

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

Date: Tuesday 9 September 2014
Time: 4.00 pm
Meeting Room: Motueka Office
Venue: 7 Hickmott Place
Motueka

Motueka Community Board

AGENDA

MEMBERSHIP

Chairperson	P Hawkes
Deputy Chairperson	R Horrell
Members	D Ogilvie
	C Satherley
	Cr J L Inglis
	Cr B F Dowler
	Cr P L Canton

(Quorum 4 members)

Contact Telephone: 03 543 8453
Email: valerie.gribble@tasman.govt.nz
Website: www.tasman.govt.nz

AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 CONFIRMATION OF MINUTES

That the minutes of the Motueka Community Board meeting held on Tuesday, 12 August 2014, be confirmed as a true and correct record of the meeting.

6 PRESENTATIONS

Nil

7 REPORTS

7.1	Action Sheet for September 2014	5
7.2	Discretionary Fund Application - Friends of Motueka Estuaries	9
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7.4	Chairperson's Report September 2014	25
7.5	Financial Report - July 2014	55
7.6	Reserve Financial Contributions Update on Projects Report.....	59

8 CORRESPONDENCE

Nil

7 REPORTS

7.1 ACTION SHEET FOR SEPTEMBER 2014

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 9 September 2014
Report Author: Valerie Gribble, Executive Assistant
Report Number: RMCB14-09-04

1 Summary

1.1 The Action Items are attached for the 9 September 2014 Community Board meeting.

2 Draft Resolution

That the Motueka Community Board receives the Action Sheet for September 2014 Report RMCB14-09-04.

3 Attachments

1. Action Sheet for September 2014

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Item	Minute/Action	Accountable Officer	Status
Meeting Date: 13 May 2014			
3.2	Paul Hawkes following up on what is happening with three entrance signs (Sue Clark raised at a previous meeting).	Paul	Paul Hawkes following up with David Ogilvie.
Meeting Date: 10 June 2014			
7.1	P Hawkes to arrange meeting with Police, Community Patrol and Iwi wardens	Paul	Underway.
7.1	Nick Smith MP to be invited to address the Board to discuss options for providing community housing in Motueka	Paul Hawkes	Underway
Meeting Date: 8 July 2014			
7.4	P Hawkes to speak to Suburban Bus Lines about timetabling of buses from Motueka to Nelson and return	Paul	In progress
Meeting Date: 12 August 2014			
	Service request re Sanderlane Drive barrier from walkway taking too long.	Valerie	Contacted Customer Services for information.
	Chris Choat to be requested to review the flier to residents of Main Road, Riwaka	Chris Choat	In progress

Item 7.1

Attachment 1

Item	Minute/Action	Accountable Officer	Status
	concerning the proposal to increase the speed limit		
	Staff to get information on another camera for Deck's Reserve (for Tea House area)	Francie	Information emailed to Paul Hawkes
	Invite Joseph Thomas to make a presentation on "life without a dam" September 2014 Board meeting.	Valerie	Joseph is unavailable for September but will attend the October 2014 Board meeting.
	Drainage options for Memorial Park	Glenn Thorn	Query sent to Glenn, he has responded to Paul Hawkes.

7.2 DISCRETIONARY FUND APPLICATION - FRIENDS OF MOTUEKA ESTUARIES**Decision Required**

Report To: Motueka Community Board
Meeting Date: 9 September 2014
Report Author: Valerie Gribble, Executive Assistant
Report Number: RMCB14-09-02
File Reference:

1 Summary

- 1.1 The Board has received an application for a grant from the Discretionary Fund, from Friends of Motueka Estuaries for \$500.
- 1.2 The funds will be used towards expenses of a “Welcome to the Godwits” celebration.
- 1.3 This application complies with Board guidelines and there are budgeted funds available to meet the request.
- 1.4 Funds are allocated through quarterly funding rounds in February, May, August and November.
- 1.5 This application was included in the August 2014 agenda but due to a misunderstanding nobody attended to speak to it, so it was transferred to this agenda.
- 1.6 Currently there is a balance of \$8,751.00 in Section A) of the Discretionary Fund and if the three applications this month are approved in full that will reduce to \$7,751.00.

2 Draft Resolution

That the Motueka Community Board grants Friends of Motueka Estuaries \$xxx towards expenses for a “Welcome to the Godwits” celebration from Section A) of the Discretionary Fund; or

That the Motueka Community Board declines the application from Friends of Motueka Estuaries on the grounds that ...

3 Purpose of the Report

- 3.1 To consider an application from Friends of Motueka Estuaries for \$500.00 for expenses for “Welcome to the Godwits Celebration”.

4 Background and Discussion

- 4.1 The Board sets aside funds on an annual basis to support small board or community initiatives. There are four quarterly funding rounds a year.
- 4.2 Staff have reviewed the application and confirm that it complies with the board guidelines.
- 4.3 Funds are allocated through quarterly funding rounds in February, May, August and November.
- 4.4 This application was included in the August 2014 agenda but due to a misunderstanding nobody attended to speak to it, so it was transferred to this agenda.
- 4.5 Full details are set out in the attached application.

5 Options

- 5.1 The board has three options.
- 5.1.1 Option 1 - The Board can approve the application in full and provide \$500.00 to Friends of Motueka Estuaries.
- 5.1.2 Option 2 – The Board could approve an amount less than the application.
- 5.1.3 Option 3 – The Board could decline the application. In declining the application the Board should communicate the reason for the decision to Friends of Motueka Estuaries.

6 Strategic Challenges / Risks

- 6.1 There are no strategic challenges or risks in making this decision.

7 Policy / Legal Requirements / Plan

- 7.1 There are no legal or policy implications arising from this report.

8 Consideration of Financial or Budgetary Implications

- 8.1 The budget for the discretionary fund was confirmed as part of the Annual Plan for 2014/2015, so there are no financial implications from accepting the application. The Board’s discretionary fund currently has a balance of \$8,751.00 available in Section A of the fund and should the three applications being considered at this meeting be approved in full, the balance will be \$7,751.00.

9 Significance and Consultation

- 9.1 This decision has a low level of significance. It does not amend the budgets in the Annual Plan nor is it dealing with any strategic activities or assets. It will have some public interest, although this is considered to be relatively low.
- 9.2 Staff consider that there is no requirement for formal consultation as the discretionary fund budget was signalled and approved through the Annual Plan 2013/2014 process.

10 Conclusion

- 10.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

11 Next Steps / Timeline

- 11.1 The outcome of the Board's decision will be communicated to the applicant.
- 11.2 If the application is approved in full or part, payment will be made to the applicant by direct credit within 10 working days of receiving bank account details.

12 Attachments

- 1. Discretionary Fund Application - Friends of Motueka Estuaries

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Motueka Community Board

C/- Tasman District Council
Motueka Service Centre
7 Hickmott Place
P.O. Box 123
Motueka 7161
Phone 03 528 2022



Discretionary Fund Application Form

Name of Applicant:	Pauline Samways for Friends of the Motueka Estuaries (FOME)
Address of Applicant:	63 Pah Street, Motueka
Telephone Number:	03 5287257 022 0948784
History of community group or individual represented:	FOME was formed almost a year ago after a TDC talk about the state of our estuaries. Since then we had a stand at the A&P Show describing the importance of our estuaries; have made submissions to bylaws, and been involved in estuary plantings. Our main project is to continue with the Welcome to the Godwits Celebration, which has been running for 4 years but is no longer sponsored by The Motueka Arts Council.
Amount applied for:	\$500
Details of project:	Welcome to the Godwits celebration, Sunday 28 September, Old Wharf, Motueka Quay. An awareness-raising event with viewing of the godwits, information stands, children's quiz and essay competitions, artists, activities for children, ways to protect the birds of the estuary. Before the main event; visits to schools including field trips around the estuary, stand at Ecofest. After the event, speaker on godwit research, David Melville
Who/What will benefit in Motueka Community from the project:	Who: members of the public who visit the information stands and view the godwits and school children and teachers becoming environmentally aware while learning about the godwit story and the importance of our estuaries. What: our estuaries, the birds, fish and other creatures that live there.
Description of voluntary time and money contributions/donations:	All the resources used have been produced free of charge by FOME members. DOC: lending marque, display boards and workers to put up marque. Birding NZ members supplying telescopes and expertise to identify birds. Teaching school children in school and on field trips, including resources for teachers.
Outline other attempts to raise funding:	Lioness Club of Motueka, ave given \$100 for prizes. We will man a BBQ at a farm auction. Applying to Motueka Lions and Rotary Clubs to sponsor advertisements. Gold coin donation for speaker to cover venue.
Intended use of funds: (Quotes to be provided)	Advertising in newspapers, \$320; Ecofest, \$40; Travel vouchers for speaker and school trips, \$40; Printing (posters) stationery, postage, \$50; Supplies for children's artists and incidental, \$50.
Bank Account Number	03 1354 0300187 00

Signed: P. M. Samways

Date: 28/7/2014

7.3 DISCRETIONARY FUND APPLICATION - SPECIAL OLYMPICS**Decision Required**

Report To: Motueka Community Board
Meeting Date: 9 September 2014
Report Author: Valerie Gribble, Executive Assistant
Report Number: RMCB14-09-05
File Reference:

1 Summary

- 1.1 The Board has received an application for a grant from the Discretionary Fund, from Vision Motueka for \$500.00.
- 1.2 The funds will be used to hire Huia Club Rooms for indoor bowls training sessions.
- 1.3 This application complies with Board guidelines and there are budgeted funds available to meet the request.
- 1.4 Funds are allocated through quarterly funding rounds in February, May, August and November.
- 1.5 Currently there is a balance of \$8,751.00 in Section A) of the Discretionary Fund and if the two applications this month are approved in full that will reduce to \$7,751.00.

2 Draft Resolution

That the Motueka Community Board grants Special Olympics Motueka \$xxx towards the hire of Huia Club Rooms from Section A) of the Discretionary Fund; or

That the Motueka Community Board declines the application from Special Olympics Motueka on the grounds that ...

3 Purpose of the Report

- 3.1 To consider an application from Special Olympics Motueka for funding of \$500.00 to hire of Huia Club Rooms.

4 Background and Discussion

- 4.1 The Board sets aside funds on an annual basis to support small board or community initiatives. There are four quarterly funding rounds a year.
- 4.2 Staff have reviewed the application and confirm that it complies with the board guidelines.
- 4.3 Special Olympics Motueka provides sporting opportunities for people with intellectual disabilities. It is affiliated to the National body, Special Olympics New Zealand.
- 4.4 Funds are allocated through quarterly funding rounds in February, May, August and November.
- 4.5 Full details are set out in the attached application.

5 Options

- 5.1 The board has three options.
- 5.1.1 Option 1 - The Board can approve the application in full and provide \$500.00 to Special Olympics Motueka.
- 5.1.2 Option 2 – The Board could approve an amount less than the application.
- 5.1.3 Option 3 – The Board could decline the application. In declining the application the Board should communicate the reason for the decision to Special Olympics Motueka.

6 Strategic Challenges / Risks

- 6.1 There are no strategic challenges or risks in making this decision.

7 Policy / Legal Requirements / Plan

- 7.1 There are no legal or policy implications arising from this report.

8 Consideration of Financial or Budgetary Implications

- 8.1 The budget for the discretionary fund was confirmed as part of the Annual Plan for 2014/2015, so there are no financial implications from accepting the application. The Board's discretionary fund currently has a balance of \$8,751.00 available in Section A of the fund and should the two applications being considered at this meeting be approved in full, the balance will be \$7,751.00.

9 Significance and Consultation

- 9.1 This decision has a low level of significance. It does not amend the budgets in the Annual Plan nor is it dealing with any strategic activities or assets. It will have some public interest, although this is considered to be relatively low.
- 9.2 Staff consider that there is no requirement for formal consultation as the discretionary fund budget was signalled and approved through the Annual Plan 2014/2015 process.

10 Conclusion

- 10.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

11 Next Steps / Timeline

- 11.1 The outcome of the Board's decision will be communicated to the applicant.
- 11.2 If the application is approved in full or part, payment will be made to the applicant by direct credit within 10 working days of receiving bank account details.

12 Attachments

1. Special Olympics

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Special Olympics Motueka
C/o Sue Cleaver
2090 Moutere Highway
RD 2 Upper Moutere 7175

Motueka Community Board
C/o Tasman District Council
7 Hickmott Place
Motueka 7161

24/8/14

To whom it may concern,

On behalf of Special Olympics Motueka I am handing in this funding application to help keep sport accessible and affordable for our athletes. We would like it to be considered by the Board under the Discretionary Fund. We were late putting in our report for the \$500 the Board granted to our Club in 2013. This report was handed in at the end of July.

We appreciate your support and hope we can continue to benefit from this fund.

Yours faithfully,



Sue Cleaver
(Secretary, Special Olympics Motueka)



Motueka Community Board

C/- Tasman District Council
Motueka Service Centre
7 Hickmott Place
P.O. Box 123
Motueka 7161
Phone 03 528 2022



AA D&VL
28 AUG 2014
MOTUEKA

Discretionary Fund Application Form

Name of Applicant:	Special Olympics Motueka
Address of Applicant:	C/o Sue Cleaver 2090 Moutere Highway, RD2 Upper Moutere 7175
Telephone Number:	03-5432125
History of community group or individual represented:	Provides sporting opportunities for people with intellectual disabilities. Affiliated to National body, SONZ.
Amount applied for: (under \$500)	\$500
Details of project:	Hire of Huia Club Rooms for Indoor Bowls training sessions, Subsidise training & competition costs for our athletes.
Who/What will benefit in Motueka community from the project:	Our athletes often have limited funds at their disposal. These funds will help keep sporting opportunities accessible for athletes so increasing health & wellbeing.
Description of voluntary time and money contributions/donations:	Special Olympics is a non profit, volunteer organisation. Coaching, admin, fund raising, mentoring is all a donation of time & energy. Sometimes includes financial contribution as well.
Outline other attempts to raise funding:	None for this particular project.
Intended use of funds: (Quotes to be provided)	Annual flat rate hire, Huia Club Rooms \$300. Subsidise training & competition costs. Average competition registration \$15 - \$200
Bank Account Number	03 1354 0257115 00

Signed: S. Cleaver
(Criteria over page)

Date: 28/8/14

(Secretary Special Olympics Motueka).
sdcleaver@maxnet.co.nz



Motueka Rugby Football Club
PO Box 83
106 High St
Motueka

TAX INVOICE

Reference: Sponsorship
Date: 20/12/2013
GST No: 49 696 313
Customer:
Invoice No: 2012

Charge to: Special Olympics
C/o Sue Cleaver
2090 Moutere Highway
RD2 Upper Moutere

Hall hire
16 hours @ \$18.75 per hour

\$300.00

Paid \$150 17.4.13 ch# 000022

PAYMENT RECEIVED \$150.00
17/4/13 THANK YOU

Paid ~~\$150~~ 20.12.13 ch# 000024
150

Sub - Total	\$260.85
GST	\$39.15
Total	\$300.00

Please pay by the 20th of the month following date of invoice

Further information:

AS discussed the hall fee is \$300.00
even if you go over by a few hours.

Office use: Receipt/booking number: _____

Item 7.3

Attachment 1



**Special
Olympics**
New Zealand

CERTIFICATE OF ACCREDITATION
for
Special Olympics Motueka
2014

This is to certify that Special Olympics New Zealand has approved
Special Olympics Motueka's annual application for accreditation.

Special Olympics New Zealand is a registered charitable organisation
which provides year round sports training and competition for people
with an intellectual disability.

Signed:

Kathy Gibson
Chief Executive Officer

Date: 9 May 2014



9 May 2014

Special Olympics Motueka
c/- Sue Cleaver
2090 Moutere Highway
RD2
Upper Moutere 7175

To whom it may concern

Special Olympics New Zealand letter of support for funding applications

Special Olympics Motueka is an accredited Club of Special Olympics New Zealand. It was established under the Constitution of Special Olympics New Zealand and is required to comply with the Rules of Special Olympics New Zealand and the Club rules issued by Special Olympics New Zealand.

Clubs must apply annually to Special Olympics New Zealand for continued accreditation. Following application, including provision of annual accounts to year end 30 December 2013, Special Olympics Motueka has been issued with its accreditation certificate for 2014.

As an accredited Club, Special Olympics Motueka is also registered with the Charities Commission as an affiliate of Special Olympics New Zealand which is a registered charitable trust.

If at any time Special Olympics Motueka's accreditation is dissolved or terminated, Special Olympics New Zealand would assume direct responsibility for all assets and any outstanding debts and liabilities.

If you have any questions or queries regarding the status of Special Olympics Motueka, please do not hesitate to contact the writer.

Yours sincerely

KATHY GIBSON
Chief Executive Officer

Special Olympics New Zealand

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www.specialolympics.org.nz Email info@specialolympics.org.nz

Facebook www.facebook.com/specialolympicsnz Twitter @SpecOlympicsNZ

Created by the Joseph P. Kennedy Jr. Foundation. Authorized and sponsored by Special Olympics, Inc. for the benefit of persons with intellectual disabilities.

7.4 CHAIRPERSON'S REPORT SEPTEMBER 2014

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 9 September 2014
Report Author: Paul Hawkes, Chairperson, Motueka Community Board
Report Number: RMCB14-09-01
File Reference:

1. Summary

1.1 This report covers items of interest to the Motueka Community Board.

2. Draft Resolution

That the Motueka Community Board:

- 1) receives the Chairperson's Report September 2014 RMCB14-09-01

3. Motueka Wastewater Treatment Plant Upgrade (David Ogilvie)

- 3.1 Attached is a copy of the report which went to the Engineering Services Committee meeting on 14 August 2014.
- 3.2 Option B was approved.

4. Motueka Stormwater (David Ogilvie)

- 4.1 The rates increase of 13.25% for the Stormwater Motueka UDA has led to questions as to what work or projects are underway or planned for the current 2014-2015 year.
- 4.2 According to the LTP (2012-22) and the Annual Plan (2014-15) there is no capital expenditure targeted. Maintenance of the floodgates and tidal gates is mentioned and also the preparation of a "Catchment Management Plan" (initially proposed to be completed during 2013-14).

Suggested Recommendation:

- a) That the financial statement for the Motueka UDA 2013-2014 be reported to the Motueka Community Board no later than the 14 October 2014 meeting. Report to include income, expenditure, debt level and interest and capital repayments.
- b) That the Engineering Services Department provide a detailed budget for the Motueka UDA for 2014-2015 at the 9 September 2014 meeting of the Community Board.
- c) That the Engineering Services Department provide a list of the maintenance projects (and other projects) planned for the Motueka UDA during 2014-15, at the 9 September 2014 meeting of the Community Board.

Officer's comment – we do not account for expenditure or have available financial reports for UDAs. The UDA is used for the apportionment of rates funding.

5. Memorial Park Drainage (David Ogilvie)

- 5.1 This issue, involving a long-term solution, remains a considerable concern. The last football match played on the No 1 ground was on 28 June 2014, with the referee cancelling the scheduled match on 5 July 2014. Practices and matches have been transferred to Goodman Park.
- 5.2 Since then, the ground has been cored regularly, and three tonne of gypsum was applied on 22 July 2014. A proposed maintenance programme for spring includes deep ripping to 600 – 800mm in one direction and vibra moleing to 250mm in the other direction. Further applications of gypsum will also be applied. This programme will alleviate the compaction from play and help introduce air and water movement within the soil structure (cf Glenn Thorn's report to the Community Board, 12 August 2014).
- 5.3 It is readily acknowledged that this winter has been very wet, particularly in contrast to the relatively dry winter in 2013. Moreover the rains in mid-April 2014 initiated a winter of regular heavy downpours which have aggravated the drainage issue.

- 5.4 Notwithstanding the wet 2014 situation, there is a need to provide a long term solution to this drainage problem. 2013 was dryish, but previous years have had similar problems to 2014, but not as serious.
- 5.5 A drainage plan to resolve the problem is needed. Council records will have details of the levels; funding could come from the Motueka RFCs.
- 5.6 Memorial Park is an important park, not only for football and cricket, but as a large open space for recreation activities in central Motueka. The various sports teams host matches, winter and summer, against teams from Nelson and other parts of Tasman. Athletics at Motueka High School and the Motueka Athletics Club have their headquarters at the park.

6. Meeting Room Furniture (David Ogilvie)

- 6.1 The time is fast approaching when the table and surrounding chairs need to be replaced.

Suggested recommendation:

That the Community Board Chair, Deputy Chair and Mike Drummond arrange for the purchase of a new table and chairs for the meeting room, in time for the 9 December 2014 Community Board meeting.

Officer's comment – Property fit-out is managed by Property Services department. Jim Frater has the matter in hand but due to other demands it is not expected that this will be addressed until November/December 2014. Any solution will need to fit within the small budget available.

7. Motueka Cycle Lanes (David Ogilvie)

- 7.1 During 2013 the Community Board had funding available with plans for on-street cycle lanes along Pah Street, Grey Street and Whakarewa Street, to allow safer cycling for pupils to Parklands Primary School and Motueka High School.
- 7.2 The Engineering Services Department opposed the proposed development as it was contrary to the Council's cycle lane policy.
- 7.3 There are a number of streets within Motueka that could accommodate cycle lanes, particularly "off street" and possibly "on street" (eg Tudor Street, Courtney Street, Grey Street).
- 7.4 Cycling has become increasingly popular in recent years as a standard means of transport, and the level Motueka terrain encourages this. Apart from the Estuary and Coastal walkway/cycleway trails (mostly on the perimeter of the town) there are no cycle lanes (defined and marked) within the town itself.
- 7.5 A transport policy, specific to Motueka and the provision of cycle lanes within Motueka is needed to consider and correct this situation. Safety for cyclists is a prime consideration.

Suggested recommendation:

- 1) That the Motueka Community Board ask the Engineering Services Department for a copy of its Cycling and Cycle Lane Policy document.
 - a) That the Motueka Community Board set up a working party of five, including three members of the Community Board and two from Motueka community to consider the location of cycle lanes within Motueka.

- b) That the Working Party report to the Community Board, no later than 9 December 2014.

8. Nelson Tasman Cycle Trails Trust: Grant Application from Special Projects Fund

- 8.1 Attached to this report is an application from Heart of Biking Nelson/Tasman for a grant of \$5,000 from the Special Projects Fund for the Board's consideration.
- 8.2 The Trust is applying for funding to enable information signs to be erected in the Motueka township. They are designed to inform both local residents and cyclists using the trail about the town and its immediate environs. They will be complementary to some of those signs already erected by the Motueka Inlet group and by DOC, along the shoreline.

9. Motueka Tennis Courts: Grant Application from Special Projects Fund

- 9.1 Attached is an application from Kent Leppien on behalf of Li Engineering for a grant of \$5,000 from the Special Projects Fund.
- 9.2 Li Engineering was involved in the tidy up of the Motueka tennis court complex and wish to undertake the following work at the Riwaka tennis courts: repair and replacement of fence posts, replacement of netting on the west side courts, fitting new posts to the required height, supply of new tensioners and repairing the scoring stools.

10. Grey Power Motueka

- 10.1 Attached is a letter from Grey Power Motueka regarding the Motueka Library.

11. Attachments

- | | | |
|----|----------------------------------|----|
| 1. | Motueka WWTP Upgrade Report | 29 |
| 2. | Nelson Tasman Cycle Trails Trust | 37 |
| 3. | Li Engineering (Kent Leppien) | 49 |
| 4. | Grey Power Motueka Letter | 51 |

9.3 MOTUEKA WASTEWATER TREATMENT PLANT UPGRADE PREFERRED OPTION

Decision Required

Report To:	Engineering Services Committee
Meeting Date:	14 August 2014
Report Author:	Jeannie Homesley, Project Engineer; Russell McGuigan, Programme Delivery Manager
Report Number:	RESC14-08-03
File Reference:	Project 958

1 Summary

- 1.1 Improvements are required at the Motueka Wastewater Treatment Plant to meet resource consent conditions.
- 1.2 The working party has acknowledged that land discharge is not a viable option and has reluctantly agreed that discharge to surface water is the only practical disposal option.
- 1.3 Preliminary design work, undertaken in consultation with stakeholders, has been completed.
- 1.4 The Working Party has recommended Membrane Filtration with discharge to the sea as the preferred option.
- 1.5 The preferred option is \$2 million less and provides a higher quality of treated wastewater than the originally proposed land-discharge option.

2 Draft Resolution

That the Engineering Services Committee:

- 1) receives the Motueka Wastewater Treatment Plant Upgrade Preferred Option Report, RESC14-08-03; and
- 2) approves the preferred option of membrane filtration with discharge to sea; and
- 3) approves public consultation of the preferred option via a public meeting to be held in Motueka, with staff to report back on the outcomes; and
- 4) approves the detailed design to proceed for the preferred option within the current year's budgets; and
- 5) recommends the provision for capital funding allocation of \$2.7 million for 2015/16 in the 2015-2025 Draft Long Term Plan.

3 Purpose of the Report

- 3.1 To consider improvements that are necessary at the Motueka Wastewater Treatment Plant to meet resource consent conditions.
- 3.2 To present to the Council additional options following the Working Party's decision to recommend discharge to surface water.
- 3.3 To seek the Council's approval of the preferred option and to progress detailed design and public consultation.

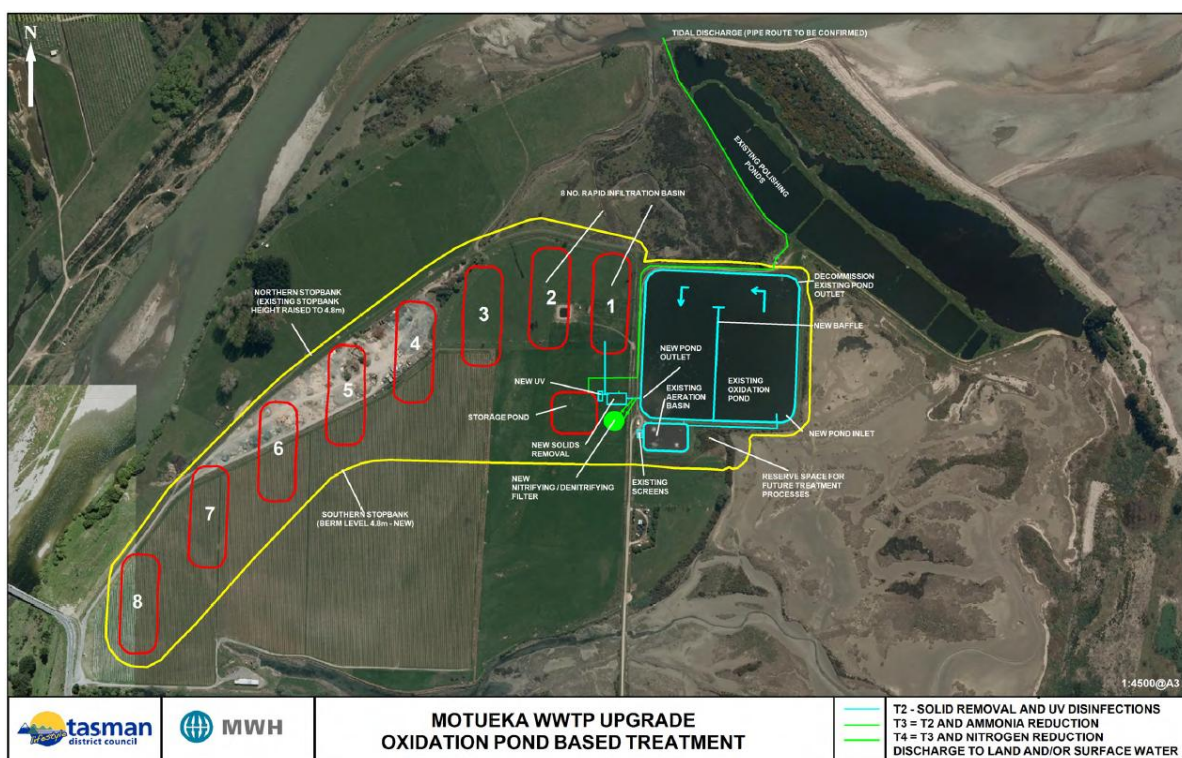
4 Background and Discussion

- 4.1 An Independent Peer Review of the land disposal option undertaken in August, 2013, considered there to be significant risks of rapid infiltration basins not performing with increases in sea level rise and recommended constructed wetlands with a surface water discharge as the best solution.
- 4.2 The Working Party has acknowledged that land discharge is not a viable option and that discharge to surface water is the only practical disposal option. In September, 2013, the Working Party resolution included the following (meeting notes dated 13 September 2013):

“The Working Party recommend to the Council:

subject to consultation with, and have regard to any recommendations made by iwi, that Option C (surface water disposal) is adopted as the preferred disposal solution.”

- 4.3 The concept diagram for the previously considered land disposal option is shown below.

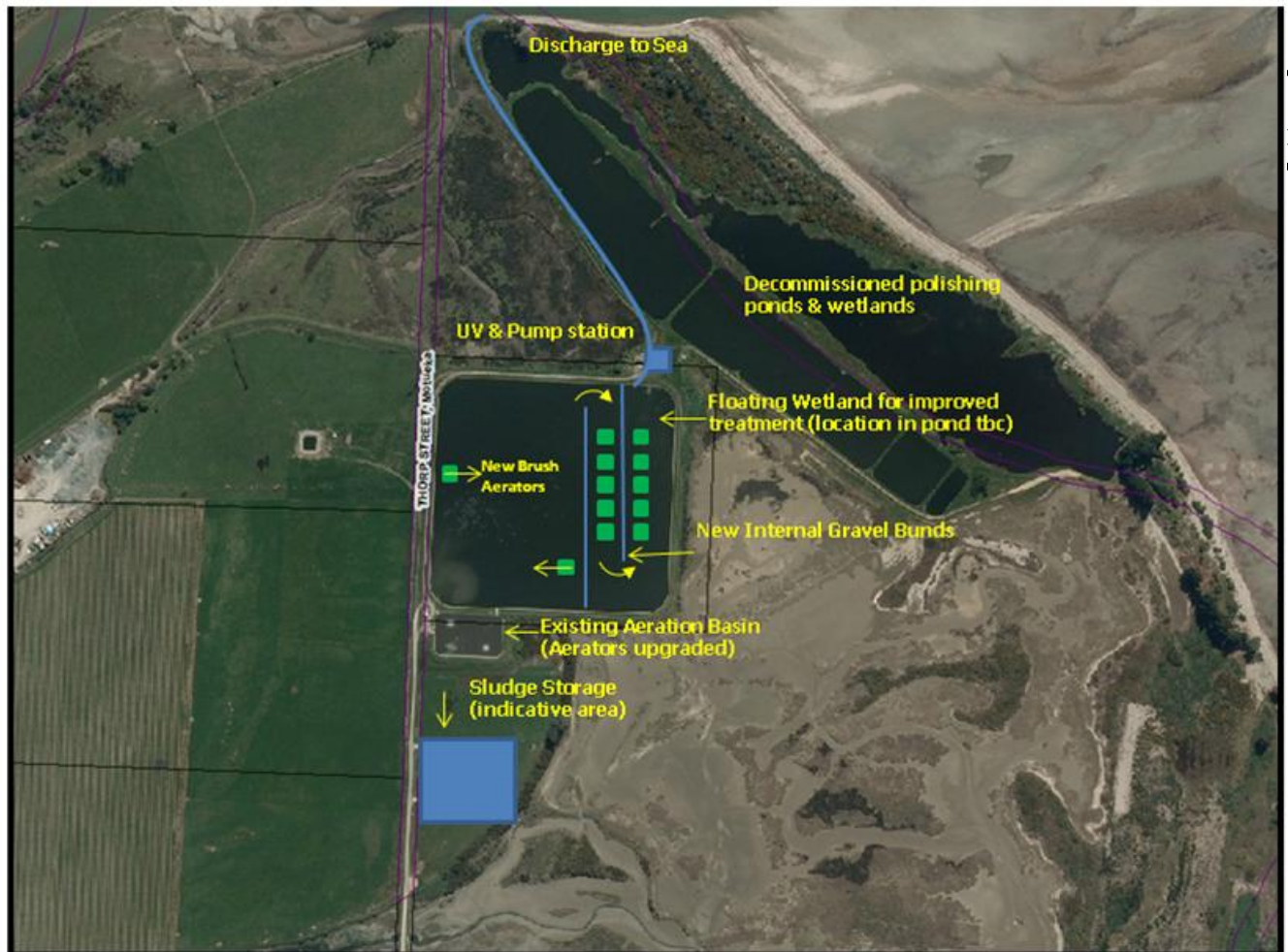


- 4.4 Surface water discharge to river and sea was consulted with iwi. Iwi rejected river discharge. Treatment methods with discharge to sea have been developed. These methods are described in the options presented.
- 4.5 The options can be constructed on existing land owned by the Council which eliminates the need for land purchase or lease.

5 Options

5.1 Option A – UV

- Improved aeration in both ponds
- Gravel bunds (baffles) in the oxidation pond to increase pond retention time and reduce short-circuiting
- Large floating wetland as part of treatment process
- UV for final disinfection



5.2 Option B – Membrane Filtration

- Improved aeration in both ponds

- Gravel bunds (baffles) in the oxidation pond to increase pond retention time and reduce short-circuiting
- Small floating wetland
- Membrane Filtration for final disinfection



5.3 Treatment quality at the discharge point (pipe outlet) is the key factor for comparing these two options. The table below shows the anticipated median treatment quality achievable for each option. Both provide a significant improvement to public health risk from the existing situation, but Option B, membrane filtration, offers the highest quality of treatment.

Parameter	Current situation	UV + Floating Wetland Option A	Membrane Filtration Option B
TSS (total suspended solids, mg/l)	55	35	< 3
BOD (biological oxygen demand) (mg/l)	23	23	5
E.coli (coliform forming unit/100ml)	16,561	200	5
Faecal Coliform (coliform forming unit/100ml)	21,144	200	5
Ammonia (mg/l)	34	15	9

Parameter	Current situation	UV + Floating Wetland Option A	Membrane Filtration Option B
Total Nitrogen (various N oxides/etc) (mg/l)	46	18	12
Effluent Colour	Green due to algae	Lighter green due to residual algae	Clear (algae removed by membrane filtration)
Pathogens/Viruses (for contact recreation & shellfish)	Relies on dilution and die-off in salt water, which could be marginal for some sensitive sites	Bacterial pathogens reduced. Combination of primary & polishing ponds kills 90% of viruses which is a significant improvement in public health.	Bacterial pathogens removed. In addition to virus reduction from ponds, ultra-filtration removes 99.9% of viruses which is a significant step improvement to UV.
Marine Water Quality Guidelines and Stakeholder Expectations	No	Yes for parts; No for other parts	Yes

5.4 In addition to a treatment quality, advantages and benefits of Option B include the following:

- Not relying upon dilution to meet water quality guidelines.
- Offers the recirculation of wastewater over the proposed rock bunds (internal baffles) which will provide additional ammonia reduction.
- Membrane filtration plants are in operation around the country for the high treatment quality offered, particularly for discharge to fresh water.
- The Consultant engaged for detailed design, Beca Ltd, has designed successful membrane filtration plants operating in New Zealand.

5.5 Option B Membrane Filtration with discharge to the sea is the recommended option for the Wastewater Treatment Plant Upgrade.

- Membrane filtration is recommended by the Working Party.
- Membrane filtration provides the highest level of treatment.

6 Strategic Challenges / Risks

6.1 The table below provides a comparison of risk between the two options.

Outcome	UV with Floating Wetland - Option A	Membrane Filtration with small Floating Wetland - Option B
Cultural acceptance of Floating Wetland	Very good.	Equal, if include a wetland, and provides better quality.
Treatment	Uncertain and high risk.	More certain and lower risk.
Ease of resource consent	Unlikely to meet end of pipe requirements. High Risk.	Low Risk
Cost	Meets available budget	Higher than available budget
Overall Risk Profile	High	Low

6.2 Stakeholders have agreed that improvements to the plant should be undertaken as a priority. The preferred option has been discussed with the Regional Consent Authority. The Consent Authority is in favour of membrane filtration due to the high quality of treatment that it offers.

7 Policy / Legal Requirements / Plan

- 7.1 Construction of the new discharge outlet in the coastal environment will require a new consent.

8 Consideration of Financial or Budgetary Implications

- 8.1 Capital cost estimates for the upgrade options are as follows:

Component	Option A \$	Option B \$
Floating wetlands	1,800,000	300,000
MF Plant (incl Building)	0	5,200,000
UV system	1,000,000	0
Pond Baffles	400,000	400,000
Disposal change	1,000,000	1,000,000
Consent	500,000	300,000
Aeration	500,000	500,000
Total	5,200,000	7,700,000

- 8.2 The design life of the membrane filtration plant is 20 years, but likely to last 30 years. The current resource consent will expire in 2018. A new resource consent application will be lodged in December 2014 for a 20-year period.
- 8.3 The membrane filtration option, developed by the Council and Beca Ltd, is \$2 million cheaper than the original land disposal option.
- 8.4 Operational costs will increase as a result of the upgrade, but the increase for each option is anticipated to be similar/on par with each other. And land lease costs will not be incurred, so the overall O&M increase will be less than with the previous land-disposal option.
- 8.5 Planned operational cost is \$200,000 plus the requirement to replace the membrane filter once every 10 years at a cost of \$860,000.
- 8.6 Excluding the costs for De-sludge, funding for the upgrade is proposed in the Long Term Plan as follows:

Activity Funding	2014/15 (including carry forwards)	2015/16	Total
Proposed Upgrade	\$5.0m	\$2.7m	\$7.7m

- 8.7 Separately, a provision has been made in the Long Term Plan for movement of the plant away from the coast in 30 years if sea levels do rise and impact operational efficiency.

9 Significance and Consultation

- 9.1 This decision has a medium level of significance in terms of the Council's Significance Policy.
- 9.2 The Council has undertaken consultation with Tiakina te Taiao via a hui in November, 2013, and in 2014 a site meeting with the General Manager and informal discussions on the concept design and desludge activity. Tiakina te Taiao has:

- Agreed with the view to implement upgrades to the existing plant as a priority to reduce current environmental effects.
- Considered discharge to water an affront to iwi values.
- Recommended that the Council identify and designate a location inland within three years and relocate the plant by 2020.
- Requested an Independent Peer Review of the treatment quality that can be achieved with the preferred treatment option for surface water discharge.
- Recommended consultation with the public via a public meeting.

9.3 The two options were presented to the Working Party on 8 July 2014. The working party vote was unanimous in support of the membrane filtration with discharge to the south channel/sea estuary as the preferred option.

9.4 The Working Party Resolution and Recommendation to the Council is:

- That the preferred option is membrane filtration with discharge to the sea, subject to public consultation.
- That the Council confirms funding in the 2015-25 Long Term Plan.
- That the Council undertake the application for consent and plant improvements in parallel.

9.5 Public consultation is proposed via a public meeting in Motueka.

10 Conclusion

10.1 The preferred option for the plant upgrade is membrane filtration with discharge to the sea.

10.2 The preferred option is \$2 million less and provides a higher quality of treated wastewater than the originally proposed land-discharge option.

10.3 Detailed design and construction on the preferred option will be progressed.

10.4 The Council will consult with the public on the preferred option in collaboration with Tiakina te Taiao, and provide regular briefings to the Motueka Wastewater Treatment Plant Working Party and iwi.

11 Next Steps / Timeline

11.1 The timeline below is proposed for a staged approach to project delivery.

Action	Timeline
Public Consultation on Preferred Option	October, 2014
Consent Lodgement	December, 2014
De-Sludge of Oxidation Pond Contract	2014/2015
Treatment Solution Design and Construction	2014/2015

Disposal (Outlet System) Design and Construction	2015/2016
--	-----------

11.2 Completion of Works in 2016.



Chairperson
Motueka Community Board
Tasman DC Service Centre
PO BOX 123
MOTUEKA 7161
Attention: Paul Hawkes

cc Secretary
Motueka Community Board
Tasman District Council
Private Bag 4
RICHMOND
Attention: Val Gribble

Dear Sir/Madam

Re Nelson Tasman Cycle Trails Trust: Grant Application from Special Projects Fund

I have been advised by a Community Board member, David Ogilvie, of the Special Projects Fund held by the Community Board.

The Nelson Tasman Cycle Trails Trust (NTCTT) recently received a grant from the Community Board towards the underpass on the Kaiteriteri Road. The Board's support of the Great Taste Trail was greatly appreciated. It is a project that will generate significant benefits for the Motueka community.

The Trust wishes to make an application for some further funding from the Board's Special Projects Fund to enable Information Signs to be erected in the Motueka township. These signs are designed to inform both local residents and cyclists using the Trail about the town and its immediate environs. They will be complementary to some of those signs already erected by the Motueka Inlet group and by DOC along the shoreline.

NTCTT has obtained resource consent to design, construct and erect 12 Information Signs in and around the centres through which the Great Taste Trail (GTT) passes. There are three such signs located in the Motueka centre. These will be located at the southern end by the Community Garden at Old Wharf Road; at the junction of Harbour Road and Wharf Quay (diagonally opposite the golf course); and at the junction of SH60 and Staples Street, as shown on the attached site location plans.

The signs will contain information about Motueka (its history, culture, facilities and amenities available) with summary text, maps of the surrounding area and the town centre itself indicating the route of the Great Taste Trail and the facilities and amenities (such as toilets, picnic areas) available.

There will also be opportunities for those businesses and activities that are signed-up "Official Partners" of the Great Taste Trail to advertise on these Information Boards, with small plaque inserts carefully designed as shown on the attached concept plans of the various sign types.

The three signs will be the large type (2.4m x 1.2m), constructed of ply with the information material printed onto the board, and then erected on a timber frame in the same style as those erected along the GTT around the Waimea estuary and Rabbit Island to the south. They are similar in design to those ones erected by DOC and the Council, and thus will create an attractive feature at these specific locations.

The Trust has been working closely with organisations in Motueka to ensure that these information signs will complement and not duplicate or conflict with other signage that exists and/or is being proposed by these groups.

It has worked most closely with Our Town Motueka (OTM) to ensure that the signs will meet their objective of promoting the businesses and amenities in the town centre to users of the Great Taste Trail (GTT). To be most cost effective, OTM is offering to assist with the design and production of these signs, thus involving more of the local businesses and community in this project.

The Trust has obtained funding from other sources for this project to date, but requires further funding to be able to complete it. So far, the Trust has received \$9,000 towards the overall estimated cost of around \$22,000 for those 12 signs (see attached budget sheet).

The Trust is also seeking funding for this coming financial year 2014-15 from the same agencies as well as others to ensure that it can obtain sufficient funding to complete the project now that it has commenced. However, there is no guarantee that all such funding sought will be obtained: hence this approach to the Community Board for support of this worthwhile local project, designed to enhance the town centre's economy.

Given that there are three signs in Motueka, with a basic design/printing cost of around \$3,100, with further erection costs of around \$3,500 (possible further artwork and design, materials, construction), the Trust seeks a grant of \$5,000 from this Special Project Fund to cover a significant proportion of that cost.

I attach copies of the location plans, sign design plans, the budget estimates and costs (to date) and funding applied for and obtained to date, and further funding being sought.

Should you require any further information, or wish to discuss this application further, I would be happy to provide such information. The Trust would also be happy to make a presentation to the Board to provide further understanding of the nature of the project.

yours sincerely



Hugh Briggs
(Trustee)

Nelson Tasman Cycle Trails Trust

P.O.Box 5165 Port Nelson Nelson 7010 New Zealand

Ph (03) 539 0266 www.heartofbiking.org.nz exec@heartofbiking.org.nz

MOTUEKA

Old Wharf Road

Large sign 2.4m wide by 1.2m high

Text panel (approx 800mm wide x 850mm high)

Bike logo and title Motueka

Text include summary of town history and key attractions/facilities in town designed to inform the Trail users – use bullet points to make it simple to read

Map (approx 1250mm wide x 850mm high)

Map of Motueka area and surrounding country/coast showing GT Trail route (and other cycle tracks around Motueka) and access into town centre, with inset map of centre defined

Identify all amenities/facilities/key historic buildings/OP's (if any)

Advertising panel (approx 350mm wide x 850mm high)

Each "slot" available for any OP's that want to advertise

If none forthcoming then space to be used for further information

Harbour Road/Motueka Quay

Large sign 2.4m wide by 1.2m high

Text panel (approx 800mm wide x 850mm high)

Bike logo and title Motueka

Text include summary of town history and key attractions/facilities in town designed to inform the Trail users – use bullet points to make it simple to read

Map (approx 1250mm wide x 850mm high)

Map of Motueka area and surrounding country/coast showing GT Trail route but with more detailed map of town and access into town centre

Identify all amenities/facilities/key historic buildings/OP's (if any)

Advertising panel (approx 350mm wide x 850mm high)

Each "slot" available for any OP's that want to advertise

If none forthcoming then space to be used for further information

Staples Street/SH60

Large sign 2.4m wide by 1.2m high

Text panel (approx 800mm wide x 850mm high)

Bike logo and title Motueka

Text include summary of town history and key attractions/facilities in town designed to inform the Trail users – use bullet points to make it simple to read

Map (approx 1250mm wide x 850mm high)

Map of Motueka area and surrounding country/coast showing GT Trail route (and other cycle tracks around Motueka) and access into town centre, with inset map of centre defined

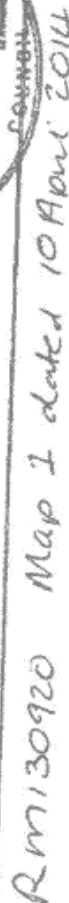
Identify all amenities/facilities/key historic buildings/OP's (if any)

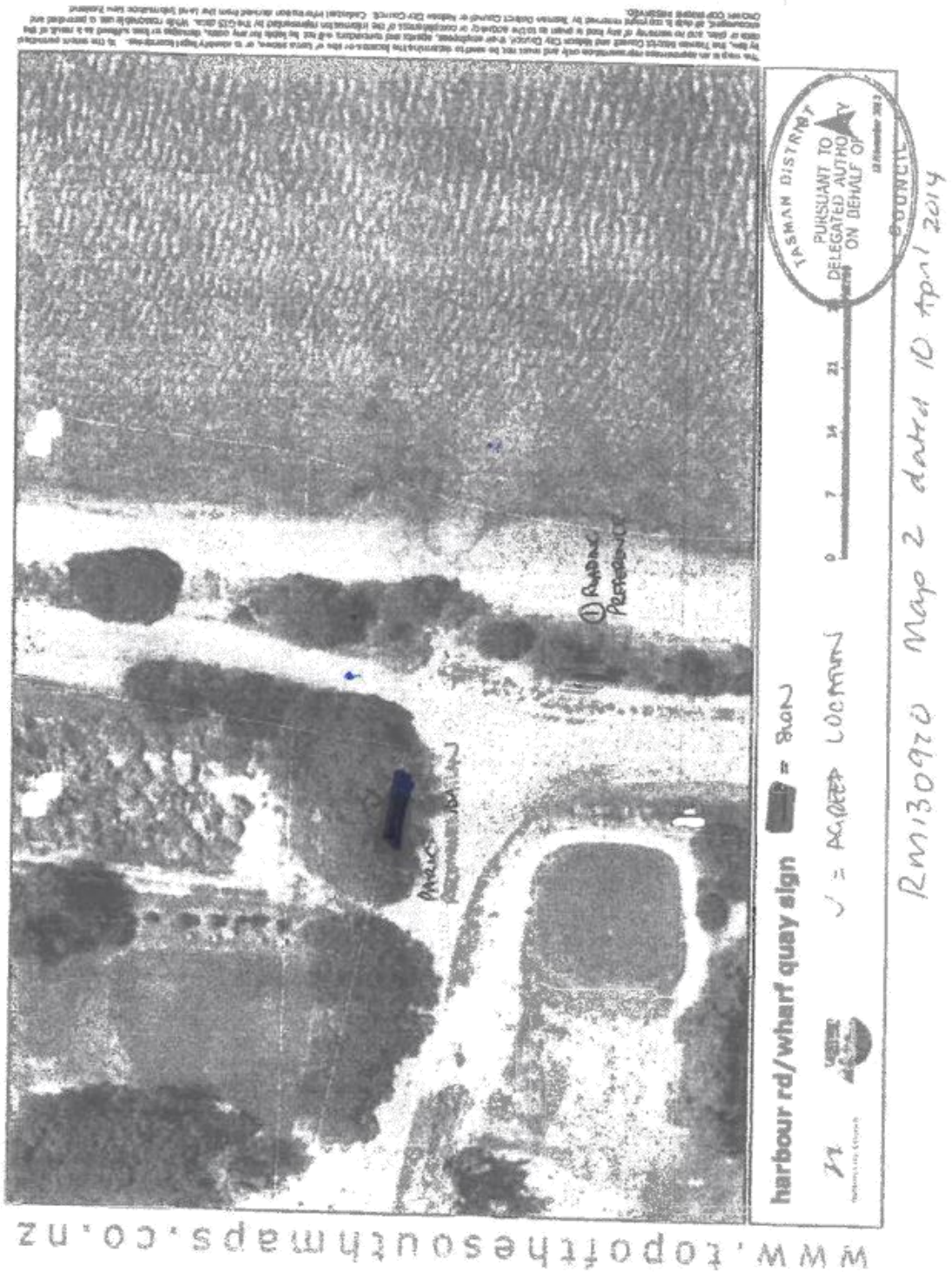
Advertising panel (approx 350mm wide x 850mm high)

Each "slot" available for any OP's that want to advertise

If none forthcoming then space to be used for further information

RM130820, Consent Granted 16 April 2014

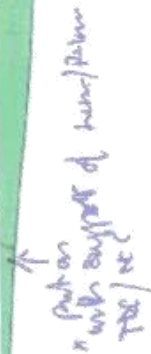
[illegible]



This map is an approximate representation only and must not be used to determine the boundaries of the land or the location of any buildings or other structures. It is the user's responsibility to ensure that the map is used for the purpose intended. The map is not to be used for any other purpose. The map is not to be used for any other purpose. The map is not to be used for any other purpose.



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10/15/13

- Map shows:
 - Foot route
 - Local features
 - Locality points
 - Location of objectives
- Rest of map include
 - Interpretation symbols
 - Local information
- Additional signs are on a side section that includes signs for the community



Hugh Briggs

From: Cutting Edge Decals [edgedecals@yahoo.co.nz]
Sent: Monday, 16 June 2014 2:42 p.m.
To: hughb@movenelson.co.nz
Subject: Cycleway Quote



Hugh

Signage quote as follows:

To supply 2400x1100mm 18mm ply, router cut to shape, laminated print with anti graffiti, \$905.00 +gst each

To supply 1200x1100mm 18mm ply, router cut to shape, laminated print with anti graffiti, \$485.00 +gst each

Please note these prices are dependent on all artwork being supplied in a useable format. Any design/extra set up time required will be charged separately.

We recommend making the first sign with any advertiser included then printing and applying patches as necessary when the details change. This is the most cost-effective and vandal proof way to have advertisers on the sign that may change.

Any queries please contact us.

Thanks
 Wendy

Cutting EDGE Signs & Graphics
 152 Vanguard St, Nelson
 Phone (03) 539 0452
 Fax (03) 539 0453
www.cutedge@xtra.co.nz

Colours in any artwork shown here are for guide use only and may not match final colours used.
 All artwork designed by Cutting EDGE Signs & Graphics are © Copyright from date above and remain property of Cutting EDGE Signs & Graphics until artwork is purchased in full by client.

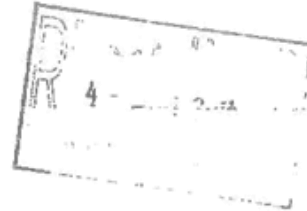
TERMS OF TRADE: Payment for goods or services shall be made in full on or before the 20th day of the month following in which the invoice is issued. Interest may be charged on any amount owing after the due date at the rate of 10% per month. Any expenses, disbursements and legal costs incurred by Cutting Edge Signs Ltd in the enforcement of any rights contained in this contract shall be paid by the customer, including any reasonable solicitor fees or debt collection agency fees. We reserve the right to enter the buyer premises and repossess the goods if payment is not received in full.



Motueka CBD
Valerie Gribble
Motueka Community Board
c/o TDC Richmond

30 July 2014

Re: Riwaka Tennis Courts



Dear Sir/Madam

Li Engineering was involved in the tidy up of the Motueka tennis courts complex and we would like to do something similar to the Riwaka tennis courts as in repairing and replacing fencing posts, replacing netting on the west side courts, fitting new posts to the required height, supplying new tensioners and repairing the scoring stools.

The cubs and scouts wish to sometimes use the pavilion so we would freshen this up to.

The team at Li Engineering wish to apply for Motueka Community Board Project Grant of \$5000.

Li Engineering will supply the cost shortfall in labour and volunteers to achieve these goals as we are all users of the facility and wish to tidy up the appearance for our community. We have support from the Motueka Tennis Club to help achieve this project.

I look forward to hearing from you.

Yours Sincerely
Kent Leppien

89 Lodder Lane, RD3 Riwaka
Motueka
Phone: 03 528 6221 Fax: 03 528 6221 Mobile: 021 528 625
liengineering@xtra.co.nz

GREY POWER MOTUEKA

The Active Organisation for those over 50)

PO Box 350, Motueka 7143,

Phone, 03 528 9076

Date, 21 August 2014

RECEIVED
25 AUG 2014
TDC MOTUEKA

Paul Hawkes, Chairman
Motueka Community Board
c/o Tasman District Council
PO Box 123
Motueka 7161

Dear Paul,

The Grey Power Motueka Committee believes that an improved library for Motueka is a core service that has been overlooked for too long. Richmond and Takaka were scheduled to have new libraries, and that has taken place. Motueka was to be next.

Council agreed with the assessment that Motueka's current library was sub-standard for the community; the original \$1.1 million figure budgeted three years ago was judged insufficient by the MCB. We understand the Board's and others' concerns over making major capital improvements to a structure on leasehold land, and that a new building may require a significantly larger budget than adding to an existing one. However, the fact that the current building is compromised by seismic standards suggests that an expansion of the current premises would also be more costly than a simple addition, making a new building on Council-owned land a more viable alternative.

We are very concerned that the issue is becoming over-complicated by conflating options for a new library with the proposal for a Community Hub. We fear that this will only serve to delay a needed core service while debating and formulating tentative plans for a project well outside of core services.

The past and proposed working groups that TDC have appointed seem to only be looking at a new library with a relocated Council Service Centre and various other proposed community facilities, yet to be determined. It does not appear that any discussion took place about simply building a new library. Nor has the public been presented with any compelling reason for a new service centre.

We feel that the public should be able to see estimated costs involved in a new library facility on the Deck's Reserve site on it's own. We understand that the proposed new library would be about 1,000 square meters. At a rule of thumb

of \$2,000/sqm, a cost of \$2 million would be a workable estimated cost. The original proposals from Vision Motueka stressed that the project could be carried out in stages, with a building designed with expansion in mind. To our knowledge, there has been no public consultation or discussion regarding a new library. The only meetings we know of were those privately organised by Vision Motueka, and those have specifically prohibited any debate about the hub concept itself, allowing discussion only about what should be added to a hub incorporating a library and service centre.

The Mayor has stated that "the council could not afford to build a new library by itself" and that a combined use building was also unaffordable for the TDC, saying that the community would have to stump up well over 25% or more of the ultimate cost (yet to be determined). Approving the hub concept "in principle" is not anything for Motueka to celebrate as the "principle" seems to preclude Council funding the library - a core service that is paid for by District-wide rates, and has been promised to Motueka. We recall the Richmond Library's 2012 lavish renovation (including a cafe and recording studio) being lauded as "bringing it up to the required 21st Century standards"; to our knowledge, Richmond residents were not required to pay a cent of additional funding for the \$2.2 million upgrade.

By supporting the hub concept in principle, but not in real terms, the TDC is allowing extended discussion of this "want" to postpone and dilute the real discussion of the realities of providing a new library, the first or second most-used community centre in the town.

We respectfully disagree with Cr. Canton's assertion that the library is a "want" and not a "need". Libraries are a basic part of every districts' and cities' public service. The access to books, magazines and newspapers, not to mention audio, video and online services (all of which now cost so much that they are out of reach of many residents, young and old) is as vital to our community's health and well-being as any of the other core services Council claim as their mandate. It is worth noting that a first priority in Christchurch's reconstruction was repairing and rebuilding its libraries.

We agree with the Community Board's recommendation that further planning for a Decks Reserve facility is progressed in the current financial year, aiming for construction to start in the second half of 2015 and spread over two funding years.

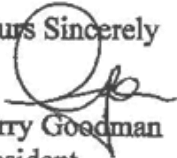
We would like to see the public provided with reasonable preliminary financial and physical information to allow consultation about a new library before the end of the year; if that can be accompanied by similar information for a hybrid project, or what staged expansion plans would entail, all the better. But we are

afraid that if the Board and Council cannot focus on the basics, all the vision in the world will not bear fruit anytime soon.

We would ask that the Board consider the above and hope that you will agree that public consultation is called for in this matter, and that you pass this along to Council with your comments.

Thanks for your patience with this long letter. We look forward to your response.

Yours Sincerely


Barry Goodman
President

cc: Richard Kempthorne

7.5 FINANCIAL REPORT - JULY 2014**Decision Required**

Report To: Motueka Community Board
Meeting Date: 9 September 2014
Report Author: Bryce Grammer, Financial Accountant
Report Number: RMCB14-09-03
File Reference:

1 Summary

- 1.1 The financial report for the period ended 31 July 2014 is included in the agenda.
- 1.2 The net financial position for the year-to-date is a surplus of \$1,568. This position is primarily the result of nil expenditure within Special Project activities for the month of July.
- 1.3 The net position for the Community Board's overall funds as at 31 July 2014 is a balance of \$20,337 in funds.

2 Draft Resolution

That the Motueka Community Board receives the Financial Report - July 2014 RMCB14-09-03.

3 Attachments

- | | |
|-----------------------------------|----|
| 1. Financial Summary 31 July 2014 | 57 |
|-----------------------------------|----|

TASMAN DISTRICT COUNCIL
Motueka Community Board
July 2014

	Month Actual	Month Budget	Month Budget %	YTD Actual	Annual Budget	YTD Budget %
Charges						
<i>Remuneration</i>						
Chairperson Monthly Salary	\$1,000	\$1,000	100%	\$1,000	\$12,000	8%
Members(3)	\$1,500	\$1,625	92%	\$1,500	\$19,500	8%
Member Reimbursements	\$0	\$333	0%	\$0	\$4,000	0%
<i>Miscellaneous</i>						
<i>pages rate</i>						
Photocopyi 2640 0.1	\$264	\$217	122%	\$264	\$2,600	10%
Community Board discretionary fund	\$980	\$477	205%	\$980	\$5,728	17%
Youth Development Fund	\$0	\$83	0%	\$0	\$1,000	0%
Cost of Elections	\$100	\$100	100%	\$100	\$1,200	8%
Special Projects	\$0	\$1,917	0%	\$0	\$23,000	0%
Total Charges	\$3,844	\$5,752	67%	\$3,844	\$69,028	6%
<i>Less</i>						
CCB Rate	-\$4,941	-\$4,919	100%	-\$4,941	-\$59,028	8%
Sunday Market Income	-\$471	-\$833	57%	-\$471	-\$10,000	5%
Net Charges July 2014	-\$ 1,568	\$ 833		-\$ 1,568	\$ -	

Equity

Opening Credit Balance 1 July 2014	\$ 18,769
Net Expenditure July 2014	\$ 1,568
Closing Credit Balance 31 July 2014	<u>\$ 20,337</u>

Notes to the accounts**A) Discretionary Fund**

Motueka Age Link	\$ 500
St Andrews Uniting Church	\$ 480
Expenditure to 31 July 2014	<u>\$ 980</u>

C) Special Projects

\$ -

Balance brought forward from 2013/14	\$ 5,843
Plus Budget	\$ 5,728
Available Funds	<u>\$ 11,571</u>
Less Expenditure	-\$ 980
Less Commitments	-\$ 1,840
Remaining Balance Uncommitted	<u>\$ 8,751</u>

D) Member Reimbursement

Communications, Mileage \$ -

B) Youth Development Fund

Expenditure to 31 July 2014	<u>\$ -</u>
Balance brought forward from 2013/14	\$ 959
Plus Budget	\$ 1,000
Available Funds	<u>\$ 1,959</u>
Less Expenditure	\$ -
Less Commitments	\$ -
Remaining Balance Uncommitted	<u>\$ 1,959</u>

7.6 RESERVE FINANCIAL CONTRIBUTIONS UPDATE ON PROJECTS REPORT

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 9 September 2014
Report Author: Beryl Wilkes, Reserves and Facilities Manager
Report Number: RMCB14-09-05
File Reference:

1 Summary

- 1.1 An updated Reserves Financial Contribution (RFC) schedule is included in this report for members' information.

2 Draft Resolution

That the Motueka Community Board receives the Reserve Financial Contributions Update on Projects Report RMCB14-09-05.

3 Reserve Financial Contributions

- 3.1 The following table and the notes following the table provide Board members with an update on the various projects being undertaken in the Motueka Ward using Reserve Financial Contributions. Please note this is the first report for the new financial year, which is why no funding has been spent to date.

Motueka Ward Projects	Budget 2014/15	Spent to Date	Status
	Includes carried forward funds from previous years		
Walkways/cycleways			
General	50,000		Allocated for Michael Myers and Eginton Street connections and a new path in Eginton Park.
Tapu/Stephens Bay	32,000		Staff meeting with neighbours to discuss a concept plan for the future development of the reserve areas
Trewavas Street Foreshore walkway	25,000		Minor upgrade to track where very sandy.
Great Taste Cycleway Motueka Ward	25,000		
Sports Fields			
Riwaka Rugby (DSIR) Grounds	14,500		Stormwater improvements. To be added to staff work programme when playground work completed
Goodman Rec Car Park	50,000		Staff to meet with Motueka Rec Centre staff and theatre manager to discuss options.
Sportspark Motueka new field	83,395		Allocated for extra field if required

Sportsfields Memorial	20,000		Improvements
Memorial Park Fence	10,000		The fence is to be realigned and straightened with shrubbery area to be planted alongside it in autumn.
Picnic Areas			
Beach Reserves	20,000		Not allocated to a specific project
Motueka Quay - Carparking	30,000		Stage two of this project to be added to work programme when Motueka Cemetery work and walkways are completed.
Picnic General	9,000		
Tapu/Stephens Bay	20,000		To be used in conjunction with the walkway funding to develop these reserve areas.
Gardens			
Goodman Ponds	8,754		Funds to be used for planting in the autumn
Artwork	20,000		
Cemeteries			
Motueka Cemetery			
Fletts Road Cemetery	4,000		This funding was allocated for the development of the new land purchased for future cemetery, however the area has been planted in grapes until the land is required for burial purposes.
Playgrounds			
General	15,000		Glenn to proceed with the installation of the climbing net at Decks Reserve.

Item 7.6

Toilets			
Tapu Bay/General	20,000		On hold
Coastcare			
Motueka Foreshore Protection	10,000		Not allocated to a specific project
Motueka Coast Care	17,569		Torrent Bay and Little Kaiteriteri spring planting projects.
Miscellaneous			
Motueka Rec Centre upgrade	103,800		Further application for Lottery grant funding being prepared and submitted in August.
Keep Motueka Beautiful - Project support	10,000 (plus any agreed carried forward funds)		Work in progress
Motueka Clock Tower Trust - Loan	7,000		Loan repayments
Future Planning/Consultants	11,500		Not allocated to a specific project
Motueka Valuation Fees	1,500		Valuations of reserve land for RFC charges.
Motueka Quay Wharf Repair	48,000		Motueka Community Board discussing a way forward
Motueka Museum weather proofing	24,000		A contract has been accepted to do the urgent work on the museum, subject to the contractor becoming health & safety approved. Work to be funded from the Museum account, not RFCs.
Library Ext Investigation	25,000		On hold
New Reserve Land	245,000		Available for purchase of reserve land, if needed.
Transfer to District Wide	27,106		

Total	1,398,976	353,729	
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Notes

- 1) The Motueka pathway - work will recommence in spring as ground conditions improve.
- 2) Stephens Bay and Tapu Bay developments – staff are working with the community particularly in Anarewa Crescent to improve access, carry out weed control and planting on the reserves in that vicinity. Also carry out plantings with local residents in Stephens and Tapu Bays. Stephens Bay foreshore was impacted by cyclone Ita in April 2014 and staff are working with local residents to find a way forward with this area.
- 3) The High Street roundabout upgrade - cost \$16,000.00.
- 4) Motueka Cemetery upgrade - the cost of the driveway, parking area and tree planting was \$45,000.00. Due to the change in treatment of the RFC accounts the remaining funding did not get carried forward to this financial year. Any costs to Council for the Rhododendron relocation and further tree planting could come from the \$9,000.00 allocated for picnic areas general in the RFC account if the Board was happy with that.
- 5) The playground funding for this financial year is \$15,000.00 which will be used to fund the installation of the net at Decks Reserve. No previous funding was carried forward.

4 Attachments

Nil