

Notice is given that an ordinary meeting of the Full Council will be held on:

Date: Friday 18 December 2020
Time: 10.00 am
Meeting Room: Tasman Council Chamber
Venue: 189 Queen Street
Richmond

Full Council

SUPPLEMENTARY ITEMS AGENDA

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5 SUPPLEMENTARY ITEMS

That the supplementary item, 8.5, be considered at today's meeting.

8 REPORTS

8.5	Chief Executive's Report to Full Council	5
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8 REPORTS

8.5 CHIEF EXECUTIVE'S REPORT TO FULL COUNCIL

Decision Required

Report To:	Full Council
Meeting Date:	18 December 2020
Report Author:	Janine Dowding, Chief Executive Officer
Report Number:	RCN20-12-22

1 Purpose of the Report

- 1.1 To seek approval from the Council of a late application to the Community Consultation Fund from the Dovedale Residents Committee and to provide an update on some key activity within the Information Services team.

2 Draft Resolution

That the Full Council:

1. receives the Chief Executive's Report to Full Council RCN20-12-22; and
2. approves the application to the Community Consultation Fund from the Dovedale Residents Committee for \$2900.

3 Dovedale Residents Committee - Community Consultation Fund

- 3.1 It has come to our attention that the Dovedale Residents Committee submitted an application to the Community Consultation fund for \$2900, in June 2020. However, the application was addressed to a staff member who left the Council in March 2019. The correct mailing details were sent to community organisations prior to the funding round, but unfortunately in this case the application has been returned to an incorrect address, therefore this application wasn't received by staff.
- 3.2 The Community Consultation Fund is distributed for the purpose of providing funding to the ratepayer and community organisations within their respective communities.
- 3.3 At the 26 August 2020 meeting, the Community Grants Subcommittee approved applications for the Community Grant Scheme and Community Consultation Fund.
- 3.4 The Community Consultation Fund supports the Dovedale Residents Committee to run the Dovedale Hall, the printing of the Dovedale News, remuneration for secretarial services, keeping the reserve tidy and the operation of the Cemetery. Community Consultation funding support is therefore important for maintaining these services.
- 3.5 The level of funding applied for in this application is consistent with the level of funding support that the Dovedale Resident Committee has received in past allocations. There are sufficient funds available within the Grants budget to accommodate this request.

4 Information Services Team and Digital Strategy Update

- 4.1 Microsoft New Zealand selected Information Leadership as their 'Empowering Employees Partner of the year' for 2020. They were selected because of the work that they have done with us to deliver DORIS and other changes to our digital workplace throughout 2020. This award comes hard on the heels of a second placing at the ALGIM awards earlier in the year and is national recognition of the great work we have begun right here.
- 4.2 Throughout 2020 the IS team has worked to update and upgrade some important elements of our technology environment. Most notably the team has:
 - 4.2.1 Introduced a new Electronic Document Management System. This was a strategic initiative and an important response to address issues identified previously with our management of information and records.
 - 4.2.2 Implemented a new platform for our geospatial mapping software and a new map viewer for Council staff, improving the stability of the GIS environment and extending the capacity of the GIS system to display information.
 - 4.2.3 Provided a new Intranet for staff, improving internal communication and engagement.
 - 4.2.4 Deployed new technology to improve the mobility of staff and our ability to respond and/or continue to operate during emergency events.
- 4.3 Upgraded the technology in our meeting rooms to support audio-visual (video) conferencing and upgraded the technology in Chambers to support remote participation. The technology in Chambers is being upgraded further this week to enable the capability to live-stream Council meetings in future once the supporting processes are in place.
- 4.4 In the new year (February 2020) our Chief Information Officer will launch our Digital Strategy 'Tasman Digital Futures', a key part of which is the blueprint for the Digital Innovation

Programme that will transform the technology landscape for the Council and our communities over the course of the next five years.

- 4.5 In advance of that, we will continue to progress smaller projects through to the end of the financial year including the introduction of ‘Smart Technology’ to our region. The team will install and commission a ‘smart bench’. One of only four in the country, the smart bench represents the latest technology in street furniture. Durable, solar powered, internet connected and configured to allow the public to receive information of interest, (e.g. weather updates, tide timetables, water quality information), interact with the Council and the local business community, the smart bench will pilot the use of previously thought of ways to engage with the residents, ratepayers of and visitors to Tasman District.

5 Christmas and New Year

- 5.1 We will be closing our service centres at 3pm, Thursday 24 December and will reopen at 8am, Tuesday 5 January 2021. During this time, phone lines will be diverted to our after-hours service provider, but service requests will continue to be monitored by a skeleton crew of on duty staff. Our libraries will remain open, but will be operating reduced hours of service.
- 5.2 Council meetings will resume in the second week of February 2021 and so as this is the last meeting of the year, I wanted to take the opportunity to thank the Councillors for your support and encouragement of staff this year. 2020 has been a challenging year for everyone with the disruption brought by COVID-19. Not only have councils had to adapt to changes brought about as a result of the response to and recovery from COVID-19, but they have also had to maintain delivery of their business as usual services and work streams – the Long Term Plan 2021-2031 being a notable example.
- 5.3 I hope that you are all able to enjoy some down time this summer and wish you the very best for the year ahead.

6 Attachments

1. [Download](#) Dovedale Residents Committee - Community Consultation Fund Application

9

Submitted 10/10/2020

Dovedale Residents Committee
C/- Sue Rewcastle

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10/6/2020

Mike Tasman-Jones
Community Partnership Coordinator
Tasman District Council
Private Bag 4
Richmond

Re: **Community Consultation Funding**

The Dovedale Residents Committee would like to apply for \$2,900 as per our attached request.

The dynamics of the Dovedale residents Committee has not changed. The Residents Committee are responsible for the running of the Dovedale Hall, keeping the Reserve tidy and the operation of the Cemetery.

Your consideration is appreciated.

Kind Regards



Sue Rewcastle
Secretary
Dovedale Residents Committee

DOVEDALE RESIDENTS COMMITTEE REQUEST FOR COMMUNITY CONSULTATION FUNDING

Financial Year 1 July 2020 to 30 June 2021
(all amounts to be exclusive of GST)

Name of Committee:	Dovedale Residents Committee
Project Description:	Reimburse expenses for printing the Dovedale News Remuneration secretarial expenses
Project Benefits:	Dovedale Residents, local interests, Dovedale School Playgroup
Estimated Timing of Project	Ongoing

Details Estimated Costs:

TDC Grant exists for Admin Support	\$1,200
Dovedale News	\$1,700
Total Project Costs	\$2,900