

Notice is given that an ordinary meeting of the Motueka Community Board will be held on:

Date: Tuesday 17 July 2018
Time: 4.00 pm
Meeting Room: Motueka Office
Venue: 7 Hickmott Place
Motueka

Motueka Community Board

AGENDA

MEMBERSHIP

Chairperson	B Maru
Deputy Chairperson	R Horrell
Members	C Hutt B Dowler Cr P L Canton Cr P H Hawkes Cr D J Ogilvie

(Quorum 4 members)

Contact Telephone: 03 528 2015
Email: verity.simpson@tasman.govt.nz
Website: www.tasman.govt.nz

AGENDA

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 CONFIRMATION OF MINUTES

That the minutes of the Motueka Community Board meeting held on Tuesday, 19 June 2018, be confirmed as a true and correct record of the meeting.

6 PRESENTATIONS

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6 PRESENTATIONS

6.1 VISION MOTUEKA

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	17 July 2018
Report Author:	Verity Simpson, Motueka Community Board Secretary
Report Number:	RMCB18-07-01

PRESENTATION

David Armstrong and Anna Hughes will make a presentation on behalf of Vision Motueka to the Motueka Community Board summarising the current activities of Vision Motueka and to outline the future plans for the Yeast programme.

Appendices

Nil

6.2 CURRENT MOTUEKA FOOTPATH SCHEDULE

Information Only - No Decision Required

Report To:	Motueka Community Board
Meeting Date:	17 July 2018
Report Author:	Verity Simpson, Motueka Community Board Secretary
Report Number:	RMCB18-07-02

PRESENTATION

Mr Jamie McPherson, Transportation Manager, will make a presentation to the Motueka Community Board on the current footpath schedule for Motueka and will also discuss how other improvements such as the proposed Tudor Street pedestrian crossing relate to the New Zealand Transport Agency High Street project.

Appendices

Nil

7 REPORTS

7.1 DISCRETIONARY FUND APPLICATION - TASMAN GYMNASTICS CLUB

Decision Required

Report To:	Motueka Community Board
Meeting Date:	17 July 2018
Report Author:	Verity Simpson, Motueka Community Board Secretary
Report Number:	RMCB18-07-03

1 Summary

- 1.1 **Tasman Gymnastics Club** has applied for **\$500.00** to help provide Tumble Tot's sessions which are run at the Motueka Memorial Hall on Wednesdays and Thursdays.
- 1.2 These sessions are for crawling babies up to three years old where caregivers come along to explore movement together.
- 1.3 This application complies with Board guidelines and there are budgeted funds available to meet this request.
- 1.4 Currently there is a balance of \$751.00 being carried forward from June 2018 for the discretionary fund. If all applications being considered at this meeting are approved in full, the remaining balance will be \$251.00

2 Draft Resolution

That the Motueka Community Board receives the Discretionary Fund Application from Tasman Gymnastics Club RMCB18-07-03 and

1. **Grants Tasman Gymnastics Club \$500.00; or**
2. **that the Motueka Community Board declines the application from Tasman Gymnastics Club on the grounds that**

3 Purpose of the Report

- 3.1 To consider an application from **Tasman Gymnastics Club** to help provide sessions for the Tumble Tots group.

4 Background and Discussion

- 4.1 The Board sets aside funds on an annual basis to support small board or community initiatives.
- 4.2 Staff have reviewed the application and confirm that it complies with the Board guidelines.

- 4.3 **Tasman Gymnastics Club** Tumble Tots classes teach the children to climb down safely from high surfaces, teach them to land on their feet, to swing, jump and roll. There are activities to develop eye tracking, balance, co-ordination and spatial awareness.
- 4.4 Coaching is voluntary for these sessions.

5 Options

The Board has three options.

- 5.1 **Option 1** - The Board can approve the application in full and provide \$500 to **Tasman Gymnastics Club**.
- 5.2 **Option 2** – The Board could approve an amount less than the application.
- 5.3 **Option 3** – The Board could decline the application. In declining the application, the Board should communicate the reason for the decision to **Tasman Gymnastics Club**.

6 Strategy and Risks

- 6.1 There are no strategic challenges or risks in making this decision.

7 Policy / Legal Requirements / Plan

- 7.1 There are no legal or policy implications arising from this decision.
- 7.2 Discretionary funding criteria needs to be met.

8 Consideration of Financial or Budgetary Implications

- 8.1 The budget for the discretionary fund was confirmed as part of the Long Term Plan 2018-2028 so there are no financial implications from accepting the application. Currently there is a balance of \$751.00 available in the discretionary fund.
- 8.2 If all the applications being considered at this meeting are approved in full, the remaining balance will be \$251.00

9 Significance and Engagement

- 9.1 This decision has a low level of significance. It does not amend the budgets in the Annual Plan nor is it dealing with any strategic activities or assets. It will have some public interest, although this is considered to be relatively low.
- 9.2 Staff consider that there is no requirement for formal consultation as the discretionary fund budget was signalled and approved through the Long Term Plan 2015-2025 process.

10 Conclusion

- 10.1 The application meets the requirements set down by the Board. The Board should turn its mind to merits of the application and make its decision accordingly.

11 Next Steps / Timeline

- 11.1 The outcome of the Board's decision will be communicated to the applicant.
- 11.2 If the application is approved in full or part, payment will be made to the applicant by direct credit within ten working days of receiving bank account details.

12 Attachments

- | | | |
|----|---|----|
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| 2. | Tasman Gymnastics Additional Information to support application | 17 |
| 3. | Tasman Gymnastics Annual Accounts 2017 to support application | 19 |

Grant Application - Motueka Community Board Discretionary Fund

The following application has been received.

Name of Organisation *

Tasman Gymnastics Club

Address

135 Kelling Road, RD 2, Upper Moutere

Contact Person *

Samantha Lowe

Contact Phone *

03 543 2512

Email Address *

tasmangymnasticsclub@gmail.com

Purpose of the Organisation

To teach gymnastics and movement to children aged 10 months to 14, to cross midlines, to develop coordination, confidence, strength and flexibility in a safe, child centred and fun way. We aim to teach these children that exercise is fun and needs to be part of every day life to become fit and healthy adults.

Amount applied for (up to \$500.00)

\$500

Project Details

Tumble tot's sessions.

We run these from the Memorial Hall in Motueka on Wednesdays and Thursdays. These sessions are for crawling babies to 3 year olds and their caregivers to come and explore movement together. Some children are brought in by Grandma, others by Mum or Dad. We teach the children to climb down safely from high surfaces, teach them to land on their feet, to swing, jump and roll. We have activities to develop their eye tracking, their balance, their coordination and spacial awareness.

Project Category

Category A - Projects

Benefits - Who/What will benefit from the project in the Motueka community?

The families in the Motueka region.

Describe any voluntary time and any other funding contributions received for this project

The coach is voluntary for these sessions.

Item 7.1

Who else have you asked for funding for this project?

No one.

Bank Account Number

03-1354-0364754-00

Upload a file

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Attachment 1





Tumble Tots information for application for Discretionary funding from
Tasman District Council.

5th July 2018

Our tumble tots sessions are for toddlers aged 10 months to two and a half years. Parents don't need to book, they just turn up on a casual basis. We run our classes this way as babies change their sleep patterns and get sick so often, parents find they can sometimes only make one or two sessions in a term.

We ask that parents pay \$5 a child for each session, some parents are really struggling, so we ask them for a gold coin donation at least. We would rather a child come and have the opportunity to run around than be sat at home in front of the TV.

During our sessions parents and caregivers can meet friends, make new friends and talk to coaches about any issues they might be having with their young ones.

For babies who are bottom shufflers, we give them exercises to cross midlines and activities to encourage crawling. We get babies to roll and swing which develops their vestibular system in their inner ear. We teach babies how to climb down backwards off of raised objects and how to land on their feet and not their face. We have lots of activities which encourage eye tracking and hand eye coordination. We explain to parents the importance of physical activity in these young children and maintaining it through out this lives.

Some weeks we get 15 – 20 babies turn up for session, other weeks we only get 3 – 5. Our coach currently runs this session on a voluntary basis, but it would be nice to pay them for their time.

It takes over an hour for two people to set up the equipment, 45 minutes for the session and 15 minutes to tidy up once the babies have left. We would like to purchase some new equipment for the session, so as sessions get busier we can provide more age appropriate activities for the toddlers to engage in.

Our rough break down for the past two terms is:

Coaches hours \$22 x 4 x 8 weeks x 2 terms = \$1408 (currently voluntary)

Hall hire \$20 a hour x 4 x 8 weeks x 2 terms = \$1280

Specific equipment bought in term 1 = \$549

Planned equipment purchase in term 3 = \$100

Income from classes - approx - 12 Tots a week x \$5 x 8 weeks x 2 terms = \$960

We have attached our accounts from 2017, we are a non profit organisation and are currently saving to get our van sign written, something which we have been aiming to do for the past 18 months.

Everything we do is for the children of our community, helping them to live healthier and more active lives.

We hope you will support us with our plans.

Kind Regards,

Sam Lowe

Item 7.1

CEO Tasman Gymnastics Club.

Attachment 2

Performance Report

Tasman Gymnastics Club Incorporated
For the year ended 31 December 2017

Contents

- 3 Entity Information
- 5 Approval of Financial Report
- 6 Statement of Service Performance
- 7 Statement of Receipts and Payments
- 8 Statement of Resources and Commitments
- 10 Statement of Accounting Policies
- 11 Notes to the Performance Report

Entity Information

Tasman Gymnastics Club Incorporated

For the year ended 31 December 2017

Cash Basis

'Who are we?', 'Why do we exist?'

Legal Name of Entity

Tasman Gymnastics Club Incorporated

Entity Type and Legal Basis

Incorporated Society

Registration Number

Society Number 2639411

Charity Registration Number CC54440

Entity's Purpose or Mission

The purposes of the Society are:

1. to give people of all ages and abilities the opportunity to take part in gymnastics activities and any other activities that may be considered desirable to achieve that objective.
2. to do anything necessary or helpful to the above purposes.

Entity Structure

The Club is Managed by a Management Committee comprising the following:

- Chairperson
- President
- Secretary
- Treasurer

There needs to be a minimum of three Committee Members.

Main Sources of Entity's Cash and Resources

- Club Tuition Fees
- Grant Income
- Fundraising Income

Main Methods Used by Entity to Raise Funds

The Club has an annual show that is the main fundraising event.

Entity Information

Entity's Reliance on Volunteers and Donated Goods or Services

The Club relies on volunteers to be on the Management Committee. The Club also relies on parents to assist with gymnastics classes.

Physical Address

Gymnastics classes are held at the Motueka Memorial Hall

8 Pah Street, Motueka

Postal Address

135 Kelling Road, Upper Moutere, New Zealand, 7175

Approval of Financial Report

Tasman Gymnastics Club Incorporated

For the year ended 31 December 2017

Cash Basis

The Governing Body are pleased to present the approved financial report including the historical financial statements of Tasman Gymnastics Club Incorporated for year ended 31 December 2017.

APPROVED

Samantha Lowe

President

Date

Statement of Service Performance

Tasman Gymnastics Club Incorporated For the year ended 31 December 2017 Cash Basis

'What did we do?', 'When did we do it?'

Description of Entity's Outcomes

Through gymnastics tuition, the Tasman Gymnastics Club aims to provide children with the following skills:

- Develop Coordination
- Improve Flexibility
- Develop Strength and Power
- Listening and Learning Skills
- Self-Esteem and Confidence
- Social Interaction with Peers
- Discipline

	2017	2016
Description and Quantification of the Entity's Outputs		
Student Fees	57,213	55,561
Fundraising	6,548	8,047

Statement of Receipts and Payments

Tasman Gymnastics Club Incorporated For the year ended 31 December 2017

'How was it funded?' and 'What did it cost?'

	NOTES	2017	2016
Operating Receipts			
Donations, fundraising and other similar revenue	1	25,778	23,527
Receipts from providing goods or services	1	57,520	56,023
Interest, dividends and other investment receipts	1	103	97
Total Operating Receipts		83,401	79,648
Operating Payments			
Volunteer and employee related payments	2	37,154	36,281
Payments relating to providing goods or services	2	24,420	24,575
Other operating payments	2	782	97
Total Operating Payments		62,356	60,954
Operating Surplus or (Deficit)		21,046	18,694
Capital Receipts			
Receipts from sale of resources	3	11,000	-
Receipts from borrowings	3	26,763	97
Total Capital Receipts		37,763	97
Capital Payments			
Purchase of resources	3	41,571	11,000
Repayment of borrowings	3	15,441	32
Total Capital Payments		57,012	11,032
Increase/(Decrease) in Bank Accounts and Cash		1,796	7,760
Cash Balances			
Cash and cash equivalents at beginning of period		7,760	-
Cash and cash equivalents at end of period		9,556	7,760
Net change in cash for period		1,796	7,760

NOTE: These accounts are to be read in conjunction with the Notes to the Performance Report and the Reviewer's Report

Statement of Resources and Commitments

Tasman Gymnastics Club Incorporated

For the year ended 31 December 2017

Cash Basis

'What the entity owns?' and 'What the entity owes?'

	2017	2016
Bank Accounts and Cash		
Bank and cash/(bank overdraft)	9,556	7,760
Total Bank Accounts and Cash	9,556	7,760
Money Owed to the Entity		
Debtors and Prepayments		
Import 4 Less - Motueka	-	11,000
Total Debtors and Prepayments	-	11,000
Total Money Owed to the Entity	-	11,000
Other Resources		
Non Current		
Property, Plant and Equipment	41,571	-
Total Non Current	41,571	-
Total Other Resources	41,571	-
Commitments		
Current		
Creditors and Accrued Expenses		
GST	765	-
Total Creditors and Accrued Expenses	765	-
Employee Cost Payable		
PAYE Payable	336	-
Total Employee Cost Payable	336	-
Taxation Due		
Income Tax & RWT	-	65
Total Taxation Due	-	65
Total Current	1,101	65

NOTE: These accounts are to be read in conjunction with the Notes to the Performance Report and the Reviewer's Report

Statement of Resources and Commitments

Non Current

Other Non Current		
NBS Loan	10,286	-
Total Other Non Current	10,286	-
Total Non Current	10,286	-
Total Commitments	11,387	65
	2017	2016

Equity

Current year earnings	21,046	18,694
Retained earnings/Accumulated funds	18,694	-
Total Equity	39,740	18,694

NOTE: These accounts are to be read in conjunction with the Notes to the Performance Report and the Reviewer's Report

Statement of Accounting Policies

Tasman Gymnastics Club Incorporated

For the year ended 31 December 2017

Cash Basis

'How did we do our accounting?'

Basis of Preparation

The entity is permitted by law to apply PBE SFR-C (NFP) Public Benefit Entity Simple Format Reporting - Cash (Not for Profit) and has elected to do so. All transactions are reported in the Statement of Receipts and Payments and related Notes to the Performance Report on a cash basis.

Goods and Services Tax (GST)

The entity was registered for GST on a payments basis from 1 April 17 due to its income from taxable activities exceeding \$60,000 per year.

Income Tax

Tasman Gymnastics Club Incorporated is wholly exempt from New Zealand income tax having fully complied with all statutory conditions for these exemptions.

Changes in Accounting Policies

These accounts have been prepared on a Cash Basis according to the Reporting Rules of Charities Services. The prior year accounts (ending 31 December 2016) were prepared on an accrual basis. This was before the Club became a registered Charity.

Notes to the Performance Report

Tasman Gymnastics Club Incorporated

For the year ended 31 December 2017

Cash Basis

	2017	2016
1. Analysis of Receipts		
Donations, fundraising and other similar receipts		
Donations Received	1,400	-
Fundraising	6,548	8,047
Grants Received	17,831	14,230
Sponsorship	-	1,250
Total Donations, fundraising and other similar receipts	25,778	23,527
Receipts from providing goods or services		
Student Fees	57,213	55,561
Uniform Sales	307	462
Total Receipts from providing goods or services	57,520	56,023
Interest, dividends and other investment receipts		
Interest Received	103	97
Total Interest, dividends and other investment receipts	103	97
	2017	2016

2. Analysis of Payments

Volunteer and employee related payments		
Wages & Salaries	24,325	-
Instructor fees	12,829	36,281
Total Volunteer and employee related payments	37,154	36,281
Payments relating to providing goods or services		
Advertising	128	232
Bank Charges	-	47
Committee Expenses	248	224
Computer Expenses	849	278
General Expenses	986	477
Hall & Equipment Hire	15,558	14,225
Insurance	835	1,208
Licences & Registrations	-	102
Minor Assets	18	140
Motor Vehicle Expenses	1,057	3,574
Postage, Printing & Stationery	325	340
Protective Clothing	-	47
Repairs & Maintenance	56	13
Show, Display & Competition Expenses	3,726	1,639
Staff Training	224	95
Staff Travel Allowance	353	-

Notes to the Performance Report

Telephone, Tolls & Internet	17	100
Uniforms	41	1,835
Total Payments relating to providing goods or services	24,420	24,575

Other operating payments

Accountancy & Review Fees	250	-
Interest	532	-
Tax on Income	-	97
Total Other operating payments	782	97

	2017	2016
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3. Capital Receipts & Payments**Property, Plant and Equipment**

Motor Vehicles	(20,213)	-
Plant & Equipment	(21,358)	-
Total Property, Plant and Equipment	(41,571)	-

Loans to Other Parties

Opening Balance	(11,000)	-
Import 4 Less - Motueka	11,000	(11,000)
Total Loans to Other Parties	-	(11,000)

Other Liabilities

GST	765	-
NBS Loan	10,286	-
PAYE Payable	336	-
Income Tax and RWT	-	65
Total Other Liabilities	11,387	65

Equity

Opening Balance	18,694	-
Current year earnings	21,046	18,694
Total Equity	39,740	18,694

	2017	2016
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4. Related Parties**Purchases**

Sam Lowe (President and employee) - received taxed wages and instructor fees	20,487	20,360
Kirsty McKenzie (Committee Member and Employee) - received taxed wages and instructor fees	9,960	11,040
Total Purchases	30,446	31,400

5. Events After the Balance Date

There were no events that have occurred after the balance date that would have a material impact on the Performance Report (Last year - nil).

Notes to the Performance Report

6. Correction to Accounts

There is a small variance between Note 3 on the Notes to the Performance Report (page 12) for Capital Receipts from 'Other Liabilities' \$11,387. Whereas, the related balance in the Statement of Receipts & Payments (page 7) net balance of Capital Receipts and Payments from Borrowings is \$11,322. This variance of \$65 is due to a change in accounting method from Accrual Basis (2016) to Cash Basis (2017).

7.2 MOTUEKA COMMUNITY BOARD CHAIR'S REPORT**Decision Required**

Report To:	Motueka Community Board
Meeting Date:	17 July 2018
Report Author:	Brent Maru, Chairman, Motueka Community Board
Report Number:	RMCB18-07-04

1 Summary

1.1 This is the Motueka Community Board Chairman's regular monthly report.

2 Ex Cyclone Gita

2.1 Are there any updates or concerns from any members?

Recommended Action:

Board to discuss.

3 Freedom Camping

3.1 Updated discussion on Freedom Camping.

Recommended Action:

Board to discuss.

4 Motueka Community Board Special Projects

- 4.1 The Motueka Community Board's shortlisted projects have been published in The Guardian Newspaper and feedback from residents is being sought. Residents can either complete the hardcopy from the paper and return to the Motueka Office or provide their feedback online.
- 4.2 We will be in a position to have the feedback for review at our August meeting at which time we will be able to approve successful projects.
- 4.3 Board Member Hutt and I met prior to the Community Board Meeting to formulate a proposal for the Board's consideration in progressing the proposed installation of outdoor fitness equipment. This proposal will be tabled at the meeting.

Recommended Action:

Board to discuss.

5 Motueka Footpaths Discussion

- 5.1 Councils Transportation Manager, Jamie McPherson will make a presentation to the Motueka Community Board on the current footpath schedule for Motueka and will also discuss how other improvements such as the proposed Tudor Street pedestrian crossing relate to the New Zealand Transport Agency High Street project. Board members to provide feedback on the current Motueka Footpath schedule.

Recommended Action:

Board to discuss.

6 Community Group Presentation

- 6.1 Vision Motueka will be presenting at the July meeting and David Armstrong and Anna Hughes will be updating the Board on their activities.
- 6.2 Board members to think of other organisations they would like to hear from.

Recommended Action:

Board to note.

7 Policing

- 7.1 Acting Senior Sergeant Mike Wardle will attend the July meeting to have a discussion with the Board in regards to policing in Motueka.
- 7.2 Board members will also be aware of the appearance of patched gang members in Motueka and this subject can and should be discussed with Mike Wardle.

Recommended Action:

Board to discuss.

8 Restore Motueka Opening

- 8.1 I attended the Restore Motueka opening on Saturday 30 June with Councillors Canton and Ogilvie. Congratulations to Habitat for Humanity on the opening of their store, and also acknowledging the three houses in the Motueka Ward that have been a result of this organisations work.
- 8.2 It was fabulous to hear the story of a local family whom five years ago were one of the two families to receive a new home, will this month become home owners!

Recommended Action:

Board to note.

9 SH60 Motueka Upgrade

- 9.1 Drew Bryant will attend the August Community Board meeting which will provide an update from the Regional Transport Committee and New Zealand Transport Agency regarding the SH60 project.

Board to note.

10 St Peter Chanel – Students Project

- 10.1 Another St Peter Chanel student has written to the Board requesting a solution to Freedom Camping. I will be meeting Melissa Pond on Thursday 5 July and her letter is attached to my report.

Recommended Action:

Board to discuss.

11 Motueka Youth Council

- 11.1 Any items from Youth Council representatives.

Recommended Action:

Board to discuss.

12 Any items from Board Members

- 12.1 Any items from Board Members.

Recommended Action:

Board to discuss.

13 Items from the Public Forum

- 13.1 Any items raised in the Public Forum requiring further discussion.

14 Draft Resolution

That the Motueka Community Board receives the Chair’s Report RMCB18-07-04.

Item 7.2

15 Attachments

1. Letter from Melissa Pound - St Chanel School

37



St Peter Chanel School

423 HIGH STREET, MOTUEKA
PH: (03) 528 7366
EMAIL: office@spcmotueka.school.nz
www.spcmotueka.school.nz

Motueka Community Board
7 Hickmott Place
Motueka

26.6.2018

Dear Mr Maru

I am Melissa Pound from St Peter Chanel. I am 10 years old and want to make a change to this big bad world. What change you might be asking yourself...? Well, I want to STOP freedom campers!!!!

Freedom campers are a big part of this town. For me it is a love, hate relationship. I know that you have had a meeting with DOC and other organisations about stopping freedom campers. I would love to help you on your mission to stop freedom campers and make our town, Motueka, a better place again.

I want to ask you if we can have a meeting about stopping freedom campers (please send me some meeting dates) as I want to help!!!

Yours sincerely

Melissa Pound

7.3 FINANCIAL REPORT**Information Only - No Decision Required**

Report To:	Motueka Community Board
Meeting Date:	17 July 2018
Report Author:	Liz Cameron, Assistant Management Accountant
Report Number:	RMCB18-07-05

1 Summary

- 1.1 The draft financial report for the period ending 30 June 2018 is attached (**Attachment 1**). The report is a draft as the Annual Report is still to be finalised and audit undertaken.
- 1.2 The net financial position for the year is a surplus of \$369.
- 1.3 Closed account interest has been earned on the positive Motueka Community Board opening balance. So far this year \$1,948 has been credited to the Closed Account.
- 1.4 The Special Projects category was only at 94% for the year. This leaves the fund with a large balance of \$78,854
- 1.5 Overall expenditure is at 100% of budget.
- 1.6 The income from the Motueka Sunday Market is a positive 104% of the full year budget. It is expected that there will be a noticeable decline of income over the winter.
- 1.7 The net position of the Motueka Community Board's overall funds as at 30 June 2018 is a surplus balance of \$104,445.

2 Draft Resolution

That the Motueka Community Board receives the Financial Report RMCB18-07-05.

3 Attachments

- | | |
|--------------------------------------|----|
| 1. DRAFT Financial Summary June 2018 | 41 |
|--------------------------------------|----|

TASMAN DISTRICT COUNCIL
Motueka Community Board
June 2018

	Month	Month	Month	YTD	Annual	YTD Actual as a % of
	Actual	Budget	Budget %	Actual	Budget	Annual Budget
Charges						
<i>Remuneration</i>						
Chairperson Monthly Salary	1,175	1,176	100%	14,084	14,108	100%
Members(3)	1,764	1,802	98%	21,137	21,627	98%
Member Reimbursements	-	357	0%	3,411	4,288	80%
<i>Miscellaneous</i>						
<i>pages rate</i>						
Photocopying 0 0.1	-	128	0%	-	1,532	0%
Community Board discretionary fund	2,340	465	503%	7,511	5,577	135%
Youth Development Fund	-	88	0%	-	1,060	0%
Litter Cart *	-	-	0%	5,000	-	0%
Community Board Expenses	150	43	349%	529	511	104%
Cost of Elections	107	107	100%	1,279	1,279	100%
Special Projects	-	4,254	0%	47,865	51,050	94%
Total Charges	5,536	8,420	66%	100,816	101,032	100%
<i>Less</i>						
CCB Rate	7,212	7,254	99%	86,545	87,044	99%
Sunday Market Income	797	1,020	78%	12,692	12,240	104%
Closed Account Interest	121	146	83%	1,948	1,747	112%
Net Charges	2,594	0		369	(1)	

Equity

Opening Credit Balance 1 July 2017
 Net Surplus/(Deficit) June 2018
 Closing Credit Balance 30 June 2018

104,076
 369
\$ 104,445

* The Litter Cart was approved by the Motueka Community Board and has been included in budgets going forward.

Notes to the accounts

A) Discretionary Fund

Balance brought forward from 2016/17	2,685
Plus Budget Allocation	<u>5,577</u>
Available Funds	8,262
Less Expenditure	7,511
Less Commitments	-
Remaining Balance	<u><u>751</u></u>

Discretionary Fund Expenditure

Motueka Pool Fundraising Group	500
MenzShed Motueka	500
Mot District Community Christmas Dinner Group	500
Vision Motueka	500
Imagine Theatre	500
Keep Motueka Beautiful	500
Motueka District Brass Incorporated	500
Safe Families Motueka	500
Womens Support	500
Neighbourhood Support	500
Senior Citizens	280
Vision Motueka (Returned unspent funds)	- 329
Sport Tasman	221
Vision Motueka Development Trust	500
Motueka-Kiyosato Friendship Committee	500
Motueka Group Riding for the Disabled	500

Total Expenditure to June 2018	<u><u>6,672</u></u>
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B) Youth Development Fund

Balance brought forward from 2016/17	845
Plus Budget Allocation	1,060
Available Funds	1,905
Less Expenditure	840
Less Commitments	-
Remaining Balance	<u><u>1,065</u></u>

Youth Development Fund Expenditure

Tasman Cheer Force	500
Empowerment Trust	340

Total Expenditure to June 2018	<u><u>840</u></u>
---------------------------------------	-------------------

C) Special Projects

Balance brought forward from 2016/17	75,669
Plus Budget Allocation	<u>51,050</u>
Available Funds	126,719
Less Expenditure	47,865
Less Commitments	-
Remaining Balance	<u><u>78,854</u></u>

Special Projects Expenditure

Wallace Street Footpath	7,585
Flood Gates Saltwater Baths	5,000
Defibrillator including cabinet	3,219
New path - Courtney Street	12,456
Sign for Motueka Gateway	1,205
Gateway sign	8,400
Motueka District Museum	10,000

<u><u>47,865</u></u>

7.4 ACTION LIST

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 17 July 2018
Report Author: Verity Simpson, Motueka Community Board Secretary
Report Number: RMCB18-06-06

1 Summary

1.1 Attached is the Action List for the Motueka Community Board to review.

2 Draft Resolution

That the Motueka Community Board receives the Action List RMCB18-06-06 report.

3 Attachments

1. Action List

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Note – updated from the Board meeting of 19th June 2018

Item	Minute/Action	Accountable Officer	Status
December 2016	Investigate criteria for friendly town status on the Motorhome Caravan Association website and report back to the Board	Board Members Hutt/Dowler	<p>We do not currently meet all their criteria. Board Member Hutt keen to progress further and will obtain more information. Claire Hutt to report back at April meeting. Cr Ogilvie stated that a 2nd dump station is needed. Barry Dowler to investigate.</p> <p>17/05/17: Board Member Hutt to report back June meeting.</p> <p>20/06/17: Board Members Hutt & Dowler to investigate potential dump station sites.</p> <p>15/05/18: Dump Station should be in place by end of August.</p> <p>18/07/17: Jeff Cuthbertson will come to Motueka to look at potential sites.</p> <p>15/08/17: To be monitored</p> <p>17/10/17: Favoured site is near Marchwood Park on the corner by the Helicopter pad. This is subject to funding from Tourist & Investment fund. The application has been submitted.</p> <p>8/12/17: Still waiting on outcome of Tourism Investment Fund.</p> <p>20/02/17: Board Member Dowler working with staff.</p> <p>17/04/18: Board Member Dowler confirmed plans are being drawn up and costing to be done.</p> <p>19/06/18: Board Member Dowler confirmed power and wastewater pipes are to be laid.</p>

Item	Minute/Action	Accountable Officer	Status
August 2017	Litter cart sponsorship.	Board Member Hutt	Board Member Hutt to provide update at the February meeting Board Member Hutt to provide update at the March meeting 20/03/18: In progress 17/04/18: Board Member Hutt in discussion with Richard Liddicoat on material options metal or plastic. 17/05/18: Richard Liddicoat has photo measurements for signs
December 2017	Provide list of footpath priority list and their timing in Motueka	Chair Maru	Steve Elkington to attend March meeting in order to answer any questions. Steve Elkington to attend April's meeting. Richard Kirby to update in April's meeting. 17/04/18: Mr. Kirby clarified the 2 out of 10 on the list that are scheduled are Kaiteriteri Sandy Bay Road and Old Wharf Road. Verity to email Footpath priority list with unconfirmed minutes. 15/05/18: Workshop required on footpath priority list 19/06/18: Jamie McPherson invited to Julys meeting to speak to the Board.
May 2018	Freedom camping at the old Mariri dumpsite follow up.	Cr Hawkes	Discussed with Adrian work in progress.
May 2018	Look into cleaning schedule for Pah Street and Decks Reserve toilets (to more than once a day).	Richard Hollier	
May 2018	Chair Maru to write to Drew Bryant regarding the Car Parking Strategy Status.	Chair Maru	19/09/18: Chair Maru to invite Drew Bryant to attend July's meeting alongside Jamie McPherson.

Item	Minute/Action	Accountable Officer	Status
May 2018	Susan Edwards to speak with Communications Team regarding adding Community Board snippets to the newslite.	Susan Edwards	19/06/18: Chair Maru to discuss with Christ Choat and Richard Kirby and include some of the boards confirmed minutes in council's newslite publication.
May 2018	Richard Kirby to confirm that \$700,000 for traffic lights on High Street is still in the Long Term Plan	Richard Kirby	19/06/18: Richard Kirby confirmed no budget remained in the LTP for this project.
May 2018	New lighting for the Motueka sign Councillor Ogilvie will speak with Steve Elkington and report back to the Board.	Cr Ogilvie	
June 2018	Chair Maru to write a letter to Council in support of the current representation review.	Chair Maru	
June 2018	Chair Maru to write a letter to the Council to express support for the formation of the Tasman Bays Historic Wharves Trust and draft deed of trust.	Chair Maru	
June 2018	Chair Maru to invite Drew Bryant to next month's meeting to discuss the car parking strategy with the board.	Chair Maru	
June 2018	Chair Maru to share the Special Projects List with the Christ Choat for public consultation	Chair Maru	
June 2018	Richard Kirby to investigate and advise the board on whether the Manoy-Talbot Street link can be undertaken.	Richard Kirby	

Item	Minute/Action	Accountable Officer	Status
June 2018	Barry Dowler to follow up with Susan Edwards in relation to the Motueka Sports Park extension	Barry Dowler	
June 2018	Chair Maru to write a letter to ANZ bank to express the Board's disagreement with the closing of the Motueka branch.	Chair Maru	

7.5 SPECIAL PROJECTS ACTION LIST

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 17 July 2018
Report Author: Verity Simpson, Motueka Community Board Secretary
Report Number: RMCB18-07-07

1 Summary

1.1 Attached is the Special Projects Action List for the Motueka Community Board to review.

2 Draft Resolution

That the Motueka Community Board receives the Special Projects Action List RMCB18-07-07 report.

3 Attachments

1. Special Projects Action List

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Note – updated from the Board meeting of 19 June 2018

Approved Projects 2016/17	Funds Awarded	Status
Motueka Historic Wharf landscaping	\$3000	<p>Emailed confirmation to Beryl that MCB Special Projects Fund covering costs up to \$3000.</p> <p>Update 05/05/17: This is on Reserves & Facilities work programme to be carried out.</p> <p>18/07/17: In progress.</p> <p>17/10/17: Board Member Dowler mentioned he and Cr Sangster had a meeting with Peter Talley about the Motueka wharf and Golden Bay wharves. Cr Sangster would like them to all come under the one project. It was mentioned that Talley's would fund the Motueka Wharf.</p> <p>12/12/2017: Still waiting on Cr Paul Sangster to form Trust.</p> <p>20/02/17: Cr Hawkes spoke to Cr Sangster who is now waiting on trustees</p> <p>15/05/18: Cr Canton said Paul Sangster has established the Trust.</p> <p>19/06/18: Paul Sangster presented to the board the draft deed of Trust for the Tasman Bays Historic Wharves Trust.</p>
Motueka District Museum	\$10,000	<p>Email correspondence ongoing.</p> <p>17/04/18: Payment has not been made Verity has emailed museum staff 23/04/18.</p> <p>30/04/18: Email from Celia at the museum: "We are expecting the heat pumps to be installed in the very near future and will supply you with the invoice as soon as it is available to us".</p> <p>15/05/18: Heat pumps now installed, invoice to follow.</p> <p>Payment made to Motueka Museum of \$10,000 18/05/18</p>

Approved Projects 2016/17	Funds Awarded	Status
		19/06/18: Invoice received and in correspondence balance of \$340 to be used on lighting upgrade.
Play equipment for the Newhaven Reserve	\$5000	<p>Beryl Wilkes waiting on Marahau Residents Association to contact her.</p> <p>Beryl still waiting to hear from Marahau/Sandy Bay R.A</p> <p>18/07/17: The Marahau community have sent TDC the designs and Beryl has Glenn Thorn looking at them.</p> <p>17/10/17: Cr Ogilvie will speak to Glenn Thorn.</p> <p>05/02/2018: Glenn Thorn emailed to say that he and the Committee members, now looking after the playground development, had a meeting and discussed the survey detail. The issue is <i>where</i> in Marahau. They are having another meeting in March.</p>

Approved Projects 2017/18	Funds Awarded	Status
Thorp Bush picnic area	\$10,000	<p>Chair Maru has approached Beryl Wilkes but will also email Susan Edwards for advice going forward and concerns raised. Cr Ogilvie feels the process through Reserves & Facilities should be respected, as this is a serious issue.</p> <p>20/02/18: Still waiting to hear from Reserves & Facilities Manager.</p> <p>17/04/18: Board decided to wait until new financial year.</p>
Playground upgrades	\$10,000	<p>Board Members to discuss.</p> <p>20/02/18: Deferred to March meeting</p> <p>17/04/18: Board Member Hutt to get quote for swings.</p> <p>17/04/18: Board will await discussions around Reserves Management plan.</p>

Approved Projects 2017/18	Funds Awarded	Status
Enhancement of George Quay	\$10,000	<p>Chair Maru to advise of the funding available now.</p> <p>12/12/2017: Keep Motueka Beautiful and Steve Elkington aware of funding available</p> <p>17/04/18: Board will await discussions around Reserves Management plan.</p> <p>19/06/18: Chair Maru to follow up with Steve Elkington.</p>
Outdoor exercise equipment	\$10,000	<p>Chair Maru emailed Beryl Wilkes with the go ahead. Board Member Hutt to follow up with available funding from RFCs and obtain advice on location of the equipment. Board Member Hutt to report back to the Board in December.</p> <p>8/12/17: Board Member Hutt to report to February meeting.</p> <p>20/02/18: Deferred to March meeting.</p> <p>17/04/18: Board will await discussions around Reserves Management plan.</p>
Enhancements for Marahau	\$10,000	<p>Chair Maru has sent an email to the Marahau Residents Association. Waiting to hear back from them.</p> <p>12/12/2017: Still waiting for response.</p> <p>17/04/18: Chair Maru to write to John Ayling.</p> <p>19/06/18: Confirmed projects list in correspondence, the Board approved the list and await invoice.</p>
Motueka Arts Council sculpture	\$5,000	<p>The Arts Council is in the process of fundraising.</p> <p>12/12/2017: Still waiting for response.</p>
DEFERRED PROJECT 2017/18		

Approved Projects 2017/18	Funds Awarded	Status
North Park BBQ	\$5,000 - 7,000	

2016/17 MCB Special Projects

	\$	
Motueka Historical Wharf	3,000.00	
	\$	
Salt Water Baths	5,000.00	
	\$	
Motueka District Museum	10,000.00	
Northern End Marahau	*	
	\$	
Newhaven Reserve	5,000.00	
	\$	
Wallace Street Footpath	10,000.00	
	\$	
Motueka Welcome Sign	10,000.00	
	\$	
Old Wharf Rd – Kerb and Channel	10,000.00	
		\$
2016/17 Projects to be completed		53,000.00

* \$5k to be re-allocated in 2017/18 projects

2017/18 MCB Special Projects

	\$
Courtney Street Footpath	12,155.50
	\$
Thorp Bush Project	10,000.00
	\$
Playground Upgrade	10,000.00

Motueka Arts Council	\$	5,000.00
Community Accessible Defibulator	\$	3,000.00
Outdoor Exercise Equipment	\$	10,000.00
Enhancement of George Quay	\$	10,000.00
North Park	\$	-
Enhancement or Marahau	\$	10,000.00
Total proposed 2017/18 Projects		<u>\$ 70,155.50</u>
Total Projects if all to be approved	\$	23,155.50
Total Available Funds in Special Projects Fund	\$	<u>26,719.00</u>
Remaining Funds if all projects completed	\$	3,563.50

8 CORRESPONDENCE

8.1 CORRESPONDENCE JUNE 2018

Information Only - No Decision Required

Report To: Motueka Community Board
Meeting Date: 17 July 2018
Report Author: Verity Simpson, Motueka Community Board Secretary
Report Number: RMCB18-07-08

1 Summary

1.1 This report includes incoming and outgoing correspondence during May and June 2018.

2 Draft Resolution

That the Motueka Community Board receives the Correspondence RMCB18-07-08 report.

Item 8.1

3 Attachments

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Motueka Community Board Accountability Form

Name of Organisation Motueka Community Christmas Dinner Committee.

We, being Officers/Accountant of the above organisation hereby certify that we received a grant from the Motueka Community Board Discretionary Fund.

The grant was spent as follows and we attach evidence of expenditure (receipts, invoices or statement signed by the organisation).

<u>NewWorld- Motueka</u>	\$	<u>413-81</u>
<u>Guardian Newspaper - Motueka</u>	\$	<u>110-00</u>
	\$	
	\$	
<u>Total</u>	\$	<u>523-81</u>

Amount allocated: \$ 500-00

Amount unspent: \$ Nd.

With this grant we were able to deliver the following benefits to the community:

Providing a Christmas Dinner to the Motueka Community on Christmas Day 2017.

Name and signature:

Signature: [Signature]

Position: Chair person

Telephone: 021 728 035

Date: 18/6/18

Please return this form when your project is finished or within 9 months of receiving the grant to:
 Executive Assistant - Corporate
 Tasman District Council
 Private Bag 4
 Richmond 7050
 (Please use a separate form for each grant received.)

The Guardian Newspaper Motueka

19 Wallace Street
MOTUEKA

Phone : 03 5282088 Fax : 03 5282089
guardian.motueka@xtra.co.nz

Tax Invoice

The Salvation Army Motueka
6 Greenwood st
MOTUEKA

GST Reg. Number : 61-908-129

Invoice No : 00034699

Date : 31/12/2017

PUBLICATION DATE	DESCRIPTION	AMOUNT
13/12/2017	Classifieds, 10x2 Motueka Community Xmas Dinner	\$110.00

RECEIPT Date 11/12/17 000048
 Received from COMMUNITY XMAS DINNER 3343193
 the sum of One hundred and ten dollars
 per Guardian Newspaper

Eftpos	\$:
Cheque	\$	110:00
Cash	\$:
Total	\$:

TERMS: STRICTLY NET	Subtotal:	\$110.00
Overdue accounts will incur collection fees	GST:	\$16.50
If you would like to receive your invoices & statements via email please email us your details to sales@guardianmotueka.co.nz	Total:	\$126.50
	Amt Paid/Credited:	\$0.00
	Balance Due:	\$126.50

Please Remit Payment to:

The Guardian Newspaper Motueka
19 Wallace St
MOTUEKA 7120

The Salvation Army Motueka
6 Greenwood st
MOTUEKA

OR Direct Credit :

Payee: The Guardian
A/C #: 03 0693 0087873 01 (For 3 digit suffixs enter 001)

Invoice No : 00034699

Amount Due: \$126.50

NOTE: Please use the Name as shown on Invoice for the Reference

Due Date: 20/01/2018

Email Remittance to: sales@guardianmotueka.co.nz

Item 8.1

Attachment 1



NEW WORLD

New World Motueka
 ch 000052
 TAX INVOICE GST 59

Rec# 01700588 Date 27/12/2 7:53:2
 Operator Date 17
 New World 6:14:35

RW KIWI HAM ROYAL CAR	1 @ \$4.1	EA = \$4.1
RW KIWI HAM ROYAL CAR	1 @ \$64.50	EA = \$64.50
RW KIWI HAM ROYAL CAR	1 @ \$75.4	EA = \$75.4
RW KIWI HAM ROYAL CAR	1 @ \$81.65	EA = \$81.65
MAGGI GRAVY MIX CHICK	1 @ \$41.85	EA = \$41.85
RW FARMLANDS HAM COB	1 @ \$62.03	EA = \$62.03
DOLE FRUIT SALAD 3.0L	5 @ \$15.65	EA = \$78.25
CAPSIUMS 4PK NZ	1 @ \$5.99	EA = \$5.99
Savings CAPSIUMS 4PK	1 @ -\$1.00	EA = -\$1.00
EGGPLANT EA NZ	2 @ \$2.79	EA = \$5.58
Savings EGGPLANT EA NZ	2 @ -\$0.30	EA = -\$0.60
PAMS MIXED HERBS 15G	3 @ \$0.99	EA = \$2.97
RW BRINKS CHICKEN BRS	1 @ \$329.70	EA = \$329.70
PAMS SALT 300G IODISE	1 @ \$1.29	EA = \$1.29
GREGGS HERBS&SPICES P	1 @ \$3.69	EA = \$3.69
PAMS MUSTARD 200G WHO	1 @ \$2.49	EA = \$2.49
MASTERFOODS MUSTARD H	1 @ \$3.85	EA = \$3.85
Savings MASTERFOODS H	1 @ -\$0.66	EA = -\$0.66
VALUE TOMATOES CHOPPE	4 @ \$0.79	EA = \$3.16

Total \$913.56

#1320	NW Giftcard	\$100.00
#1321	NW Giftcard	\$100.00
#1322	NW Giftcard	\$100.00
#1323	NW Giftcard	\$100.00
#1324	NW Giftcard	\$100.00
(Fee \$0.25)	Cheque	\$413.81

(*) Promotional Savings -\$2.26

All prices include GST
 Thank You for shopping New World

Our Shopping Hours are

Mon	Tue	Wed	Thu	Fri	Sat	Sun
7:30	7:30	7:30	7:30	7:30	7:30	7:00
9:00	9:00	9:00	9:00	9:00	9:00	9:00



Thanks for scanning your Clubcard
 Remember, scan with every purchase -
 big or small - for a more rewarding shop!



Motueka Community Board Accountability Form

Name of Organisation: Motueka Senior Citizens Assn Inc.

We, being Officers/Accountant of the above organisation hereby certify that we received a grant from the Motueka Community Board Discretionary Fund.

The grant was spent as follows and we attach evidence of expenditure (receipts, invoices or statement signed by the organisation):

<u>Clean Gutters Remove leaves</u>	<u>\$ 288.00</u>
<u>of Senior Citizens Hall - Pak St</u>	<u>\$</u>
<u>as per Quote</u>	<u>\$</u>
<u></u>	<u>\$</u>

Amount allocated: \$ 280 —

Amount unspent: \$ —

With this grant we were able to deliver the following benefits to the community:

The biggest benefit was the safety of elderly people not
having to get up ladders & on to roof to remove
leaves. The trees in Memorial park shed a
lot of leaves & the wind blows them on to the
roof & blocks down pipes
Thank you to the board !!!

Name and signature: [Signature]

Signature: [Signature]

Position: Treasurer

Telephone: 03 528 7104

Date: 24-6-18

**MOTUEKA SENIOR
CITIZENS ASSN INC**

Please return this form when your project is finished or within 9 months of receiving the grant to:
 Motueka Community Board Secretary
 Tasman District Council
 PO Box 123
 Motueka 7143
 (Please use a separate form for each grant received)

Item 8.1

Fred Cassin Building Maintenance Services

FRED CASSIN
8a TORU ST. MAPUA, 7005
NELSON BAYS
PH 03/540 3469

MOBILE 022 430 9630

IRD 33-944-675
Not GST Registered

EMAIL: frostie08@gmail.com

Tax Invoice Statement

Account No. 248

Motueka Senior Citizens Association
c/o Shirley Fratter
Motueka

21/6/18

o/n gutters / roof leak

instructions: Shirley Frater
Clean Gutters & Look at Roof Leaks
Motueka Senior Citizens Hall
Poole St
Motueka

Set up safely , clean lower roof & gutters , clean gutters main hall , blow leaves off roof. length 72m approx. , Look for source of leaks , seal or screw down sprung roof nails in leaky area.

Labour & screws

\$288.00
(no GST , not GST registered)

*19/6/18
paid
chq. 288.00
19/6/18*

**MOTUEKA SENIOR
CITIZENS ASSN INC**

Payment by cheque :

Total Cost : \$288 00

Fred Cassin, 8A Toru St. Mapua , 7005

Internet Payment:

Name : Fred Cassin Bank : NBS 03 1354 - 0354935 - 000



2 July 2018

Mr Brent Maru
Motueka Community Board Chair
Tasman District Council
By email: Brent.M@sporttasman.org.nz

Dear Brent

Thank you for your letter of 21 June 2018 on behalf of the Motueka Community Board. I appreciate you taking the time to write to us to share your concerns about our Motueka branch.

Before I address your request that we assist our customers who may choose to make alternative banking arrangements, I wanted to outline why we took the difficult decision to close the branch.

You're correct in that we've received a range of feedback from your community about our plans to close the branch. A common theme has been a contention that the Nelson and Tasman areas are growing with vibrant tourism, horticulture, forestry and fisheries sectors. We agree, but while the local economy is growing, over-the-counter transactions in our Motueka branch have been declining -8.4% over the past year.

The decline in branch transactions reflects changes in banking around New Zealand. ANZ customers are choosing to do their day-to-day banking via the internet (on average twice a week) and mobile banking (on average twice a day). Equally, the businesses we bank are handling less cash as they accept more electronic payments from their customers.

Like a lot of businesses, we're using technology now to help our customers interact with us when, where and how they want to.

We agree that some transactions are best handled in a branch, but the average ANZ customer uses that method only twice a year. So, hopefully a trip to Richmond or Nelson on those occasions isn't too inconvenient.

As you're aware, the building which our Motueka branch is located in doesn't meet the seismic standards required under our policy. This has unfortunately been a contributing factor to our decision to close because we have a responsibility to ensure our buildings are safe for staff and customers. When we looked at this issue and our declining branch transactions, we came to the conclusion that it simply wasn't economic to relocate to another building.

Our staff will be busy in the coming weeks communicating with our customers about the branch closure and assisting them with phone and internet banking options and other arrangements where necessary. I can assure you these conversations include, when required, information about the process for switching banks. Note there's a well-



established industry process agreed among banks that streamlines the process for customers wishing to switch provider.

Thank you for acknowledging the service ANZ's provided to your community over the years. However, despite the branch closing, we'll continue to keep a presence in Motueka with a Smart ATM which accepts cash and cheque deposits, and via our mobile mortgage managers and business bankers who will continue visiting our customers in person throughout the region. For Recognised Seasonal Employer programme workers and the businesses that employ them, our staff in Richmond and Nelson will continue to serve these customers.

Similarly, the ANZ Staff Foundation, our payroll giving programme which gives grants to local charities throughout New Zealand, will still welcome applications for funding from charities in your region so please feel free to direct them to the Foundation here: <https://www.anz.co.nz/about-us/corporate-responsibility/community/staff-foundation/>

In the last 18 months the Staff Foundation's given away over \$60,000 to charities in the Tasman region.

Finally, a big thanks for your kind acknowledgement of our team in the Motueka branch. This sentiment is echoed by our management team and we too wish them all the best with their next moves.

Yours sincerely

A handwritten signature in blue ink, appearing to read 'Andrew Gaukrodger', written over a faint blue circular stamp or watermark.

Andrew Gaukrodger
Senior Manager – Government Relations & Corporate Responsibility

29-06-18

dear sir / madam. We are from the Motueka Rudolf Steiner School. We would like a better Skate park. we thought that you could maby help as fix it up? such as; • Fixing bumps and cracks with new concrete. • Better drainage

• Make new jumps Sincerely - Felix, Manni

Rio, Harry, Josh, Keala Jodi Zuva Torin LUCA MABE

Ruby B. Rubys. Henry. L. Savan Ayla.p Echo B
NOAH JAI ME fezebel Jennifer Leira

Marg. + Dittandt



SUB ID:19148
 sandra.hartley@tasman.govt.nz
 Phone 543 8554

21 June 2018

Brent Maru
 Chair – Motueka Community Board
 PO Box 123
 Motueka

Dear Brent

Tasman District Council’s Initial Representation Proposal for the 2019 Triennial Elections

Thank you for your submission in support on Council’s Initial Representation Proposal. I note that you have elected not to present your submission to Council in person on 1 August 2018, but should you change your mind please get in contact with Tara Fifield (tara.fifield@tasman.govt.nz or phone 03 543 8578) to arrange a suitable time.

Council will consider all submissions, and following the outcome you will receive a response to your submission, outlining Council’s decision and final proposal.

Yours sincerely

Sandra Hartley
 Policy Officer

Tasman District Council
 Email info@tasman.govt.nz
 Website www.tasman.govt.nz
 24 hour assistance

Richmond
 189 Queen Street
 Private Bag 4
 Richmond 7050
 New Zealand
 Phone 03 543 8400
 Fax 03 543 9524

Murchison
 92 Fairfax Street
 Murchison 7007
 New Zealand
 Phone 03 523 1013
 Fax 03 523 1012

Motueka
 7 Hickmott Place
 PO Box 123
 Motueka 7143
 New Zealand
 Phone 03 528 2022
 Fax 03 528 9751

Takaka
 78 Commercial Street
 PO Box 74
 Takaka 7142
 New Zealand
 Phone 03 525 0020
 Fax 03 525 9972



Motueka Community Board

tasman district council

19th June 2018

The Rata Foundation
Level 1,
12 Hazeldean Road,
Hazeldean Business Park
Christchurch

Dear Rata Foundation

Re: Letter of support for the Motueka Arts Council

As Chair of the Motueka Community Board I am happy to provide this letter of support for the Motueka Arts Council and their application to the Rata Foundation for funding towards the 2018 Winter Art Workshops.

This annual series of workshops consistently attracts high participation from within the Motueka and surrounding communities and provides a high quality learning experience.

The Arts are of high value to our community at both a recreation and leisure level as well as economically with many commercial artists in residence across the region. The workshops offered by the Motueka Arts Council provides an avenue for new participants to experience new opportunities, learn new skills, develop existing skills and also provides established artists an ability to share their knowledge, skill and passion.

Most importantly however, the Winter Workshops provides a mechanism to bring a diverse group of our community together to share in new experiences, meet new people and enjoy the company of others.

As part of my role on the Motueka Community Board I am the Board liaison member to the Motueka Arts Council so I do have an extensive understanding of the work they undertake and as such offer this letter of support on behalf of the Motueka Community.

Yours sincerely

Brent Maru
Motueka Community Board Chair

Tasman District Council
P.O. Box 123
Motueka 7143
Email: motuekacommunityboard@tasman.govt.nz



Motueka Community Board

tasman district council

20th June 2018

Mayor Kempthorne
Tasman District Council
Private Bag
Richmond

Dear Mayor Kempthorne

Re: Letter of support for the Tasman Bays Historical Wharves Trust

The Motueka Community Board received a presentation from Cr Paul Sangster at our June 2018 board meeting in regards to a proposal to form, the Tasman Bays Historical Wharves Trust which will undertake the restoration of the abandoned wharves throughout Golden Bay and Motueka.

The Board is aware that this project has been in discussion for several years and is particularly very keen to see progress on the restoration of the old Motueka Wharf and fully supports those behind the forming of the proposed Trust.

I write to express the Board's full support for the aims and objectives of this proposed Trust and ask that Council both support the formation of the Trust and also assist the Trust with its' endeavours of restoration of these significant historical structures.

Yours sincerely



Brent Maru
Motueka Community Board Chair

Cc: Cr Paul Sangster

Tasman District Council
P.O. Box 123
Motueka 7143
Email: motuekacommunityboard@tasman.govt.nz



Motueka Community Board

tasman district council

20th June 2018

Sandra Hartley
Tasman District Council
E: sandra.hartley@tasman.govt.nz

Dear Sandra

Re: Tasman District Council Representation Review 2018

The Motueka Community Board wishes to support the Tasman District Council's resolution on the 24th May 2018 proposing to maintain the status quo in terms of the representation arrangements for the Tasman District that results in the continuation of 13 Councillors across 5 wards with the addition of four Community Board members for both Motueka and Golden Bay Community Boards.

As the Tasman District is a diverse and geographically spread region we believe the current representation model provides the best outcome for representation for all members of our district.

We understand that the proposal is currently open for public submission until the 9th July and therefore offer this letter as the Board's formal feedback to this process.

Yours sincerely

Brent Maru
Motueka Community Board Chair

Cc: Mayor Kempthorne

Tasman District Council
P.O. Box 123
Motueka 7143
Email: motuekacommunityboard@tasman.govt.nz



Motueka Community Board

tasman district council

21 June 2018

Mr Andrew Gaukrodger
Senior Manager
ANZ
E: andrew.gaukrodger@anz.com

Dear Andrew,

It is with disappointment that I write on behalf of the Motueka Community Board in regards to the confirmed closure of the Motueka Branch of the ANZ Bank.

In removing the face to face service I do ask that you openly and frankly discuss with your more vulnerable customers a way forward for their personal needs which may be through alternative arrangements or assisting with the transferring of accounts to an alternative provider.

No doubt by now you have received much feedback from our community and your customers of the bank, nevertheless I respect that the business decision made is one that has been given due consideration by your company and whilst disappointed with the decision also acknowledge the service that your bank has provided to our community for many years.

In closing can I acknowledge the overwhelming positive comments that I have heard locally in regards to your current team of staff at ANZ Motueka and wish them well with their next endeavors.

Yours sincerely

Brent Maru
Motueka Community Board Chair

Tasman District Council
P.O. Box 123
Motueka 7143
Email: motuekacommunityboard@tasman.govt.nz



Motueka Community Board

tasman district council

20 June 2018

Mr John Ayling
The Secretary
Marahau / Sandy Bay Ratepayers & Residents Association Inc
E: marahau.sandybay@gmail.com

Dear John,

Thank you for your letter outlining the Marahau / Sandy Bay Ratepayers and Residents Association's proposed projects from Motueka Community Board's 2017/18 Special Project Fund.

I can confirm that the Board received your proposal at our June Meeting and ratified the projects outlined in your proposal. As such I can confirm that the funding of \$10,000 is now available to your Association.

As the projects are completed could you please provide sufficient accountability and receipts to our Board Secretary, Verity Simpson.

The Motueka Community Board acknowledges the valuable contribution and leadership that your Association provides not only to Marahau and Sandy Bay residents but as the caretakers of the entrance to the Abel Tasman National Park.

Yours sincerely

Brent Maru
Motueka Community Board Chair

Tasman District Council
P.O. Box 123
Motueka 7143
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www.nzta.govt.nz

2 July 2018

Stuart Bryant
Chair – Tasman Regional Transport Committee
Tasman District Council
stuart.bryant@tasman.govt.nz

Dear Stuart

Tasman Regional Land Transport Plan, NZ Transport Agency Activities

Thank you for your letter dated 1 June 2018, providing feedback on the draft Transport Agency Investment Proposal (TAIP). We appreciate the work you and your team have put into working with the NZ Transport Agency and reaching your decision.

The draft TAIP follows the release of the Government's draft Policy Statement on Land Transport (GPS), which was subsequently finalised on 28 June 2018, and has a significant focus on safety and resilience for the State Highway network in Tasman District. In putting this programme together we appreciate the role of state highways as part of a wider transport network and their role in local communities.

There is a significant amount of detail that we still need to work through following the release of the final GPS, and I appreciate your willingness to work with our staff to tidy up the issues raised in your letter. However, I would like to cover some of your points here.

State Highway 60 has received a lot of media attention recently and we are appreciative of the land use change between Richmond and Mapua that is adding to the pressure on that section of the State Highway. The Transport Agency has completed a Strategic Case for that project and our regional staff will be in contact with you shortly to discuss it in detail. It supports splitting the corridor as follows:

- (i) **Richmond and Upper Takaka** – first safety priority
- (ii) **Upper Takaka to Collingwood** – lower safety priority

A split on this basis would ensure a better alignment with the Government's policy priorities. However, we also agree that the Richmond to Mapua section is a higher safety priority, and understand there are proposals to improve speed management along that corridor.

I recognise the long history with the Motueka improvements project and the community frustration with the length of time taken. The improvements are included as part of the Motueka – Collingwood section of the current TAIP. Details around the timing and associated costs would best be worked through by our respective staff. The detailed business case for this project is largely completed and we intend to consult with you in the near future, before it is finalised. The timing to progress to implementation will be based on the priority of this project when compared to the national safety programme.

The Richmond Network Operating Framework (NOF) is currently being progressed and therefore qualifies for retention in the Regional Land Transport Plan. We anticipate that this work will be completed during

the 2018/19 year and will contribute significantly to our understanding of the impact of land use growth on the network. We therefore support the NOF being retained in the RLTP as you suggest.

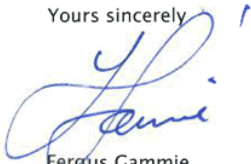
The Hutchison Bridge requires further assessment against the new GPS, particularly given your view that the work would have positive resilience and safety outcomes.

The Low Cost Low Risk programme has been built up based on need, and I appreciate the potential difficulty this places your Council in. I consider that your suggestion is a pragmatic approach and I am happy to support it. If there is a future need to change this figure, the RLTP can be varied at a later date.

Finally, I note the other activities the Tasman RTC has resolved to adopt, and your observations on the timeframes we have been working to. It is important the State Highway programme aligns with your community outcomes as well as delivering on our national programmes. I will ask Frank Porter and Steve Higgs to work directly with Drew Bryant on the matters you have raised.

If you would like to discuss this matter further with the Transport Agency you are welcome to contact Jim Harland, Director Regional Relationships – South Island, by email at jim.harland@nzta.govt.nz, or by phone on (03) 964 2859.

Yours sincerely



Fergus Gammie
Chief Executive Officer

Copy to: Hon Damien O'Connor, MP for West Coast Tasman; Jim Harland, Regional Director, South Island;
Brent Maru, Chairman, Motueka Community Board