13,531
Member	6,766

Petone Community Board

Office	Annual remuneration (\$)
Chairperson	16,109
Member	8,054

Wainuiomata Community Board

Office	Annual remuneration (\$)
Chairperson	16,969
Member	8,484

23

Schedule 1		Local Government Members (2019/20) Determination 2019	
Invercargill City Council			
		Annual remuneration	
Office		(\$)	
Mayor		131,042	
Deputy Mayor		55,420	
Committee Chairperson (4)		48,141	
Councillor		35,953	
<i>Bluff Community Board</i>			
		Annual remuneration (\$)	
Office			
Chairperson		8,591	
Member		4,296	
Kaikōura District Council			
		Annual remuneration (\$)	
Office			
Mayor		70,243	
Councillor		20,025	
Kaipara District Council			
		Annual remuneration	
Office		(\$)	
Mayor		106,905	
Deputy Mayor		63,252	
Taharoa Domain Governance Committee Chairperson		37,951	
Mangawhai Community Park Governance Committee Chairperson		37,951	
Regional Land Transport Portfolio Holder		37,951	
Representative Sport Northland		35,160	
Councillor		31,627	
Kāpiti Coast District Council			
		Annual remuneration	
Office		(\$)	
Mayor		128,099	
Deputy Mayor		48,602	
Committee Chairperson (3)		46,733	
Appeals Committee Chairperson		41,124	
Chairperson, Grants Allocation Committee		41,124	
Councillor		37,386	
<i>Ōtaki Community Board</i>			
		Annual remuneration (\$)	
Office			
Chairperson		15,250	
Member		7,625	

**Local Government Members (2019/20) Determination
2019**

Schedule 1

Paekākāriki Community Board

Office	Annual remuneration (\$)
Chairperson	7,947
Member	3,973

Paraparaumu–Raumati Community Board

Office	Annual remuneration (\$)
Chairperson	19,976
Member	9,988

Waikanae Community Board

Office	Annual remuneration (\$)
Chairperson	16,325
Member	8,163

Kawerau District Council

Office	Annual remuneration (\$)
Mayor	77,938
Deputy Mayor	26,055
Regulatory and Services Committee Chairperson	23,265
Councillor	18,611

Mackenzie District Council

Office	Annual remuneration (\$)
Mayor	71,447
Councillor with additional responsibilities (3)	24,574
Councillor	19,659

Fairlie Community Board

Office	Annual remuneration (\$)
Chairperson	4,000
Member	2,000

Tekapo Community Board

Office	Annual remuneration (\$)
Chairperson	4,000
Member	2,000

Twizel Community Board

Office	Annual remuneration (\$)
Chairperson	4,989
Member	2,494

25

Schedule 1		Local Government Members (2019/20) Determination 2019	
Manawatu District Council			
Office		Annual remuneration	(\$)
Mayor		111,449	
Deputy Mayor		41,744	
Committee Chairperson (3)		37,272	
Councillor		29,817	
Marlborough District Council			
Office		Annual remuneration	(\$)
Mayor		139,957	
Deputy Mayor		48,263	
Committee Chairperson (4)		48,263	
Councillor		38,610	
Masterton District Council			
Office		Annual remuneration (\$)	
Mayor		109,160	
Deputy Mayor		41,370	
Chairperson Strategic Planning and Policy Committee and Hearings Committee		41,370	
Chairperson Infrastructure Committee		39,892	
Councillor		29,550	
Matamata–Piako District Council			
Office		Annual remuneration (\$)	
Mayor		114,281	
Deputy Mayor		32,764	
Chairperson, Corporate and Operations Committee		32,764	
Councillor		28,491	
Napier City Council			
Office		Annual remuneration (\$)	
Mayor		136,176	
Deputy Mayor		54,698	
Committee Chairperson (4)		52,156	
Deputy Committee Chairperson (4)		48,570	
Councillor		45,413	
Nelson City Council			
Office		Annual remuneration (\$)	
Mayor		140,079	
Deputy Mayor		62,662	

**Local Government Members (2019/20) Determination
2019**

Schedule 1

Office	Annual remuneration (\$)
Committee Chairperson (5)	50,548
Deputy Committee Chairperson (3)	43,863
Councillor	41,774

New Plymouth District Council

Office	Annual remuneration (\$)
Mayor	145,571
Deputy Mayor	64,051
Committee Chairperson (3)	57,187
Councillor	45,751

Clifton Community Board

Office	Annual remuneration (\$)
Chairperson	12,457
Member	6,229

Inglewood Community Board

Office	Annual remuneration (\$)
Chairperson	14,821
Member	7,410

Kaitake Community Board

Office	Annual remuneration (\$)
Chairperson	13,317
Member	6,659

Waitara Community Board

Office	Annual remuneration (\$)
Chairperson	14,821
Member	7,410

Ōpōtiki District Council

Office	Annual remuneration (\$)
Mayor	82,856
Deputy Mayor	42,567
Chairperson Audit and Risk Committee	40,382
Coast Community Board Chair	29,644
Councillor	22,519

Schedule 1		Local Government Members (2019/20) Determination 2019
<i>Coast Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		9,978
Member		4,989
<i>Otorohanga District Council</i>		
Office		Annual remuneration (\$)
Mayor		81,259
Deputy Mayor		32,348
Councillor		19,606
<i>Kawhia Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		4,000
Member		2,000
<i>Otorohanga Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		14,315
Member		7,157
<i>Palmerston North City Council</i>		
Office		Annual remuneration (\$)
Mayor		145,228
Deputy Mayor and Chairperson Hearings Committee and Chairperson CEO Performance Panel		72,535
Chairperson Finance and Performance Committee and Deputy Chairperson Hearings Committee		55,309
Chairperson Arts, Culture and Heritage Committee and Deputy Chairperson Community Development Committee		51,228
Chairperson Economic Development Committee		53,948
Chairperson Audit and Risk Committee		49,868
Chairperson Sport and Recreation Committee and Deputy Chairperson Economic Development Committee		53,268
Deputy Chairperson Finance and Performance Committee and Deputy Chairperson Arts, Culture and Heritage Committee		50,095
Chairperson Planning and Strategy Committee and Deputy Chairperson Sport and Recreation Committee and CEO Performance Panel		56,669
Deputy Chairperson Audit and Risk Committee		46,695
Chairperson Community Development Committee and Deputy Chairperson Planning and Strategy Committee		53,268
Councillor		45,334

**Local Government Members (2019/20) Determination
2019**

Schedule 1

Porirua City Council

Office	Annual remuneration (\$)
Mayor	133,595
Deputy Mayor	52,850
Standing Committee Chairperson (2)	52,850
Councillor	40,654

Queenstown–Lakes District Council

Office	Annual remuneration (\$)
Mayor	121,386
Deputy Mayor	42,327
Committee Chairperson (4)	39,765
Councillor and Wanaka Community Board Chairperson	39,765
Councillor	34,135

Wanaka Community Board

Office	Annual remuneration (\$)
Chairperson	23,959
Member	11,979

Rangitikei District Council

Office	Annual remuneration (\$)
Mayor	96,632
Deputy Mayor	39,257
Committee Chairperson (2)	29,869
Deputy Committee Chairperson (3)	23,895
Councillor	21,335

Ratana Community Board

Office	Annual remuneration (\$)
Chairperson	4,253
Member	2,126

Taihape Community Board

Office	Annual remuneration (\$)
Chairperson	8,676
Member	4,338

Rotorua District Council

Office	Annual remuneration (\$)
Mayor	142,694
Deputy Mayor	76,031

29

Local Government Members (2019/20) Determination	
Schedule 1	2019
	Annual remuneration (\$)
Office	
Committee Chairperson (2)	64,029
Deputy Committee Chairperson (2)	64,029
Cultural Ambassador	58,027
Councillor	52,027
<i>Rotorua Lakes Community Board</i>	
	Annual remuneration (\$)
Office	
Chairperson	16,797
Member	8,399
<i>Rotorua Rural Community Board</i>	
	Annual remuneration (\$)
Office	
Chairperson	18,773
Member	9,387
Ruapehu District Council	
	Annual remuneration (\$)
Office	
Mayor	96,651
Deputy Mayor	30,990
Committee Chairperson (1)	24,791
Councillor	20,671
<i>National Park Community Board</i>	
	Annual remuneration (\$)
Office	
Chairperson	5,857
Member	2,928
<i>Waimarino–Waiouru Community Board</i>	
	Annual remuneration (\$)
Office	
Chairperson	8,676
Member	4,338
Selwyn District Council	
	Annual remuneration (\$)
Office	
Mayor	127,364
Deputy Mayor	44,967
Councillor with additional responsibilities	39,444
Councillor	36,435

**Local Government Members (2019/20) Determination
2019**

Schedule I

Malvern Community Board

Office	Annual remuneration (\$)
Chairperson	17,720
Member	8,860

South Taranaki District Council

Office	Annual remuneration (\$)
Mayor	115,191
Deputy Mayor	36,532
Chairperson, Environment and Hearings Committee	33,433
Member Environment and Hearings Committee (4)	30,532
Member Audit and Risk Committee (1)	29,421
Community Board Councillor (1)	27,430
Councillor	26,747

Egmont Plains Community Board

Office	Annual remuneration (\$)
Chairperson	12,303
Member	6,152

Eltham Community Board

Office	Annual remuneration (\$)
Chairperson	11,872
Member	5,936

Hawera–Tangahoe Community Board

Office	Annual remuneration (\$)
Chairperson	14,030
Member	7,015

Patea Community Board

Office	Annual remuneration (\$)
Chairperson	11,008
Member	5,504

South Waikato District Council

Office	Annual remuneration (\$)
Mayor	106,901
Deputy Mayor	39,412
Committee Chairperson A (2)	35,189
Committee Chairperson B	33,826
Councillor with additional duties (6)	29,530

31

Local Government Members (2019/20) Determination 2019	
Office	Annual remuneration (\$)
Councillor	26,620
<i>Tirau Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	6,691
Member	3,346
South Wairarapa District Council	
Office	Annual remuneration (\$)
Mayor	82,139
Deputy Mayor	33,110
Councillor/Committee member (1)	23,048
Councillor	19,554
<i>Featherston Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	6,507
Member	3,253
<i>Greytown Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	6,507
Member	3,253
<i>Martinborough Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	6,507
Member	3,253
Southland District Council	
Office	Annual remuneration (\$)
Mayor	117,161
Deputy Mayor	38,130
Committee Chairperson (4)	33,229
Councillor	27,236
<i>Edendale–Wyndham Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	4,749
Member	2,375

**Local Government Members (2019/20) Determination
2019**

Schedule I

Office	Annual remuneration (\$)
<i>Otautau Community Board</i>	
Chairperson	7,554
Member	3,778
<i>Riverton/Aparima Community Board</i>	
Chairperson	6,691
Member	3,346
<i>Stewart Island/Rakiura Community Board</i>	
Chairperson	4,000
Member	2,000
<i>Te Anau Community Board</i>	
Chairperson	10,792
Member	5,396
<i>Tuatapere Community Board</i>	
Chairperson	4,533
Member	2,266
<i>Wallacetown Community Board</i>	
Chairperson	4,000
Member	2,000
<i>Winton Community Board</i>	
Chairperson	9,281
Member	4,640
Stratford District Council	
Mayor	79,999
Deputy Mayor	27,447
Chairperson Major Committee (2)	22,508
Representative on External Committee (2)	22,508
Chairperson Minor Committee (1)	20,476
Councillor	19,606

33

Local Government Members (2019/20) Determination 2019	
Schedule I	
Tararua District Council	
Office	Annual remuneration (\$)
Mayor	101,591
Deputy Mayor	39,374
Member Forestry Committee (2)	30,995
Member Audit and Risk Committee (2)	30,995
Councillor	28,124
<i>Dannevirke Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	11,656
Member	5,828
<i>Eketahuna Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	7,554
Member	3,777
Tasman District Council	
Office	Annual remuneration (\$)
Mayor	145,904
Deputy Mayor and Standing Committee Chairperson	51,201
Standing Committee Chairperson (3)	47,262
Committee Chairperson (2)	43,325
Councillor	39,386
<i>Golden Bay Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	13,103
Member	6,551
<i>Motueka Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	14,606
Member	7,303
Taupō District Council	
Office	Annual remuneration (\$)
Mayor	124,269
Deputy Mayor	43,892
Chairperson, Fences, Roothing, Reserves and Dogs Committee	42,063
Chairperson, Emergency Management Committee	42,063
Chairperson, Mangakino-Pouakani Representative Group	40,234

**Local Government Members (2019/20) Determination
2019**

Schedule 1

Office	Annual remuneration (\$)
Councillor	36,576

Turangi–Tongariro Community Board

Office	Annual remuneration (\$)
Chairperson	16,836
Member	8,418

Tauranga City Council

Office	Annual remuneration (\$)
Mayor	159,431
Deputy Mayor	98,590
Committee Chairperson (4)	83,801
Committee Deputy Chairperson (3)	82,980
Councillor	82,158

Thames–Coromandel District Council

Office	Annual remuneration (\$)
Mayor	120,040
Deputy Mayor	55,618
Committee Chairperson (3)	50,428
Councillor with external appointment (3)	42,271
Councillor	37,080

Coromandel–Colville Community Board

Office	Annual remuneration (\$)
Chairperson	15,714
Member	7,857

Mercury Bay Community Board

Office	Annual remuneration (\$)
Chairperson	18,801
Member	9,400

Tairua–Pauanui Community Board

Office	Annual remuneration (\$)
Chairperson	15,714
Member	7,857

Thames Community Board

Office	Annual remuneration (\$)
Chairperson	19,924

35

Local Government Members (2019/20) Determination 2019	
Office	Annual remuneration (\$)
Schedule 1	
Member	9,962
<i>Whangamata Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	17,117
Member	8,558
Timaru District Council	
Office	Annual remuneration (\$)
Mayor	124,688
Deputy Mayor	52,377
Committee Chairperson (4)	46,767
Deputy Committee Chairperson (4)	39,285
Councillor	37,414
<i>Geraldine Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	11,008
Member	5,504
<i>Pleasant Point Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	8,633
Member	4,317
<i>Temuka Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	11,224
Member	5,612
Upper Hutt City Council	
Office	Annual remuneration (\$)
Mayor	119,587
Deputy Mayor	46,985
Chairperson, Policy Committee	41,951
Chairperson, City Services Committee	40,274
Chairperson, Audit and Finance Committee	40,274
Chairperson, Hutt Valley Services Committee	36,917
Councillor	33,561

**Local Government Members (2019/20) Determination
2019**

Schedule 1

Waikato District Council

Office	Annual remuneration (\$)
Mayor	138,695
Deputy Mayor	61,909
Committee Chairperson (2)	55,276
Discretionary and Funding Committee Chairperson	53,066
Councillor	44,221

Huntly Community Board

Office	Annual remuneration (\$)
Chairperson	10,524
Member	5,262

Ngaruawahia Community Board

Office	Annual remuneration (\$)
Chairperson	10,524
Member	5,262

Onewhero–Tuakau Community Board

Office	Annual remuneration (\$)
Chairperson	10,955
Member	5,477

Raglan Community Board

Office	Annual remuneration (\$)
Chairperson	8,807
Member	4,403

Taupiri Community Board

Office	Annual remuneration (\$)
Chairperson	4,000
Member	2,000

Waimakariri District Council

Office	Annual remuneration (\$)
Mayor	127,879
Deputy Mayor	47,945
Portfolio Holder (9)	42,935
Councillor	39,024

Kaiapoi–Tuahiwi Community Board

Office	Annual remuneration (\$)
Chairperson	17,480
Member	8,740

37

Schedule I	Local Government Members (2019/20) Determination 2019	
	<i>Oxford–Ohoka Community Board</i>	
Office		Annual remuneration (\$)
Chairperson		16,468
Member		8,234
	<i>Rangiora–Ashley Community Board</i>	
Office		Annual remuneration (\$)
Chairperson		22,547
Member		11,274
	<i>Woodend–Sefton Community Board</i>	
Office		Annual remuneration (\$)
Chairperson		14,441
Member		7,221
	Waimate District Council	
Office		Annual remuneration (\$)
Mayor		76,456
Deputy Mayor		28,036
Councillor		20,025
	Waipa District Council	
Office		Annual remuneration (\$)
Mayor		126,804
Deputy Mayor		54,770
Committee Chairperson (4)		41,493
Councillor		33,194
	<i>Cambridge Community Board</i>	
Office		Annual remuneration (\$)
Chairperson		18,778
Member		9,389
	<i>Te Awamutu Community Board</i>	
Office		Annual remuneration (\$)
Chairperson		18,132
Member		9,006
	Wairoa District Council	
Office		Annual remuneration (\$)
Mayor		87,054
Deputy Mayor		35,310
Committee Chairperson (3)		27,623
Councillor		25,222

**Local Government Members (2019/20) Determination
2019**

Schedule 1

Waitaki District Council

Office	Annual remuneration (\$)
Mayor	106,060
Deputy Mayor	36,444
Core Committee Chairperson (3)	32,020
Other Committee Chairperson (5)	28,881
Councillor with other responsibilities	27,834
Councillor	25,395

Ahuriri Community Board

Office	Annual remuneration (\$)
Chairperson	11,639
Member	5,820

Waihemo Community Board

Office	Annual remuneration (\$)
Chairperson	12,087
Member	6,044

Waitomo District Council

Office	Annual remuneration (\$)
Mayor	86,486
Deputy Mayor	33,722
Councillor	24,980

Wellington City Council

Office	Annual remuneration (\$)
Mayor	177,632
Deputy Mayor	121,388
Chairperson City Strategy Committee	107,573
Portfolio Leader (12)	99,914
Councillor	91,446

Makara–Ohariu Community Board

Office	Annual remuneration (\$)
Chairperson	9,429
Member	4,716

Tawa Community Board

Office	Annual remuneration (\$)
Chairperson	18,810
Member	9,405

39

Schedule 1		Local Government Members (2019/20) Determination 2019	
Western Bay of Plenty District Council			
Office		Annual remuneration (\$)	
Mayor		127,637	
Deputy Mayor		48,807	
Committee Chairperson (4)		43,579	
Councillor		34,694	
<i>Katikati Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson		11,008	
Member		5,504	
<i>Maketu Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson		5,827	
Member		2,914	
<i>Omokoroa Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson		7,987	
Member		3,993	
<i>Te Puke Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson		11,008	
Member		5,504	
<i>Waihi Beach Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson		9,065	
Member		4,532	
Westland District Council			
Office		Annual remuneration (\$)	
Mayor		81,913	
Deputy Mayor, Committee Chairperson and Portfolio Holder (2)		30,972	
Portfolio Holder (6)		22,527	
Councillor		19,711	
Whakatāne District Council			
Office		Annual remuneration (\$)	
Mayor		121,899	
Deputy Mayor		60,353	
Committee Chairperson (2)		50,296	

Local Government Members (2019/20) Determination 2019		Schedule 1
Office		Annual remuneration (\$)
Councillor		33,529
<i>Murupara Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		7,987
Member		3,993
<i>Rangitāiki Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		10,360
Member		5,180
<i>Tāneatua Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		7,987
Member		3,993
<i>Whakatāne–Ōhope Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		17,321
Member		8,660
Whanganui District Council		
Office		Annual remuneration (\$)
Mayor		128,913
Deputy Mayor		44,933
Chairperson, Strategy and Finance Committee		41,034
Chairperson, Property and Community Services Committee		41,034
Chairperson, Infrastructure and Special Projects Committee		41,034
Deputy Chairperson, Strategy and Finance Committee		36,271
Deputy Chairperson, Property and Community Services Committee		36,271
Deputy Chairperson, Infrastructure and Special Projects Committee		36,271
Councillor		34,642
<i>Whanganui Rural Community Board</i>		
Office		Annual remuneration (\$)
Chairperson		11,224
Member		5,612
Whangarei District Council		
Office		Annual remuneration (\$)
Mayor		148,351

Local Government Members (2019/20) Determination	
Schedule 1	
2019	
Office	Annual remuneration (\$)
Deputy Mayor	64,303
Committee Chairperson of Standing Committee (4)	64,303
Councillor	51,443

**Local Government Members (2019/20) Determination
2019**

Schedule 2

**Schedule 2
Remuneration from 2019 election of members**

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**Part 1
Remuneration of members of regional councils**

Bay of Plenty Regional Council

Office	Annual remuneration (\$)
Chairperson	146,500
Councillor (Minimum Allowable Remuneration)	54,525

Canterbury Regional Council

Office	Annual remuneration (\$)
Chairperson	180,000
Councillor (Minimum Allowable Remuneration)	63,570

Hawke's Bay Regional Council

Office	Annual remuneration (\$)
Chairperson	136,000
Councillor (Minimum Allowable Remuneration)	50,378

Manawatu–Wanganui Regional Council

Office	Annual remuneration (\$)
Chairperson	143,000
Councillor (Minimum Allowable Remuneration)	45,373

Northland Regional Council

Office	Annual remuneration (\$)
Chairperson	126,500
Councillor (Minimum Allowable Remuneration)	53,710

Otago Regional Council

Office	Annual remuneration (\$)
Chairperson	147,000
Councillor (Minimum Allowable Remuneration)	48,670

Southland Regional Council

Office	Annual remuneration (\$)
Chairperson	122,500

43

Local Government Members (2019/20) Determination	
Schedule 2	2019
	Annual remuneration (\$)
Office	
Councillor (Minimum Allowable Remuneration)	37,788
Taranaki Regional Council	
	Annual remuneration (\$)
Office	
Chairperson	102,550
Councillor (Minimum Allowable Remuneration)	36,939
Waikato Regional Council	
	Annual remuneration (\$)
Office	
Chairperson	161,000
Councillor (Minimum Allowable Remuneration)	58,640
Wellington Regional Council	
	Annual remuneration (\$)
Office	
Chairperson	174,000
Councillor (Minimum Allowable Remuneration)	61,517
West Coast Regional Council	
	Annual remuneration (\$)
Office	
Chairperson	83,500
Councillor (Minimum Allowable Remuneration)	35,733

Part 2

Remuneration of members of territorial authorities and their community or local boards

Ashburton District Council	
	Annual remuneration (\$)
Office	
Mayor	121,500
Councillor (Minimum Allowable Remuneration)	25,047
<i>Methven Community Board</i>	
	Annual remuneration (\$)
Office	
Chairperson	5,396
Member	2,698
Auckland Council	
	Annual remuneration (\$)
Office	
Mayor	296,000
Councillor (Minimum Allowable Remuneration)	106,306

**Local Government Members (2019/20) Determination
2019**

Schedule 2

Albert–Eden Local Board

Office	Annual remuneration (\$)
Chairperson	91,700
Deputy Chairperson	55,000
Member	45,900

Devonport–Takapuna Local Board

Office	Annual remuneration (\$)
Chairperson	85,100
Deputy Chairperson	51,100
Member	43,149

Franklin Local Board

Office	Annual remuneration (\$)
Chairperson	90,000
Deputy Chairperson	54,000
Member	45,000

Great Barrier Local Board

Office	Annual remuneration (\$)
Chairperson	57,000
Deputy Chairperson	34,200
Member	28,500

Henderson–Massey Local Board

Office	Annual remuneration (\$)
Chairperson	98,800
Deputy Chairperson	59,300
Member	49,400

Hibiscus and Bays Local Board

Office	Annual remuneration (\$)
Chairperson	90,600
Deputy Chairperson	54,400
Member	45,300

Howick Local Board

Office	Annual remuneration (\$)
Chairperson	98,477
Deputy Chairperson	59,100
Member	49,200

45

Schedule 2		Local Government Members (2019/20) Determination 2019	
<i>Kaipātiki Local Board</i>			
Office		Annual remuneration (\$)	
Chairperson			89,800
Deputy Chairperson			53,900
Member			44,900
<i>Māngere-Ōtahuhu Local Board</i>			
Office		Annual remuneration (\$)	
Chairperson			99,000
Deputy Chairperson			59,400
Member			49,500
<i>Manurewa Local Board</i>			
Office		Annual remuneration (\$)	
Chairperson			98,200
Deputy Chairperson			58,900
Member			49,100
<i>Maungakiekie-Tāmaki Local Board</i>			
Office		Annual remuneration (\$)	
Chairperson			93,900
Deputy Chairperson			56,300
Member			47,000
<i>Ōrakei Local Board</i>			
Office		Annual remuneration (\$)	
Chairperson			88,200
Deputy Chairperson			52,900
Member			44,100
<i>Ōtara-Papatoetoe Local Board</i>			
Office		Annual remuneration (\$)	
Chairperson			98,300
Deputy Chairperson			59,000
Member			49,200
<i>Papakura Local Board</i>			
Office		Annual remuneration (\$)	
Chairperson			91,800
Deputy Chairperson			55,100
Member			45,900

**Local Government Members (2019/20) Determination
2019**

Schedule 2

Puketāpapa Local Board

Office	Annual remuneration (\$)
Chairperson	89,100
Deputy Chairperson	53,500
Member	44,600

Rodney Local Board

Office	Annual remuneration (\$)
Chairperson	87,000
Deputy Chairperson	52,200
Member	43,500

Upper Harbour Local Board

Office	Annual remuneration (\$)
Chairperson	85,500
Deputy Chairperson	51,300
Member	42,839

Waiheke Local Board

Office	Annual remuneration (\$)
Chairperson	68,700
Deputy Chairperson	41,200
Member	34,400

Waitākere Ranges Local Board

Office	Annual remuneration (\$)
Chairperson	86,600
Deputy Chairperson	52,000
Member	43,300

Waitematā Local Board

Office	Annual remuneration (\$)
Chairperson	96,600
Deputy Chairperson	58,000
Member	48,300

Whau Local Board

Office	Annual remuneration (\$)
Chairperson	91,000
Deputy Chairperson	54,600
Member	45,500

47

Local Government Members (2019/20) Determination 2019	
Schedule 2	
Buller District Council	
Office	Annual remuneration (\$)
Mayor	94,500
Councillor (Minimum Allowable Remuneration)	19,273
<i>Inangahua Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	7,158
Member	3,579
Carterton District Council	
Office	Annual remuneration (\$)
Mayor	83,500
Councillor (Minimum Allowable Remuneration)	18,825
Central Hawke's Bay District Council	
Office	Annual remuneration (\$)
Mayor	105,000
Councillor (Minimum Allowable Remuneration)	23,940
Central Otago District Council	
Office	Annual remuneration (\$)
Mayor	107,000
Councillor (Minimum Allowable Remuneration)	20,748
<i>Cromwell Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	14,245
Member	7,123
<i>Maniototo Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	6,907
Member	3,454
<i>Teviot Valley Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	6,907
Member	3,454

**Local Government Members (2019/20) Determination
2019**

Schedule 2

<i>Vincent Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	15,326
Member	7,663
 <i>Chatham Islands Council</i>	
Office	Annual remuneration (\$)
Mayor	53,500
Councillor (Minimum Allowable Remuneration)	13,374
 <i>Christchurch City Council</i>	
Office	Annual remuneration (\$)
Mayor	195,000
Councillor (Minimum Allowable Remuneration)	97,280
 <i>Banks Peninsula Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	19,729
Member	9,864
 <i>Coastal–Burwood Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	47,236
Member	23,618
 <i>Fendalton–Waimairi–Harewood Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	46,595
Member	23,297
 <i>Halswell–Hornby–Riccarton Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	49,160
Member	24,580
 <i>Linwood–Central–Heathcote Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	49,160
Member	24,580
 <i>Papanui–Innes Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	47,236
Member	23,618

49

Schedule 2		Local Government Members (2019/20) Determination 2019	
<i>Spreydon–Cashmere Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			47,236
Member			23,618
Clutha District Council			
Office		Annual remuneration (\$)	
Mayor			110,000
Councillor (Minimum Allowable Remuneration)			19,675
<i>Lawrence–Tuapeka Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			5,828
Member			2,914
<i>West Otago Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			6,907
Member			3,454
Dunedin City Council			
Office		Annual remuneration (\$)	
Mayor			166,500
Councillor (Minimum Allowable Remuneration)			59,555
<i>Mosgiel–Taieri Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			19,237
Member			9,619
<i>Otago Peninsula Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			16,244
Member			8,122
<i>Saddle Hill Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			16,458
Member			8,229
<i>Strath Taieri Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			14,669
Member			7,334

**Local Government Members (2019/20) Determination
2019**

Schedule 2

Waikouaiti Coast Community Board

Office	Annual remuneration (\$)
Chairperson	16,030
Member	8,015

West Harbour Community Board

Office	Annual remuneration (\$)
Chairperson	16,458
Member	8,229

Far North District Council

Office	Annual remuneration (\$)
Mayor	155,000
Councillor (Minimum Allowable Remuneration)	51,370

Bay of Islands–Whangaroa Community Board

Office	Annual remuneration (\$)
Chairperson	31,273
Member	15,637

Kaikohe–Hokianga Community Board

Office	Annual remuneration (\$)
Chairperson	26,806
Member	13,403

Te Hiku Community Board

Office	Annual remuneration (\$)
Chairperson	27,365
Member	13,682

Gisborne District Council

Office	Annual remuneration (\$)
Mayor	155,000
Councillor (Minimum Allowable Remuneration)	37,540

Gore District Council

Office	Annual remuneration (\$)
Mayor	98,500
Councillor (Minimum Allowable Remuneration)	18,477

Mataura Community Board

Office	Annual remuneration (\$)
Chairperson	4,122

51

Schedule 2		Local Government Members (2019/20) Determination 2019	
Office		Annual remuneration (\$)	
Member			2,061
Grey District Council			
Office		Annual remuneration (\$)	
Mayor			102,000
Councillor (Minimum Allowable Remuneration)			22,219
Hamilton City Council			
Office		Annual remuneration (\$)	
Mayor			174,500
Councillor (Minimum Allowable Remuneration)			74,552
Hastings District Council			
Office		Annual remuneration (\$)	
Mayor			153,500
Councillor (Minimum Allowable Remuneration)			43,332
<i>Hastings District Rural Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			15,036
Member			7,518
Hauraki District Council			
Office		Annual remuneration (\$)	
Mayor			118,000
Councillor (Minimum Allowable Remuneration)			21,389
Horowhenua District Council			
Office		Annual remuneration (\$)	
Mayor			129,000
Councillor (Minimum Allowable Remuneration)			28,156
<i>Foxton Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			12,518
Member			6,259
Hurunui District Council			
Office		Annual remuneration (\$)	
Mayor			102,500

**Local Government Members (2019/20) Determination
2019**

Schedule 2

Office	Annual remuneration (\$)
Councillor (Minimum Allowable Remuneration)	20,231

Hanmer Springs Community Board

Office	Annual remuneration (\$)
Chairperson	8,025
Member	4,013

Hutt City Council

Office	Annual remuneration (\$)
Mayor	158,000
Councillor (Minimum Allowable Remuneration)	53,097

Eastbourne Community Board

Office	Annual remuneration (\$)
Chairperson	13,531
Member	6,766

Petone Community Board

Office	Annual remuneration (\$)
Chairperson	16,109
Member	8,054

Wainuiomata Community Board

Office	Annual remuneration (\$)
Chairperson	16,969
Member	8,484

Invercargill City Council

Office	Annual remuneration (\$)
Mayor	140,000
Councillor (Minimum Allowable Remuneration)	34,155

Bluff Community Board

Office	Annual remuneration (\$)
Chairperson	8,591
Member	4,296

Kaikōura District Council

Office	Annual remuneration (\$)
Mayor	83,500
Councillor (Minimum Allowable Remuneration)	19,024

53

Schedule 2		Local Government Members (2019/20) Determination 2019	
Kaipara District Council			
		Annual remuneration	
Office		(\$)	
Mayor		119,000	
Councillor (Minimum Allowable Remuneration)		30,046	
Kāpiti Coast District Council			
		Annual remuneration	
Office		(\$)	
Mayor		138,500	
Councillor (Minimum Allowable Remuneration)		35,517	
Ōtaki Community Board			
		Annual remuneration (\$)	
Office			
Chairperson		15,250	
Member		7,625	
Paekākāriki Community Board			
		Annual remuneration (\$)	
Office			
Chairperson		7,947	
Member		3,973	
Paraparaumu–Raumati Community Board			
		Annual remuneration (\$)	
Office			
Chairperson		19,976	
Member		9,988	
Waikanae Community Board			
		Annual remuneration (\$)	
Office			
Chairperson		16,325	
Member		8,163	
Kawerau District Council			
		Annual remuneration (\$)	
Office			
Mayor		92,500	
Councillor (Minimum Allowable Remuneration)		17,680	
Mackenzie District Council			
		Annual remuneration (\$)	
Office			
Mayor		83,500	
Councillor (Minimum Allowable Remuneration)		18,676	

**Local Government Members (2019/20) Determination
2019**

Schedule 2

Office	Annual remuneration (\$)
<i>Fairlie Community Board</i>	
Chairperson	4,000
Member	2,000
<i>Tekapo Community Board</i>	
Chairperson	4,000
Member	2,000
<i>Twizel Community Board</i>	
Chairperson	4,989
Member	2,494
Manawatu District Council	
	Annual remuneration (\$)
Mayor	121,000
Councillor (Minimum Allowable Remuneration)	28,326
Marlborough District Council	
	Annual remuneration (\$)
Mayor	141,000
Councillor (Minimum Allowable Remuneration)	36,680
Masterton District Council	
	Annual remuneration (\$)
Mayor	122,000
Councillor (Minimum Allowable Remuneration)	28,073
Matamata–Piako District Council	
	Annual remuneration (\$)
Mayor	123,000
Councillor (Minimum Allowable Remuneration)	27,066
Napier City Council	
	Annual remuneration (\$)
Mayor	145,500
Councillor (Minimum Allowable Remuneration)	43,142

55

Schedule 2		Local Government Members (2019/20) Determination 2019	
Nelson City Council			
Office		Annual remuneration (\$)	
Mayor			144,500
Councillor (Minimum Allowable Remuneration)			39,686
New Plymouth District Council			
Office		Annual remuneration (\$)	
Mayor			152,000
Councillor (Minimum Allowable Remuneration)			43,463
<i>Clifton Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			12,457
Member			6,229
<i>Inglewood Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			14,821
Member			7,410
<i>Kaitake Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			13,317
Member			6,659
<i>Waitara Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			14,821
Member			7,410
Ōpōtiki District Council			
Office		Annual remuneration (\$)	
Mayor			98,000
Councillor (Minimum Allowable Remuneration)			21,393
<i>Coast Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			9,978
Member			4,989

**Local Government Members (2019/20) Determination
2019**

Schedule 2

Otorohanga District Council

Office	Annual remuneration (\$)
Mayor	91,500
Councillor (Minimum Allowable Remuneration)	18,626

Kawhia Community Board

Office	Annual remuneration (\$)
Chairperson	4,000
Member	2,000

Otorohanga Community Board

Office	Annual remuneration (\$)
Chairperson	14,315
Member	7,157

Palmerston North City Council

Office	Annual remuneration (\$)
Mayor	152,500
Councillor (Minimum Allowable Remuneration)	43,067

Porirua City Council

Office	Annual remuneration (\$)
Mayor	145,000
Councillor (Minimum Allowable Remuneration)	38,621

Queenstown–Lakes District Council

Office	Annual remuneration (\$)
Mayor	128,000
Councillor (Minimum Allowable Remuneration)	32,428

Wanaka Community Board

Office	Annual remuneration (\$)
Chairperson	23,959
Member	11,979

Rangitikei District Council

Office	Annual remuneration (\$)
Mayor	107,000
Councillor (Minimum Allowable Remuneration)	20,268

57

Schedule 2		Local Government Members (2019/20) Determination 2019	
<i>Ratana Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			4,253
Member			2,126
<i>Taihape Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			8,676
Member			4,338
Rotorua District Council			
Office		Annual remuneration (\$)	
Mayor			152,000
Councillor (Minimum Allowable Remuneration)			49,426
<i>Rotorua Lakes Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			16,797
Member			8,399
<i>Rotorua Rural Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			18,773
Member			9,387
Ruapehu District Council			
Office		Annual remuneration (\$)	
Mayor			109,500
Councillor (Minimum Allowable Remuneration)			19,637
<i>National Park Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			5,857
Member			2,928
<i>Waimarino–Waiouru Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			8,676
Member			4,338

**Local Government Members (2019/20) Determination
2019**

Schedule 2

Selwyn District Council

Office	Annual remuneration (\$)
Mayor	136,500
Councillor (Minimum Allowable Remuneration)	34,613

Malvern Community Board

Office	Annual remuneration (\$)
Chairperson	17,720
Member	8,860

South Taranaki District Council

Office	Annual remuneration (\$)
Mayor	126,000
Councillor (Minimum Allowable Remuneration)	25,410

Eltham-Kaponga Community Board

Office	Annual remuneration (\$)
Chairperson	11,400
Member	5,700

Pātea Community Board

Office	Annual remuneration (\$)
Chairperson	11,008
Member	5,504

Taranaki Coastal Community Board

Office	Annual remuneration (\$)
Chairperson	12,485
Member	6,243

Te Hāwera Community Board

Office	Annual remuneration (\$)
Chairperson	14,030
Member	7,015

South Waikato District Council

Office	Annual remuneration (\$)
Mayor	120,500
Councillor (Minimum Allowable Remuneration)	25,289

59

Schedule 2		Local Government Members (2019/20) Determination 2019	
<i>Tirau Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			6,691
Member			3,346
South Wairarapa District Council			
Office		Annual remuneration (\$)	
Mayor			92,000
Councillor (Minimum Allowable Remuneration)			18,576
<i>Featherston Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			6,507
Member			3,253
<i>Greytown Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			6,507
Member			3,253
<i>Martinborough Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			6,507
Member			3,253
Southland District Council			
Office		Annual remuneration (\$)	
Mayor			124,000
Councillor (Minimum Allowable Remuneration)			25,874
<i>Ardlussa Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			7,483
Member			3,742
<i>Fiordland Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			9,200
Member			4,600
<i>Northern Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			7,235

**Local Government Members (2019/20) Determination
2019**

Schedule 2

Office	Annual remuneration (\$)
Member	3,618

Oraka-Aparima Community Board

Office	Annual remuneration (\$)
Chairperson	8,083
Member	4,042

Oreti Community Board

Office	Annual remuneration (\$)
Chairperson	10,415
Member	5,208

Stewart Island/Rakiura Community Board

Office	Annual remuneration (\$)
Chairperson	4,000
Member	2,000

Tuatapere Te Waewae Community Board

Office	Annual remuneration (\$)
Chairperson	7,059
Member	3,530

Waihopai Toetoe Community Board

Office	Annual remuneration (\$)
Chairperson	9,805
Member	4,903

Wallace Takitimu Community Board

Office	Annual remuneration (\$)
Chairperson	8,594
Member	4,297

Stratford District Council

Office	Annual remuneration (\$)
Mayor	89,500
Councillor (Minimum Allowable Remuneration)	18,626

Tararua District Council

Office	Annual remuneration (\$)
Mayor	112,500
Councillor (Minimum Allowable Remuneration)	26,718

61

Schedule 2		Local Government Members (2019/20) Determination 2019	
<i>Dannevirke Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			11,656
Member			5,828
<i>Eketahuna Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			7,554
Member			3,777
Tasman District Council			
Office		Annual remuneration (\$)	
Mayor			154,000
Councillor (Minimum Allowable Remuneration)			37,417
<i>Golden Bay Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			13,103
Member			6,551
<i>Motueka Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			14,606
Member			7,303
Taupō District Council			
Office		Annual remuneration (\$)	
Mayor			134,000
Councillor (Minimum Allowable Remuneration)			34,747
<i>Turangi–Tongariro Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			16,836
Member			8,418
Tauranga City Council			
Office		Annual remuneration (\$)	
Mayor			166,500
Councillor (Minimum Allowable Remuneration)			78,050

**Local Government Members (2019/20) Determination
2019**

Schedule 2

Thames–Coromandel District Council

Office	Annual remuneration (\$)
Mayor	130,000
Councillor (Minimum Allowable Remuneration)	35,226

Coromandel–Colville Community Board

Office	Annual remuneration (\$)
Chairperson	15,714
Member	7,857

Mercury Bay Community Board

Office	Annual remuneration (\$)
Chairperson	18,801
Member	9,400

Tairua–Pauanui Community Board

Office	Annual remuneration (\$)
Chairperson	15,714
Member	7,857

Thames Community Board

Office	Annual remuneration (\$)
Chairperson	19,924
Member	9,962

Whangamata Community Board

Office	Annual remuneration (\$)
Chairperson	17,117
Member	8,558

Timaru District Council

Office	Annual remuneration (\$)
Mayor	132,500
Councillor (Minimum Allowable Remuneration)	35,543

Geraldine Community Board

Office	Annual remuneration (\$)
Chairperson	11,008
Member	5,504

63

Schedule 2		Local Government Members (2019/20) Determination 2019	
<i>Pleasant Point Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			8,633
Member			4,317
<i>Temuka Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			11,224
Member			5,612
Upper Hutt City Council			
Office		Annual remuneration (\$)	
Mayor			128,000
Councillor (Minimum Allowable Remuneration)			31,883
Waikato District Council			
Office		Annual remuneration (\$)	
Mayor			148,500
Councillor (Minimum Allowable Remuneration)			42,010
<i>Huntly Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			10,524
Member			5,262
<i>Ngaruawahia Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			10,524
Member			5,262
<i>Onewhero–Tuakau Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			10,955
Member			5,477
<i>Raglan Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			8,807
Member			4,403
<i>Taupiri Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			4,000

**Local Government Members (2019/20) Determination
2019**

Schedule 2

Office	Annual remuneration (\$)
Member	2,000

Waimakariri District Council

Office	Annual remuneration (\$)
Mayor	137,500
Councillor (Minimum Allowable Remuneration)	37,073

Kaiapoi–Tuahiwi Community Board

Office	Annual remuneration (\$)
Chairperson	17,480
Member	8,740

Oxford–Ohoka Community Board

Office	Annual remuneration (\$)
Chairperson	16,468
Member	8,234

Rangiora–Ashley Community Board

Office	Annual remuneration (\$)
Chairperson	22,547
Member	11,274

Woodend–Sefton Community Board

Office	Annual remuneration (\$)
Chairperson	14,441
Member	7,221

Waimate District Council

Office	Annual remuneration (\$)
Mayor	86,500
Councillor (Minimum Allowable Remuneration)	19,024

Waipa District Council

Office	Annual remuneration (\$)
Mayor	135,500
Councillor (Minimum Allowable Remuneration)	31,534

Cambridge Community Board

Office	Annual remuneration (\$)
Chairperson	18,778
Member	9,389

65

Local Government Members (2019/20) Determination 2019	
Schedule 2	
<i>Te Awamutu Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	18,132
Member	9,006
<i>Wairoa District Council</i>	
Office	Annual remuneration (\$)
Mayor	101,000
Councillor (Minimum Allowable Remuneration)	23,961
<i>Waitaki District Council</i>	
Office	Annual remuneration (\$)
Mayor	114,500
Councillor (Minimum Allowable Remuneration)	24,125
<i>Ahuriri Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	11,639
Member	5,820
<i>Waihemo Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	12,087
Member	6,044
<i>Waitomo District Council</i>	
Office	Annual remuneration (\$)
Mayor	97,500
Councillor (Minimum Allowable Remuneration)	23,731
<i>Wellington City Council</i>	
Office	Annual remuneration (\$)
Mayor	180,500
Councillor (Minimum Allowable Remuneration)	86,874
<i>Makara–Ohariu Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	9,429
Member	4,716
<i>Tawa Community Board</i>	
Office	Annual remuneration (\$)
Chairperson	18,810

**Local Government Members (2019/20) Determination
2019**

Schedule 2

Office	Annual remuneration (\$)
Member	9,405

Western Bay of Plenty District Council

Office	Annual remuneration (\$)
Mayor	136,500
Councillor (Minimum Allowable Remuneration)	32,959

Katikati Community Board

Office	Annual remuneration (\$)
Chairperson	11,008
Member	5,504

Maketu Community Board

Office	Annual remuneration (\$)
Chairperson	5,827
Member	2,914

Omokoroa Community Board

Office	Annual remuneration (\$)
Chairperson	7,987
Member	3,993

Te Puke Community Board

Office	Annual remuneration (\$)
Chairperson	11,008
Member	5,504

Waihi Beach Community Board

Office	Annual remuneration (\$)
Chairperson	9,065
Member	4,532

Westland District Council

Office	Annual remuneration (\$)
Mayor	90,500
Councillor (Minimum Allowable Remuneration)	18,725

Whakatāne District Council

Office	Annual remuneration (\$)
Mayor	134,000
Councillor (Minimum Allowable Remuneration)	31,853

67

Schedule 2		Local Government Members (2019/20) Determination 2019	
<i>Murupara Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			7,987
Member			3,993
<i>Rangitāiki Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			10,360
Member			5,180
<i>Tāneatua Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			7,987
Member			3,993
<i>Whakatāne–Ōhope Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			17,321
Member			8,660
Whanganui District Council			
Office		Annual remuneration (\$)	
Mayor			141,000
Councillor (Minimum Allowable Remuneration)			32,910
<i>Whanganui Rural Community Board</i>			
Office		Annual remuneration (\$)	
Chairperson			11,224
Member			5,612
Whangarei District Council			
Office		Annual remuneration (\$)	
Mayor			156,000
Councillor (Minimum Allowable Remuneration)			48,871

Local Government Members (2019/20) Determination
2019

Explanatory
memorandum

Dated at Wellington this *14th* day of *June* 2019.

Chairperson.

Member.

Member.

Explanatory memorandum

This memorandum is not part of the determination, but is intended to indicate its general effect.

This determination comes into force on 1 July 2019 and expires on the close of 30 June 2020.

Over the past 2 years, the Remuneration Authority (the **Authority**) has conducted a major review of the local government sector remuneration, which included extensive consultation. As a result of the review, the Authority decided to make 2 changes to the way in which local government remuneration is set. First, it adopted a set of revised and updated council size indices (one each for territorial authorities, unitary authorities, and regional councils); and, secondly, it decided to introduce a more locally responsive way of setting members' remuneration. It should be noted that the remuneration of mayors, regional council chairpersons, and community board and Auckland local board members is not included in the second change.

First change: revised and updated council size indices

The first alteration, revised and updated council size indices, resulted in changes to council rankings on their relevant index. The new sizes relate to the size of the governance role of each council, based on a number of indicators. The size rankings are not related to the number of councillors on any council and will not be affected if councillor numbers increase or decrease in future. As well as changes to the size indices, the Authority has created a local government pay scale, generally using parliamentary remuneration as a comparator. Christchurch City Council (the largest council aside from Auckland) sits at the top of the council pay scale. For smaller councils, the bottom of the pay scale is set by a pro rata proportion of the average annual wage. Because of their extreme sizes, Auckland and Chatham Islands councils will sit outside the range of the pay scale.

The Authority began introducing the changes to the index rankings in the Local Government Members (2018/19) (Local Authorities) Determination 2018 (the **2018 Determination**), which are continued in this determination. The changes will be fully

Explanatory
memorandum

**Local Government Members (2019/20) Determination
2019**

completed following the 2019 local election, when the second part of the new approach will also be applied. These changes involve a major reassessment of the existing rates paid to councillors. Implementation of the new approach over a period means that, between 1 July 2018 and October 2019, changes to remuneration for elected local government members will have varied to a considerable degree between councils, rather than being an overall consistent percentage increase. For some, there will be no movement over this time, whereas for others there will be a substantial increase, reflecting the Authority's new assessment of the size of councils' responsibilities.

Second change: how the Authority sets councillor remuneration

The second alteration is in the way that the Authority sets councillor remuneration.

Under the system used for the past several years, the Authority has set a base councillor rate for each council, then for each council a sum equivalent to the base pay of 2 councillors has been set aside to pay extra remuneration to those undertaking positions of responsibility, such as deputy mayors or chairpersons of committees. In each case, the councils themselves make recommendations to the Authority on how the pool should be allocated, and those recommendations are then considered by the Authority before making its determination. This is how remuneration has been determined in *Schedule 1* of this determination, which applies from 1 July 2019 until the end of the day on which the official result is declared for each new council following the local government election on 12 October 2019.

Under the new approach, the Authority has created a total "governance remuneration pool" for each council, reflecting the ranking of that council on the index (*see* the table at the foot of this explanatory memorandum). The size of each pool does not correspond to the number of councillors on each council, which ranges from 6 to 16 (excluding Auckland). The governance pool is the total amount of money that the Authority has determined is available to pay councillor remuneration per annum. When each new council takes office following the 2019 local election, the council will be invited to give the Authority recommendations for how its pool should be distributed among the council members. The recommendations will include a rate for base councillor remuneration and rates for all positions of responsibility. The Authority will then consider the councils' recommendations before determining the remuneration payable to members.

Mayors, regional council chairpersons, Auckland local board members, and community board members

The second change to local government remuneration (ie, the introduction of the governance remuneration pool) does not apply to mayors, regional council chairpersons, Auckland local board members, or community board members. Remuneration for mayors and regional council chairpersons will continue to be set individually by the Authority and will reflect each council's ranking on the relevant size index. The largest role in local government (the Mayor of Auckland) has been generally benchmarked around the remuneration of a Cabinet minister and will not exceed that level.

**Local Government Members (2019/20) Determination
2019**

Explanatory
memorandum

The Authority has developed a separate size index for Auckland local boards that is not the same as the indices for territorial, unitary, or regional authorities. It takes into account the singular characteristics and accountabilities of Auckland local boards, including their representational responsibilities for (in many cases) large populations. The Authority contemplated a pool system for Auckland local boards, but ultimately did not implement this because the Auckland local boards have no formal positions of responsibility aside from their deputy chairpersons. For that reason, the Authority will continue to set remuneration for Auckland local board chairpersons, deputy chairpersons, and members. Based on the new local board size index, there are some differences between boards in the level of remuneration increases of local board members in this determination as the new system is phased in.

The Authority reviewed the position of community board members as one of the final parts of its overall review of local government remuneration. The Authority's original thesis was that, because community boards are part of the governance apparatus of councils, their costs should be included in the governance pool for each council, which would be the same size pool regardless of whether or not a council had any community boards.

However, the data the Authority examined indicated such massive variances in roles and powers, in per capita representation, and in cost that it was unable to rank community boards in any sensible order. As a result, the Authority decided that, for the time being, it would have significant difficulty creating a robust index that could be incorporated into the overall approach to the remuneration of councillors. In this determination, the Authority has applied an across-the-board increase of 2% to most community board members, reflecting the Labour Cost Index for the public sector for the year ended 30 March 2019. A small number of community boards have received no increase because their remuneration costs per capita are significantly higher than those of most other community boards.

Despite the above approaches, the Authority has applied a minimum level of remuneration even for smaller community boards representing tiny populations. Members of those boards need fair payment, even if it were just considered a meeting attendance fee, so the Authority has increased their remuneration to the minimum level of \$2,000 before tax.

For the time being, if a council delegates significant powers and functions to 1 or more community boards and, as a consequence, recommends that the Authority increases the remuneration of their community board members, the additional funds will come out of the council's governance remuneration pool.

Where the numbers and relative size of community boards within a territorial authority have changed as a result of a representation review that will apply from the date of the 2019 local elections, the remuneration of community board members has been specifically assessed to reflect the changes.

Explanatory
memorandum

**Local Government Members (2019/20) Determination
2019**

Motor vehicles

The annual remuneration for a mayor or regional chairperson, shown in *Schedule 1* and *Schedule 2*, is their total remuneration and it includes the annual value of their motor vehicle entitlement. If a council provides its mayor or regional chairperson with a motor vehicle, there is a consequent salary reduction. The rules for the calculation of the benefit are in *clause 9* of this determination and also on the Authority's website.

Upper limits on the purchase prices of petrol/diesel and electric/hybrid motor vehicles (including on-road costs and goods and services tax paid) were set by the Authority in the 2018 Determination and have not been changed. These upper limits take account of the vehicle being fit for purpose, the safety of the driver, and fairness to the rate-payers. For this determination, the Authority reviewed the maximum purchase rate for motor vehicles and decided to retain the current levels. However, it recommends that all councils utilise the All of Government procurement process to optimise the value of their purchases. The new purchase price limits do not apply to existing motor vehicles currently provided to mayors and regional chairpersons. In those cases, the actual purchase prices are grandparented until the existing vehicles are replaced.

Allowances

The vehicle mileage allowance rates (*clause 11*) have been updated to reflect the new kilometre rates for self-employed people and employees published by the Inland Revenue Department on its website as at 7 June 2019.

The communications and travel time allowances for members have not been changed this year and the details are in *clauses 12 and 13* and on the Authority's website.

This year, for the first time, the Authority has introduced a childcare allowance for members who have responsibility for caring for children under the age of 14 years. The allowance is a contribution towards expenses incurred by the member for the provision of childcare while the member is engaged on local authority business. The allowance is capped and is subject to certain conditions outlined in *clause 14* of this determination.

Payment of any or all of the allowances is at the discretion of each council. All the allowances included in this determination are reviewed annually.

Governance remuneration pool table

The table below sets out the local government governance remuneration pools for councillors that will apply on and after the day after the date on which the official result of the 2019 local election of members for an individual council is declared, for the purpose described above.

**Local Government Members (2019/20) Determination
2019**

Explanatory
memorandum

Part 1

Remuneration pools for councillors of regional councils

Council	Governance remuneration pool (\$)
Bay of Plenty Regional Council	869,154
Canterbury Regional Council	964,061
Hawke's Bay Regional Council	557,483
Manawatu–Wanganui Regional Council	638,974
Northland Regional Council	580,951
Otago Regional Council	703,598
Southland Regional Council	555,828
Taranaki Regional Council	466,596
Waikato Regional Council	933,748
Wellington Regional Council	921,454
West Coast Regional Council	317,737

Part 2

Remuneration pools for councillors of territorial authorities

Territorial authority	Governance remuneration pool (\$)
Auckland Council	2,556,478
Ashburton District Council	377,856
Buller District Council	264,396
Carterton District Council	220,330
Central Hawke's Bay District Council	267,264
Central Otago District Council	276,480
Chatham Islands Council	147,488
Christchurch City Council	1,843,200
Clutha District Council	352,528
Dunedin City Council	1,105,920
Far North District Council	707,201
Gisborne District Council	631,530
Gore District Council	286,429
Grey District Council	248,832
Hamilton City Council	1,194,394
Hastings District Council	790,733
Hauraki District Council	350,208
Horowhenua District Council	433,152
Hurunui District Council	248,832
Hutt City Council	827,228
Invercargill City Council	506,880
Kaikōura District Council	198,297
Kaipara District Council	359,424
Kāpiti Coast District Council	497,664

73

Explanatory memorandum	Local Government Members (2019/20) Determination 2019	Governance remuneration pool (\$)
Territorial authority		
Kawerau District Council		220,330
Mackenzie District Council		176,264
Manawatu District Council		377,856
Marlborough District Council		583,467
Masterton District Council		372,130
Matamata–Piako District Council		387,072
Napier City Council		705,096
Nelson City Council		603,300
New Plymouth District Council		778,568
Ōpōtiki District Council		211,968
Otorohanga District Council		198,297
Palmerston North City Council		778,568
Porirua City Council		543,744
Queenstown–Lakes District Council		423,936
Rangitikei District Council		286,429
Rotorua District Council		714,084
Ruapehu District Council		294,912
Selwyn District Council		479,232
South Taranaki District Council		414,720
South Waikato District Council		354,912
South Wairarapa District Council		242,363
Southland District Council		396,288
Stratford District Council		264,396
Taranua District Council		313,344
Tasman District Council		624,528
Taupō District Council		470,016
Tauranga City Council		1,105,920
Thames–Coromandel District Council		427,180
Timaru District Council		451,584
Upper Hutt City Council		423,936
Waikato District Council		729,480
Waimakariri District Council		488,448
Waimate District Council		220,330
Waipa District Council		470,016
Wairoa District Council		223,592
Waitaki District Council		331,776
Waitomo District Council		211,968
Wellington City Council		1,585,152
Western Bay of Plenty District Council		479,232
Westland District Council		220,330
Whakatāne District Council		446,388
Whanganui District Council		516,096
Whangarei District Council		815,063

**Local Government Members (2019/20) Determination
2019**

Explanatory
memorandum

Note: The above remuneration pools do not apply to mayors, regional chairpersons, Auckland local board members, or community board members.

However, if a council has delegated significant powers and functions to its community board(s) and as a consequence proposes an increase to the remuneration of community board members, the additional funds will come out of the council's governance remuneration pool.

Issued under the authority of the Legislation Act 2012.
Date of notification in *Gazette*:

Item 8.1

Attachment 2

Attachment 2 Email from Fran Wilde to Mayor Kempthorne

From: Fran WILDE <Fran.Wilde@remauthority.govt.nz>

Date: 4 July 2019 at 2:07:59 PM NZST

To Undisclosed >

Subject: Response to councils regarding the Remuneration Authority consultation on childcare payment

Greetings Mayors, Regional Chairs and CEOs

This is a detailed response to councils regarding our consultation on childcare payments. Although the childcare allowance was introduced in the recent determination, I thought it would be useful to write to you in response to the submissions we received. I would be grateful if you could circulate this letter to all your councillors, community/local board members and to the staff in your council who have responsibility for this area.

Firstly I wanted to take the opportunity to thank all those who responded to the proposal. The responses gave us much to consider and will be useful in future years as the policy is re-assessed.

Most of those who responded supported the proposal and there were a number of proposals for changes. Some opposed it and gave their reasons. I have commented on the most common themes below.

- One common suggestion was that the allowance be made mandatory, with council discretion removed. We considered this, but as all our allowances are payable at the discretion of the councils, we concluded that this allowance should receive the same treatment.
- There were several comments about the hourly rate that we suggested, with respondents pointing out that it was below the minimum wage hourly rate. We do not see the allowance as paying the entire cost of childcare at any one time – it is a contribution to the cost. In setting the figure we also looked at the different levels of Work and Income Childcare subsidies that are available.
- One suggestion we did take up was to make the allowance an annual rate so it can be used in as flexible a way as possible. This allows individual councils to set an hourly rate so long as the total amount paid per annum to an elected member does not exceed the annual limit shown in the determination.
- Some councils asked about the ‘source’ of the funding: i.e. is it from the council governance remuneration pool that will cut in following the elections later this year or is it from councils budget for councillor support. It is definitely the latter as it is an allowance not remuneration.
- We were asked to clarify the criteria to be used when a council agrees to the allowance. From our perspective the council needs to use the same definition of council business that it would ordinarily use when looking at other allowances.
- We were asked to clarify the use of the word “allowance” versus “reimbursement” We used the word “allowance” because that is what is used in all our determinations even though some of the other allowances might be seen by some elected members as partial reimbursement for money spent.

- In terms of the timing of the period covered at any one time (the example we were given was if a carer was engaged for eight hours and the meeting unexpectedly finished early) – councils need to use their judgement under these circumstances.
- Clarification of the word “temporary” was sought and there were questions as to whether the allowance applied to live-in au pair workers. We modelled our proposal on the Work and Income provisions which do not apply to live-in staff.
- One big issue that came through was questioning why the allowance should apply only to childcare and not to carers of other dependents such as elderly or ill parents. Our proposal was made in response to significant feedback we received on our previous consultation about the major changes to remuneration. Many of you told us that you wanted a system that would facilitate more diverse representation, with women with young families mentioned in particular. We did look at the possibility of extending this to carers in general but decided that in the first instance it would be for child care only.
- Similarly, we were asked why we were not taking account of elected members who, for example, owned a business and were required to pay staff to cover for them while they were on council business. We acknowledge this is an issue and in fact we discussed it in our major paper issued last year. However, as explained above, the childcare provision is an attempt to facilitate a greater diversity of candidates for local government.

Generally there were also comments about the need for a more comprehensive approach. It is important that elected members understand that the Remuneration Authority makes its decisions within a prescribed legal framework and that some of the issues (which are commonly raised!) are not decided by us. One such example is the IRD treatment of elected local government members as independent contractors. This has implications for our decisions.

Finally I want to thank you again for your interest in this issue. We will be watching its implementation by the sector with great interest.

Regards

Fran Wilde

CHAIR

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8.2 ANCILLARY GOVERNANCE MATTERS REPORT**Decision Required**

Report To:	Full Council
Meeting Date:	31 October 2019
Report Author:	Robyn Scherer, Executive Assistant to the Mayor and Tara Fifield, Executive Assistant, Community Services
Report Number:	RCN19-10-14

1 Summary

- 1.1 This report covers several appointments that require the Council's attention at this meeting.
- 1.2 The appointments include Council liaison representatives for relevant external organisations in the Lakes/Murchison, Moutere/Waimea and Richmond Wards, for this triennium. The Motueka and Golden Bay Community Boards will make the relevant appointments for their Wards. Several of these appointments are where the Council owns a facility and community organisations manage it on our behalf.
- 1.3 A list of community organisations to which liaison appointments could be made has been prepared and included in this report, along with suggestions of who to appoint.
- 1.4 Other appointments cover hearings panels, steering groups and working parties where Council activities are underway and these appointments are necessary to enable business to continue.

2 Draft Resolution**That the Full Council:**

- 1) receives the Ancillary Governance Matters Report RCN19-10-14; and
- 2) appoints Councillor _____ as the Chairperson, and Councillors _____, _____, _____ and _____ to the Hearing Panel to consider any submissions to the Council's Gambling Venues Policy, with the Chair having authority to appoint replacement members in the event of non-attendance for any reason, and the Hearing Panel having the power to recommend any changes to the Policy to the Strategy and Policy Committee; and
- 3) appoints Golden Bay Councillor _____ to the Steering Group for the Council's Community Housing Review; and
- 4) appoints Councillor Ogilvie as the Chairperson, and appoints the Motueka Community Board including the Motueka Councillors, to the Motueka Library Working Party; and

- 5) appoints _____ as the Chairperson, and Councillors _____, _____, _____, and _____, and an iwi representative to provide a mātauranga Māori perspective (to be appointed by the Mayor) to the Hearing Panel to consider any submissions to the Council's Responsible Camping Strategy, with the Chair having authority to appoint replacement members in the event of non-attendance for any reason, and the Panel having the power to recommend any changes to the Strategy to the Strategy and Policy Committee; and
- 6) appoints Councillor _____ as the Chairperson, and Councillors _____, _____, _____ and _____ to the Hearing Panel to consider any submissions on changes to the Council's Speed Limit Bylaw, with the Chair having authority to appoint replacement members in the event of non-attendance for any reason and the Panel having the power to recommend any changes to the Full Council; and
- 7) resolves under clause 7(1)(j)(i) of the Traffic Control Bylaw 2016 to permit the use of parking spaces in Tasman District by those motor vehicles owned by an elected member of the Tasman District Council [or any community board member] provided that:
- the driver of the vehicle shall display at all times a coupon issued under the signature of the Chief Executive which would exempt the vehicle from having to comply with any time limited parking requirement, and
 - the coupon shall only be displayed whilst attending to Council business and is personal to the elected member, and
 - any exemption under (a) above does not affect any other obligation to comply with the Traffic Control Bylaw or any other provision in the Land Transport Act; and
- 8) agrees to the following appointees being liaison representatives to management committees and other organisations for the three years of the current triennium; and

Association/Community Group	Liaison Appointee
Moutere/Waimea Ward	
Brightwater Recreation Reserve Committee	Cr Turley
Dovedale Recreation Reserve Committee	Cr Maling
Spring Grove Recreation Reserve Committee	Cr McNamara
Moutere Hills Recreation Reserve/Community Centre Committee	Cr Turley
Waimea West Recreation Reserve Committee	Cr MacKenzie
Ngatimoti Hall Management Committee	Cr McNamara
Wakefield Recreation Reserve Management Committee	Cr MacKenzie
Ngatimoti Recreation Reserve Committee	Cr McNamara
Equestrian Trust Board	Cr Maling
Wakefield Health Centre Board	Cr Bryant
Mapua Health Centre Board	Cr Turley
Richmond Ward	
Hope Recreation Reserve Committee	Cr Maling

Keep Richmond Beautiful Committee	Cr Tuffnell
Richmond Bridge and Croquet Club Committee	Cr Greening
Richmond Unlimited Committee	Cr Tuffnell
Lakes/Murchison Ward	
Murchison Recreation Reserve Committee	Cr Bryant
Stanley Brook Recreation Reserve Committee	Cr Bryant
Tapawera Recreation Reserve Committee	Cr Bryant
Lake Rotoiti Community Facility Committee	Cr Bryant

- 9) asks staff to advise the various management committees and other organisations in 8 above of the liaison appointments; and
- 10) agrees that all appointments to various external organisations and committees in 8 above made at the Community Development Committee meeting on 3 November 2016, and any subsequent meetings, cease from the date of this meeting.

3 Purpose of the Report

- 3.1 To approve various appointments to hearing panels, working parties, steering groups and liaison roles for this triennium to enable Council business activities to proceed.

4 Gambling Venues Policy

- 4.1 The Council has been consulting on a new Gambling Venues Policy signed off at the Environment and Planning Committee meeting on 25 July 2019. Seventy six submissions have been received and a hearing date of 6 November 2019 was set down. A hearing panel needs to be appointed and staff recommend that the Council appoint a Chairperson and four other Councillors to form a hearing panel with powers to decide on submissions and recommend any changes to the policy to the Strategy and Policy Committee meeting scheduled for 28 November 2019.

5 Community Housing Review

- 5.1 At an extraordinary meeting on 4 July 2018 the Council appointed a Community Housing Review Steering Group comprising Councillors Bryant (Chair), Ogilvie, Sangster, Wensley and Turley together with the Community Development Manager and Corporate Services Manager. We will need a replacement for Cr Sangster. The Councillor appointments were Ward-based so this should be a Golden Bay Councillor.
- 5.2 The Council identified the increasing demand for community housing as a key issue in the Long Term Plan 2018-2028 (LTP) stating its intention to continue the provision of 101 units over the next three years and to investigate future options for community housing in the medium to long term. The review will commence with analysis of the current portfolio, including financial performance, the policy framework at a national and local level and a review of other Council involvement in community housing. We will follow this with an options analysis and preparation of a range of scenarios for initial consideration in November 2019. We will refine the options and scenarios through a process of community consultation until a draft proposal is finalised in March 2020 for consultation as part of the LTP 2021-2031 process.

6 Motueka Library Working Party

- 6.1 On 21 February 2019 the Community Development Committee appointed a Motueka Library Working Party (Working Party) to progress the Motueka Library building project. The Terms of Reference for the Working Party are to oversee the development of the design specification and procurement process for the new Motueka Library building on Decks Reserve; to recommend to Council the proposed location of the new Library on Decks Reserve; and to manage any associate community engagement process. As this work has not quite been completed, it is appropriate for the Working Party to continue.
- 6.2 Membership of the Working Party includes elected members, the Community Development Manager, Libraries Manager and Reserves and Facilities Manager. Following the Local Government elections the membership of the Working Party needs to be revised, as the Terms of Reference specified the names of Councillors and Community Board members.

The Motueka Ward Councillors and Community Board members were all on the working group. Staff recommend that all new members of the Motueka Community Board, including the Motueka Councillors be appointed to the Working Party and propose that Cr Ogilvie be appointed as Working Party Chair.

7 Responsible Camping Strategy

- 7.1 On 10 October 2019 Council approved the Draft Responsible Camping Strategy as the basis for public consultation. The public consultation period is between 14 October and 18 November 2019.
- 7.2 Hearings will be held on 4, 5 and 6 December 2019 in Takaka, Richmond and Motueka respectively. The hearing panel will consider the feedback received and consider amendments to be made in the final Strategy on 9 December 2019. Any amendments will be recommended to Full Council for adoption at its meeting in February 2020.
- 7.3 A hearing panel was not appointed at the 10 October 2019 Council meeting because of the proximity to the end of the previous term of Council. Staff recommend the Council appoints a hearing panel, consisting of a Chair and up to four Councillors, plus an iwi representative.
- 7.4 Te Tau Ihu iwi worked closely with staff in the development of the Draft Responsible Camping Strategy and have expressed a desire to be able to participate on the hearing panel. Staff recommend that an iwi representative be appointed by the Mayor to the hearing panel to provide a mātauranga Māori perspective.

8 Speed Limit Bylaw Review

- 8.1 At its meeting on 12 September 2019, the Council approved a series of changes to the speed limit bylaw. These have been released for consultation and staff recommend that Council appoints a hearing panel to hear submissions, deliberate and make recommendations back to the full Council on the proposed speed limit changes. It was previously envisaged that a hearing panel of three members would be established but this report recommends up to five, including the Chair, to assist with the induction of new Councillors.

9 Parking Bylaw Exemptions

- 9.1 Elected members have previously been issued with permits to provide an exemption from time-limited parking controls while attending meetings at Council buildings. This arrangement requires a resolution of the Council under clause 7(1)(j)(i) of the Council's Traffic Control Bylaw 2016. Do Councillors wish to extend the exemption to Community Board Members? The draft resolution should be adapted accordingly.

10 Liaison Appointments to Management and Other Committees

- 10.1 At its meeting on 3 November 2016, the Community Development Committee made liaison appointments to community organisations and committees in the Tasman District where Council input is required. These appointments were made for a three-year term. After each election new appointments are made to organisations and committees which are still of

relevance to the Council's business. Therefore, the Council is being asked to make the appointments for the 2019–2022 triennium.

- 10.2 The existing appointments made in 2016 will need to cease from the date of this meeting.
- 10.3 Appointments to the Motueka and Golden Bay Wards are being considered by the Community Boards. Therefore, this report only covers the Richmond, Moutere/Waimea and Lakes/Murchison Wards.
- 10.4 The table in the draft resolution lists the organisations that staff recommend the Council appoints Council liaison representatives to.
- 10.5 Only one representative should be appointed as a liaison person to any organisation. Councillors may work with, or be on, any group in a personal capacity if they choose to. Being on a group in your personal capacity is outside any Council responsibility and the Council will not accept any liabilities associated with your personal roles. Councillors will also need to be aware of any potential or perceived conflicts of interest which may occur when dealing with Council business as a result of membership of an organisation.
- 10.6 A liaison representative helps communication between the Council and the community organisation and with community engagement. They provide a conduit for information to flow between both organisations and to help understanding of each other's position during discussions. Liaison representatives also assist with enabling common objectives and outcomes to be achieved. They tend not to have voting rights at meetings of the community organisation and they are not Trustees of any organisation. Becoming a Trustee and having voting rights usually comes with associated liabilities and responsibilities which the Council does not wish to assume in relation to these organisations.
- 10.7 The criteria used for assessing whether a Council liaison representative is appointed to an organisation include:
- if the organisation is managing a Council asset (e.g. reserve or hall) then it is desirable for a Council liaison representative to be appointed to it;
 - if the organisation is a Government agency (e.g. school or hospital) or is a social service agency (e.g. employment trust) then it is not necessary for a Council representative to be appointed to it;
 - if there is a critical relationship between the organisation and Council (e.g. Keep Richmond Beautiful) then it is desirable for a Council representative to be appointed to it.
- 10.8 The Council can decide to make appointments to none, some or all of the organisations listed in the table in the Draft Resolution and it can change the suggested liaison appointee if it wishes. The suggested names in the table are based on having consistency with the appointments made in the previous triennium and allocation of vacant roles to new Councillors.

11 Next Steps / Timeline

- 11.1 After today's meeting, staff will be advised of the appointments to the hearing panels and steering group. We will ensure that new Councillors are provided with background reading on each activity.
- 11.2 Following the meeting staff will also advise the community organisations and committees of the appointments made at this meeting

12 Attachments

Nil

8.3 ESTABLISHMENT OF COMMITTEE STRUCTURE

Decision Required

Report To:	Full Council
Meeting Date:	31 October 2019
Report Author:	Dennis Bush-King, Environment and Planning Manager; Susan Edwards, Community Development Manager; Janine Dowding, Chief Executive Officer; Tim King, Environment & Planning Committee Chair
Report Number:	RCN19-10-15

1 Summary

- 1.1 The Council is recommended to establish a number of committees, subcommittees, joint committees or other subordinate decision-making bodies in order to carry out the governance functions of the Council. The Mayor has signalled a changed structure from that which operated under the previous Council. He is proposing one which, at the Standing Committee level, focuses on the Council's various functions, rather than the Council departments from which the business might originate.
- 1.2 A proposed committee, subcommittee and joint committee structure, functions and delegations is attached for the Council to consider and approve by resolution (**Attachment 1**).
- 1.3 Also attached is a document (**Attachment 2**) outlining the proposed purpose, functions and delegations for each of the proposed new Standing Committees (Strategy and Policy Committee, Operations Committee and Regulatory Committee) to help Councillors understand how the new structure will operate.

2 Draft Resolution**That the Full Council:**

- 1) **receives the Establishment of Committee Structure RCN19-10-15; and**
- 2) **approves the formation of Tasman District Council's committees, subcommittees and joint committees as follows:**

Tasman District Council Standing Committees

Strategy and Policy Committee**Operations Committee****Regulatory Committee****Tasman Regional Transport Committee operating under the Land Transport Management Act 2003**

District Licencing Committee operating under the Sale and Supply of Alcohol Act 2013.

Tasman District Council Committees

Audit and Risk (reporting to Council)

Commercial (reporting to Council)

Tasman District Council Subcommittees

CEO Review (reporting to Council)

Community Grants (reporting to Operations Committee)

Creative Communities (reporting to Operations Committee)

Community Awards (reporting to Operations Committee)

Joint Committees of Nelson and Tasman Councils

Civil Defence Emergency Management (CDEM)

Joint Committee

Joint Regional Pest Management

Joint Shareholders

Nelson Regional Sewerage Business Unit Joint Committee

Saxton Field Committee

Nelson Tasman Joint Landfill Business Unit Joint Committee

3 Purpose of the Report

- 3.1 For the Council to consider and establish a structure of committees, subcommittees and joint committees in order for the Council to carry out its decision-making governance functions (**Attachment 1**).

4 Background and Discussion

- 4.1 The Council has historically had three or four standing committees of council which have been 'committees of the whole'; that is, all Councillors are members of those committees, with the Mayor an ex-officio member.
- 4.2 These committees have then had subcommittees, with specific delegations in relation to particular legislation or Council functions. The subcommittees report to their parent committees.
- 4.3 Nelson City and Tasman District councils have also operated joint committees of the two councils in relation to the joint assets owned by the two councils and cross-boundary functions.
- 4.4 From time to time subordinate decision-making bodies are established for a particular matter before the Council. These are ordinarily formed for the purposes of the Resource Management Act, Reserves Act or to consider the establishment or review of Council bylaws and policies. These are not included in the draft resolution as they are established on an 'as needed' basis or otherwise dealt with in the Council's Delegations Register.
- 4.5 The power of the Council to establish committees, subcommittees, other subordinate decision-making bodies and joint committees is outlined in clause 30, Schedule 7 of the Local Government Act 2002 (LGA).
- 4.6 Under section 41A(3) of the LGA, the Mayor may exercise his power to establish committees of the Council and may appoint the Chairperson to those committees. Mayor Tim King has indicated that he will not be exercising his power to establish the committees of Council or to appoint the Chairperson to those committees, but will rather make a recommendation of committee structure to the Council. The proposed structure is outlined in **Attachment 1**.
- 4.7 Also attached is a document (**Attachment 2**) outlining the proposed purpose, functions and delegations for each of the proposed new Standing Committees (Strategy and Policy Committee, Operations Committee and Regulatory Committee) to help Councillors understand how the new structure will operate. The purpose, functions and delegations of the other committees and subcommittees are not proposed to change. If Councillors wish to view the current purpose, functions and delegations for all the various committees which operated under the previous triennium, they can be found in the [Delegations Register](#) on the Council's website.
- 4.8 The Chair, Deputy Chairs and membership of the committees, subcommittees and joint committees of the Council is subject to a separate report to this meeting.
- 4.9 The Elected Members Remuneration, which is the subject of a separate report to this meeting, reflects the chairpersonship of the proposed structure.

5 Options

5.1 Option 1: Establish a structure of committees, subcommittees and joint committees as described the draft resolution.

5.1.1 This proposed structure has been given careful consideration in terms of the statutory and functional requirements of the Council. It is designed to enable Councillors to consider all policy or regulatory or operational matters at one time and to see the linkages between those areas across all of Council. The structure will also create added opportunity for staff to operate in more of a cross-Council manner. Under the proposed structure, it will be clear which committee deals with most matters. However, there is potential that changing the structure, from that used in the previous triennium, may mean that staff and the public take some time to know which committee will be dealing with some matters. The proposed structure has been socialised with both elected members and senior staff for consideration and is recommended by the Mayor and senior staff of Council.

5.2 Option 2: Establish a different structure of committees, subcommittees and joint committees of the Council.

5.2.1 This option would require the staff to make considerations and recommendations back to the Council at a later date in terms of the statutory requirements of the Council, the way the staff report to these committees, to ensure all of the legislated roles and functions of the Council are fitted into a new structure, and the remuneration of the chairs of committees in any alternate structure. This option is not recommended.

6 Strategy and Risks

6.1 The establishment of the committees, subcommittees and joint committees is considered to be of low risk.

7 Policy / Legal Requirements / Plan

7.1 The Council may appoint the committees, subcommittees, joint committees or other subordinate decision-making bodies it considers appropriate under clause 30, Schedule 7 of the LGA.

7.2 The Mayor may establish the Committees of Council under section 41A(3) of the LGA.

7.3 The proposals in the draft resolution meet Council's obligations under the LGA.

8 Consideration of Financial or Budgetary Implications

8.1 The suggested structure has no financial or budgetary implications other than already budgeted.

9 Significance and Engagement

9.1 The establishment of the committees, subcommittees and joint committees is considered to be of low significance as it has no financial implications beyond existing budgets and has no

level of service implications. If needed, it can be amended at a later date. No consultation with the community is required for the establishment of committees, subcommittees and joint committees.

10 Conclusion

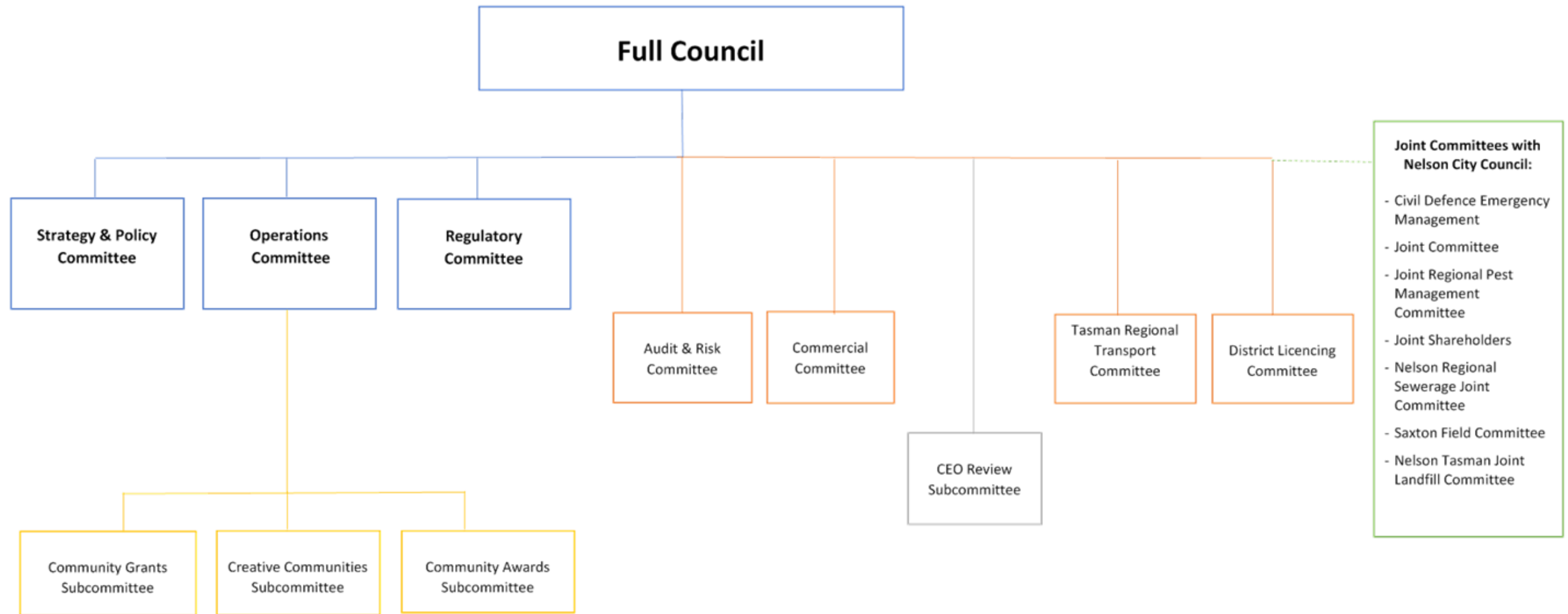
- 10.1 Staff recommend that the Council adopts the committee structure as detailed in the draft resolution.

11 Next Steps / Timeline

- 11.1 Once the structure is established, the membership and chairpersonship of those committees, subcommittees and joint committees may be determined. This is the subject of a separate report on today's agenda.
- 11.2 A recommended meetings calendar for the 2020 year for the committees, subcommittees and joint committees of Council will be developed by staff and brought back to the 12 December meeting of Council for information.
- 11.3 The first meetings of the Operations Committee will be 21 November 2019, Strategy and Policy Committee, the morning of 28 November 2019 and the Regulatory Committee, the afternoon of 28 November 2019.

12 Attachments

- | | | |
|----|-----------------------|-----|
| 1. | Structure diagram | 107 |
| 2. | Committee delegations | 109 |



Terms of Reference for New Committee Structure

SPC Strategy and Policy Committee

1.0 Purpose and Areas of Responsibility

The Strategy and Policy Committee's purposes are to provide governance oversight of, guidance on and approval of:

- Council's strategy and policy programmes, services, activities and their associated projects, including the processes to prepare them and public consultation processes; and
- the physical development and growth of the Tasman District through a focus on land and resource use and the appropriate provision of infrastructure; and
- any policies and plans required under the Resource Management Act 1991 (RMA).

The primary areas of responsibility of the Committee are:

- electoral and democratic functions of local government in the Tasman District; and
- Long Term Plans, Annual Plans, Activity Management Plans, Statutory Policies, Annual Report; and
- Resource Management Act Policies and Plans.

Responsibilities include strategies and policies relating to:	
Arts, Culture and Heritage	Land Development Manual
Activity Management Plans and Infrastructure related strategies and plan	Libraries
Biosecurity	Long Term Plan (and associated policies and strategies), Annual Plans, Annual Reports and Schedule of Fees and Charges (this allows for policy and plan making processes up to but not including adoption for these documents).
Camping Grounds (excluding commercial campgrounds and holiday parks)	Museums, including Tasman Bays Heritage Trust
Climate Change and Coastal Protection Policies	Public Health Policies (e.g. Gambling Venues Policy, Psychoactive Substances Policy)
Community Housing	Reserve Financial Contributions
Community Engagement and Community Relations	Reserves Management Plans and Policies and related Reserves, Trees and Cemetery Policies
Community Facilities and Community Halls	

Item 8.3

Attachment 2

Responsibilities include strategies and policies relating to:	
Community Grants	Friendly Towns
Community Recreation and Events	Growth Strategy and Model
Digital Services	Resource Management Policies and Plans
Economic Development	Strategic Policies excluding the matters which must be finally approved by Full Council (e.g. under clause 32, Schedule 7, Local Government Act 2002 (LGA); section 41, Reserves Act 1977)
Electoral activities	Transport, including walkways/cycleways
Environmental Policies	Waste Minimisation and Management
Financial Policies (except that adoption of many of these is the responsibility of Full Council)	Water Safety Plans

2.0 Responsibilities

- 2.1 Govern, develop, approve, review, ensure the implementation of and monitoring of policies, plans and strategies in relation to the areas of responsibility, including the adoption of draft documents for consultation, appoint hearings panels and adopt final documents where within the remit of the Committee or to make recommendations to the Council on the final documents where Council approval is required (e.g. clause 32, Schedule 7, LGA; section 41 Reserves Act 1977).
- 2.2 Monitor policy processes and performance (including budget and performance targets) for their areas of responsibility. (NB – Council’s full financial reporting will be presented to Full Council)
- 2.3 Plan, review, implement and monitor functions, duties, and powers in respect of its areas of responsibility.
- 2.4 Ensure the Council meets all its legislative responsibilities relating to the areas of responsibility.
- 2.5 Consider reports relating to annual residents’ surveys and monitoring.

3.0 General Powers

- 3.1 Approve expenditure consistent with overall budgets and the Council’s Annual and Long Term Plans within the Committee’s areas of responsibility.
- 3.2 Act in all strategy and policy matters concerning the areas of responsibility listed, provided they do not conflict with stated policy of the Council.
- 3.3 Delegate its powers to an officer of the Council in defined areas.
- 3.4 Delegate any of its powers to any joint committee established for any relevant purpose in accordance with clause 32, Schedule 7 of the LGA.
- 3.5 Utilise the decision making and consultation provisions of sections 76 – 87 of the LGA.

- 3.6 Appoint Subcommittees, Hearing Panels or Working Groups and to give those Subcommittees power to act, in defined areas, including the decision making powers of the parent committee.
- 3.7 Consider and monitor health and safety matters relating to the functions of the Committee.

These delegations enlarge on the scope of the Strategy and Policy Committee but do not limit conferred legislative powers or those given under Council policy.

4.0 Statutory Powers

To act on behalf of the Council in relation to the following statutory provisions:

4.1 Local Government Act 2002 (LGA)

- 4.1.1 Has all the Council's powers, duties and functions conferred or imposed upon it under the LGA, in relation to the functions of the Committee (e.g. Part 6 provisions relating to planning and consultation).

4.2 Reserves Act 1977:

- 4.2.1 Section 14 – Local authority may declare land vested in it to be a reserve.
- 4.2.2 Section 24A – Change of purpose of reserve by territorial authority or regional council.
- 4.2.3 Section 40 – Functions of administering body.
- 4.2.4 Section 41 – Management Plans – To initiate reserve management plan reviews and appoint hearings panels, and to recommend to Council the adoption of a draft plan for consultation or to approve a final plan.
- 4.2.5 To act on behalf and in lieu of the Council in regard to exercising the relevant delegations issued to local authorities by the Minister of Conservation on 8 July 2013 noting that some of these powers have been sub-delegated to staff.
- 4.2.6 The power to exercise the delegations in relation to reserves issued to local authorities by the Minister of Conservation on 8 July 2013.

4.3 Resource Management Act 1991 (RMA)

- 4.3.1 Has all the Council's powers, duties and functions conferred or imposed upon it under the RMA but **excluding** the following powers:
 - 4.3.1.1 Section 86 - The power to acquire land.
 - 4.3.1.2 Section 166 - The powers of a Requiring Authority, except when the Council itself is the Requiring Authority, the Strategy and Policy Committee will exercise the powers under sections 168A and 184A.
 - 4.3.1.3 Section 187 - The powers of a Heritage Protection Authority.

4.4 Biosecurity Act 1993

- 4.4.1 Make recommendations to Council to approve and amend a pest management plan or to declare a small scale management programme in accordance with section 82 of this Act.

4.5 Psychoactive Substances Act 2013

4.5.1 Section 66 - Power to have a policy relating to the sale of approved products within Tasman District.

4.6 Sale and Supply of Alcohol Act 2012

4.6.1 Sections 75-80 - Preparation and adoption of local alcohol policy.

4.7 Waste Minimisation Act 2008

4.7.1 Has all the Council's powers, duties and functions conferred or imposed upon it under the Waste Minimisation Act 2008, in relation to the functions of the Committee.

4.8 Land Transport Management Act 2003 and associated regulations and rules

4.8.1 Has all the Council's powers, duties and functions conferred or imposed upon it under the Land Transport Management Act and associated regulations rules, in relation to the functions of the Committee.

4.9 Gambling Act 2003 and associated regulations

4.9.1 Power to have a policy relating to gambling venues within Tasman District.

4.10 Local Electoral Act 2001

4.9.1 Has all the Council's powers, duties and functions conferred or imposed upon it under Parts 1A and 2 of the Local Electoral Act 2002, in relation to the functions of the Committee.

5.0 Limitations

5.1 In respect of matters requiring financial input the Strategy and Policy Committee's power is limited to the extent that provision has been made in the annual budgets or in the Long Term Plan.

5.2 The Strategy and Policy Committee can make recommendations only to Council in respect of the following matters (clause 32(1) of Schedule 7, LGA and section 41, Reserves Act):

5.2.1 make a rate; or

5.2.3 borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan; or

5.2.4 adopt a Long Term Plan, Annual Plan, or Annual Report; or

5.2.6 adopt policies required to be adopted and consulted on under the LGA, and/or in association with the Long Term Plan, and/or developed for the purpose of the Local Governance Statement; or

5.2.7 adopt a remuneration and employment policy; or

5.2.8 adopt a reserves management plan.

6.0 Administration

6.1 Membership comprises all elected members of the Council.

6.2 For the time being the quorum is 7.

Item 8.3

- 6.3 Meetings are generally held six weekly.
- 6.4 The Strategy and Policy Committee has no reporting responsibility to the Council for matters within its delegation.
- 6.5 The Strategy and Policy Committee is empowered to do anything within its jurisdiction prior to making a recommendation to the Council.

Attachment 2

RC Regulatory Committee

1.0 Purpose and Areas of Responsibility

The Regulatory Committee’s purpose is to provide governance oversight of Council’s regulatory programmes, services, and activities, including bylaw development and implementation (noting Full Council only has the power to adopt bylaws) in relation to the Committee’s areas of responsibility.

The primary areas of responsibility of the Committee are:

- monitoring and enforcing Council’s Resource Management Act functions; and
- enforcing Council’s other regulatory functions; and
- undertaking bylaw preparation processes.

Responsibilities include regulatory functions relating to:	
Animal control	Hazardous Substances and New Organisms
Biosecurity	Maritime Administration and Navigation Safety
Building Assurance	Parking and Traffic Control
Bylaws (This allows for bylaw making processes up to but not including adoption).	Public Health
Compliance and Enforcement	Reserve leases, licences and easements
Development Contributions	Resource Consents
Drinking Water Standards and Emergency Response Planning	Sale and Supply of Alcohol Administration
Food Safety	

2.0 Responsibilities

- 2.1 Govern, develop, approve, review, ensure the implementation of and monitoring of bylaws and regulatory tools in relation to the areas of responsibility, including the adoption of draft documents for consultation, appoint hearings panels and adopt final documents where within the remit of the Committee or to make recommendations to the Council on the final documents where Council approval is required (e.g. all bylaws must be adopted by Full Council under clause 32, Schedule 7, LGA).
- 2.2 Monitor regulatory processes and performance (including budget and performance targets) for their areas of responsibility. (NB – Council’s full financial reporting will be presented to Full Council)

- 2.3 Plan, review, implement and monitor functions, duties, and powers in respect of its areas of responsibility.
- 2.4 Ensure the Council meets all legislative and compliance responsibilities relating to the areas of responsibility.

3.0 General Powers

- 3.1 Approve expenditure consistent with the Council's Annual or Long Term Plans within the Committee's areas of responsibility.
- 3.2 Act in all regulatory matters concerning the areas of responsibility listed, provided they do not conflict with stated policy of the Council.
- 3.3 Delegate its powers to an officer of the Council in defined areas.
- 3.4 Delegate any of its powers to any joint committee established for any relevant purpose in accordance with clause 32, Schedule 7 of the LGA.
- 3.5 Utilise the decision making and consultation provisions of sections 76 – 87 of the LGA.
- 3.6 Appoint Subcommittees, Hearing Panels or Working Groups and to give those Subcommittees power to act, in defined areas, including the decision making powers of the parent committee.
- 3.7 Consider and monitor health and safety matters relating to the functions of the Committee.

These delegations enlarge on the scope of the Regulatory Committee but do not limit those conferred powers.

4.0 Statutory Powers

To act on behalf of the Tasman District Council in relation to the following statutory provisions:

4.1 Reserves Act 1977

- 4.1.1 Section 48 – Grants of rights of way and other easements.
- 4.1.2 Section 48A – Use of reserve for communications station.
- 4.1.3 Sections 55 - 58A – Powers and leasing powers for recreation, scenic, nature and historic reserves (noting that some of these powers have been sub-delegated to staff).
- 4.1.4 Section 61 – Powers (including leasing) in respect of local purpose reserves (noting that some of these powers have been sub-delegated to staff).
- 4.1.5 Section 64 – Administering body may purchase land on deferred payments (noting that some of these powers have been sub-delegated to staff).
- 4.1.6 Section 73 – Leasing of recreation reserves for farming, grazing, afforestation, or other purposes (noting that some of these powers have been sub-delegated to staff).
- 4.1.7 Section 74 – Licences to occupy reserves temporarily (noting that some of these powers have been sub-delegated to staff).

- 4.1.8 Sections 106 - 108 Bylaws – To initiate a bylaw and appoint hearings panels and adopt a draft bylaw for consultation, and to recommend to the Council that it adopt a final bylaw.
- 4.1.9 To act on behalf and in lieu of the Council in regard to exercising the relevant delegations issued to local authorities by the Minister of Conservation on 8 July 2013 noting that some of these powers have been sub-delegated to staff.

4.2 Camping Ground Regulations 1985

- 4.2.1 Regulation 11 – The grant of consent to erect or place a relocatable home on a relocatable home park site.

4.3 Dog Control Act 1996

- 4.3.1 Section 22 - Hear and determine objections to classification as a probationary owner.
- 4.3.2 Section 26 - Hear and determine objections to disqualification.
- 4.3.3 Section 31(3) - Hear and determine objections to classification of a dog as dangerous.
- 4.3.4 Section 33B - Hear and determine objections to classification of a dog as menacing.
- 4.3.5 Section 33D - Hear and determine objections to classification of a dog as belonging to a breed listed in Schedule 4 and classified as menacing.

4.4 Food Act 2014

- 4.4.1 All the Council's powers, duties and functions conferred or imposed upon Council under the Food Act 2014.

4.5 Health Act 1956

- 4.5.1 Section 45 - The determination of a closing order.
- 4.5.2 Section 48 - The issue of a demolition order.
- 4.5.3 Section 54 - The restriction and control of the carrying on of offensive trades.
- 4.5.4 Section 58 - The restriction and control over the establishment or alteration of stock yards.

4.6 Health (Registration of Premises) Regulations 1966

- 4.6.1 Regulation 9 - The service of notice and the hearing of submissions made by the recipient of any such notice.

4.7 Litter Act 1979

- 4.7.1 Section 10 - To serve or cause to be served a notice to clear litter pursuant to sub-section (1) of this Section and to hear any objections to the requirements of such notice made pursuant to sub-section (3) of this section.

4.8 Local Government Act 1974:

4.8.1 Section 339 relating to transport shelters.

4.8.2 Tenth Schedule relating to road stopping.

4.9 Transport (Vehicular Traffic Road Closure) Regulations 1965

4.9.1 Section 6 - The power to act in the case of applications for road closures where objections to a proposed road closure are received.

4.10 Heavy Vehicle Regulations 1974:

4.10.1 Section 10(5) relating to prohibiting heavy vehicles on specific roads.

4.11 Sale and Supply of Alcohol Act 2012

4.11.1 Section 192 and 193 - Power to appoint and discharge licensing committee members and commissioners.

4.12 Local Government Act 2002

4.12.1 Has all the Council's powers, duties and functions conferred or imposed upon it under the LGA, in relation to the functions of the Committee (e.g. Part 8 provisions relating to Bylaws and Development Contribution appeals).

4.13 Resource Management Act 1991

4.13.1 Section 36 – power to fix administrative charges; and

4.13.2 All Council's powers, functions and duties under Part 6 to Part 8, Part 10, and Part 12 of the Act; and

4.13.3 Section 357 – 357D – power to hear objections against certain decisions.

5.0 Limitations

5.1 In respect of matters requiring financial input the Regulatory Committee's power is limited to the extent that provision has been made in the annual budgets and in the Long Term Plan.

5.2 The Regulatory Committee can make recommendations only to the Council in respect of the following matters:

5.2.1 make a rate; or

5.2.2 make a bylaw; or

5.2.3 borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan.

6.0 Administration

6.1 Membership comprises all elected members of the Council.

6.2 For the time being the quorum is 7.

6.3 Meetings are generally held six weekly

6.4 The Regulatory Committee has no reporting obligation to the Council for matters within its delegation.

- 6.5 The Regulatory Committee is empowered to do anything within its jurisdiction prior to making a recommendation to the Council.

OC Operations Committee**1.0 Purpose and Areas of Responsibility**

The Operations Committee's purpose is to provide governance oversight of Council's operational programmes, services, activities and projects relating to Council's environmental monitoring programmes and to Council's community facilities and infrastructural assets (excluding commercial enterprises covered by the Commercial Committee) in relation to the Committee's areas of responsibility.

The primary areas of responsibility of the Committee are:

- overseeing and monitoring and Council's operational functions; and
- overseeing and monitoring Council's capital works programme.

Responsibilities include operational activities relating to:	
Animal Control Services	Parks and Recreation Assets and Facilities
Biosecurity	Passenger Transport
Camping Grounds (excluding commercial campgrounds and holiday parks)	Ports, Wharves, Boat Ramps and Coastal Structures (excludes Port Tarakohe)
Civil Defence and Emergency Management	Property (non-commercial)
Customer Services	Refuse Collection, Disposal and Waste Minimisation
Coastal Structures	Reserve Financial Contribution disbursement
Community Housing	Rivers Management
Community Facilities and Community Halls	Roads, Walkways, Cycleways
Digital Services	Special Purpose Committees (Halls and Reserves)
Environmental Education	State of the Environment Monitoring and Other Monitoring Reports
Landfill management and refuse collection	Stormwater Collection and Disposal Services
Libraries	Sewerage Treatment and Disposal Services
Land Drainage	Water Supply services

2.0 Responsibilities

- 2.1 Govern, develop, approve, ensure the implementation of and monitoring of operational activities in relation to the areas of responsibility, including making recommendations to the Council on any budget overruns.
- 2.2 Monitor regulatory processes and performance (including budget and performance targets) for their areas of responsibility. (NB – Council's full financial reporting will be presented to Full Council)
- 2.3 Plan, review, implement and monitor functions, duties, and powers in respect of its areas of responsibility.
- 2.4 Ensure the Council meets all legislative and compliance responsibilities relating to the areas of responsibility.

3.0 General Powers

- 3.1 Approve expenditure consistent with the overall budgets and the Council's Annual and Long Term Plans within the Committee's areas of responsibility.
- 3.2 Act in all operational matters concerning the areas of responsibility listed, provided they do not conflict with stated policy of the Council.
- 3.3 Delegate its powers to an officer of the Council in defined areas.
- 3.4 Delegate any of its powers to any joint committee established for any relevant purpose in accordance with clause 32, Schedule 7 of the LGA.
- 3.5 Utilise the decision making and consultation provisions of sections 76 – 87 of the LGA.
- 3.6 Appoint Subcommittees, Hearing Panels or Working Groups and to give those Subcommittees power to act, in defined areas, including the decision making powers of the parent committee.
- 3.7 Consider and monitor health and safety matters relating to the functions of the Committee.

These delegations enlarge on the scope of the Operations Committee but do not limit those conferred powers.

4.0 Statutory Powers

To act on behalf of the Council in relation to the following statutory provisions:

4.1 Soil Conservation and Rivers Control Act 1941

- 4.1.1 Part 7 being the powers and duties of a Catchment Board.

4.2 Resource Management Act 1991

- 4.2.1 Sections 168A – The powers of a Requiring Authority as provided for in Part 8 (designations for Public Works).
- 4.2.2 Section 187 - 189A – The powers of a Heritage Protection Authority.

4.3 Land Drainage Act 1908

- 4.3.1 Part 3 being the powers and duties of a Local Authority.

4.4 Local Government Act 2002

- 4.4.1 Has all the Council's powers, duties and functions conferred or imposed upon it under the LGA, in relation to the functions of the Committee (e.g. Part 9 provisions relating to offences, penalties, infringement offences and legal proceedings in relation to water metering).

4.5 Local Government Act 1974

- 4.5.1 Has all the Council's powers, duties and functions conferred or imposed upon it under the Local Government Act, in relation to the operational functions of the Committee (e.g. roading, public transport and land drainage).

5.0 Limitations

- 5.1 In respect of matters requiring financial input the Operations Committee's power is limited to the extent that provision has been made in the annual budgets and in the Long Term Plan.
- 5.2 The Operations can make recommendations only to Council in respect of the following matters:
 - 5.2.1 make a rate; or
 - 5.2.3 borrow money, or purchase or dispose of assets, other than in accordance with the long-term plan.

6.0 Administration

- 6.1 Membership consists of all elected members of the Council.
- 6.2 For the time being the quorum is 7.
- 6.3 Meetings are generally held six weekly.
- 6.4 The Operations Committee has no reporting responsibility to the Council for matters within its delegation.
- 6.5 The Operations is empowered to do anything within its jurisdiction prior to making a recommendation to the Council.

7.0 Subcommittees of the Strategy and Policy Committee

- 7.1 Community Grants Subcommittee.
- 7.2 Creative Communities Subcommittee.
- 7.3 Community Awards Subcommittee

8.4 APPOINTMENT OF COMMITTEE CHAIRS, DEPUTY CHAIRS, MEMBERSHIP AND OTHER REPRESENTATIVES OF COUNCIL

Decision Required

Report To:	Full Council
Meeting Date:	31 October 2019
Report Author:	Tim King, Mayor
Report Number:	RCN19-10-16

1 Summary

- 1.1 Once the Committee structure has been established (subject to a separate report on today's agenda) the Council is required to elect the Chair, Deputy Chair and decide the membership of those committees, subcommittees and joint committees. The Council will also need to elect representatives from the Council to a number of external organisations.
- 1.2 Clause 25, Schedule 7 of the Local Government Act 2002 requires all local authorities to determine by resolution which voting system they will use for the election of the chairperson and deputy chairperson of a committee; and for the election or appointment of a representative of a local authority. The Council resolved on 24 October 2019 to use System B, which is a majority voting system akin to first past the post and requires the successful candidate to get more votes than any other candidate during a single voting round.
- 1.3 The Local Government Act 2002 provides the Mayor with the power to establish committees and appoint the chairperson of each committee. As I have indicated I am providing nominations for the Council to vote on, rather than exercising this power. **Attachment 1** includes all of the committees, subcommittees and other entities that require Council representation.
- 1.4 The Council is to elect Committee Chairs, Deputy Chairs, decide the membership of the various committees, subcommittees and joint committees and appoint other representatives of the Council. I will circulate my nominations before the meeting and the Council will be asked to vote on these nominations.
- 1.5 In accordance with S41A(5) of the Local Government Act 2002 the Mayor is a member of each committee of Council. This includes any standing committee, joint committee or subcommittee appointed by the Council under the Local Government Act. The Mayor is not a member of the Tasman Regional Transport Committee or the District Licencing Committee.
- 1.6 The Mayor is specifically listed as a member where it is expected he will be active.

2 Draft Resolution

That the Full Council

- 1) receives the Appointment of Committee Chairs, Deputy Chairs, Membership and Other Representatives of Council report RCN19-10-16; and**
- 2) notes that it has adopted, at its meeting on 24 October, System B, Clause 25(4) of the Local Government Act 2002 for the election or appointment of a chairperson and deputy chairperson of a committee and a representative of a local authority, which requires that a person is elected or appointed if he or she receives more votes than any other candidate during a single round of voting; and**
- 3) elects the chairpersons, deputy chairpersons and the membership of the various committees, subcommittees and joint committees of the Council as detailed in the document tabled by the Mayor at the meeting; and**
- 4) appoints the representatives of the Council as detailed in the document tabled by the Mayor at the meeting.**

3 Purpose of the Report

- 3.1 To request the Council to elect the chairpersons, deputy chairpersons and the membership of the various committees, subcommittees, joint committees of Council; and appoint representatives of Council to various external organisations.
- 3.2 To advise the Council that the Mayor has elected to make recommendations for chairpersons of each committee for Councillors to vote on instead of making the appointment himself.
- 3.3 The Mayor will also make recommendations for the deputy chairpersons and members of the committees, subcommittees, joint committees of Council; and representatives of Council to various external organisations.

4 Background and Discussion

- 4.1 Clause 25, Schedule 7 of the Local Government Act 2002 stipulates that local authorities must determine by resolution which voting system they will use for the election or appointment of Deputy Mayor, Chairperson or Deputy Chairperson of committees and the election or appointment of representatives of a local authority.
- 4.2 At its meeting on 24 October 2019, the Council selected voting System B which:
 - a) requires that a person is elected or appointed if he or she receives more votes than any other candidate; and
 - b) has the following characteristics:
 - i. there is only one round of voting; and
 - ii. if two or more candidates tie for the most votes, the tie is resolved by lot.
- 4.3 I am grateful for your feedback during our discussions over the last two weeks. Those discussions helped me develop the recommendations in this report.

5 Options

- 5.1 The Mayor has the option of either exercising his powers under Section 41A of the Local Government Act 2002 for the appointment of the chairs of the committees of Council, or may ask the Council to elect these position. I have indicated that I will not exercise these powers under this legislation and instead I will make a nomination for the Council to vote on these.
- 5.2 I will also make recommendations for the deputy chairpersons and members of the committees, subcommittees, joint committees of Council; and representatives of Council to various external organisations.
- 5.3 The Council may vote to make these appointments as per my recommendations, or may vote on any other nomination that is made by a Councillor at the meeting.

6 Strategy and Risks

- 6.1 The risks associated with committee appointments are minimal.

- 6.2 In relation to liaison representatives, there are advantages with the Council maintaining links with many of the organisations involved. As noted above such representation assists with community engagement, communication and enabling common objectives and outcomes to be achieved.
- 6.3 Councillors do, however, need to be aware of their responsibilities and obligations to the Council when accepting appointments.

7 Policy / Legal Requirements / Plan

- 7.1 The adoption of a voting system fulfils the requirements of Clause 25, Schedule 7 of the Local Government Act 2002 and the appointment of Chairs, Deputies and members to Council committees and other bodies satisfies the Council's obligations under the legislation.

8 Consideration of Financial or Budgetary Implications

- 8.1 The suggested appointments have no financial or budgetary implications other than already budgeted

9 Significance and Engagement

- 9.1 The appointment of these positions is of very low significance as it does not have financial or level of service implications. No consultation is required. It is a decision solely for the Council.

10 Conclusion

- 10.1 The Council is asked to make these appointments, either based on the Mayor's recommendations, or through majority voting for other nominations made on the day.

11 Next Steps / Timeline

- 11.1 Once the appointments are made, the various external organisations that are affected will be notified.

12 Attachments

- | | | |
|----|--|-----|
| 1. | Attachment 1 - Council Schedule of Appointments to Committees, Subcommittees, External Organisations | 127 |
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TASMAN DISTRICT COUNCIL	
MAYOR	
DEPUTY MAYOR	
CEO	

STANDING COMMITTEES	
COMMUNITY DEVELOPMENT	ENGINEERING SERVICES
(Chair) (Deputy) all other Councillors	(Chair) (Deputy) all other Councillors
ENVIRONMENT AND PLANNING	
(Chair) (Deputy) all other Councillors	

OTHER COUNCIL COMMITTEES	
AUDIT AND RISK (Reporting to Council) (Chair) 5 x members	CEO REVIEW (Reporting to Council) Mayor 2 x members
COMMUNITY AWARDS (Reporting to Council) 2 x members	COMMERCIAL SUBCOMMITTEE (Reporting to Council) (Chair) 1 x elected member 3 x appointed members - Alan Dunn; Phil Grover; Roger Taylor

SUBCOMMITTEES	
CREATIVE COMMUNITIES (Reporting to Community Development) (Chair) 1 x member Plus community representatives	CREATIVE COMMUNITIES (Reporting to Community Development) (Chair) 1 x member Plus community representatives

JOINT COMMITTEES OF NELSON AND TASMAN COUNCILS	
Joint Committee Mayor Deputy all other Councillors	Joint Shareholders Mayor Deputy Mayor 4 x others

In attendance: Chief Executive	In attendance: Chief Executive, Corporate Services Manager
Nelson Regional Sewerage Business Unit (NRSBU) 2 x members	Civil Defence Emergency Management Mayor Deputy Mayor In attendance: Chief Executive
Regional Pest Management 3 x members	

OTHER COMMITTEES

<p>Tasman Regional Transport Operates under Land Transport Management Act 2003 and its Amendments (Chair) (Deputy) 2 x members 1 x Agency representative (full membership incl. voting rights) Mayor is not a member.</p>	<p>District Licencing Operates under the Sale and Supply of Alcohol Act 2013 (Chair) elected representative (Deputy Chair) elected representative 3 x list members (appointed for 5 years commencing 2013) = David Lewis; Laurence Gabites; 1 vacancy Mayor is not a member.</p>
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REPRESENTATIVES AND APPOINTMENTS

<p><u>Local Government New Zealand</u> Zone 5 Mayor Chief Executive Regional Sector Group Mayor Chief Executive Rural and Provincial Sector Community Development Manager Mayor / Deputy Mayor (alternate)</p>
<p>Accessibility for All 1 x member</p>
<p>Friendly Towns Richmond appointment Motueka appointment</p>
<p>Iwi Liaison Mayor Chief Executive</p>
<p>Mapua Waterfront Advisory Committee 1 x appointment</p>

Motueka Airport Advisory Group 1 x Chair
Native Habitats Tasman 1 x appointment
Nelson Tasman Business Trust No appointment necessary. Two Councillors are Trustees in their personal capacity.
Positive Ageing 1 x appointment
Port Tarakohe Advisory Group Chair 1 x member
Regional TB Free 1 x appointment
Richmond Bridge and Croquet 1 x appointment
Richmond Network Operating Framework – with the New Zealand Transport Agency 3 x members
Takaka Airport Advisory Group (effective 1 July 2016) 1 x Chair
Tasman Bays Heritage Trust Appointments Committee Mayor Chief Executive
Tasman Environmental Trust 1 x appointment
Tasman Youth Council 2 x appointments
Tenders Panel 3 x appointments Chief Executive

9 CONFIDENTIAL SESSION

9.1 Procedural motion to exclude the public

The following motion is submitted for consideration:

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

9.2 Golden Bay Grandstand Legal Proceedings - Privileged and Confidential

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	<p>s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege.</p> <p>s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).</p>	<p>s48(1)(a)</p> <p>The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.</p>