

Notice is given that an ordinary meeting of the Golden Bay Community Board will be held on:

Date: Tuesday 10 July 2018
Time: 9.00 am
Meeting Room: Takaka Office, 78 Commercial Street,
Venue: Takaka

Golden Bay Community Board

AGENDA

MEMBERSHIP

Chairperson	A Langford
Deputy Chairperson	G Knowles
Members	D Gowland
	A Grant
	Cr S R Brown
	Cr P F Sangster

(Quorum 3 members)

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AGENDA

1 KARAKIA, OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Recommendation

That apologies be accepted.

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 CONFIRMATION OF MINUTES

That the minutes of the Golden Bay Community Board meeting held on Tuesday, 12 June 2018, be confirmed as a true and correct record of the meeting.

6 PRESENTATIONS

Nil

MORNING TEA 10am

7 REPORTS

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7 REPORTS

7.1 CHAIR'S REPORT

Information Only - No Decision Required

Report To: Golden Bay Community Board

Meeting Date: 10 July 2018

Report Author: Abbie Langford, Chair

Report Number: RGB18-07-01

1 Summary

1.1 The Chair's report is included in the agenda.

2 Draft Resolution

That the Golden Bay Community Board

1. receives the Chair's Report report RGB18-07-01

3 Items from Public Forum

- 3.1 The Board will discuss issues raised in Public Forum.

4 Golden Bay Shared Recreational Facility

- 4.1 Chair Langford is the User Group Chair and sits on the Golden Bay Shared Recreational Facility (GBSRF) Governance Board, with speaking and voting rights. Chair Langford has decided to step down as User Group Chair, and therefore will no longer sit on the GBSRF Governance Board. Chair Langford feels that holding the position of Community Board Chair and sitting on the GBSRF Governance Board do not sit well together at this time. Chair Langford has been careful to manage any potential conflicts of interest, but this has meant that she cannot be effective and has abstained from voting due to the differing views and opinions of the two groups. Chair Langford has let Sara Chapman, the GBSRF Chair know of her intentions and a vote for a new Chair will take place at the next User Group meeting on Monday 16 July.

5 Anonymous Correspondence

- 5.1 At the last Board meeting an anonymous letter was received from the Golden Bay Goodwillers asking for community support with their intentions. The group also asked that Chair Langford be the point of contact for the community to contact. Chair Langford agreed as it is part of the role of the Board to hear all opinions from the community but in hindsight the collective Board address should have been used. Board member Gowland has raised concern regarding receiving in anonymous correspondence as it can open the Board up to potential accusations and conflict. The Board needs to discuss the policy and procedure around accepting anonymous correspondence. There is nothing in the rules that stops us from accepting anonymous correspondence as far as Chair Langford is aware, but as mentioned before it can open the Board up to potential conflict.

6 Tasman District Council Representation Review

- 6.1 At present Council are conducting a review of how representatives are elected in the Tasman District, see attached.

Chair Langford would like the Board to review the proposal, a late submission can be accepted by Council.

7 Full Council Meeting 28 June 2018

- 7.1 Deputy Chair Knowles and Board Member Gowland attended the Full Council meeting to speak on behalf of the Board regarding the grandstand. Chair Langford would like to give them the opportunity to report back to the Board.

8 Correspondence Process

- 8.1 There is some confusion in the community about the process around correspondence which Chair Langford would like to clarify. Correspondence for each meeting must be received two weeks **before** the meeting, the secretary will then collate a correspondence report which is provided to the Board at least one week before the meeting and displayed via the Council website and Takaka Service Centre. Items of correspondence are not read out individually at the meeting as it is expected that all Board members will have read the correspondence report prior to the meeting. Correspondence that requires a response will be at the discretion of the Board.

Late correspondence may be accepted by the Board if the item is something that will need action before the next Board meeting. The secretary will ensure that each Board member has a copy of the late items so they are able to read before any actions.

9 Youth Hub Opening

- 9.1 The Golden Bay Youth Hub opened Friday 21st June. The hub is intended to be a drop in centre for youth, where they can get advice, or just hang out and talk. There will also be a registered nurse available for medical advice. This will be a great resource for the youth in Golden Bay, and the Youth Hub Trust are very keen to build a relationship with the Board.

10 Golden Bay Community and Tasman District Council

- 10.1 There is a lot of unhappiness in the Golden Bay community about the way they feel unheard and disregarded by Council. Chair Langford would like the Board to help find a way forward so that the community feel empowered and respected.

11 Attachments

1. TDC Representation Review 2018

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TDC REPRESENTATION REVIEW 2018

You may have read in our 8 June edition of Newsline that Council is undertaking a representation review.

What is this all about?

Every six years all local authorities in New Zealand have to review their representation arrangements.

What is that?

Councils have to decide:

- The number of councillors to be elected
- Whether councillors are elected by wards, by the district as a whole, or a combination of both
- If by ward, the proposed number, boundaries and names of wards and the number of councillors that will represent them
- Whether to have community boards, and if so, how many, their boundaries and membership.

What then?

Once Council has decided on an “initial proposal”, this is publicly notified, calling for submissions.

What is Council’s initial proposal?

Council decided to keep the status quo – that is a Mayor elected by the whole District, and 13 councillors elected over five current wards and boundaries as follows:

Golden Bay Ward – two councillors
Motueka Ward – three councillors
Moutere/Waimea Ward – three councillors
Lakes/Murchison Ward – one councillor
Richmond Ward – four councillors

Council also decided to keep the two community boards, based on their current ward boundaries as follows:

Motueka Community Board – four elected members
Golden Bay Community Board – four elected members
The respective ward councillors are also appointed on to the Boards.

What if I don’t agree with the “initial proposal”?

Please let us know and put in a submission – either online through Council’s website, or hard copy delivered to any council office.

Where can I find more information?

On Council’s website at <http://www.tasman.govt.nz/policy/public-consultation/representation-review-2018/>

At any council office or library

7.2 FINANCIAL REPORT**Information Only - No Decision Required**

Report To:	Golden Bay Community Board
Meeting Date:	10 July 2018
Report Author:	Liz Cameron, Assistant Management Accountant
Report Number:	RGB18-07-03

1 Summary

- 1.1 The financial report for the period ending 31 May 2018 is included in the agenda (Attachment 1).
- 1.2 The net financial position for the year-to-date is a surplus of \$9,547 which is above the annual budgeted surplus of \$1.
- 1.3 Overall expenditure for the year was at 74% of budget, which is behind the year-to-date average budgeted spend of 92%. This is mainly due to the community Board member reimbursements for the year to date being well behind the year to date budget.
- 1.4 Closed account interest has been received on the positive Golden Bay Community Board opening balance. So far this year \$462 has been credited to the Closed Account.
- 1.5 The income from the Market is 98% of the full year budget, which is well ahead of the year to date average. There will be a noticeable decline in income during the winter months.
- 1.6 The net position for the Community Board's overall funds, as at 31 May 2018, remains a positive balance of \$35,687 in funds.

2 Draft Resolution

That the Golden Bay Community Board receives the Financial Report RGB18-07-03.

3 Attachments

- | | |
|-------------------------------|----|
| 1. Financial Summary May 2018 | 13 |
|-------------------------------|----|

TASMAN DISTRICT COUNCIL
Golden Bay Community Board
May 2018

	Month Actual	Month Budget	Month Budget%	YTD Actual	Annual Budget	Annual Budget %
Charges						
<i>Remuneration</i>						
Chairperson Monthly Salary	\$1,055	\$1,073	98%	\$11,548	\$12,871	90%
Members (3)	\$1,582	\$1,582	100%	\$15,609	\$18,984	82%
Community Board Members Reimbursements	\$209	\$1,149	18%	\$4,801	\$13,784	35%
<i>Miscellaneous</i>						
<i>pages</i> <i>rate</i>						
Photocopying 0 0.1	\$0	\$128	0%	\$0	\$1,532	0%
Community Board discretionary fund	\$0	\$255	0%	\$5,137	\$3,063	168%
Community Board Expenses	\$300	\$242	124%	\$2,864	\$2,909	98%
Contingency allowance	\$0	\$85	0%	\$0	\$1,021	0%
Cost of Elections	\$27	\$27	101%	\$295	\$320	92%
Total Charges	\$3,173	\$4,540	70%	\$40,255	\$54,484	74%
<i>Less</i>						
CCB rate	-\$4,331	-\$4,349	100%	-\$47,642	-\$52,187	91%
Golden Bay Market	-\$91	-\$145	63%	-\$1,698	-\$1,734	98%
Closed Account Interest	-\$31	-\$47	66%	-\$462	-\$562	82%
Net Charges	<u>-\$1,280</u>	<u>\$0</u>		<u>-\$9,547</u>	<u>\$1</u>	

Equity

Opening Credit Balance 1 July 2017	\$26,140
Net Income May 2018	\$9,547
Closing Credit Balance 30 May 2018	<u>\$35,687</u>

Discretionary Fund

First Encounter 375 - Feeder Bus	360
Of The Diverse - Exhibition	360
GB Hammer Hardware - Solar lights	860
GB Plumbing - Metal for town banners	327
Lollo Kiki Design - Town Banners	4,020
Collingwood Area School - donation	50
Golden Bay High School - donation	50
Sale of old banners	- 890

\$ 5,137

7.3 ACTION SHEET

Information Only - No Decision Required

Report To: Golden Bay Community Board
Meeting Date: 10 July 2018
Report Author: Emma Gee, Customer Services Officer
Report Number: RGB18-07-02

1 Summary

1.1 The Action sheet is attached to this report.

2 Draft Resolution

That the Golden Bay Community Board

1. receives the Action Sheet report RGB18-07-02

Item 7.3

3 Attachments

1. Action Sheet

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Action Sheet – Golden Bay Community Board

Item	Action Required	Responsibility	Completion Date/Status
Meeting Date: 13 February 2018			
Xmas Lights	Abbie to bring information and ideas to the next meeting Grant and Paul to remove some remaining xmas lights	Abbie Langford Cr Sangster/ Grant Knowles	12/06- Nelmac to remove
Meeting Date: 13 March 2018			
Patons Rock	The Board to request that Community Development Committee change the policy on hard rock protection on reserves The Board to ask the Environmental Planning Committee to amend the TRMP to allow rock revetment to be used to protect private property as a permitted activity	Dennis Bush-King Dennis Bush-King	13/03-Resolution passed onto Community development 10/04-Dennis to check on this 12/06-Dennis will follow up on this, to be discussed at CDC meeting 5 July. 13/03-Resolution passed onto E&P Committee. 10/04-Dennis to check on this 12/06-Dennis to follow up on this 29/06- The EPC has discussed the issue and because of the NZ Coastal Policy Statement making structures a permitted activity is likely to be highly litigious and the Council would lose as it's plan is not allowed to be in conflict with a national policy statement.
Selwyn Street	Dennis will visit Selwyn Street and speak to Jeremy Katterns	Dennis Bush-King	10/04-Dennis will speak with Richard Kirby about removing structures 11/04-Dennis has met and spoken with property owner who has voluntarily offered to remove the structures 12/06-Dennis agreed to visit Selwyn street following the meeting 29/06- No change – GCCB to resolve preferred action.

Item	Action Required	Responsibility	Completion Date/Status
Wainui Falls Car Park	Cr Sangster to speak with Engineering and landowners	Cr Sangster	12/06-Paul ongoing meetings with landowners
Meeting Date: 10 April 2018			
Manawhenua Ki Mohua Board Liaison	Abbie to contact John Ward-Holmes to follow up	Abbie Langford	18/4-Abbie has discussed with John, ongoing 12/06- Manawhenua Ki Mohua (Lauralee Duff) have asked Abbie to nominate a Board member
Meeting Date: 12 June 2018			
Memorial Park	Abbie to contact local police Kane to invite along to the next Board meeting	Abbie	21/06-Discussion with Francie Wafer, should look at inviting Ken & Kane to talk to Ken's report
	Abbie to request Ken Eccles most recent report and costs	Abbie/Emma	21/06-Francie wafer will email the report
Zatori Corner	Emma to request and update from Jeremy Katterns	Emma	21/6-SR1813969 sent to Jeremy
Takaka Playground	Abbie to request a completion date from Glenn Thorne	Abbie	13/06-Glenn confirmed that the playground will be finished by 22/06
Tasman Bay Wharves Trust	Cr Sangster to email the Board the Draft Trust Deed	Cr Sangster	12/06-Draft trust deed received by the Board
Reserved funds	Dennis to obtain a staff report on reserved funds for Golden Bay	Dennis	29/06-Not included in current Financial Report but will hopefully table the details, and include in future reports.
Reserve Ownership	Dennis to obtain a staff report on Reserve naming of the Parapara Reserve	Dennis	29/06- Staff report awaited. Will be submitted to GBCB as delation rests with the Board.
Public forum	Abbie to email the Board her draft public forum rules for the public	Abbie	
Library plaques	Emma to send a thank you card to Heritage Golden Bay for all the hard work	Emma	21/6-Card sent
Shared Facilities Rate	Cr Sangster would like to know how much of the funds collected from this	Emma	21/06-emailed Beryl Wilkes

Item	Action Required	Responsibility	Completion Date/Status
	rate are apportioned to Golden Bay		22/06- email received from Mike Tasman-Jones, "The GBSRF annual operating grant is \$43,148. The other facilities are; Motueka Recreation Centre \$75,485; Murchison Sport Recreation and Cultural Centre \$34,160; Moutere Hills Community Centre \$35,320. "
Rec Park	Cr Sangster would like to know the initial building cost for the GBSRF and how much has been added later	Emma	21/06-emailed Beryl Wilkes, need to seek more clarity from paul then send onto Susan Edwards.
Mediation	Abbie to respond to GB A&P Noel Baigent that the board will look again at mediation after the next Council meeting	Abbie	
GBSRF minutes	Chair Langford will request a staff report to find out if the Board can obtain copies of the GBSRF minutes	Abbie	29/6- The Council does not receive or hold the minutes of the GBSRF.
Town Banners	Frames are being created then will head back to Lollokiki for painting, Grant to update when ready to hang	Grant	

7.4 CORRESPONDENCE

Information Only - No Decision Required

Report To: Golden Bay Community Board
Meeting Date: 10 July 2018
Report Author: Emma Gee, Customer Services Officer
Report Number: RGB18-07-04

1 Summary

- 1.1 A list of the inwards and outwards correspondence for June 2018 is included in this report. A copy of the correspondence is available on Council's website, along with this agenda. A copy may also be viewed at the Takaka Service Centre.

2 Draft Resolution

That the Golden Bay Community Board

- 1. receives the Correspondence report RGB18-07-04 ;**

3 Incoming Correspondence

Date	Name	Subject
30/05/2018	GB A&P Association	Mediation
06/06/2018	Rod Langford	Grandstand
10/06/2018	Dick Lamb	Grandstand
11/06/2018	Janine Dowding	Grandstand Update
12/06/2018	Tasman Bays Wharves Trust	Draft Trust Deed
12/06/2018	Golden Bay Goodwillers	Grandstand
12/06/2018	ITM, White Rock Engineering & Waitapu Engineering	Town Banner Frame Quotes
12/06/2018	GB Restoration Society	Grandstand
12/06/2018	Bert Nalder	Grandstand
12/06/2018	Mayor Kempthorne	Grandstand Update
14/06/2018	The Village Green Society	AGM
14/06/2018	Karen Campbell	Grandstand
15/06/2018	Carole Thomas	Grandstand
15/06/2018	Council	Hardship Grants Media Release
18/06/2018	Marianne Rocourt	Cr Sue Brown
21/06/2018	Ken Eccles	Updated Security Camera Report
27/06/2018	Janine Dowding	Grandstand

4 Outgoing Correspondence

Date	Name	Subject
07/06/2018	Rod Langford	NZTA response

5 Attachments

Nil