

Notice is given that an ordinary meeting of the Golden Bay Community Board will be held on:

Date: Tuesday 13 March 2018
Time: 9.00 am
Meeting Room: Takaka Meeting Room
Venue: 78 Commercial Street, Takaka

Golden Bay Community Board

AGENDA

MEMBERSHIP

Chairperson	A Langford
Deputy Chairperson	G Knowles
Members	D Gowland
	Cr S R Brown
	Cr P F Sangster

(Quorum 3 members)

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AGENDA

1 KARAKIA, OPENING, WELCOME

2 DECLARATION OF AVERILL GRANT

- 2.1 Acting Chief Executive Mr Bush-King will witness the making and attesting of the declaration required for the new Golden Bay Community Board member, Averill Grant, who was elected at the recent Golden Bay Community Board By-election. This By-election was a result of the resignation of Board member Lynne Ensor.

3 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

4 PUBLIC FORUM

5 DECLARATIONS OF INTEREST

6 CONFIRMATION OF MINUTES

That the minutes of the Golden Bay Community Board meeting held on Tuesday, 13 February 2018, be confirmed as a true and correct record of the meeting.

MORNING TEA 10.00 AM

7 PRESENTATIONS

- 7.1 Long Term Plan 2018-2028 5

8 REPORTS

- 8.1 Chair's Report..... 7
8.2 Financial Report..... 11
8.3 Action Sheet 15
8.4 Correspondence 19

7 PRESENTATIONS

7.1 LONG TERM PLAN 2018-2028

Information Only - No Decision Required

Report To: Golden Bay Community Board
Meeting Date: 13 March 2018
Report Author: Alan Bywater, Senior Policy Advisor
Report Number:

PRESENTATION

Councillors and staff will make a presentation to the Golden Bay Community Board on the Long Term Plan 2018-2028.

Appendices

Nil

8 REPORTS

8.1 CHAIR'S REPORT

Information Only - No Decision Required

Report To: Golden Bay Community Board

Meeting Date: 13 March 2018

Report Author: Abbie Langford, Chair

Report Number: RGB18-03-01

1 Summary

1.1 The Chair's report is included in the agenda.

2 Draft Resolution

That the Golden Bay Community Board

1. receives the Chair's Report report RGB18-03-01; and

3 Items from Public Forum

- 3.1 The Board will discuss issues raised in Public Forum.

4 Informal Meetings

- 4.1 This is carried over from the February meeting so that the new Board member can be included in the discussion. It would be useful to meet informally in terms of forming the Chairs Report for the following meeting. Feedback is invited from members.

5 Community Liaison Roles

- 5.1 As Board members we are invited to sit on various committees. Following the election of a new Board member the list will need to be updated. Portfolios will be tabled at the meeting for decision.

6 Tarakohe Berth Charges

- 6.1 Tarakohe Berth charges were briefly discussed at the February meeting. Cr Sangster to update the Board on the review of the charges that was discussed at the recent full Council meeting.

7 Ex-Cyclone Gita

- 7.1 Gita caused a lot of damage to the Top of the South. In Golden Bay we experienced flooding and the Kaituna bridge was damaged. The biggest issue facing the community were the slips that closed Takaka Hill on the Riwaka side.

I would like to say a huge thanks to Sara Chapman and the Civil Defence team, Jasmine Polglase and the team at i-Site, Sollys, Stacey Trewavas and the team at TNL, the Takaka Fire Brigade, and our Police. A big thank you also to Fulton Hogan and the NZTA for their prompt action.

One issue that has been raised is the role that the Board plays in a natural disaster, with some people asking if the community board should be more involved. I have spoken to Sara Chapman, the local civil defence controller and she has advised that the Board has no role in the operational phase of disaster management. The response arrangements are covered under the Nelson Tasman Group Civil Defence and Emergency Plan. If our support is required then we will be contacted. Our role is to provide information and support to the community.

8 Meeting Schedules and Times

- 8.1 Cr Brown would like to discuss meeting times. Would we like later start times to our Board meetings, particularly when we are in Collingwood. A later start would allow staff travelling from Richmond a little more time in the mornings.

9 Water Conservation Order

- 9.1 Chair Langford to bring a draft submission to the meeting for the Board to review.

10 Attachments

Nil

8.2 FINANCIAL REPORT

Information Only - No Decision Required

Report To:	Golden Bay Community Board
Meeting Date:	13 March 2018
Report Author:	Bryce Grammer, Financial Accountant
Report Number:	RGB18-01-03

1 Summary

- 1.1 The financial report for the period ending 31 January 2018 is included in the agenda (Attachment 1).
- 1.2 The net financial position for the year-to-date is a surplus of \$1,524, which is above the annual budgeted surplus of \$1.
- 1.3 Overall expenditure for the year was at 72% of budget, which is ahead of the year-to-date budget spend (being 58% through the financial year). This is mainly due to the \$2,520 of community Board member reimbursements for the month being the annual communication allowance paid to the three community board members.
- 1.4 Closed account interest has been received on the positive Golden Bay Community Board opening balance. This rate has been adjusted to 2% for the quarter beginning 1 January 2018, as per the Council's Treasury Risk Management Policy.
- 1.5 The income from the Market is behind budget. This is expected as the majority of the income from the Market is received over the summer months.
- 1.6 The net position for the Community Board's overall funds, as at 31 January 2018, remains a positive balance of \$27,664 in funds.

2 Draft Resolution

That the Golden Bay Community Board receives the Financial Report RGB18-01-03.

3 Attachments

- | | |
|--------------------------------------|----|
| 1. Golden Bay Summary - January 2018 | 13 |
|--------------------------------------|----|

TASMAN DISTRICT COUNCIL
Golden Bay Community Board
January 2018

	Month Actual	Month Budget	Month Budget%	YTD Actual	Annual Budget	Annual Budget %
Charges						
<i>Remuneration</i>						
Chairperson Monthly Salary	\$1,055	\$1,073	98%	\$7,330	\$12,871	57%
Members (3)	\$1,055	\$1,582	67%	\$10,556	\$18,984	56%
Community Board Members Reimbursements	\$2,520	\$1,149	219%	\$4,062	\$13,784	29%
<i>Miscellaneous</i>						
	<i>pages</i>		<i>rate</i>			
Photocopying	0		0.1	\$0	\$1,532	0%
Community Board discretionary fund	\$0	\$255	0%	\$6,027	\$3,063	197%
Community Board Expenses	\$184	\$242	76%	\$1,802	\$2,909	62%
Contingency allowance	\$0	\$85	0%	\$0	\$1,021	0%
Cost of Elections	\$27	\$27	101%	\$187	\$320	59%
Total Charges	\$4,841	\$4,540	107%	\$29,964	\$54,484	55%
<i>Less</i>						
CCB rate	-\$4,293	-\$4,349	99%	-\$30,341	-\$52,187	58%
Golden Bay Market	-\$490	-\$145	339%	-\$845	-\$1,734	49%
Closed Account Interest	-\$43	-\$47	92%	-\$302	-\$562	54%
Net Charges	\$15	\$0		-\$1,524	\$1	

Equity

Opening Credit Balance 1 July 2017	\$26,140
Net Income Jan 2018	\$1,524
Closing Credit Balance 31 January 2018	<u>\$27,664</u>

Discretionary Fund

First Encounter 375 - Feeder Bus	360
Of The Diverse - Exhibition	360
GB Hammer Hardware - Solar lights	860
GB Plumbing - Metal for town banners	327
Lollo Kiki Design - Town Banners	4,020
Collingwood Area School - donation	50
Golden Bay High School - donation	50

\$ 6,027

8.3 ACTION SHEET

Information Only - No Decision Required

Report To: Golden Bay Community Board
Meeting Date: 13 March 2018
Report Author: Emma Gee, Customer Services Officer
Report Number: RGB18-03-02

1 Summary

1.1 The Action sheet is attached to this report.

2 Draft Resolution

That the Golden Bay Community Board

1. receives the Action Sheet report RGB18-03-02; and

Item 8.3

3 Attachments

3.1 Action Sheet

4 Attachments

1. Action Sheet

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Action Sheet – Golden Bay Community Board

Item	Action Required	Responsibility	Completion Date/Status
Meeting Date: 13 June 2017			
Water Conservation Order	The Board will make a submission once the tribunal calls for them	Board	12/2-The Board agreed to review the draft Council submission prior to deciding on it's own submission.
Meeting Date: 13 February 2018			
Pohara Sewer Overflow Graham & Denise Rogers	Unconfirmed minutes to be emailed to the Rogers	Emma Gee	19/02-unconfirmed minutes sent out
Collingwood Stormwater Angus Scotland	Check on date of rain event referred to in Mr Scotland email Mike Schruer to forward to Abbie a copy of his email response to Angus Scotland	Abbie Langford Mike Schruer	26/02-Email to Angus to confirm date. 27/02-Angus confirmed his email was regarding numerous recent rain events 14/2-Mike confirmed response sent
First Encounter 375	Thankyou card to be sent to Penny Griffith and the Committee	Abbie Langford/Emma Gee	26/02-Thankyou card sent
Xmas Lights	Abbie to bring information and ideas to the next meeting Grant and Paul to remove some remaining xmas lights	Abbie Langford Cr Sangster/ Grant Knowles	
Dog Control Bylaw	Emma to email Richard Liddicoat for a reminder to be placed in Newsline	Emma Gee	16/02-Email request sent to Richard 16/02-Richard will get this in the next newsline and GB weekly updates
Waitapu Bridge	Email from Tony St Claire to be forward to Beryl Wilkes, Adrian Humphries and	Emma Gee	15/02-Email sent

Item	Action Required	Responsibility	Completion Date/Status
	Jeremy Katterns		
Port Tarakohe Berth Charges	Charges are currently under review by Council, Cr Sangster will attend the Port Tarakohe Advisory Group meeting in March and feedback to the Board.	Cr Sangster	
Council/GBSRF contractual agreement	The Board asks for a staff report on the current contractual arrangement between the Council and the GBSRF and what steps need to be taken to get the Rec Park facility fully operational.	Dennis Bush-King	
Pohara Project 4 Winds Pumping Station and Rising Main Jenny Callaghan	The Board agreed that they would like to be kept in the email loop regarding the 4 Winds Pumping Station and Rising Main, Abbie will email this to Ms Callaghan along with an open invitation to future meetings.	Abbie Langford	26/02-Email sent to Ms Callaghan
Anzac Day	Emma to organise Anzac day wreaths for Takaka and Collingwood Abbie to respond to Noel Baigent to confirm attendance for Takaka and Collingwood	Emma Gee Abbie Langford	15/02-Email sent to Francie Wafer 26/02-Florist contacted

8.4 CORRESPONDENCE

Information Only - No Decision Required

Report To: Golden Bay Community Board
Meeting Date: 13 March 2018
Report Author: Emma Gee, Customer Services Officer
Report Number: RGB18-03-05

1 Summary

- 1.1 A list of the inwards and outwards correspondence for March 2018 is included in this report. A copy of the correspondence is available on Council's website, along with this agenda. A copy may also be viewed at the Takaka Service Centre.

2 Draft Resolution

That the Golden Bay Community Board

- 1. receives the Correspondence report RGB18-03-05 ;**

3 Incoming Correspondence

Date	Name	Subject
01/02/2018	Angus Scotland	Collingwood Stormwater & Gibbs Hill Walkway
12/02/2018	GB RSA	Anzac Civic Service Invite
19/02/2018	TDC – R Liddicoat	NO Dog Bylaw reminder
31/01/2018	TDC – F Wafer	Security camera for memorial park
11/02/2018	GB Community Organic Gardens	Reception Invite
19/02/2018	John Crocker	Access from Golf Club to Pohara Beach
13/02/2018	Mike Schruer	Stormwater Presentation
13/02/2018	Jeremy Katterns	Selwyn Street & Aorere Valley Road
11/02/2018	Nelmac – Tony St Claire	Golden Bay Facilities

4 Outgoing Correspondence

Date	Name	Subject
01/02/2018	Jeremy Katterns	No Exit sign, Washington Street

5 Attachments

Nil