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**MINUTES**  
of the  
**GOLDEN BAY COMMUNITY BOARD MEETING**  
held  
**9.30am, Tuesday, 8 June 2021**  
at  
**Courthouse Cafe, Elizabeth Street, Collingwood**

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**Present:** A Langford (Chair), D Gowland, A Grant, Crs C Butler

**In Attendance:** Environmental Services Manager (R Smith), Team Leader – Customer Services (J McAlinden), Customer Services Officer (S Jones), Communications Officer (T O’Connell)

**Part Attendance:**

**1 KARAKIA, OPENING, WELCOME**

Rob Smith opened the meeting at 9:30am with a karakia..

**2 APOLOGIES AND LEAVE OF ABSENCE**

A leave of absence had previously been granted to Deputy Chair G Knowles, and an apology was received from Cr Hill.

**Moved Chair Langford/Cr Butler**  
**GBCB21-06-1**

**That an apology be accepted from Cr C Hill.**

**CARRIED**

**3 PUBLIC FORUM**

**Tony Lawton**

Mr Lawton addressed the Board as a member of the Working Group for Golden Bay Local Board and acknowledged the Local Government Commission (LGC) have chosen not to establish a Local Board from Golden Bay, and to retain the existing Community Board structure. Mr Lawton sought the establishment of a Terms of Reference (TOR) or Memorandum of Understanding (MOU) to formalise the relationship between the Community Board and Council and to define

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responsibilities and delegations of the Board. Mr Lawton thanked the the Board for their involvement in the process.

### **Bernal Reilly**

Spoke as a land owner close to Te Waikoropupu Springs, and plans to establish a freshwater aquarium and café at the springs on his property and sought Board support of the project.

### **Gaylene Wilkinson**

Ms Wilkinson addressed the establishment of a Terms of Reference document for the Board, and asked if:

- Professional help would be sought to write the document,
- The Golden Bay community would be consulted about the content of the document,
- Independent legal advice would be obtained,
- The document would be future proofed.

Ms Wilkinson also sought:

- Further increased delegations for the Board,
- Community consultation for delegations,
- A clause in the TOR to ensure the community are consulted,
- Public notification of delegations
- Community management of public halls and the Grandstand project

### **Cynthia McConville**

Ms McConville spoke about dogs at Port Tarakohe, and requested the Board review the Dog Control Bylaw 2014 to require all dogs to be on leads at Port Tarakohe.

### **Reg Turner**

Mr Turner voiced his upset at his correspondence to Cr Butler being redirected to the Operational Governance team, and criticised the Waimea Dam process.

### **Jill Pearson**

Ms Pearson objected to the \$900,000 budget allocated to the re-establishment of the Grandstand, and requested:

- the project be revised to a basic reinstatement at minimal cost,
- community consultation on the project, and
- the project be completed for the A&P show in January 2022
- wanted the decision on the grandstand be made by the Board

Ms Pearson stated she had seen plans of the grandstand and sought reinstatement of the stairs the way they were prior to their removal.

## **4 DECLARATIONS OF INTEREST**

No declarations of interest were received.

## **5 CONFIRMATION OF MINUTES**

### **Moved Chair Langford/Board Member Gowland GBCB21-06-2**

**That the minutes of the Golden Bay Community Board meeting held on Tuesday, 11 May 2021, be confirmed as a true and correct record of the meeting.**

## **CARRIED**

### **6 PRESENTATIONS**

Nil

### **7 REPORTS**

#### **7.1 Chair's Report**

##### **7.1.1 Items from Public Forum**

###### **Local Board process and TOR and MOU documents**

Chair Langford acknowledged Mr Lawton's feedback and thanked him for the opportunity to review the responsibilities and delegations of the Board. She then addressed his and Ms Wilkinson's queries around the establishment of the TOR/MOU document, and stated it would be drafted with assistance from the Operational Governance team and would then go to the LGC for comment before coming back to the community for feedback.

###### **Te Waikoropupu Springs**

In response to a question from Cr Butler, Mr Reilly confirmed he had not sought consultation with Manawhenui ki Mohua about his proposed project as he does not see this is any of their concern. Chair Langford and Cr Butler encouraged Mr Reilly to obtain support from MkM which they saw as more important than him obtaining Community Board approval. Cr Butler stated the waters of Te Waikoropupu are a known taonga. Member A Grant did not believe the Board should comment or support private enterprise. In response to a question, Mr Reilly stated he sought a of support for his proposal in order to obtain funding for the project.

###### **Local Halls**

Chair Langford advised that the majority of community halls are managed by volunteer community groups already, except the Pohara Hall which does not have a community group managing it and is overseen by Council. Cr Butler advised the Grandstand is owned by the Council which has a duty to manage their public buildings and to ensure the structural and seismic re-strengthening is compliant with the Building Code for a public structure. This requires provision of public toilets and other fixtures such as handrails, and the public nature of the structure requires it meet stricter specifications than would be required of a private building, and there is no intention to restore the grandstand to a heritage standard. Cr Butler advised a project manager has been appointed to manage the Grandstand project, and Chair Langford suggested he be invited to the Community Board to discuss the project.

###### **Dog Control Bylaw review request**

Chair Langford agreed to talk to the Regulatory Manager about a bylaw review.

###### **Councillor Communication**

Chair Langford explained the process of councillor emails being referred to operational governance as a request under the Local Government Official Information Act (LGOIMA) and that the Operational Governance team will refer to councillors for comment if it is required. In answer to a question, Mr Turner confirmed his correspondence with Cr Hill was also directed to the Operational Governance team.

### 7.1.2 Community Development Operations Report

The Community Development Operations report was taken as read.

### 7.1.3 Graffiti

The Board noted extensive graffiti under the Paines Ford Bridge, which is a Waka Kotahi asset as it is on SH60. Chair Langford noted there is an area of graffiti in the Takaka Township but that it is currently contained to the skate park in beside the library carpark. Chair Langford agreed to write a letter to Waka Kotahi to address the graffiti under the SH60 bridges at Waitapu and Paines Ford.

### 7.1.4 200-300 year plan

Chair Langford suggested that be revisited once DC Knowles returned from his leave of absence.

### 7.1.5 Historic Wharves

Cr Butler sought to clarify if the Historic Wharves are an ongoing project and if the group is active. Chair Langford advised Murray Wilson has taken on the role of chairperson and is looking for one more person to act as a Trustee, at which point the Trust can be formed and an executive committee can be established. Member A Grant agreed to contact DC Knowles on the matter.

### 7.1.6 Easter Trading delegations

Chair Langford agreed to contact the Operational Governance team to the process and develop a proposal to put out for community consultation.

**Moved Chair Langford/Cr Butler  
GBCB21-06-3**

**That the Golden Bay Community Board receives the Chair's Report.**

**CARRIED**

## 7.2 Discretionary Fund Application

In answer to a question, Ms McConville confirmed secure storage was available and would be located behind the fence once that was constructed.

**Moved Chair Langford/Cr Butler  
GBCB21-06-4**

**That the Golden Bay Community Board receives the discretionary fund application report, and grants or declines applications as follows:**

Applicant	Request	Grant/Decline
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<b>Mohua (Golden Bay) Blue Penguin Charitable Trust</b>	<b>\$500</b>	<b>Granted</b>
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**CARRIED**

### **7.3 Financial Summary**

The report was taken as read.

**Moved Chair Langford/Board Member Gowland  
GBCB21-06-5**

**That the Golden Bay Community Board receives the Financial Report**

**CARRIED**

### **7.4 Action Sheet**

The Board discussed items from the action sheet.

**Moved Chair Langford/Cr Butler  
GBCB21-06-6**

**That the Golden Bay Community Board receives the Action Sheet report.**

**CARRIED**

## **8 CORRESPONDENCE**

### **8.1 Correspondence Report**

The Correspondence report was taken as read.

**Moved Chair Langford/Board Member Gowland  
GBCB21-06-7**

**That the Golden Bay Community Board receives the Correspondence Report RGBCB21-06-5.**

**CARRIED**

## **9 CONFIDENTIAL SESSION**

## **10 CLOSING KARAKIA**

Rob Smith read a karakia and the meeting concluded at 10.27am.

Date Confirmed: 13<sup>th</sup> July 2021

Chair: A Langford