

Notice is given that an ordinary meeting of the Full Council will be held on:

Date: Thursday 22 September 2016
Time: 9.30am
Meeting Room: Tasman Council Chamber
Venue: 189 Queen Street
Richmond

Full Council
LATE ITEMS AGENDA

LATE ITEMS

5 LATE ITEMS

That the late item, 8.17 Electronic Devices for Council Papers and Meetings report, be considered at today's meeting. Councillors agreed for this report to be included after publication of the agenda in line with Standing Order 3.8.5, to allow discussion of the matter and ensure a timely decision is made for the start of the new triennium.

That the late item, 8.18 Continuation of the District Licencing Committee between Election Day and Appointment of a New Committee report, be considered at today's meeting. This is a late item of business which is submitted out of an abundance of caution and to ensure the ongoing functioning of the District Licencing Committee. The matter cannot be delayed and needs to be resolved before the end of term of the current Council.

That the late item, 8.19 Confirmation of Minutes report, be considered at today's meeting. This is a late item to allow all of the minutes of meetings that occurred before 22 September, 2016 to be included. The minutes listed in this report must be received by the current Council.

8 REPORTS

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8 REPORTS

8.17 ELECTRONIC DEVICES FOR COUNCIL PAPERS AND MEETINGS

Decision Required

Report To:	Full Council
Meeting Date:	22 September 2016
Report Author:	Hannah Simpson, Governance Support Officer; Peter Darlington, Information Services Manager
Report Number:	RCN16-09-24

1 Summary

- 1.1 Currently the Mayor and Councillors receive hardcopies of the agendas for Council and Committee meetings (business papers).
- 1.2 In line with Council's Long Term Plan outcomes for cost savings, efficiency and zero waste staff have identified an alternative to printing hard copies of Council business papers.
- 1.3 Staff propose that the Tasman District Council provide mobile electronic devices to the Mayor and Councillors for the purpose of accessing Council business papers for committee and subcommittee meetings as well as any other Council documents that they may need.
- 1.4 It is proposed that an appropriate business paper management software package is installed on these devices that will specifically allow staff to easily distribute and share documents. It will also enable the Mayor and Councillors to easily open, annotate, navigate and share their annotations with other Councillors and the Senior Management Team.

2 Draft Resolution

That the Full Council

1. receives the **Electronic Devices for Council Papers and Meetings report RCN16-09-24; and**
2. **approves capital expenditure of up to \$10,000 for the purchase of iPads to allow the rollout of the Electronic Meeting Documents Programme; and**
3. **approves operational expenditure of up to \$19,560 for related software and operational costs.**

3 Purpose of the Report

- 3.1 This report sets out the recommendation by staff for the provision of mobile electronic devices to the Mayor and Councillors, with an accompanying business paper management software package.

4 Background and Discussion

- 4.1 In 2012 three Councillors trialled the use of Council-provided iPads for business papers and other mobile device applications. At the end of the trial two Councillors handed the devices back, one Councillor purchased and retained their device.
- 4.2 Although it was a small trial sample, the general response from Councillors was favourable. Councillors provided feedback that they still had some question over the value of moving to an electronic system for Council business papers at that time and they also had concerns about the impact this would have on their communications allowance.
- 4.3 Since 2012 mobile device uptake has increased with many Councillors and staff already using tablets and iPads for their Council work. Many own a mobile device at home.
- 4.4 Business paper management software is also more widely available, with many of the initial teething problems associated with the new software having been resolved and a greater range of options and prices available.
- 4.5 A large number of councils now provide their Mayor and Councillors with devices for business papers including Auckland Council, Wellington and Invercargill City Councils and Taranaki Regional Council and their feedback has been positive.
- 4.6 Based on price and platforms, staff recommend providing iPads as the hardware solution. These devices will be made available and supported by an appropriate vendor. Council Information Services staff will continue to provide access to the Outlook email and calendar items as well as the meeting papers application in line with IS15 Councillor PC Policy 2014. Some Councillors may prefer to use their own device, which will need to be capable of running the Council business papers application. Council staff do not provide technical support for Councillors own devices in line with IS15 Councillor PC Policy 2014.
- 4.7 No impact on The Mayor and Councillors communications allowance is proposed. The devices would remain the property of the Council. Use of wifi to access the business papers would need to be met by The Mayor and Councillors from within their existing communications allowance, including an upgrade of their existing home data package if needed. While in Council proximity the Mayor and Councillors have use of Council wifi. Once papers are downloaded once to the device, internet access is not required to view them.
- 4.8 The main business drivers for this project are:
- considerable reduction in printing costs
 - reduction in resource costs and staff time
 - reduction in courier / postage costs
 - faster business paper delivery – available as soon as published

- more enabled information and idea sharing between councillors – a meeting papers application allows comments and notations to be added and shared between two or more Councillors pre-meeting
- in-meeting document access with historical business papers available on the meeting papers application (including confidential)
- more efficient: easy to find words within agendas, highlight sections, insert notes
- more environmentally friendly
- Greater efficiencies whereby the meeting documents are immediately available on release rather than having to be printed, then distributed.
- A reduction in the potential for losing documents in transit or missing documents due to delays with couriers and other transportation.
- A reduction in the environmental impact of Council meetings with paper and transport effects minimised.

4.9 These drivers link to Long Term Plan outcomes of

- cost savings and efficiency
- environmental sustainability and zero waste

4.10 These drivers link to the Information Services Strategy aims of

- increasing access to and use of online and electronic information and services
- making more information available to mobile devices and in the field
- achieving business improvements (and lower costs)

5 Options

- 5.1 Councillors agree to move to an electronic based system for Council business papers and authorise staff to procure and implement an appropriate hardware solution and business paper management software system.
- 5.2 Councillors decide not to take any action at this time and to retain the current paper based system.

6 Strategy and Risks

- 6.1 An assumption has been made that the Mayor and most Councillors are willing to view business papers on their devices. There is a risk that some elected members will not be prepared to move over to a digital device and will still want paper copies. Additionally, it may not be practical for all papers to be received electronically. Large plan changes, maps and diagrams may be hard to view on a device and paper copies may be needed.
- 6.2 This project only includes the Mayor and Councillors and not Community Board members, hence cost analysis will be limited to Council meetings and not Community Board ones.

6.3 Other risks that have been identified are set out in the tables below:

Risk	Risk Mitigation Approach
The software provider increases its yearly service fee	This will be covered in the Service Agreement between Council and the provider
Bring your own device (BYOD)	The software package provides standalone security within the client application, including authentication to access the application and encryption.
Service unavailable / device failure	Papers once downloaded are available offline Physical papers easily made available Agreed high levels of accessible to backup service 24/7/365
Inaccurate Information Uploaded	Established review and approval process for approving the publishing of information.
Risk of loss of information through device loss, damage or theft.	All information would be held on the TDC network and delivered to the meeting papers application where it would be viewable on the device. This information is backed up on the application and on the Council network. No iPad backup would be required.
That security on devices is compromised through illegal intrusion or theft.	All devices will have a secure PIN access that will lock out unauthorised users. Devices will also have tracking and remote “wipe” capabilities in the event of theft or loss.
That Confidential items are treated incorrectly.	The meeting papers application manages the access to and use of Confidential documents. Emailed agendas and minutes are currently at greater risk of being shared than they would be through a software management programme.

7 Policy / Legal Requirements / Plan

7.1 Advice from Local Government New Zealand is that there is nothing in law against using electronic copies of Committee Meeting documents provided a paper copy is still available at Council Offices for the public to view.

8 Consideration of Financial or Budgetary Implications

8.1 One of the key business drivers for this project is the financial benefit of saving on the manual costs of printing and distributing paper copies.

8.2 The current total costs associated with manual printed agendas and minutes are as follows;

Option	Cost P.A.
Photocopying – printing and paper	\$13,181
Postage/Courier	\$6,636
TOTAL (over 3 years)	\$59,451

8.3 This does not include any staff cost. As no reductions to staff are proposed, no allowance for staff time savings has been included. It is expected the change will free up at least half a day each week in staff time, which can now be devoted to other value added activities.

8.4 The total print costs are only for Mayor, Councillors and Senior Managers. They do not include public copies and do not include Community Boards, which are out of scope for this proposal. They also do not include the additional costs in time and materials when we encounter difficulties with InfoCouncil and related printing processes.

8.5 There are additional savings from not producing paper copies of drafts for the Annual Plan, Long Term Plan, Annual Report, AMPs or Submissions, which it is anticipated would also be shared electronically while in the working stages.

8.6 The estimated costs to supply the Mayor and Councillors with iPads and an appropriate software package over the next three years is:

	Quantity	Cost	Yr1	Yr2	Yr3
iPads	14	\$714	\$10,000		
Base Hosting	1	\$1,800	\$1,800	\$1,800	\$1,800
Levels of access	12	\$80	\$960	\$960	\$960
Users	24	\$500	\$12,000	\$9,000	\$9,000
Administrators	6	\$800	\$4,800	\$4,800	\$4,800
TOTAL			\$29, 560	\$16,560	\$16,560
					\$62,680

8.7 The capital cost to supply the Mayor and Councillors with iPads will be met from within the existing IS capital budget. The meeting papers application is an operational cost (\$16 – \$19k) currently unbudgeted. This will be included in future IS operational budgets.

9 Significance and Engagement

- 9.1 There is a low level of significance associated with this decision. Staff acknowledge that there may be some public interest in this decision, as with any decision by Council relating to expenditure. However, the level of significance is assessed as low because the costs are very low when compared to Council's overall operational and capital budgets.
- 9.2 This decision does not relate to a strategic asset and does not impact on Council debt, rates or finances as set out in the Long Term Plan 2015-2025.

10 Conclusion

- 10.1 Council staff recommend the adoption of electronic devices and accompanying business paper software application for Mayor and Councillors use. This recommendation aligns with Council's long term objective to be cost effective and environmentally sustainable.

11 Next Steps / Timeline

- 11.1 On approval from Council, hardware and software will be purchased and configured in accordance with a formal rollout plan.

12 Attachments

Nil

8.18 CONTINUATION OF THE DISTRICT LICENCING COMMITTEE BETWEEN ELECTION DAY AND APPOINTMENT OF A NEW COMMITTEE

Decision Required

Report To:	Full Council
Meeting Date:	22 September 2016
Report Author:	Graham Caradus, Co-ordinator Environmental Health
Report Number:	RCN16-09-25

1 Summary

- 1.1 The District Licensing Committee (DLC) is a Committee of Council. As of election day 8 October 2016, the provisions of the Schedule 7, Clause 30(7) Local Government Act 2002 (LGA) require that the DLC: "...is, unless the local authority resolves otherwise, deemed to be discharged..."
- 1.2 The new DLC will not be established until Thursday 27 October 2016, and pragmatically, is unlikely to be able to perform its statutory functions until later the following week.
- 1.3 At least three weeks will elapse between the time that the current DLC is deemed to be discharged, and the time that a new DLC will become effective.
- 1.4 It is anticipated that a number of licence applications will require determination after the discharge of the DLC on election day. That is likely to include applications received after election day, as well as applications received in the weeks prior to that time, that have not been able to be determined by the DLC due to impediments such as statutory objection or reporting periods involving parties outside of the Council.
- 1.5 It would not be the desire of Council to prevent licensed businesses opening, or changing hands, or members of the public from obtaining special licences during this period, simply because the DLC was not properly constituted.
- 1.6 It is recommended that the transition period is managed without disruption by the Council resolving, pursuant to Schedule 7, Clause 30(7) of the LGA to allow the current DLC to continue to operate until 31 October 2016.
- 1.7 Additionally, it is recommended that Council makes a recommendation to the Chief Executive, that Councillor Brian Ensor is appointed as a commissioner pursuant to section 193 of the Sale and Supply of Alcohol Act 2012 for the period 8 October 2016 until 31 October 2016, regardless of the result of the election.

2 Draft Resolution

That the Full Council

- 1. receives the Continuation of the District Licencing Committee between Election Day and Appointment of a New Committee report RCN16-09-25; and**
- 2. agrees that the current Tasman District Council Licensing Committee shall continue to operate and discharge the full range of functions of a district licencing committee as defined in section 187 of the Sale and Supply of Alcohol Act 2012 until 31 October 2016; and**
- 3. recommends that Mr Brian Ensor is appointed as a commissioner pursuant to section 193 of the Sale and Supply of Alcohol Act 2012 for the period 8 October 2016 until 31 October 2016.**

3 Attachments

Nil

8.19 CONFIRMATION OF MINUTES**Decision Required**

Report To:	Full Council
Meeting Date:	22 September 2016
Report Author:	Hannah Simpson, Governance Support Officer
Report Number:	RCN16-09-26

1 Summary

- 1.1 The Council is requested to confirm the minutes of the Committee and Subcommittee meetings in the lead up to the 2016 local body elections. These are minutes of meetings that have been held in the last 6 weeks that have not yet been confirmed. The minutes need to be confirmed by existing members, rather than the new members of these Committees and Subcommittees. The new Committee and Subcommittee structure and composition is expected to be agreed at the Council meeting of 27 October 2016.
- 1.2 Under Schedule 7, clause 30(5) & (7) of the Local Government Act, “a committee, subcommittee, or other subordinate decision-making body is, unless the local authority resolves otherwise, deemed to be discharged on the coming into office of the members of the local authority elected or appointed at, or following, the triennial general election...” There are no further meetings between this one and the first meeting of the inaugural meeting of Full Council on 20 October 2016.

2 Draft Resolution**That the Full Council**

- 1. receives the Confirmation of Minutes report RCN16-09-26; and**
- 2. confirms the minutes for the following meetings as a true and correct record of those meetings:**
 - a. Environment and Planning Committee – 23 June 2016**
 - b. Corporate Services Committee – 4 August 2016**
 - c. Engineering Services Committee – 18 August 2016**
 - d. Community Development Committee – 25 August 2016**
 - e. Environment and Planning Committee – 1 September 2016**
 - f. Corporate Services Committee – 15 September 2016**
 - g. Full Council – 15 September 2016; and**

3. receives the minutes of the following meeting
- a. Commissioner (Resource Consent) Hearing – 15 February 2016
 - b. Tasman Regional Transport Committee – 4 July 2016
 - c. Environment and Planning Committee, TRMP Hearing 70 on Plan Change 58: Wakefield – 5 July 2016
 - d. Tasman Creative Communities Subcommittee – 3 August 2016
 - e. Submissions Hearing Meeting (Solid Waste Amendment to the Long Term Plan) – 24 August 2016
 - f. Community Grants Subcommittee – 25 August 2016
 - g. Submissions Hearing Meeting (Traffic Control Bylaw, Proposed Parking Restrictions and Public Water Supply Bylaw) – 26 August 2016
 - h. Commercial Subcommittee – 26 August 2016
 - i. Motueka Community Board – 6 September 2016
 - j. Audit Subcommittee – 8 September 2016
 - k. Golden Bay Community Board – 13 September 2016

3 Attachments

- | | |
|----------------------------|----|
| 1. Minutes to be Confirmed | 15 |
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MINUTES
of the
ENVIRONMENT AND PLANNING COMMITTEE MEETING
held
11.25am Thursday, 23 June 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor S G Bryant (Chair), Mayor R G Kempthorne, Councillors B W Ensor, M L Bouillir, T E Norriss, Z S Mirfin, M J Higgins, B F Dowler, M J Greening, P L Canton, P F Sangster, T B King

In Attendance: Golden Bay Community Board Chair (C McLellan), Environment and Planning Manager (D Bush-King), Executive Assistant (P White), Policy Planner (T Chi), Environmental Policy Manager (S Markham)

1 OPENING, WELCOME

Cr Mirfin was not in attendance at the meeting commencement.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Bouillir/Cr Ensor
EP16-06-10

That apologies for Councillors Inglis and Edgar be accepted.
CARRIED

2 DECLARATIONS OF INTEREST

Nii

3 LATE ITEMS

Nii

4 SPEAKING RIGHTS

Board Chair Carolyn McLellan was invited to the table.

Moved Cr Ensor/Cr Sangster
EP16-06-11

That Golden Bay Board Chair McLellan be given speaking rights at the meeting.

CARRIED

8 CONFIDENTIAL SESSION

8.1 Procedural motion to exclude the public

Moved Mayor Kempthorne/Cr Sangster
EP16-06-12

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

8.1 Golden Bay Landscape Project

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	48(i)(d) - To deliberate in private in a procedure where a right of appeal lies to a Court against the final decision.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

The meeting resumed in open session and concluded at 12.35pm

Date Confirmed:

Chair:



MINUTES
of the
CORPORATE SERVICES COMMITTEE MEETING
held
9.30am, Thursday, 4 August 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor T B King (Chair), Mayor R G Kempthorne, Councillors M J Higgins, M L Bouillir, S G Bryant, P L Canton, B F Dowler, B W Ensor, M J Greening, J L Inglis, Z S Mirfin, T E Norriss, P F Sangster

In Attendance: Corporate Services Manager (M J Drummond), Executive Assistant (P Francis)

Part Attendance: Finance Manager (R Holden), Commercial Manager (G Cooper), Property Services Manager (P Farrar)

1 OPENING, WELCOME

Cr Mirfin was not present at commencement of meeting.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Bryant/Cr Canton
FN16-08-1

That apologies be accepted for Councillor Edgar.

CARRIED

3 PUBLIC FORUM

Maxwell Clark

Mr Clark spoke about the recent results from the customer satisfaction survey, and raised a recent issue with a water leak and water main rupture in Lower Queen Street which resulted in residents being without water for a couple of days. Mr Clark questioned the standard of customer service in relation to this issue.

Cr Mirfin joined the meeting at 9.34am.

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

Moved Cr Norriss/Cr Ensor
FN16-08-2

That the minutes of the Corporate Services Committee meeting held on Thursday, 23 June 2016, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

Nil

9 REPORTS**9.1 Corporate Services Manager's Report**

Mike Drummond spoke to his report.

He introduced new staff to the Committee – Petrina Francis, Executive Assistant for Corporate Services and Paul Farrar, Property Services Manager.

Mr Drummond explained that loan interest is lower than budget reflecting lower levels of borrowing and lower interest rates. He also explained that lower borrowing was from capital expenditure projects being carried forward. The positive variance in income for the Department, was being driven by credit interest from cash deposits.

Mayor Kempthorne noted that Council has been focused on keeping costs down and reducing debt, and commended the Corporate Services and Finance team for their work and the result that has been achieved.

In response to a question regarding the historical debt owed by Chequer Packaging Limited (which was discussed at the 23 June meeting), Mr Drummond undertook to resend the email regarding this to Councillor Ensor.

Russell Holden, Finance Manager came to the table to address the finance section of the report.

Mr Holden confirmed that the first rates instalment for the 2016/17 year had been sent out with a positive payment response already. In response to a question Mr Holden reported on the debtors outstandings. Mr Holden explained that outstanding debt is down 24% and the number of people who have debt outstanding is also down by a similar number. Work continues in this

area with the debtor review well underway, with a focus on legacy debt follow up.

Mike Drummond overviewed the Property Services update. He explained that the Property Services team have been under pressure due to staff changes. However he was pleased that the new Property Services Manager, Paul Farrar has been appointed. Mr Drummond explained the situation that, under the Tasman Resource Management Plan (TRMP) the Richmond office is short 14 carparks resulting in \$212,198 of unbudgeted expenditure in June 2016.

In response to a question, Mr Drummond explained that a report on the unbudgeted capital items will be provided to the final Council meeting this year.

Peter Darlington, Information Services Manager came to the table to answer any questions on the Information Services Update in the report.

Mr Darlington explained the three key business projects underway: the Security Camera System Upgrade and Expansion; the Electronic Document and Records Management System (EDRMS); and the Asset Management System Upgrade.

Gene Cooper, Commercial Manager came to the table to address the commercial activities section of the report.

Councillors noted that the fire service was amalgamating rural and town services together, which could result in the need for an alternative use for the new fire shed building at Motueka Airport.

Mr Cooper confirmed that discussions had been held with tenants regarding the trees at Motueka Airport and work is underway to remove some trees that pose a safety risk.

Mr Cooper explained that income from campgrounds is up by approximately \$180k over the last 12 months due to the implementation of the campground financial strategy and helped by an increase in tourism.

In response to a question about the internal dividend of \$240k per annum, Mr Cooper explained that this needs to be addressed in the long term as it does not appear sustainable. Council was only making a small final cash surplus of \$25k per annum. This would be considered as part of the 2017/18 Annual Plan discussions. Mr Drummond noted that income from campgrounds hasn't been put aside for re-investment in these activities in the past. We are still in the 'catch up' phase.

Mr Cooper signalled to the Committee an issue with two commercial properties (Armadillo's at 183 Queen Street Richmond and Jellyfish at Mapua), which have significant roof and window leaks. A permanent solution will need to be found following an independent investigation and recommendation on repairs.

In response to a question, Mr Cooper confirmed that the Mapua fence/screen was discussed at the Full Council meeting on 28 July 2016, and approval was given in accordance with the officer recommendation including design and location.

Questions were raised regarding the lease on Shed 5 at Mapua.

Councillors requested a confidential session at the conclusion of the meeting to discuss details

of leases at Mapua.

In response to a question on progress with the Hogg bach at Howard Valley, Mr Cooper confirmed that he had spoken to various parties and expects there may be a removal of the bach towards the end of summer.

Mr Cooper reviewed the reasons for the poor financial performance at Port Tarohe in 2015/16. There were several questions regarding the recovery of costs. Mr Drummond explained that –

- There are challenges around the Commerce Commission Act provisions and the constraints on Council set out in the Local Government Act for fee setting and levels of return.
- There is no 'fighting fund' for challenges to Council processes and Council has no insurance cover for this type of activity. Costs are met from within the Department.
- Setting of fees and charges to recover costs, would be done through Council and go out to the public through the normal consultation process.
- A strategic plan for Port Tarohe is on hold pending the outcome from the Commerce Commission enquiry. However other aspects of strategic planning for the Port are underway.

In response to a question about whether it is hoped that Port Tarohe would achieve a break even financial result, Mr Cooper explained that the financials were now heading in the right direction, assisted by the marina debt management focus and increased activity from the freight and aquaculture industries.

Mr Cooper confirmed he was attempting to get the three boat clubs together for a meeting to resolve issues at Port Motueka.

Mr Drummond confirmed that the Statement of Intent had been received for the Local Government Funding Agency, with performance levels similar to previous year's targets.

He also explained that the Port Nelson Limited Statement of Corporate Intent had been received and asked all to note that the timing for this is different from other local government Council Controlled Organisations (CCO's.) This will be presented to the 23 August Joint Shareholders Committee meeting.

Mr Drummond noted the receipt of the Annual Report from Richmond Unlimited. Councillor Higgins updated the committee on the related Annual General Meeting he attended on behalf of Council.

**Moved Cr Bryant/Cr Bouillir
FN16-08-3**

That the Corporate Services Committee

- 1. receives the Corporate Services Manager's Report; and**
- 2. notes the receipt of the Final Local Government Funding Agency 2016/17 Statement of Intent**
- 3. notes the receipt of the Annual Report and commentary from Richmond Unlimited**

CARRIED

9.2 Treasury Report

Russell Holden, Finance Manager, gave a verbal overview of the report. He summarised borrowings and explained that Council is well within the treasury limits for net debt.

In response to a question on whether the current debt position was more favourable than in the Pre Election Report, Mr Drummond pointed the Committee to page 43 of the agenda, item 3.13 which shows the Council's cumulative interest rate position based on the Long Term Plan 10 year debt forecast. This position was consistent with the figures in the Pre Election Report.

**Moved Cr Norriss/Cr Inglis
FN16-08-4**

That the Corporate Services Committee receives the Treasury Report RFN16-08-03.

CARRIED

9.3 Action Sheet

Progress on the action item from the previous Committee meetings was noted.

**Moved Mayor Kempthorne/Cr Inglis
FN16-08-5**

That the Corporate Services Committee receives the Action Sheet report (RFN16-05-01).

CARRIED

The meeting moved into confidential session at 10.55am.

CONFIDENTIAL SESSION

Procedural motion to exclude the public

**Moved Cr Norriss/Cr Greening
FN16-08-6**

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Mapua leases

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

The meeting resumed in open session at 11.05am. During the confidential session, Councillors resolved to release the following resolution passed during the session, to the public.

Moved Cr Norriss/Cr Greening

FN16-08-7

Resolve to support the Commercial Manager in his efforts to conclude the Golden Bear Shed 5 lease, noting the potential difficulty that could arise if the lease is not finalised by 19 August 2016.

The meeting concluded at 11.10am

Date Confirmed:

Chair:



MINUTES
of the
ENGINEERING SERVICES COMMITTEE MEETING
held
9.30am, Thursday, 18 August 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor T E Norriss (Chair), Mayor R G Kempthorne,
Councillors B F Dowler, M L Bouillir, J L Edgar, B W Ensor, T B King,
Z S Mirfin, M J Higgins, M J Greening, P L Canton, J L Inglis, P F Sangster,
S G Bryant

In Attendance: Acting Engineering Services Manager (D L Fletcher), Executive Assistant
(R L Scherer), Utilities Manager (M Schruer), Transportation Manager
(J McPherson), Programme Delivery Manager (R McGuigan),

Part Attendance: Senior Engineer – Utilities (J Cuthbertson), Technical Officer – Utilities
(S Jellyman), Senior Water Quality Officer (G Bullock), Asset Engineer –
Water (D Burn), Asset Engineer – Waste Management and Minimisation
(D Stephenson), Project Manager (K Arnold), Road Operations and Safety
Coordinator (C Pawson), Project Manager (J Homesley), Parks Officer
(G Thorn), Asset Engineer (R Workman), Communications Assistant
(B Catley), Chief Executive (L R McKenzie).

- 1 **OPENING, WELCOME**
- 2 **APOLOGIES AND LEAVE OF ABSENCE**

There were no apologies.

- 3 **PUBLIC FORUM**
NIL
 - 4 **DECLARATIONS OF INTEREST**
NIL
 - 5 **LATE ITEMS**
NIL
-

6 CONFIRMATION OF MINUTES

Moved Cr Inglis/Cr Ensor
ESC16-08-1

That the minutes of the Engineering Services Committee meeting held on Thursday, 7 July 2016, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

NIL

8 PRESENTATIONS**8.1 Murchison & Districts Community Council - Deputation**

Simon Blakemore and Jude Alfeld from the Murchison & Districts Community Council presented to the Committee focusing on the under-slip issue at Blue Rock, Matakita Road and the flooding at Ned's Creek in the Murchison township.

Mr Blakemore noted that Council staff had recently met with residents at Ned's Creek. He suggested that the flooding issue was a classic illustration where fencing and planting of waterways caused silt to build up and, in turn, flooding.

Mr Blakemore also suggested that the Council should be concerned about the amount of water that is lying under the Sport and Recreation Centre.

In response to a question, Mr Blakemore suggested that the Council needs to clean the creek out and to enlarge its capacity. He advised the Committee that a local contractor had volunteered to do the creek cleaning work for \$5000.

Jude Alfeld spoke about the issue at Blue Rock on the Matakita Road. Mrs Alfeld used a video clip to demonstrate the issue. She had been advised that it is likely that Fonterra are looking at stopping their milk tankers using road; there is also a risk in terms of the school bus using the route and the School's Board of Trustees were approaching the Ministry of Education to voice their concerns about the safety of the school bus route.

In response to a question, Mrs Alfeld said that the road services around 20 residents including two large dairy farms.

Mrs Alfeld also expressed concern about the traffic management at the site and it was suggested that one option was to install traffic lights at the under-slip site similar to the ones currently being used on the Takaka Hill.

9 REPORTS**9.1 Chairman's Report**

The Chairman spoke to the report contained in the agenda which was taken as read.

Cr Sangster arrived at 9.34 am.

Cr Dowler noted that he had represented the Chairman at a recent meeting with the New Zealand Transport Agency and Nelson City Councillors regarding the southern link.

The Chairman congratulated Mr McPherson on his recent appointment to the Transportation Manager role.

It was noted that this was the last Engineering Services Committee meeting for Cr Norriss. He was lauded for his contribution to the district, his excellent Chairman's reports, his huge commitment (18 years) to the community, his sense of humour and willingness to listen to everyone and to treat everyone fairly. Councillors also voiced their appreciation to Cr Norriss' wife Linda and their family for supporting Cr Norriss during his tenure on the Council.

Cr Mirfin arrived at 9.35 am.

**Moved Cr Inglis/Cr Greening
ESC16-08-2**

**That the Engineering Services Committee receives the Chairman's Report,
RESC16-08-02.**

CARRIED

9.2 Water Treatment Plant Upgrades - Funding Shortfall

Mr Schruer and Dr Bullock presented the report contained in the agenda and asked that the report be taken as read.

Mr Schruer talked about the recent problem with the contaminated water supply in Havelock North and noted that Hastings District Council had introduced chlorine dosing to their water supply. He advised the Committee that the water treatment plant upgrades proposed in this report had previously not included any allowance for chlorine dosing and suggested that the option to use chlorine should now be built into the upgrade designs and be available if required. He stressed that chlorine dosing would only be used in an emergency situation.

In response to a question, Dr Bullock noted that the Upper Takaka water supply comes from a stream and the water is both filtered and UV treated.

Dr Bullock noted that the Council already has the option to chlorine dose in an emergency, for example at the new Richmond Water Treatment Plant. She stated that the only water supply schemes that did not have the option to chlorine dose are the Riwaka-Kaiteriteri, Motueka and Upper Takaka water supplies.

Mayor Kempthorne arrived at 9.50 am.

It was suggested that in light of the current budget surpluses, the Council should look at using budget surpluses to fund these upgrades now.

In response to a question regarding fluoridation, Dr Bullock noted that the cost of fluoridating the District's water supplies could be very high because of the large number of pump stations and

their size. She noted that there is a cost associated with installing equipment to add fluoride to any water supply.

The contamination issue at the Richmond Water Treatment Plant soon after it was opened was mentioned and staff confirmed that in that particular situation, chlorine dosing was available immediately to ensure the water was safe for public use.

Cr King arrived at 10.00 am

The proposal to focus on the upgrade of the Riwaka-Kaiteriteri water supply was discussed in terms of its importance to the tourism economy.

**Moved Cr Higgins/Mayor Kempthorne
ESC16-08-3**

That the Engineering Services Committee:

1. receives the **Water Treatment Plant Upgrades – Funding Shortfall report, RESC16-08-03; and**
2. **recommends to the Full Council that it approves limiting work in 2016/2017 on the Pohara water treatment plant this year to detailed design; and**
3. **recommends to the Full Council that it approves limiting work in 2016/2017 on the Collingwood water treatment plant to installing a new water bore and associated equipment; and**
4. **recommends to the Full Council that it approves the transfer of the balance of funds allocated to the Collingwood project in 2016/2017 to the Riwaka-Kaiteriteri treatment plant in order for that work to be completed including provision for emergency chlorination within existing budgets; and**
5. **notes that the remaining work required to meet the New Zealand Drinking Water Standards for the Pohara and Collingwood water supplies will be sought as part of the Long Term Plan 2018-2028.**

CARRIED

9.3 Motueka Fire Fighting

Mr Schruer and Mr Cuthbertson spoke to the report contained in the agenda and asked that it be taken as read. Mr Cuthbertson noted that the current upstand pipes in Motueka are prone to failure and the Fire Service refuses to use them. He noted that the staff recommended that the Council purchase a Flexidam for the Motueka Volunteer Fire Brigade.

In response to a question, Mr Cuthbertson explained how the Motueka Volunteer Fire Brigade would operate the Flexidam during a fire situation.

He also noted that staff plan to decommission the Motueka firewells in the next financial year.

**Moved Cr Dowler/Cr Canton
ESC16-08-4**

That the Engineering Services Committee:

1. receives the **Motueka Fire Fighting report, RESC16-08-04; and**

2. **approves a grant of \$14,000 plus GST from the Motueka Fire Maintenance budget for the purchase of a “FlexiDam and locker for the Motueka Volunteer Fire Brigade’s new Water Tanker in the current financial year.**

CARRIED

9.4 Tasman’s Great Taste Trail - Funding Requirements

Mr McPherson spoke to the report contained in the agenda which was taken as read.

Mr McPherson noted that the report seeks approval to use \$110,000 from existing budgets without immediate matching third-party contributions, so staff can complete some major work on Tasman’s Great Taste Trail.

Mr McPherson noted that ensuring the security of the trail route was very important.

Mr McPherson advised the Committee that the Ministry of Business, Innovation and Employment had funding available but that they require the Council to do some work before that funding can be accessed. This included safety issues on the other side of Spooners Tunnel.

In response to a question, Mr McPherson said that it had been difficult to get landowner agreement to provide access for the Wakefield to Wai-iti Domain section of the trail. He noted that if the preferred alignment is not achievable staff can consider other options but there will be compromises, for example using the state highway as part of the trail route.

Mr McPherson emphasised that the Trail must have a “loop” so that we can receive MBIE funding. Staff are working with landowners to get the route through to Tapawera.

It was noted that the timing of the third-party funding is dependent on securing the route and closing the gap.

In response to a question, Mr McPherson said that staff were highly confident that MBIE would provide the third-party funding once the loop is completed.

The meeting adjourned for morning tea at 9.40 am

**Moved Mayor Kempthorne/Cr Canton
ESC16-08-5**

That the Engineering Services Committee:

1. **Receives the Tasman’s Great Taste Trail – Funding for 2016-2017 report, RESC16-08-05; and**
2. **approves the proposed expenditure of \$110,000 of Council budget without the required matched funding being recovered immediately.**

CARRIED

9.5 Renaming Gannet Heights West Road

Mrs Neame presented the report contained in the agenda which was taken as read.

Moved Cr King/Cr Edgar
ESC16-08-6

That the Engineering Services Committee

- 1. receives the Renaming Gannet Heights West Road report, RESC16-08-07; and**
- 2. approves the renaming of Gannet Heights West Road to Bees Lane (Private ROW)**

CARRIED

9.6 Engineering Services Activity Update

Mrs Neame, Mr Schruer, Mr McGuigan and Mr McPherson spoke to the report contained in the agenda which was taken as read.

Mr Schruer spoke about the issue with Ned's Creek and used an overhead plan to demonstrate where the creek flows and the issue that is causing the flooding. Mr Schruer spoke about some initial work that could be done which can then be evaluated to see if it is successful before doing any further work.

Staff propose to excavate a two-metre wide strip of the creek for a length of around 400 metres to create the opportunity for regular flushing of the waterway. The proposal includes the extension and raising of the bund by the Recreation Centre to divert water. Reserves and Facilities staff have also agreed to apply for funding in the next annual plan round to upgrade the culvert.

Mr Schruer advised that he would meet with the Murchison & District Community Council to discuss the short- and long-term solutions.

In response to a question about the need for a resource consent. Mr Schruer noted that the funding requested was for the earthworks consent only not a consent to undertake works in the water way.

Mr Schruer noted that timing of the work would depend on the granting of the resource consent and consultation about removal of the plants.

Mrs Neame spoke to the Activity Planning section of the report. She noted that the comments in the staff report regarding the Richmond Catchment Management framework were no longer valid and staff were reassessing the strategy around catchment management.

Mrs Neame advised the Committee that the Traffic Control Bylaw and the Water Supply Bylaw consultation periods had closed and the Hearings Panel will meet to consider submissions on 26 August 2016.

Mr McGuigan spoke to the Programme Delivery section of the report. Ms Homesley spoke about the tender for the Queen Street infrastructure upgrade contract. She noted that design of "on top of the road" items continues and accessibility, planting, features etc are being

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considered as part of that. Ms Homesley noted that staff were preparing a communications plan.

Cr Edgar left the meeting at 11.55 am

Mr Schruer spoke about the issue with flooding in Motueka and that some work to alleviate the issue had not been successful. He noted that the contractor had found a drink bottle jammed in the stormwater pipe and after it had been removed there was no flooding after the next rain event.

The Councillors discussed the levels of service the Council provides for infrastructure across the District and how issues that require attention are prioritised.

Cr King left the meeting at 12.05 pm

In response to a question, Mr Schruer noted that staff do not routinely CCTV pipes.

Mr Schruer noted a recent water main burst in Lower Queen Street. He advised that the pipe had been repaired very quickly.

Mr McPherson spoke to the Transportation section of the report and advised the Councillors that staff have engaged a geotechnical engineer to assess the Blue Rock under-slip site on the Matakaitaki Road. Staff will continue to monitor the site and to provide feedback around the risks and options to do repair works. Mr McPherson noted that staff will also reconsider where the warning signs are placed on that part of the road. He advised the Committee that any repair work could involve significant extra funding.

In response to a question, Mr McPherson noted that there were a lot of single lane roads in the District where vehicles had to reverse to allow another vehicle to pass.

Mr McPherson advised the Committee about the recent issue with the Spooners Tunnel portal, the closure of the tunnel and the work carried out by Tonkin & Taylor to review safety at this site. He advised that Tonkin & Taylor's initial proposal is to make a temporary buttress structure to protect the portal. Staff and the consultants are working on design details for the structure in consultation with Heritage NZ. He noted that because of the location of the site there were some constraints in getting machinery in to do the work.

Mr McPherson advised that staff were hopeful that the tunnel would be reopened in around a month's time. He noted that there would be some cost implications to fund the temporary structure and staff would apply for emergency funding from MBIE. He said that the temporary structure is necessary to get the longer term work done and that staff were still investigating long-term solutions.

Staff were urged to ensure the public are notified of what is happening with Spooners Tunnel.

Mayor Kempthorne and Cr Bryant left the meeting at 12.29 pm.

Cr King returned to the meeting at 12.29 pm.

Mr McPherson introduced Chris Pawson who has joined the Engineering Services Department as the new Road Operations and Safety Coordinator.

Mr McPherson advised that staff will receive a report regarding the recent chemical spill in

Motueka. He noted that none of the spill entered the Council's infrastructure and that the incident was identified as a good opportunity to evaluate our reaction to such incidents.

The meeting adjourned for lunch at 12.33 pm

Cr Ensor left the meeting at 12.33 pm

The meeting resumed at 1.10 pm.

9.6 Engineering Services Activity Update

That the Engineering Services Committee:

- 1. receives the Engineering Services Activity Update report, RESC16-08-09; and**
- 2. recommends that the Council funds \$30,000 in the 2016-2017 financial year to address issues relating to flooding at Ned's Creek in Murchison.**

9.7 Mapua Water and Wastewater - Growth Demands and Infrastructure Failure - the Business Case Approach

Mrs Neame spoke to the report contained in the agenda which was taken as read.

**Moved Cr King/Cr Sangster
ESC16-08-7**

That the Engineering Services Committee receives the Mapua Water and Wastewater - Growth Demands and Infrastructure Failure - the Business Case Approach report, RESC16-08-08.

CARRIED

**10 CONFIDENTIAL SESSION
NIL**

The meeting concluded at 1.15 pm.

Date Confirmed:

Chair:



MINUTES
of the
COMMUNITY DEVELOPMENT COMMITTEE MEETING
held
9.30am, Thursday, 25 August 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor J L Edgar (Chair), Mayor R G Kempthorne, Councillors P L Canton, T B King, M L Bouillir, S G Bryant, B W Ensor, J L Inglis, Z S Mirfin, M J Higgins, T E Norriss, P F Sangster

In Attendance: Community Development Manager (S Edwards), Policy Officer (S Hartley), Reserves & Facilities Manager (B Wilkes), Strategic Policy Manager (S Flood), Customer Services Manager (S Westley), Libraries Manager (G Coote), Executive Assistant (T Fifield), Community Relations Manager (C Choat)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Norriss/Cr Sangster
CD16-08-1

That apologies for absence from Crs B F Dowler and M J Greening be accepted.
CARRIED

3 PUBLIC FORUM

3.1 Penny Griffith

Ms Griffith, Chair of the Golden Bay Museum, spoke to the Museum's six monthly report, included in the agenda. She mentioned that it has been great to meet Paul Farrar, Council's new Property Services Manager. She advised that the construction of the Golden Bay Museum's "Whalery" is underway.

In her personal capacity, Ms Griffith noted it was disappointing that there is no perceptible change to Council's attitude in regard to heritage.

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES**Moved Cr Canton/Cr Ensor****CD16-08-2****That the minutes of the Community Development Committee meeting held on Thursday, 14 July 2016, be confirmed as a true and correct record of the meeting.****CARRIED****7 REPORTS OF COMMITTEE**

Nil

8 PRESENTATIONS

Nil

9 REPORTS**9.1 Chair's Report**

The Chair's report was taken as read.

Cr Edgar said there has been significant enhancements on how the entire Community Development department has delivered its activities and there have been continual savings despite all the enhancements. She thanked Ms Edwards and all the Community Development team for their commitment.

Cr Edgar suggested that the "Councillor Appointment" section in her report should be included in both Community Boards reports as well as Full Council, when they each consider appointments following the election.

Cr Bouillir thanked Cr Edgar and said she has enjoyed working alongside her as Deputy Chair of the Community Development Committee. Councillors also thanked Cr Edgar for her passion to the community, her work ethic and said that she has been a huge asset on Council. They wished her well for the future.

Cr Edgar concluded her report by quoting:

"He aha te mea nui o te ao
He tangata, he tangata, he tangata".

"What is the most important thing in the world?
It is the people, it is the people, it is the people".

Moved Cr Norriss/Cr Bryant**CD16-08-3****That the Community Development Committee receives the Chair's Report RCD16-08-01.****CARRIED**

9.2 Community Development Manager's Report

Community Development Manager, Susan Edwards, spoke to her report.

Ms Edwards thanked the Chair, Deputy Chair and Councillors for all their work since the last triennium. She said she has appreciated the great working relationship she has had with Cr Edgar. She also thanked Cr Bouillir for her support as Deputy Chair and the Chair of two of the Community Development Committee's Subcommittees.

Ms Edwards gave an update on the Golden Bay Recreation Facility and said that the roof has now been laid on the function room and the building paper and cladding is about to go on. The concrete walls are starting to go up on the gymnasium and squash courts.

Mayor Kempthorne arrived at the meeting at 10.03 am.

In response to a question on when the RFID is likely to go live, Mrs Coote advised that implementation will take place in each library branch during the week of 17-22 October and that staff will be available to help the public with the new system.

Moved Cr Bouillir/Cr Higgins
CD16-08-4

That the Community Development Committee:

- 1 receives the Community Development Manager's Report RCD16-08-02; and**
- 2 supports the application for funding to the Rata Foundation for the amount of \$7,036 to support Council funding for planned Community Participation Events and Projects during 2016/2017.**

CARRIED

9.3 Hall Statistics and Fire Alarm Systems

Reserves & Facilities Manager, Beryl Wilkes, spoke to the report which provided Councillors with information on the most utilised halls in the District, including information on usage and how self-sustaining they are. The report also gave an update on the fire alarm systems for the halls.

In response to a question, Mrs Wilkes advised that not every hall has to have the same fire alarm system and it depends on the capacity of the hall etc. Some halls have monthly fire alarm system checks. Ms Edwards said that the regulations are set through the Building Act.

Discussion ensued around the need for consistency and fairness so that each hall committee knows where they stand. It was suggested staff should review how Council can collect the usage figures/hall operating costs on an ongoing basis and also look at some of the anomalies ie who pays for pan and water charges. Mrs Wilkes advised that staff are presently working on this.

It was noted that it would be useful to have a comparison of hall operating costs and usage figures on all Council halls across the district.

Moved Cr Mirfin/Cr Canton
CD16-08-5

That the Community Development Committee receives the Hall Statistics and Fire Alarm Systems report RCD16-08-06.

CARRIED

9.4 2016 Residents Survey Report

Policy Officer, Sandra Hartley, presented the report which sought Councillors' approval to receive the 2016 residents' survey report prepared by the National Research Bureau.

Mrs Hartley advised that Council met and exceeded its targets on seven or eight of its activities. She outlined some of the highlights of the survey and areas where some targets had not been met.

Discussion ensued on the survey results. Councillors noted that they were pleased to see Part 4 of the resolution and looked forward to the outcomes of the plan.

Moved Cr Sangster/Cr Bouillir
CD16-08-6

That the Community Development Committee:

- 1. receives the 2016 Residents Survey Report RCD16-08-04; and**
- 2. receives the Communitrak Survey June 2016 Report prepared by the National Research Bureau; and**
- 3. notes that staff will bring forward into the Long Term Plan and Annual Plan processes matters identified in the survey which relate to concerns about levels of services Council provides; and**
- 4. notes that the Environment and Planning Department is developing an action plan in relation to their customer service and levels of service matters.**

CARRIED

9.5 Action Sheet - Community Development

Progress on the action items from the previous Committee meetings was noted.

Moved Mayor Kempthorne/Cr Bryant
CD16-08-7

That the Community Development Committee receives the Action Sheet - Community Development report RCD16-07-04.

CARRIED

The meeting concluded at 10.54 am.

Date Confirmed:

Chair:



MINUTES
of the
ENVIRONMENT AND PLANNING COMMITTEE MEETING
held
9.30am, Thursday, 1 September 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

- Present:** Councillor S G Bryant (Chair), Mayor R G Kempthorne, Councillors B W Ensor, M L Bouillir, J L Edgar, T E Norriss, Z S Mirfin, M J Higgins, M J Greening, P L Canton, J L Inglis, P F Sangster
- In Attendance:** Environment and Planning Manager (D Bush-King), Executive Assistant (R L Scherer), Executive Assistant (H Simpson)
- Part Attendance:** Environmental Health Coordinator (G Caradus), Communications Officer B Catley, Administration Assistant – Governance (A Richardson), Environmental Policy Planner (T Bray), Environmental Policy Manager (S Markham), Monitoring & Compliance Coordinator (C Cheeseman)

- 1 OPENING, WELCOME**
- 2 APOLOGIES AND LEAVE OF ABSENCE**

Moved Cr Norriss/Cr Bouillir
EP16-09-1

That apologies from Cr Dowler be accepted.

CARRIED

Cr Sangster arrived at 9.33 am

- 3 PUBLIC FORUM**

Garrick Batten from Brightwater spoke about Plan Change 60 and the importance of rural land use in New Zealand. He spoke about the Council's consultation processes and expressed his disappointment that not all Councillors were able to attend last week's hearings.

Mr Batten congratulated the committee on its achievements during the past triennium.

Cr Judene Edgar spoke as a concerned resident of Richmond. She spoke about an incident of a young girl riding her bike from Stoke during the weekend and trying to cross the road at the Champion Road/Salisbury Road roundabout. Cr Edgar emphasised that this is a busy intersection and a main walking and cycling route which is going to get busier.

Cr Edgar spoke about the proposed private plan change and the traffic impacts relating to the supermarket on the corner site of Champion Road. Cr Edgar spoke about the plan change process and the public perception that the “result” is set and public views are ignored. She referred to the example of the reported zero traffic effects relating to the other proposed supermarket on the corner of Bateup Road.

Jim Wareing spoke about the proposed supermarket at the corner of Salisbury and Champion Roads. He suggested that the Council knew little about the proposed supermarket and the plan change and questioned the reasons behind rezoning land from residential to commercial. He challenged the Councillors to become more involved in these plan change processes. He spoke about the appointment of Commissioners to consent hearings and the cost involved. He also spoke about perceived conflicts of interest in the Commissioner hearing process.

Mr Wareing spoke about the public consultation process for the proposed supermarket and the perceived lack of public involvement,

Steve Gray also spoke about the proposed plan change for the land adjacent to Marchwood Grove. He expressed his disappointment that affected residents were not consulted from the outset regarding the plans for this supermarket. Mr Gray reiterated earlier comments about the public being shut out of these processes and the lack of transparency. He also spoke about the noise levels that will be associated with a supermarket located in a residential area.

4 DECLARATIONS OF INTEREST

5 LATE ITEMS

6 CONFIRMATION OF MINUTES

Moved Cr Norriss/Cr Higgins
EP16-09-2

That the minutes of the Environment and Planning Committee meeting held on Thursday, 28 July 2016, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Cr Bouillir/Cr Edgar
EP16-09-3

That the confidential minutes of the Environment and Planning Committee meeting held on Thursday, 28 July 2016, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

Nil

9 REPORTS

9.1 Review of Gambling Venues Policy

Environmental Health Coordinator Graham Caradus invited the committee to take the report as read. He noted that the report outlined a mandatory process the Council is required to undertake.

The Councillors discussed the review period for this policy and suggested that a review in two years, rather than three years would be appropriate and avoid any awkwardness in terms of the end of triennium.

In response to a question, Mr Caradus noted that the special consultative process is used for public consultation on the review of this policy.

In response to a question, Mr Caradus advised that a gambling venue cannot relocate its machines to another gambling venue.

Mr Caradus provided background to the review carried out six years ago where the Council decided on a "sinking lid" policy for the number of gambling machines in the District. He spoke about the current rules which allow any new venue to apply for up to nine gambling machines.

In response to a question, Mr Caradus spoke about the literature that is currently available regarding the social impacts of gambling venues. It was suggested that more current and relevant data should be available for the Councillors to assist in their decision-making.

The Councillors discussed the density of poker machines data and questioned whether it would be relevant in terms of locations.

Moved Cr Bryant/Cr Sangster EP16-09-4

That the Environment and Planning Committee:

- 1. receives the Review of Gambling Venues Policy report; and**
- 2. resolves to make no changes to the current Gambling Venues Policy for the reason that the current policy continues to be "fit for purpose".**

CARRIED

9.2 National Policy Statement on Electricity Transmission

Environmental Policy Planner, Tania Bray asked that the report be taken as read and highlighted the matters to be considered by the Councillors.

Mayor Kempthorne arrived at 10.17 am.

The Councillors spoke about technology changes and the growing number of solar power and other energy options available in New Zealand. It was agreed that the trend for alternative energy options should be included in the discussion paper.

The issue of access rights for transmission lines over private property was also discussed where landowners are required to maintain the access corridor.

Ms Bray spoke about guidelines for controlling vegetation under transmission lines.

The Councillors discussed who should be responsible for maintaining the accessway beneath transmission lines and it was agreed that Mr Markham and Ms Bray will prepare some suitable words to ensure this issue is clarified and available for inclusion in the public discussion document.

Moved Cr Sangster/Cr Mirfin

EP16-09-5

That the Environment and Planning Committee

- 1. receives the National Policy Statement on Electricity Transmission report REP16-09-02; and**
- 2. Approves the release of the attached discussion paper for public consultation, subject to final editorial approval by Cr Bryant.**
- 3. That consultation not take place until after the local body elections.**

CARRIED

9.3 Annual Compliance and Enforcement Summary Report

Co-ordinator Compliance Monitoring, Carl Cheeseman spoke to this report. Mr Cheeseman advised Councillors that the majority of noise complaints related to music, industrial noise and alarms.

Moved Cr Edgar/Cr Ensor

EP16-09-6

That the Environment and Planning Committee receives the Annual Compliance and Enforcement Summary Report REP16-09-03

CARRIED

Environmental Information Manager, Rob Smith introduced two new members of staff to the Committee. Anna McKenzie & Lindsay Barber recently joined the Environment and Planning team to replace exiting staff.

The meeting broke for morning tea at 10.52pm and was reconvened at 11.09am.

9.4 Resource Consent Manager's Report - January to June 2016

Resource Consent Manager Phil Doole asked that this report be taken as read. Mr Doole advised Councillors that – Talleys 2 consents.

Councillors raised their concerns about the Resource Management Act (RMA) process particularly in relation to non-notified decisions for resource consents. Mr Doole acknowledged Councillors concerns, but said that this was a highly complex process and that staff were

conscious when making recommendations to Commissioners of acting in the best interests of the community.

Councillors talked about consistency in applying RMA rules, in light of the recent legislative changes.

Discussion ensued around the drop in results from the Customer Satisfaction Survey. Councillors asked to be involved in the Environment and Planning cross-department review to determine priorities for potential improvements in customer service.

Councillors asked about progress of the application for gravel extraction from river beds.

Moved Cr Canton/Cr Inglis
EP16-09-7

That the Environment and Planning Committee receives the Resource Consent Manager's Report - January to June 2016 report REP16-09-04

CARRIED

9.5 Environment & Planning Committee Chairperson's Report

This report was taken as read.

The Chair thanked Councillor Brian Ensor for his service as Deputy Chair and for his work on the District Licencing Committee.

Councillors thanked Chairperson Stuart Bryant for his excellent chairmanship of the Committee.

Moved Cr Norriss/Cr Sangster
EP16-09-8

That the Environment and Planning Committee receives the Environment & Planning Committee Chairperson's Report REP16-09-05.

CARRIED

9.6 Environment & Planning Committee Manager's Report

Environment and Planning Manager, Dennis Bush-King asked for his report to be taken as read.

Moved Cr Norriss/Cr Edgar
EP16-09-9

That the Environment and Planning Committee:

- 1. Receives the Environment & Planning Committee Manager's Report REP16-09-06; and**
- 2. Endorses the submissions lodged in relation to the Fire and Emergency Services Bill and the Discussion Paper on Proposed Regulations as contained in Attachments 1 and 2 to this report REP16-09-06**
- 3. Approves the amendments to the Terms of Reference to the Regional Pest Management Committee as attached in Attachment 3 to report REP16-09-06**

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CARRIED

The meeting concluded at 12.06pm.

Date Confirmed:

Chair:

Unconfirmed



MINUTES
of the
CORPORATE SERVICES COMMITTEE MEETING
held
9.30am, Thursday, 15 September 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor T B King (Chair), Mayor R G Kempthorne, Councillors M J Higgins, M L Bouillir, S G Bryant, P L Canton, B F Dowler, J L Edgar, B W Ensor, M J Greening, J L Inglis, Z S Mirfin, T E Norriss, P F Sangster

In Attendance: Corporate Services Manager (M J Drummond), Executive Assistant (P Francis), Finance Manager (R Holden), Property Services Manager (P Farrar), Information Services Manager (P Darlington)

- 1 **OPENING, WELCOME**
- 2 **APOLOGIES AND LEAVE OF ABSENCE**
Nil
- 3 **PUBLIC FORUM**
Nil
- 4 **DECLARATIONS OF INTEREST**
Nil
- 5 **LATE ITEMS**
Nil
- 6 **CONFIRMATION OF MINUTES**

Moved Cr Norriss/Mayor Kempthorne
FN16-09-1

That the minutes of the Corporate Services Committee meeting held on Thursday, 4 August 2016, be confirmed as a true and correct record of the meeting.

CARRIED
Moved Cr Norriss/Mayor Kempthorne
FN16-09-2

That the Confidential minutes of the Corporate Services Committee meeting held on Thursday, 4 August 2016, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

Nil

9 REPORTS

9.1 Corporate Services Manager's Report

Corporate Services Manager Mike Drummond spoke to the report included in the agenda, which included a departmental update, Local Government Funding Agency update and the Council's credit rating annual review.

Finance Manager, Russell Holden, spoke to the financial section of the report. Rates debt has been an area of focus, and has come down in comparison to last year. This reflects the level of resource and effort made in this area to get rates paid on time. Additional temporary resourcing with the debtors project has proved valuable with legacy debts in other areas.

Mayor Kempthorne left the meeting at 9.38am

Property Services Manager, Paul Farrar, spoke to the Property Services update.

In response to a question, Mr Farrar explained the situation with the air-conditioning units at the Motueka Recreation Centre, and the difficulty involved with carrying out maintenance. The structure around the units needs to be modified to enable them to be serviced correctly. He is currently waiting for a structural engineer to provide costings and the correct approach for this remedial work.

Mr Drummond explained that a rent review was carried out in accordance with lease provisions, for the land on Memorial Park, owned by Wakatu Inc. Renewal of the lease has occurred and the rent increase is in place.

A question was raised regarding the Higgins Lease of the Crushing Site at Appleby and why it was signed for two years when others are signed for three to five years. There could be a number of reasons and Mr Farrar undertook to find out why and respond to Councillors. Note: Mr Farrar subsequently advised Councillors that the short term was at the request of the Lessee.

Information Services Manager, Peter Darlington, was in attendance to speak to the Information Services update.

In response to a question, Mr Darlington clarified that the communications at the Golden Bay Service Centre needed to be moved from a cupboard and enclosed in a proper communications cabinet.

Mr Drummond spoke to the Commercial Activities section of the report, as Gene Cooper, Commercial Manager was unable to be at the meeting.

In answer to a question about the sustainability of the current internal dividend for campgrounds, Mr Drummond confirmed that the current internal dividend level has left insufficient cash for reinvestment in these assets, and this is not sustainable in the long term.

Mr Drummond also explained that the gradual damage issue with the ablution block at Motueka was due to the building being old, and when initial work was done it was found that the damage was more extensive than previously thought. Budget has been brought forward from a future year in order to address this issue.

In response to a question, Mr Drummond explained that any costs in relation to the change in governance and operational aspects of Takaka Aerodrome will be borne within commercial activity. He also confirmed that Port Tarakohe operates as a closed account and costs in relation to the Port are borne within that account. The financial performance of the Port is improving, however there is significant further improvement still needed to achieve a break-even result.

Robust discussion followed on the forestry section of the commercial activities report. Mr Drummond confirmed that the comment with regard to the additional unbudgeted expenditure was to do with the cost to manage and control access to forestry areas to ensure workplaces remain safe. This cost is higher than currently budgeted. Which area of Council will carry these costs will be resolved by staff at management level. Cr Edgar noted that the timing of the comment was unfortunate, and noted the Rabbit Island Reserve Management Plan is still in process with a final Council decision yet to come.

The Local Government Funding Agency (LGFA) is holding its Annual General Meeting (AGM) on 24 November and nominations are open for Directors and the Nominating Local Authorities to the Shareholders Council. Voting **will** take place at the AGM.

**Moved Cr Bryant/Cr Higgins
FN16-09-3**

That the Corporate Services Committee

- 1. receives the Corporate Services Manager's Report RFN16-09-01**

CARRIED

9.2 Treasury Report

Russell Holden, Finance Manager spoke to the Treasury Report, which was included in the agenda.

**Moved Cr Ensor/Cr Mirfin
FN16-09-4**

That the Corporate Services Committee

- 1. receives the Treasury Report report RFN16-09-02**

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CARRIED

The Chair thanked all on Committee for their work and commitment over the last three years.

The meeting concluded at 10.22am

Date Confirmed:

Chair:

Unconfirmed



MINUTES
of the
FULL COUNCIL MEETING
held
11am or at the conclusion of Corporate Services Committee,
Thursday, 15 September 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Mayor R G Kempthorne, Councillors T B King, M L Bouillir, S G Bryant, P L Canton, B F Dowler, J L Edgar, B W Ensor, M J Greening, M J Higgins, J L Inglis, T E Norriss, Z S Mirfin, P F Sangster

In Attendance: Chief Executive (L McKenzie), Executive Assistant (H Simpson)

Part Attendance: Senior Policy Analyst (M Day), Asset Engineer (D Stephenson), Policy Advisor (A Gerraty), Transportation Network Engineer (S Elkington)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Norriss/Cr Bryant
CN16-09-1

That apologies be accepted for lateness from Mayor Kempthorne.

CARRIED

3 PUBLIC FORUM

The meeting commenced at 10.43am. As this was earlier than the advertised start time of 11am Councillors agreed, under standing order 3.2.1, to temporarily suspend standing order 3.19.1. This was to allow the Public Forum to occur, if required, at the advertised start time of 11am, rather than at the actual commencement of the meeting.

Moved Cr Bouillir/Cr Greening
CN16-09-2

That the Full Council under standing order 3.2.1 temporarily suspends standing order 3.19.1, to allow the Public Forum to occur at the advertised time of 11am.

CARRIED

4 DECLARATIONS OF INTEREST

5 LATE ITEMS

6 CONFIRMATION OF MINUTES

Moved Cr Higgins/Cr Inglis
CN16-09-3

That the minutes of the Full Council meeting held on Thursday, 11 August 2016, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Cr Ensor/Cr Canton
CN16-09-4

That the In Committee minutes of the Full Council meeting held on Thursday, 11 August 2016, be confirmed as a true and correct record of the meeting.

CARRIED

7 PRESENTATIONS

Nil

8 REPORTS

8.1 Adoption of the Amendment to the Long Term Plan 2015-2025 for the Regional Landfill

Senior Policy Analyst, Maxine Day and Asset Engineer, David Stephenson spoke to this report.

Councillors acknowledged that they had received the full amended Long Term Plan 2015-2025. Both volumes 1 and 2 of the Long Term Plan have been amended to reflect the new joint landfill agreement with Nelson City Council. Ms Day tabled a revised page 35 of volume 1, which explained the changes relating to the joint landfill arrangement from the previous Long Term Plan.

Councillors commended staff on their hard work in completing this process.

In response to a question staff advised that the cover of the amended Long Term Plan 2015-2025 indicates that it is an amended plan, so that it could be differentiated from previous versions.

Moved Cr King/Cr Norriss
CN16-09-5

That the Full Council

1. receives the Adoption of the Amendment to the Long Term Plan 2015-2025 for the Regional Landfill report RCN16-09-01; and
2. notes the recommendation from the Hearings Panel to adopt the Amendment to the Long Term Plan for the Regional Landfill with no change from the version consulted on; and
3. adopts, pursuant to Section 93 of the Local Government Act 2002, the amended Long Term Plan 2015-2025 as tabled, as consulted on and amended in this Report; and
4. authorises the Mayor, Deputy Mayor, Cr Edgar and the Chief Executive Officer to approve any minor edits or changes to the document, prior to publication; and
5. notes the Regional Landfill Business Unit is proposed to be established after subsequent decisions by both Nelson City Council and Tasman District Council to form the Joint Committee and both Councils have signed a Deed of Agreement.

CARRIED**8.2 Motueka Ward reserves - proposed process to classify reserves and review management plan**

This report was taken as read. Policy Advisor, Anna Gerraty was present to answer questions.

A correction to the cover date for Newsline was noted from 7 to 4 November.

Councillors asked whether staff could look at rationalising reserves, as part of the process to prepare the draft plan with a view to disposing of any of the small areas of reserves if they were no longer required.

Staff also commended Ms Gerraty on her work to ensure a high quality process for review of the Moturoa / Rabbit Island Reserve Management Plan.

**Moved Cr Dowler/Cr Canton
CN16-09-6**

That the Full Council

1. receives the Motueka Ward Reserves - Proposed Process to Classify Reserves and Review Management Plan report RCN16-09-02; and
2. agrees to exercise the delegation from the Minister of Conservation to begin the process of classifying the 59 plus reserve areas within Motueka Ward in accordance with Section 16 of the Reserves Act 1977; and
3. agrees to publicly notify, pursuant to Section 41 of the Reserves Act 1977, an invitation for suggestions/ideas for inclusion in a Draft Motueka Ward Reserve Management Plan in early November 2016; and
4. instructs staff to prepare background information on Moteuka Ward reserves for display on Council's website and offices to assist the public consultation processes associated with reserve classification and the Reserve Management Plan review; and
5. agrees that the areas of land to be covered by the Reserve Management Plan includes all reserve land owned or administered by Council within the Motueka Ward:

- i. including some local purpose reserves (walkways, esplanade reserves, community facilities, car parks etc), historic reserves and recreation reserves (e.g. Fearon's Bush Reserve, where the Motueka Top 10 Holiday Park is located); but
- ii. excluding Local Purpose (Road) Reserves and Local Purpose (Utility) Reserves or other such land that has been reserved solely for provision of water, wastewater or stormwater services; and

6. instructs staff to confirm that the appointment/vesting of each of the reserves to be covered by the Motueka Ward Reserve Management Plan is held with Council (and to report back to Council on this matter prior to public notification of a Draft Plan); and
7. agrees that, in terms of Section 41(5A) of the Reserves Act 1977, written suggestions on the proposed Plan would materially assist in its preparation; and
8. agrees that a public notice inviting suggestions/ideas for inclusion in a Draft Motueka Ward Reserve Management Plan be included in the 7 November 2016 edition of Newline, stating that suggestions may be made up until 28 February 2017; and
9. instructs staff to engage with Te Tau Ihu iwi and consult with the Motueka Community Board and a wide cross section of the community during the reserve classification and management plan review processes; and
10. requests that a range of community engagement tools (including some online engagement tools) be used throughout the reserve classification and management plan review processes.

CARRIED

8.3 Grant of Easement over Local Purpose (Road) Reserve

This report was taken as read. No questions were raised by Councillors.

**Moved Cr Norriss/Cr Sangster
CN16-09-7**

That the Full Council

1. receives the Grant of Easement over Local Purpose (Road) Reserve report RCN-16-09-03; and
2. agrees that public notification is not required, under Section 48(2) of the Reserves Act 1977, as the land covered by the easement is not likely to be materially altered or damaged and the rights of the public will not be permanently affected by the easement.
3. approves the granting of a Right of Way easement in favour of the land shown in red on the attached plan, together with Pt Lot 3 DP 6202, pursuant to Section 48(1)(f) of the Reserves Act 1977. The easement to contain conditions that require the Council to maintain the easement area, unless the maintenance is caused by the grantee, and will require the easement to be surrendered if the Council intends to dedicate the reserve as legal road, and
4. authorises the Chief Executive to give final sign off for all documentation necessary to allow the easement to be granted.

CARRIED**8.4 Minister of Conservation Consent to Grant of Easement Over Local Purpose (Road) Reserve**

This report was taken as read. No questions were raised by Councillors.

**Moved Cr Norriss/Cr Greening
CN16-09-8**

That the Full Council

1. **receives the Minister of Conservation Consent to Grant of Easement Over Local Purpose (Road) Reserve report; and**
2. **pursuant to section 48(1)(f) of the Reserves Act 1977, and on behalf of the Minister of Conservation using the delegated powers granted by the Minister, consents to the granting of a Right of Way easement over the Local Purpose (Road) Reserve being acquired (the land shown in green on Attachment 1). The easement to contain conditions that require the Council to maintain the easement area, unless the maintenance is caused by the grantee, and will require the easement to be surrendered if the Council intends to dedicate the reserve as legal road.**

CARRIED

Mayor Kempthorne joined the meeting at 11am.

8.5 Minor Improvements Programme - Inclusion of Stage 3 Undergrounding, High Street, Motueka

Transportation Network Engineer, Steve Elkington was present to speak to this report.

In response to a question, Mr Elkington advised that a budget had been allocated for Motueka Underground works within the Long Term Plan 2015-2025, but that the suggestion was now to take these funds from the minor improvements budget. Discussion ensued over the effect this might have on displacing other projects within the minor improvements programme.

Mr Elkington advised Councillors that this was a rolling programme and that any displaced project would roll over to the following year. He also said that the projects outlined in item 8.3 of the agenda might subsequently be staged, one in the 2017/2018 year and one the following year.

There was discussion over the effect of Network Tasman's Plan on Council's Plans not to undertake further undergrounding of electricity supply lines. Councillors asked Chief Executive, Lindsay McKenzie to enquire in to the submissions process of Network Tasman / Network Tasman Trust and report back to Council on that process.

**Moved Cr Dowler/Cr Edgar
CN16-09-9**

That the Full Council

1. **receives the Minor Improvements Programme - Inclusion of Stage 3 Undergrounding, High Street, Motueka report RCN16-09-05; and**

2. **approves, Stage three of the High Street, Motueka Undergrounding project to proceed and for this to be funded as the top priority from the Council's Minor Improvements Programme for 2017-2018.**

CARRIED

8.6 Fraud Policy

This report was taken as read. Corporate Services Manager, Mike Drummond was present to answer questions.

Discussion ensued around the depth of the Council's responsibility to investigate suspected instances of fraud.

In response to a question, Mr Drummond advised Councillors that while no specific reference is made in the Policy to cash handling, this is acknowledged as a high risk area with the necessary level of controls.

**Moved Cr Higgins/Cr Norriss
CN16-09-10**

That the Full Council

1. **receives the report RCN16-09-06; and**
2. **adopts the 2016 Fraud Policy (Unauthorised Possession (theft), Fraud and Corruption Response Policy) (Attachment 1)**

CARRIED

8.7 Water Treatment Plant Upgrades - Funding

This report was taken as read. No questions were raised by Councillors.

**Moved Cr Norriss/Cr Bouillir
CN16-09-11**

That the Full Council

1. **receives the report Water Treatment Plant Upgrades – Funding report RCN16-09-07; and**
2. **approves limiting work in 2016/2017 on the Pohara water treatment plant this year to detailed design; and**
3. **approves limiting work in 2016/2017 on the Collingwood water treatment plant to installing a new water bore and associated equipment; and**
4. **approves the transfer of the balance of funds allocated to the Collingwood project in 2016/2017 to the Riwaka-Kaiteriteri treatment plant in order for that work to be completed including provision for emergency chlorination within existing budgets; and**
5. **notes that the remaining work required to meet the New Zealand Drinking Water Standards for the Pohara and Collingwood water supplies will be sought as part of the Long Term Plan 2018-2028.**

Tasman District Council Minutes of Full Council – 15 September 2016

CARRIED

The meeting concluded at 11.17am.

Date Confirmed:

Chair:

Unconfirmed

Item 8.19

Attachment 1



MINUTES
of the
COMMISSIONER (RESOURCE CONSENT) HEARING
MEETING

held
9.00 am, Monday, 15 February 2016

at
Tasman Council Chamber, 189 Queen Street, Richmond

1 OPENING, WELCOME

2 REPORTS

2.1 A N and M D Baigent - Consent Conditions Review

HEARING COMMISSIONER Sharon McGarry

APPLICANT: Graeme Malone, Legal counsel
Aaron Baigent on behalf of AN & MD Baigent

SUBMITTERS: Greg Winn
Beth McAuley, Counsel for J. & A Roberts
Julia & Allan Roberts
Mrs Peg Eder

REPORTING OFFICERS: Phil Doole, Resource Consents Manager
Graham Caradus, Environmental Health Officer
Warren Galbraith, Compliance Officer

IN ATTENDANCE: Michael Croxford, Principal Resource Consents Advisor

**Decision of Independent Hearing Commissioner
Sharon McGarry
Appointed by Tasman District Council**

**On a section 128 review of consent conditions of Land Use Consent RM130876 and Land
Use Consent RM130877 held by A.N & M.D Baigent**

Decision dated: 16 May 2016

Appointment

1. This is the written decision of Independent Hearing Commissioner Sharon McGarry. I was appointed by the Tasman District Council ('the Council'), acting under section 34A of the Resource Management Act 1991 ('the Act'), to hear and decide a section 128 review of the consent conditions of Land Use Consent RM130876 and Land Use Consent RM130877 held by A.N & M.D Baigent ('the Consent Holder'¹) to disturb land and excavate gravel to enlarge two existing water storage reservoirs (ponds) in an old river channel near Brightwater.

Section 128 Review Process

2. A notice of the review of consent conditions was served on the Consent Holder by the Council on 20 August 2015, in accordance with sections 128 and 129 of the Act. The notice of review was initiated under sections 128(1)(a) and 128(1)(c) of the Act. The notice stated that the consent conditions subject to review are Conditions 2, 3, 4, 10, 11 and 14.
3. The section 42A report (Officer's Report) for the consent review, which was pre-circulated to the parties prior to the hearing, stated the following reason for initiating the review:
 - *there is sufficient concern regarding the adverse effects on neighbours to the site relating to noise and dust caused by the activities being carried out, to justify a review of the consent conditions; and*
 - *there are aspects of the activities being carried out on site that need to be confirmed as to whether they are in accord with what was described in the application for consent dated 28 November 2013.*
4. The Officer's Report stated that gravel extraction and processing activities on the site have attracted complaints about adverse effects on neighbours, primarily related to noise and dust, and also about the scope of the authorised activities.
5. In response to a number of ongoing complaints, the Council conducted a sound level assessment on 30 July 2015. The report by Mr Graham Caradus concluded that the noise emissions from the activities complied with the performance standards for a permitted activity by a small margin.
6. A second sound level assessment was conducted on 11 February 2016. A valid measurement could not be undertaken due to background noise levels equal to or exceeding the land use activities. It was noted that the intensity of land disturbance activity was 'well short of that which had been observed in the past'².

Description of Consented Activities

7. The Officer's Report briefly described the existing environment and the resource consents (Land Use Consents RM0660861 and RM071141) for enlarging two water storage ponds that were first granted in 2008, for a term of six-years. The report noted the application initially sought 35-years for the land disturbance activities, but that this term was voluntarily reduced by the applicant during the hearing to five-years, and was ultimately granted for six-years in view of evidence that the timeframe was tight.
8. On 28 November 2013, an application was lodged by Mr Graham Malone on behalf of the Consent Holder for 'renewals' of the consents. The application consisted of a five-page letter from Mr Malone and a number of attachments. The letter stated that over the six-year consent term the Consent Holder had only managed to remove 25,000 cubic metres (m³) of the

¹ The Consent Holder is also referred to as 'the Applicant', refer paragraph 19 of this decision.

² Report on Sound Level Assessment by G. Caradus dated 12 February 2016.

approximately 70,000 m³ required to increase the storage capacity of the ponds due to limitations caused by weather, demand for fill and storage space. Consequently, a further 20-year term was sought to complete the work and to allow for time uncertainties arising.

9. The 2013 application letter was set out as a 'change to consent conditions' and sought changes to the expiry date (Condition 1) and changes to Conditions 4, 17 and 20. In relation to dust and noise generation for construction the application stated that –

'Dust and noise will be created during the construction works but effects are temporary and conditions are imposed so any adverse effects are likely to be minor.'

Noise levels at the boundaries are lower than that allowed under the District Plan and significantly lower than that associated with typical quarrying operations. That is because tractors rather than larger heavy machinery are used for most of the work and the wash plant utilises rubber matting wherever practicable to reduce sound.

All practical measures are taken to control dust, including washing of all material, and in the longer term the extra water storage will allow better irrigation of surrounding land and thus reduce dust issues generally during dry weather.' (Officer's Report p.39)

10. As noted in the Officer's Report, the application referred to material being excavated, washed and stockpiled and compaction of the material back filled into the 'embossed zone'. There was no specific mention of gravel material having to be screened or graded.
11. On the basis of the applicant's assessment of environmental effects, the application was processed 'non-notified' and no affected parties were identified.
12. The Officer's Report stated that the June 2015 survey information provided by the Consent Holder, indicated that the combined storage volume of the ponds has reached 105,000 m³, which indicated there is approximately 31,000 m³ still to be excavated from the ponds. Mr Aaron Baigent stated at the hearing that he 'guestimated' that another 35,000 m³ still needed to be excavated from the ponds and a similar amount from the 'embossed zone'.

Notification and Submissions

13. The review of consent conditions was processed under the limited notification provisions of section 95B and was limited notified on 26 August 2015 to the owners and occupiers of 19 properties adjoining or adjacent to the site. Twelve submissions were received, six in support, five opposed and one was neutral. Eight of those submitters wish to be heard. Copies of the 12 submissions received were sent to the Consent Holder and the submitters on 20 October 2015.
14. The submissions were accurately summarised in the Officer's Report and are not repeated here. I note three submissions in support were from family members of the Consent Holder. While the Act is silent on how to treat submissions from family members, I record I have given these submissions little weight due to their apparent relationships and pecuniary interest in the land use activities. I do however, acknowledge that these parties live in close proximity to the site and that their experiences as outlined in their submissions are nevertheless valid, as is the view expressed by Mr Winn as a neighbour. I also note the property owned by Mr Winn is farmed by the Baigents and that there is a commercial interest in the activities, but again I accept Mr Winn has a valid view as a neighbour.
15. I agree with the Officer's Report that the principal issues raised by submitters relate to cross boundary dust and noise effects, traffic effects, the overall nature, scale and intensity of the land disturbance activities, the 20-year duration and the 'renewal' consent process.

Statutory Considerations

16. Section 128 - Review of Consent by Consent Authority of the Act, sets out the circumstances when consent conditions can be reviewed. The Consent Authority served notice in accordance with section 129 of the Act of its intention to review the conditions of the consents under section 128(1)(a)(i)-
- 'to deal with adverse effects on the environment which might arise from the exercise of consent and which is appropriate to deal with at a later stage'*
17. And, section 128(1)(c) –
- 'if the information made available to the consent authority by the applicant for the consent for the purposes of the application contained inaccuracies which materially influenced the decision made on the application and the effects of the exercise of the consent are such that it is necessary to apply more appropriate conditions'*
18. Matters to be considered in review are set out in Section 131 and include:
- (a) *having regard to matters in section 104 and to whether the activity allowed by the consent will continue to be viable after the change; and*
 (b) *may have regard to the manner in which the consent has been used.*
19. Decisions on review of consent conditions are set out in section 132 of the Act, which enables the Consent Authority to change any consent conditions, except the duration of consent, if one or more of the circumstance specified in section 128 applies. It also states that section 106 to 116, and section 120 and 121, apply to a review as if the review were an application for a resource consent and the consent holder were an applicant for a resource consent.
20. In accordance with section 132(3) a consent authority may cancel a resource consent if –
- (a) *it reviews the consent under section 128(1)(c); and*
 (b) *the application for the consent contained inaccuracies that the consent authority considers materially influenced the decision made on the application; and*
 (c) *there are significant adverse effects on the environment resulting from the exercise of consent [my emphasis]*
21. Pursuant to section 104(1), and subject to Part 2 of the Act, which contains the Act's purpose and principles, in considering the review, I must to have regard to-
- (a) *Any actual and potential effects on the environment of allowing the activity;*
 (b) *Any relevant provisions of a national environmental standard, other regulations, a national policy statement, a New Zealand coastal policy statement, a regional policy statement or a proposed regional policy statement, a plan or proposed plan; and*
 (c) *Any other matters the consent authority considers relevant and reasonably necessary to determine the application.*
22. Under section 104(2), when forming an opinion for the purposes of section 104(1)(a) regarding actual and potential effects on the environment, I may disregard an adverse effect of the activity on the environment if a national environmental standard or the plan permits an activity with that effect. This is referred to as consideration of the 'permitted baseline'.
23. Section 113 of the Act states that-
- 'A decision prepared under subsection (1) may, -*
 (a) *instead of repeating material, cross-refer to all or a part of -*
 (i) *the assessment of environmental effects provided by the Applicant concerned;*
 (ii) *any report prepared under section 41 C, 42A, or 92; or*
 (b) *adopt all or a part of the assessment or report, and cross-refer to the material accordingly.'*
24. In the interests of brevity and economy, I intend to make use of section 113 of the Act and focus my assessment of the matters in contention. Overall, I found the Officer's Report to be accurate and comprehensive.

Hearing and Appearances

25. I undertook a site visit on Monday 7 December 2015, accompanied by Mr Phil Doole, Consents Manager with the Council. We viewed the site from surrounding roads and visited the property of Mr and Mrs Roberts (58 Mount Heslington Road). We were shown around the application site by Mr Aaron Baigent.
26. It was the intention of the Council to undertake further noise assessments of the land use activities on the day of my site visit. However, no sound measurements could be made on the day due to background sound levels from the wind. It was also noted that the activity occurring on site did not appear to be operating at normal capacity and that any assessment would not be representation of the normal scale and intensity of the operation.
27. With the agreement of the parties, the hearing scheduled for late December 2015 was postponed to enable a further noise assessment to be undertaken in early 2016. I would like to thank Mr Baigent for his assistance with timing 'normal' operating activities with a further noise assessment. A second noise assessment was subsequently undertaken on 11 February 2016, prior to commencement of the re-scheduled hearing.
28. The hearing was held in the Council Chambers of the Tasman District Council in Richmond on Monday 15 February 2016. A list of people who appeared at the hearing is attached to this decision as Appendix 1. While I endeavoured to consider the review 'as if this was an application for resource consent', I considered it appropriate to vary the order of proceedings. I requested to I hear from the Council first (as initiator of the review), followed by submitters in support, followed by submitters in opposition and then the Consent Holder.
29. The hearing was adjourned following the presentation of the Consent Holder's case pending the provision of further information from the Consent Holder, circulation of that material to the parties and comment on that information from the parties.
30. I received further comment from Ms McAuley on behalf of Mr and Mrs Roberts.
31. I subsequently issued a Minute on 8 March 2016, directing the Consent Holder to provide proposed wording for conditions in relation to noise (limits and monitoring), dust control, bunds, boundary trees, and the scale, nature and location of onsite activities based on discussions in the hearing. I also directed that the Council provide a final right of reply (as initiator of the review) responding to issues raised during the hearing, the further information provided and a recommended suite of conditions for my consideration.
32. The Council provided a final right of reply and a suite of recommended conditions on Tuesday 12 April 2016. I formally closed the hearing on Friday 15 April 2016, having satisfied myself that I have received all the information requested.
33. Copies of the written material presented at the hearing are held by the Council. I took my own notes of the verbal statements and verbal evidence presented to me and any answers to my questions. I have, however, referred to relevant elements of the submissions, statements, and evidence in making this determination.
34. Before moving on to my evaluation of the review of the consents, I would like to make two preliminary comments.
35. Firstly, I record my appreciation at the manner in which the hearing was conducted by all the parties taking part. In this respect, I would like to acknowledge input of the Council Officers and the willingness of the Consent Holder, submitters and advisors to accommodate a certain amount of dialogue during and after the hearing via the approach I adopted. I also acknowledge the assistance of Mr Croxford, prior to, during and after the hearing process.

The above actions promoted a smooth process that has greatly assisted me when assessing and determining the issues.

36. Secondly, I stress that the findings I have made, and the decision I have arrived at, are based squarely on the evidence presented and my consideration of that material. While I have considered all points made, my assessment focuses on the key matters of contention.

Matters of Contention

Inaccuracies in the Application

37. The primary thrust of Ms McAuley's legal submissions, on behalf of Mr and Mrs Roberts, was that the land use consents are invalid and that the activities are being carried out illegally. She submitted that the level and scale of the activities on the application site were never envisaged or understood by the Council, and were not properly or fully explained by the Consent Holder either in the original 2008 application or the 2013 application. She noted that the Officer's Report supported this view, with Mr Doole agreeing that the gravel processing had expanded in practice and that increased activities were generating more noise and potentially more dust.
38. Ms McAuley stated that –
- 'It is my view that the inaccuracies contained in the 2008 and 2013 applications with regards to the true nature and extent of the gravel processing materially influenced the decision made by the Council to grant the consents, which is evidenced by the lack of conditions in relation to adverse effects'*³
39. Ms McAuley submitted that given the inaccuracies in the application and the significant adverse effects resulting from the exercise of consent, the land use consents should be cancelled under section 132(3) of the Act.
40. These concerns were echoed in the submissions of Ms Cheryl Thibodeau, Mr Kevin Searle and Ms Angela Hoise and Ms Peg Eder. All were concerned that the existing activities were outside of the scope of the consents granted and that the activities would go on for 20-years without any consideration of the adverse effects on neighbouring properties.
41. The Officer's Report stated that the 2013 application was lodged as a 'renewal' of consents, but that a more correct term would be 'replacement' consents. Mr Doole acknowledged the application was presented as a 'rolling over' of the original consents and that there was no specific mention of gravel material having to be screened or graded. While he accepted 'washing' could include screening, he was of the view the extent of screening or grading of material being carried out on site was a 'rural industrial activity'. He considered that the intention of the original application was not for a full gravel processing and export activity, but quarrying as an incidental component of the enlargement and sealing of the water storage ponds. He noted that the Council's Compliance position has been to date that the activities do fit within the 'quarrying' scope of the consents.
42. In response to the matters raised, as requested after the adjournment of the hearing, Mr Doole confirmed that the actual nature of the activities authorised by the consents is defined by the application rather than any definition of 'quarrying' in the Tasman Region Resource Management Plan. I agree.
43. In considering the 2007 and 2013 applications, I find them to be deficient in adequately describing the land disturbance activities for which consent was sought. It is apparent on review of the 2007 application and original consent process documentation that the primary

³ B. McAuley Submissions on behalf of Allan and Julia Roberts dated 15 February 2016, para 2.4, pg. 4

focus of the original application was on the environmental effects of the longer term water take and use activities. It is also clear that the associated land disturbance activities for the purpose of achieving increased water storage were viewed and assessed as relatively short term, i.e. temporary, construction activities. This was reflected in the granted 35-year consent term for the water permit and the reduced six-year consent term for the land use consents. The fact the Consent Holder volunteered a five-year consent duration in the 2008 hearing process, confirms that there was concern in relation to the potential long term nature of land use activities and the need to ensure these were relatively temporary, short term activities.

44. In this regard, I agree with Ms McAuley⁴ that the Council Staff Report dated 25 March 2008 supports the view that consent for land use activities over a 35-year duration would be viewed as 'quarrying' and would be inappropriate if the purpose of the activity was for the creation of water storage. I also accept that the conditions (or lack of conditions) imposed on the original land use consents demonstrates they were clearly not drafted for more permanent, longer term land disturbance and gravel processing activities.
45. Likewise, the 'replacement' land use consents were granted with most conditions 'rolling over' and only minor amendments, in terms of reporting and monitoring requirements, as requested by the Consent Holder. The significant difference was that the replacement consents were granted for 20-years. In this regard, I agree with Ms McAuley that the replacement consents were treated like 'renewals' and that a more robust process, including an assessment of the environmental effects of a significantly longer consent duration for a construction related activity should have been undertaken.
46. Overall, I consider there was insufficient detail and description of the nature, scale and intensity of the land use activities in the 2013 application to adequately assess the environmental effects of the existing activities or the significance of a further 20-year duration of the activities. I do not consider the 2013 application met the requirements of section 88 and Schedule 4 of the Act, where the information must be specified in sufficient detail to enable an adequate assessment of the matters set out in section 104 and Part 2 of the Act.
47. Overall, I find the 2013 application for the land use consents subject to this review, contained inaccuracies due to the lack of any detail or description of the activities and the absence of any assessment of environmental effects of a significantly extended consent duration, and that this materially influenced the decision made (section 132(3)(b)).
48. In coming to this conclusion, I record I have given no weight to the fact the Staff Report (2015) references section 127 (change of conditions). In this regard, I accept the evidence of Mr Doole such references were made in error (and probably on the basis of the structure and wording of 2013 application letter by Mr Malone) and that consents were considered under section 104. However, in accepting such an inadequate application, the Council officer involved clearly did not appreciate the significance or effect of seeking a 20-year consent term to replace a soon to expire 6-year consent term. This is further demonstrated by the complete absence of any assessment of the adverse environmental effects of a longer duration or any assessment of effects on potentially affected parties (including submitters to the original resource consent process and neighbouring property owners and occupiers).

Significant Adverse Environmental Effects

49. Having concluded that the application for the current land use consents that are the subject of review under section 128(1)(c) were granted on the basis of inaccurate information, it is necessary to assess whether there are significant adverse effects on the environment resulting from the exercise of the consents (section 132(3)(c)).

⁴ B. McAuley Submissions on behalf of Allan and Julia Roberts dated 15 February 2016, para 1.6, pg.2

50. This review of the land use consents was initiated in response to complaints that the land use activities are causing adverse effects on neighbouring properties associated with primarily with dust and noise. The Officer's Report noted that while the Consent Holder had taken a number of steps to address these concerns, that the apparent inability to resolve the problems raised had led to the review of consents.
51. The Officer's Report outlined a number of recent measures that had been implemented (as at 12 August 2015) to mitigate dust and noise emissions from the site. In particular, the construction of earth bunds along the site boundary adjacent to the Roberts property boundary, the re-designed site set up below ground level and temporary aggregate bunds by the processing activities, removal of steel bars on the feed belt, sealing access roads and water spraying.
52. Mr Doole relied on the assessments made by Mr Caradus (noise) and Mr Galbraith (dust) in response to complaints to form his view that specific mitigation measures could be added to the conditions of the consents to control dust and noise effects. In response to questions, he stated that the key matter was the degree of adverse effects and that in his view these could be mitigated to an acceptable level with good site management and the imposition of limits.
53. Mr Caradus outlined the sound assessments undertaken and their limitations. He noted that while the recent sound assessment had not been undertaken when the operation was running at full capacity, it did indicate the level of mitigation provided by construction of the earth bund on the Robert's boundary. Mr Caradus noted the importance of a second bund constructed close to the source of the noise to effectively attenuate noise and the need to block 'direct line of sight' from neighbouring dwellings and operating machinery.
54. Mr Warren Galbraith, Compliance Officer with the Council, briefly outlined his investigation of noises and dust complaints. He noted that while the complaints may have been warranted, he had not taken enforcement action due to the rural zoning of the site and the range of permitted activities that could occur, and the degree of adverse effects observed on the day. Overall, he was of the view that the adverse effects of dust and noise on neighbouring properties in some of the past complaint investigations was noticeable but not 'significant'.
55. The Consent Holder and submitters in support were of the view that any adverse environmental effects of the existing land use activities on the site were acceptable and had been 'grossly exaggerated' by the submitters in opposition. Mr Baigent stated that the noise levels were not excessive and were no more than can be expected with rural activities. He noted a number of steps that had been implemented to minimise dust and considered these had reduced dust to an acceptable level which is comparable to other quarrying activities.
56. Submitters in opposition were of the view that the adverse effects of the existing operation and the effects of a 20-year consent duration were not assessed and opposed the consents in their entirety. Most were concern with noise and dust, and some traffic safety. In response to questions, Mr and Mrs Roberts and Ms Eder stated that the 20-year consent duration was the primary concern in terms of adverse effects and that the sooner the water storage capacity was achieved the better in terms of acceptability and certainty that any adverse effects could be avoided or mitigated.
57. In having regard to the evidence before me, I consider the proximity of the Robert's dwelling to the land use activities gives rise to the potential for significant adverse effects associated with noise and dust. I accept that until recently the nature, frequency and duration of the noise and dust emissions have been unacceptable for some of the surrounding property owners.

58. I accept that individual complaint investigations in relation to dust and noise emissions from the site have generally not been considered as so 'significant' by investigating Council officers as to warrant an enforcement order.
59. The statements of submitters confirm that some of the surrounding property owners have experienced adverse environmental effects from the exercise of the consent. Valid concern is raised regarding the lack of certainty regarding the recent mitigation measures implemented, the scale and intensity of the operation and the 20-year duration of the activities.
60. Given the evidence before me, I accept that the effects of dust and noise when assessed individually should be able to be mitigated to ensure there are no significant adverse effects off site. Likewise, I accept that any adverse traffic effects can likely be avoided and mitigated. However, these effects on the environment were not adequately assessed in the application as lodged, or in the consent process, and there are no existing conditions in relation to these effects. Statements in the application letter by Mr Malone such as 'there will be no or only minor adverse effects' are clearly based on little information and no technical assessments.
61. To undertake such an assessment now would require a full description of the affected environment and the nature and scale of the land use activities, and an assessment of the effects of the activities in relation to a range of effects both in combination and over time. I have found myself seeking the information to enable me to make such an assessment, but I have come to the conclusion this is not an appropriate process to undertake such an assessment.
62. Overall, I consider that the 2013 application and the conditions of the consents as granted, lack sufficient certainty, detail and limits to ensure that any actual or potential adverse effects of the existing activities are avoided, remedied or mitigated to a level where there is some certainty that no significant adverse environmental effects are likely to occur over the 20-year consent term. In my view, the change of the consent duration from 6-years to 20-years, without adequate assessment of environmental effects and imposition of standards and limits has had and is likely to result in a range of adverse environmental effects that have the potential to be significant in combination and/or over time.

Nature, scale and intensity of activity is outside the scope of the consents

63. To consider the exercise of the existing consents, it is necessary to understand the nature, scale and intensity of the consented activities and compare this to the existing activities on site to determine whether the activities are within the scope of the consents.
64. I agree with Mr Doole that under the provisions of the Act the nature and scale of the activities authorised by the consents is defined by the application. Ideally, the activities for which consent is sought are fully described in the application and are ultimately reflected in the conditions of consent either descriptively, by reference to the details in the application, or by way of the imposition of consent limits and standards.
65. In looking at the 2008 and 2013 applications and the consent conditions, I find very little detail on the nature, scale and intensity of the land use activities. Over the exercise of the consent (6-years) changes have occurred in relation to the type, size and number of machinery used, processing undertaken, method of operation and intensity of extraction. Throughout the hearing process, I found myself seeking information to order to fully understand and define the current land use activities, previous activities, and the scope and limitations of the consents granted. This has proven to be very difficult given the lack of detail in the 2007 and 2013 applications, the limitations of the information 'extracted' during the hearing process, and the changes that have occurred over time.

66. It is clear from the evidence before me, that the current land use activities are not in line with the 'two step' process outlined, with gravel washing to separate silt for use to seal to pond, or the use of tractors. The amount of disturbance and areas un-vegetated are extensive and the site has the characteristics of an industrial scale quarry operation.
67. While I have considered the imposition of new or revised conditions to ensure any adverse effects are not significant, I have come to the view that it would be inappropriate to add further conditions in an attempt to define the scope of the consents based on current levels of activity and operation, or to attempt to undertake an assessment of the effects of the exercise of the consent. The 2013 application (and behind it the 2007 application) and resource consent documents simply do not sufficiently describe or define the land use activities or how adverse effects will be avoided, remedied or mitigated.
68. Overall, I find the review of these consents is not the appropriate process to define and describe the activities for which consent was granted or the scope and limits of the consents. If it remains unclear what the nature and scale of the activities are or what the scope and limitations of the consents are, then the exercise of these consents is likely to result in significant adverse effects.
69. I am of the view that sufficient certainty that the exercise of these consents will not result in significant adverse effects, as relatively long term land disturbance activities over a 20-year period, would require implementation of a comprehensive site management plan addressing matters such as the progression of works (staging), methods of operation, progressive restoration and revegetation of exposed soil, dust control and mitigation, noise control and mitigation, traffic management, health and safety, consent compliance and monitoring, and community liaison. Such as document would ensure best practise is used and consistently followed.

Conclusion

70. On the basis of the evidence before me, I conclude that it is not appropriate to deal with the adverse effects on the environment that have arisen from the exercise of the consents under section 128(1)(a)(i) because these cannot be dealt with at a later stage by the change of conditions. This is due to the lack of adequate assessment of environmental effects, the manner in which these consents have been exercised and the 20-year term of the consents.
71. I conclude that the Council was justified in the concurrent initiation the review under section 128(1)(c) given the lack of detail and inaccuracies in the 2013 application, which materially influenced the decision made on the application. To rely on the information in the 2007 application for a relatively short term construction activity, which was viewed as somewhat ancillary to the primary consent to take and use water, and the 2013 application, for authorisation of a long term quarry operation was inappropriate and inaccurate.
72. Pursuant to section 132(3), I conclude that I may cancel the consents because I am satisfied that:
1. The review was initiated under section 128(1)(c); and
 2. The application contained inaccuracies which materially influenced the decision; and
 3. There are significant adverse effects on the environment resulting from the exercise of the consent.
73. In determining whether to cancel the consents under section 132(3), I have taken into account the matters to be considered in a review. In terms of section 104 matters, I am mindful that I can only have regard to any actual and potential effects of the changes of the conditions. I am not able to have regard to the actual and potential effects of allowing the activity itself or the effect of the activities continuing for 18-years. In this regard, I do not consider that change to conditions can rectify the absence of an assessment of

environmental effects, or give sufficient certainty that adverse effects of the exercise of the consents will be adequately avoided or mitigated.

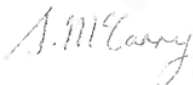
74. I have sought to give effect to Part 2 of the Act in making my decision on the review in light of the submissions received. I am required to make an overall broad judgement that the purpose and principles of Part 2 of the Act, and potentially conflicting considerations, the scale or degree of them, in terms of their relative significance or proportion in promoting the sustainable management of natural and physical resources, and whether these can best be achieved by changing the conditions of the consents. Given the evidence presented, I conclude that the purpose and principles of the Act are best achieved by cancelling the consents under review.

Determination

75. Pursuant to the powers delegated to me by the Tasman District Council, under section 34A of the Resource Management Act 1991, I record that having read the resource consent documents, the Officer's Report, the submissions and the evidence presented at the hearing, and having considered the various requirements of the Act, I am satisfied that pursuant to Sections 132(3) Land Use Consent RM130876 and Land Use Consent RM130877 should be cancelled.

Reasons for the Decision

76. Having regard to the key issues that have been raised through the evidence and submissions, and taking account of the changes to conditions proposed, the reasons for the decision are that:
1. There is not sufficient information or certainty that any adverse effects on the environment from the exercise of the consents, for the 20-year duration, will be sufficiently avoided and mitigated to ensure there are no significant adverse effects.
 2. The application and conditions of the consents are inadequate to define the nature, scale and intensity of the land use activities for which the consents were granted.
 3. The nature and scale of the existing ongoing quarry operation is significantly different to the nature and scale of any temporary construction land use activities for which the consents were granted.
 4. A change of conditions will not achieve the purpose and principles of the Act.



Sharon McGarry
Independent Hearing Commissioner

Dated: 16 May 2016

Date Confirmed:

Chair:



MINUTES
of the
TASMAN REGIONAL TRANSPORT COMMITTEE MEETING
held
9.30am, Monday, 4 July 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillors T E Norriss (Chair), B F Dowler, J L Edgar and P F Sangster and Ms R Bleakley,

Advisors: Mr W Findlater, Ms D Smith, Mr G Cameron and Inspector I Mackenzie

In Attendance: NZTA Regional Performance Manager (Mark Owen), Engineering Manager (P W Thomson), Activity Planning Manager (D Fletcher), Executive Assistant (R L Scherer)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Dowler/Cr Sangster
TRTC16-07-1

That apologies for lateness from Ms R Bleakley be accepted.

Apologies from Ms K Lee and for lateness from Mr W Findlater were also noted.
CARRIED

3 PUBLIC FORUM

4 DECLARATIONS OF INTEREST

5 CONFIRMATION OF MINUTES

Moved Cr Dowler/Cr Norriss
TRTC16-07-2

That the minutes of the Tasman Regional Transport Committee meeting held on Friday, 1 April 2016, be confirmed as a true and correct record of the meeting.

CARRIED

6 PRESENTATIONS

Nil

7 REPORTS

6.1 Tasman Road Safety Promotion 2016-2018

Mr Owen spoke to the report contained in the agenda which was taken as read. This new funding requires a minor modification to the National Land Transport Programme to procure road safety education funding.

In response to a question, Mr Fletcher agreed that the funding could be used to enhance the current motorcycle training programme.

Mr Owen noted the funding was not intended for physical works but purely for road safety promotion.

**Moved Cr Edgar/Cr Sangster
TRTC16-07-3**

That the Tasman Regional Transport Committee:

- 1. receives the Tasman Road Safety Promotion 2016-2018 report; and**
- 2. agrees to vary the current 2015-18 Regional Land Transport Programme to include the Tasman Road Safety Promotion project.**

CARRIED

6.2 Collaboration with South Island Regional Transport Committees

Mr Fletcher spoke to the report contained in the agenda which was taken as read.

Mr Fletcher talked about the meeting held in Christchurch on 30 May 2016 with other regional transport committee representatives. The aim of the meeting was to find ways that the South Island regional transport committees could work together to develop and implement a shared work programme. Mr Fletcher suggested that working with other regional transport committees would help to provide more influence on central government policy and to drive change across the South Island road network.

The forum will also enable the councils to share learnings.

Mr Fletcher noted that some funding will be required for staff travel to attend meetings and this is available in the current budgets.

Inspector Iain Mackenzie noted his support for this initiative. He said that driverless cars are definitely coming and that the Belgium Parliament had recently passed an Act aimed at all cars in Belgium being driverless by 2020. Inspector McKenzie noted that the Tasman Police also

work very closely with their South Island counterparts to share common issues across the region.

Cr Norriss noted that the meeting on 30 May 2016 had also focused on the current growth in tourism which is expected to double in the South Island over the next ten years.

Cr Dowler spoke about a proposal from a Whanganui businessman who is looking at options to bring a drive on-drive off ferry service from Whanganui to Motueka.

In response to a question, Mr Fletcher noted that a work programme for the South Island regional transport committee's collaboration was yet to be developed. He clarified that the group had agreed to develop an action plan within 90 days.

He agreed that the timeline would be clarified for the report to be presented to the Engineering Services Committee meeting on 7 July 2016.

Moved Cr Dowler/Cr Edgar
TRTC16-07-4

That the Tasman Regional Transport Committee

- 1. receives the Collaboration with South Island Regional Transport Committees report; and**
- 2. supports the initiative of the Canterbury Regional Transport Committee to collaborate with Regional Transport Committees across the South Island; and**
- 3. recommends to the Engineering Services Committee that they agree to collaborate with regional transport committees across the South Island on the development of a shared work programme; and**
- 4. notes that staff will update the Tasman Regional Transport Committee when a work programme is agreed.**

CARRIED

6.3 Tasman Speed Management Plan

Mr Fletcher spoke to the report contained in the agenda which was taken as read.

He noted that the Council had agreed to collaborate with the New Zealand Transport Agency on a Speed Management Plan for Tasman District.

Mr Fletcher stated that there had been some issues with speed guides that were calculated by the model used in the initial Waikato trial of their speed management plan.

In response to a question, Mr Fletcher clarified the timeframe around the new triennium and the possible new transport committee in terms of advisory members. He agreed that the timing around introduction and agreement of the new plan will need to be adjusted to meet the incoming Council's commitments.

Moved Cr Edgar/Cr Sangster
TRTC16-07-5

That the Tasman Regional Transport Committee receives the Tasman Speed Management Plan report.

CARRIED

6.4 New Zealand Transport Agency Update

Mr Findlater arrived at the meeting at 10.20 am.

The meeting adjourned for morning tea at 10.20 am.

Ms Bleakley arrived at 10.40 am.

The meeting reconvened at 10.45 am.

Ms Bleakley spoke to the report contained in the agenda which was taken as read.

Ms Bleakley spoke about the Agency's targeted safety campaigns around driver fatigue, driver distraction and restricted drivers that has been introduced across New Zealand.

Ms Bleakley advised the committee about the Transport Agency and Ministry of Transport's driver licensing rule review. In response to a question, Ms Bleakley advised that the review had been publicly advertised and that a significant amount of submissions had been received. Ms Bleakley advised that she would provide further information about how the public consultation for this review was done.

In response to a question, Ms Bleakley said she would look into how learner or restricted drivers are treated by other drivers in the community.

Ms Bleakley noted that the three state highway investigations in the Tasman District are nearing completion and Agency staff hope to report back to the committee within the next few months.

In response to a question, Mr Owen said he would provide a list of the minor safety programmes that the Agency is undertaking in the district this financial year to the committee.

In response to a question, Ms Bleakley confirmed that the driver fatigue promotion would include recommendations to foreign drivers to sleep before they take the wheel.

Cr Sangster spoke about a recent tour he had undertaken around the South Island and congratulated the Agency staff on the very good state of the state highway network.

In closing the meeting, Cr Norriss thanked the regional transport committee members and the advisors for their commitment to the Tasman Regional Transport Committee. He especially thanked Geoff Cameron who has resigned from this committee.

In response, Mr Cameron suggested that linkages across organisations such as this example on the regional transport committee worked very well. He noted that he had resigned from the Health Board and was returning to work there in a consultancy capacity.

As this would be her last meeting, Cr Norriss specially thanked Cr Edgar for her commitment to the regional transport committee.

In response, Cr Edgar noted that she had really enjoyed the regional transport committee

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meetings and that she believed the committee had made good progress. She noted that there was real strength in having advisory members to bring their perspective and add value to the committee.

Moved Cr Edgar/Cr Sangster

TRTC16-07-6

That the Tasman Regional Transport Committee receives the New Zealand Transport Agency Update report.

CARRIED

The meeting concluded at 11.00 am

Date Confirmed:

Chair:



MINUTES
of the
ENVIRONMENT AND PLANNING COMMITTEE MEETING
TRMP HEARING 70 on PLAN CHANGE 58: WAKEFIELD
held
9.30am, Tuesday, 5 July 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor B W Ensor (Chair), Councillors M J Higgins, P Canton, T E Norriss, and B E Dowler

In Attendance: Environmental Policy Manager (S Markham), Contracted Environmental Policy Planner (Shelagh Noble)

APOLOGIES

Moved Crs Norriss/Higgins
TRMP16/07/01

THAT apologies from Crs Mirfin, Bouillir, Inglis, Sangster and Edgar for absence be sustained.
CARRIED

1. LATE SUBMISSIONS

Moved Cr Norriss/Ensor
TRMP16/07/02

THAT the Committee waive failure of the following further submission to meet service requirements under Section 37 of the Resource Management Act:

Eden Gaye (3963)
CARRIED

3. STAFF BRIEFING

Shelagh Noble briefed the Committee on Plan Change 58, providing an overview of submission issues addressed in the staff evaluation reports.

4. HEARING OF SUBMITTERS

Submitters were heard and evidence tabled as follows:

Simon Vincent (1440)
Doug South (3971)
R & S Stuart (3964)
Brookside Industries Ltd (3960) [per Graham Vercoe]
J E Malcolm Trust (3985) [per Graham Thomas]
Nigel Curtis (3961) – Written evidence tabled.
Simon Lloyd (3967)

MINUTES
of the
ENVIRONMENT AND PLANNING COMMITTEE MEETING
TRMP HEARING 70 on PLAN CHANGE 58: WAKEFIELD
held
1.00pm, Tuesday, 5 July 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor B W Ensor (Chair), Councillors M J Higgins, P Canton, T E Norriss, and B E Dowler

In Attendance: Environmental Policy Manager (S Markham), Contracted Environmental Policy Planner (Shelagh Noble), Administration Officer – TRMP (Pam Meadows)

RESOLUTION TO EXCLUDE THE PUBLIC

Moved Crs Ensor/Higgins
TRMP16/07/03

THAT the public be excluded from the following part of the proceedings of this meeting, namely, Tasman Resource Management Plan decisions. The general subject of the matter while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:

<u>General subject of each matter to be considered</u>	<u>Reason for passing this resolution in relation to each matter</u>	<u>Ground(s) under Section 48(1) for the passing of this resolution</u>
Tasman Resource Management Plan submissions.	Good reason to withhold exists under section 7	Section 48(1)(d)

This resolution is made in reliance on Section 48(1)(d) of the Local Government Official Information and Meetings Act 1987, and the particular interests protected by Section 6 or 7 of the Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

<u>Reason to withhold information under Section 7</u>	<u>Section</u>
Maintain the effective conduct of public affairs through the free and frank expression of opinions by or between or to members or officers or employees of any local authority, or any persons to whom section 2(5) of this Act applies, in the course of their duty.	7(2)(f)(i)
Prevent the disclosure or use of official information for improper gain or improper advantage.	7(2)(j)

CARRIED

DELIBERATION OF SUBMISSIONS AND STAFF RECOMMENDATIONS

Discussion took place on various changes submitters had requested. The Council agreed to either make amendments to the Plan Change or to prepare a Variation of the Plan Change, as appropriate. Suggested changes included matters of changing, removing or extending proposed zones; removing indicative walkways/providing an alternative route; adding a new policy to mitigate adverse effects of stormwater and ensuring safety at Bird Lane/state highway junction; and removing the Chemical Hazard Area overlay on the former Brookfield sawmill site and references to this Area in the TRMP text.

The Council requested Ms Noble draft amended recommendations and bring back for consideration and decision-making on Thursday (7 July).

Unconfirmed

MINUTES
of the
ENVIRONMENT AND PLANNING COMMITTEE MEETING
TRMP HEARING 70 on PLAN CHANGE 58: WAKEFIELD
held
4.40pm, Thursday, 7 July 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor B W Ensor (Chair), Councillors M J Higgins, P Canton, T E Norriss, and B E Dowler

In Attendance: Environmental Policy Manager (S Markham), Contracted Environmental Policy Planner (Shelagh Noble), Administration Officer – TRMP (Pam Meadows)

Ms Noble presented her supplementary report describing the amendments made.

SER 610 - CHANGE 58: RESIDENTIAL GROWTH - REZONING

DECISION 610.1

Moved Cr Norriss/Dowler
TRMP16/07/04

THAT the Council adopts Recommendation 610.1 as an interim decision as per the reporting officer's supplementary recommendation by adding an Other Action, replacing Reason 4 and consequently amending the submission recommendations, as indicated below.

SUBMISSIONS ALLOWED

C58.601.1	Stuart, R W & S F		
C58.3963.1	Eden, Dr Gaye	<i>Disallow</i>	FC58.806.5
C58.3965.1	Hodgkinson, Michael & Brown, Tyrone	<i>Disallow</i>	FC58.3653.1
C58.3970.1	Steer, Ted & Carol	<i>Disallow</i>	FC58.806.6

SUBMISSIONS DISALLOWED

C58.3965.3	Hodgkinson, Michael & Brown, Tyrone	<i>Allow</i>	FC58.3653.3
C58.3966.6	Larsen, Silke		
C58.3966.14	Larsen, Silke		
C58.3966.17	Larsen, Silke		
C58.3966.18	Larsen, Silke		
C58.3968.1	Mullens, Lorna & Jones, Andrew		
C58.3968.2	Mullens, Lorna & Jones, Andrew		
C58.3968.3	Mullens, Lorna & Jones, Andrew		
C58.3969.1	Parkes, Claire		

PLAN AMENDMENTS

Topics : 16.3.3.4, 17.1.3.4A, ZM 58, ZM 91

No Plan amendments.

OTHER ACTION

In consultation with the owners of land at the southern end of the 88 Valley location of the Rural Residential zone, consider a rezoning from Rural Residential to Rural 2 as a formal Variation to the proposed Plan Change.

REASONS

1. Rezoning is a logical extension of the existing residential zones in suitable locations to provide additional residential capacity as aimed for in the Tasman Housing Accord.
2. The rezoning is a direct result of Council's growth model project, which considered network and community infrastructure.
3. The Plan changes are consistent with existing objectives and policies, as well as new provisions introduced under Chapter 6.17 to enable additional residential capacity in Wakefield.
4. ~~Insufficient argument is provided to warrant alteration to the notified Plan Change.~~
Apart from some possible development sites accessed from Totara View Road, the highest and best use of the farmland at the southern end of the 88 Valley Rural Residential zone is primary production, and the land is topographically unsuitable for rural residential use. A Plan Variation is required as this rezoning is out of scope of the original notified Plan Change.

CARRIED

SER 611 - CHANGE 58: INDICATIVE ROADS**DECISION 611.1**

Moved Crs Norriss/Dowler
TRMP16/07/05

THAT the Council adopts Recommendation 611.1 as an interim decision as per the reporting officer's supplementary recommendation by adding an Other Action, adding a new Reason and consequently amending the submission recommendations, as indicated below.

SUBMISSIONS DISALLOWED

C58.806.3	NZ Transport Agency		
C58.806.4	NZ Transport Agency		
C58.3966.2	Larsen, Silke	Allow	FC58.806.1
C58.3966.5	Larsen, Silke		

SUBMISSIONS ALLOWED

C58.806.5	NZ Transport Agency		
C58.3962.1	Buckendahl, Fritz	Disallow	FC58.601.1
C58.3972.1	Phillips, Mark & Kim		

PLAN AMENDMENTS

Topic: AM 58, AM 91, ZM 58, ZM 91
No Plan amendments.

OTHER ACTION

Consider Bird Lane improvements as part of 2018 – 2028 Long Term Plan.

REASONS

1. The indicative roads are a direct result of Council's growth model project, which considered network and community infrastructure capacity.
2. The Plan changes are consistent with existing objectives and policies, particularly those in Chapter 6.11 of the TRMP to enable adequate connectivity for additional residential capacity as referenced in the Section 32 Evaluation Report.
3. Insufficient argument is provided to warrant alteration to the notified Plan Change.
4. Council intends to budget for improvements to Bird Lane and costs associated with the design of intersections with State Highway 6 (in consultation with the NZ Transport Agency), as these improvements are likely to be attributed to growth.

CARRIED

SER 612 – CHANGE 58: INDICATIVE WALKWAYS**DECISION 612.1**

Moved Crs Norriss/Dowler
TRMP16/07/06

THAT the Council adopts Recommendation 612.1 as an interim decision as per the reporting officer's supplementary recommendation by amending the Plan Amendments, adding an Other Action and two new Reasons and consequently amending the submission recommendations, as indicated below.

SUBMISSIONS ALLOWED

C58.1440.1	Vincent, S M		
C58.1440.2	Vincent, S M		
C58.3964.1	Focus Wakefield		
C58.3964.4	Focus Wakefield		
C58.3964.7	Focus Wakefield		
C58.3964.9	Focus Wakefield	Disallow	FC58.601.2
C58.3964.10	Focus Wakefield		
C58.3967.1	Lloyd, Simon		
C58.3969.2	Parkes, Claire		

SUBMISSIONS DISALLOWED

C58.3964.2	Focus Wakefield
C58.3964.5	Focus Wakefield
C58.3964.6	Focus Wakefield
C58.3966.1	Larsen, Silke
C58.3966.4	Larsen, Silke
C58.3967.2	Lloyd, Simon
C58.3970.2	Steer, Ted & Carol

PLAN AMENDMENTS

Topics: AM 58, AM 91, ZM 58, ZM 91

1. Remove the indicative walkways from the southern end of the 88 Valley location of the Rural Residential zone (Vincent/Parke's property).

2. Remove the indicative walkway from the southern end of the Lloyd property.

OTHER ACTION

In consultation with landowners, locate an alternative route through to Kilkenny Place from the Genia Drive subdivision. Include this in a Plan Variation.

REASONS

1. The indicative walkways are a direct result of Council's growth model project, which considered network and community infrastructure.
2. The indicative walkways are consistent with existing objectives and policies, in particular Policy 14.1.3.4 which is 'To provide for new open space areas that are convenient and accessible for users, including the provision of walking and cycling linkages in and around townships, between townships and between reserves'.
3. A number of the submitter requests did not appreciate the manner in which indicative walkways are implemented, or not as the case may be.
4. Some of the land south of Totara View Road is likely to be subject to rezoning to Rural 2 as part of a Plan Variation; hence the requirement for walkways is inappropriate in this location. [Note: Road Stopping of unformed legal roads is a process that can be initiated by the landowner at any time.]
5. The topography is unsuitable for the indicative walkway connecting Kilkenny Place with the Genia Drive subdivision. A better/alternative linkage is to be investigated.

CARRIED

SER 613 – CHANGE 58: STORMWATER

DECISION 613.1

Moved Crs Norriss/Dowler
TRMP16/07/07

THAT the Council adopts Recommendation 613.1 as an interim decision as per the reporting officer's supplementary recommendation by adding a new Plan Amendment, deleting Reason 4 and consequently amending the submission recommendations, as indicated below.

SUBMISSIONS ALLOWED

C58.806.1 NZ Transport Agency
C58.806.2 NZ Transport Agency

PLAN AMENDMENTS

Topics: ZM 58 and ZM 91
No Plan amendments.

Topic: 6.17.3

Add new policy:

"6.17.3.11 To mitigate any adverse effects from stormwater on the state highway and associated infrastructure."

REASONS

1. The rezoning is a direct result of Council's growth model project, which considered the capacity of the stormwater network in a general sense. It was not considered a constraint.
2. The Plan changes are consistent with existing objectives and policies, as well as new provisions introduced under Chapter 6.17.
3. Consultation already occurred with NZTA and further discussions are underway to alleviate their submission concerns.
4. ~~Insufficient argument is provided to warrant alteration to the notified Plan Change.~~
5. ~~4.~~ Stormwater is a matter to be addressed at subdivision stage, and through continuing infrastructure investment through the Long Term Plan.

CARRIED

SER 614 – CHANGE 58: BUSINESS GROWTH**DECISION 614.1**

Moved Crs Norriss/Dowler
TRMP16/07/08

THAT the Council adopts Recommendation 614.1 as an interim decision as per the reporting officer's supplementary recommendation by replacing and adding a new Plan Amendment, adding an Other Action, replacing Reason 2 with a new reason and consequently amending the submission recommendations, as indicated below.

SUBMISSIONS DISALLOWED

C58.3965.2	Hodgkinson, Michael & Brown, Tyrone	Allow	FC58.3653.2
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SUBMISSIONS ALLOWED

C58.3966.3	Larsen, Silken
C58.3971.1	South, Doug

PLAN AMENDMENTS

Topics : ZM 58 and ZM 91

Remove the proposed Rural Residential zone location east of the Pitfure Stream.

Topic: 6.17.30

Delete the 7th paragraph of the new text proposed (10th paragraph of the section):

"Tasman's Great Taste cycling trail arrives in Wakefield from Higgins Road and along Edward Street. The next stage for development is south to Spooners Tunnel. There are business opportunities arising from a projected increase in visitor numbers. The flood-free land to the west of Higgins Road is suitable for rural-residential development (unserviced). Future owners along this stretch may take advantage of opportunities for home occupations and visitor accommodation in support of the cycle trail. There is a large supply of rural residential land in Wakefield for lifestyle choice, and adequate suitable land to meet conventional residential demand."

OTHER ACTION

Consider, as part of a Plan Variation, extending the proposed zone to include a larger area as shown in the Draft Plan Change. This would require:

- support from land owners;

- dam break risk assessment for the detention dams uphill from the site;
- agreed access (indicative road) that would avoid conflict with the cycle trail;
- a safe pedestrian/cycle link over the Pitfure Stream, connecting with Pitfure Road;
- a reconsideration of site density (without requiring network infrastructure connections);
- a review of the adequacy of the Higgins Road bridge over the Pitfure to ensure access in a range of flood scenarios.

REASONS

1. The Plan Change is consistent with existing objectives and policies, as well as new provisions introduced under Chapter 6.17.
2. ~~Insufficient argument is provided to warrant alteration to the notified Plan Change.~~ Concerns have arisen regarding a possible threat to the design of the cycleway: access constraints over the Pitfure Stream (by Higgins Road and by indicative walkway); and concern over possible inefficient use of land with the large lot sizes proposed. A Plan Variation is required.
3. The proposal was canvassed extensively with the community during consultation on the draft Plan Change and received general support.

CARRIED

SER 615 – CHANGE 58: FLOOD HAZARD RISK

DECISION 615.1

Moved Crs Norriss/Dowler
TRMP16/07/09

THAT the Council adopts Recommendation 615.1 as an interim decision as per the amended reporting officer's supplementary recommendation by amending and adding to the Plan Amendments, replacing Reason 3, adding two new reasons and consequently amending the submission recommendations, as indicated below.

SUBMISSIONS ALLOWED

C58.3960.1	Brookside Industries Ltd	Disallow	FC58.806.2
C58.3960.4	Brookside Industries Ltd		
C58.3985.3	J E Malcolm Family Trust		
C58.3985.7	J E Malcolm Family Trust		

SUBMISSIONS DISALLOWED

C58.3966.7	Larsen, Silke
C58.3985.1	J E Malcolm Family Trust
C58.3985.2	J E Malcolm Family Trust
C58.3985.4	J E Malcolm Family Trust
C58.3985.5	J E Malcolm Family Trust
C58.3985.6	J E Malcolm Family Trust

PLAN AMENDMENTS

Topic: 6.17.3.2

Amend proposed policy to read:

"To avoid flood hazard risk when enabling urban development of land."

Topic : 6.17.30

Replace the 6th paragraph of the new text proposed (9th paragraph of the section) with: “The industrial area zoned Heavy Industrial on Pigeon Valley Road is at risk of flooding. Closed zone status enables activities to continue on the land but prevents further subdivision of the land.”

Topic : 16.3.4

No Plan amendments to rules 16.3.4.1, 16.3.4.5A and 16.3.4.8.

Topic : ZM 58 and ZM 91

Remove the closed Heavy Industrial Zone on Bird Lane and rezone the north west portion of the site, which is subject to greater flood hazard risk, to Rural 1, as shown on the attached map.

REASONS

1. The introduction of closed zoning is a direct result of Council’s Brightwater–Wakefield Flood Modelling Study and the growth model project, which both identified the land as unsuitable for further development (while allowing existing/new activities to remain at the same scale).
2. The Plan Change is consistent with existing objectives and policies, as well as new provisions introduced under Chapter 6.17.
3. ~~Insufficient argument is provided to warrant alteration to the notified Plan Change. Flood risk militates against intensification through subdivision.~~
4. The different approach to the two Heavy Industry zones affected by flood hazard is explained by the fact that the Bird Lane site is larger and better able to manage intensification of activity, and the flood flow patterns are different on both sites.
5. The Bird Lane industrial area is recognised as the key potential location for a range of industrial activities in the Wakefield vicinity.

CARRIED

SER 616 – CHANGE 58: CONTAMINATION AND NOISE

DECISION 616.1

Moved Crs Norriss/Dowler
TRMP16/07/10

THAT the Council adopts Recommendation 616.1 as an interim decision as per the reporting officer’s supplementary recommendation by amending Plan Amendments for topics AM 58 and AM 91, adding a new Plan Amendment, adding two Other Actions, replacing Reasons 3 and 4, as indicated below.

SUBMISSIONS ALLOWED

C58.3960.2	Brookside Industries Ltd
C58.3960.3	Brookside Industries Ltd
C58.3966.16	Larsen, Silke

SUBMISSIONS DISALLOWED

C58.3961.1	Curtis, Nigel	<i>Allow</i>	FC58.806.3
C58.3966.12	Larsen, Silke	<i>Disallow</i>	FC58.4103.1
C58.3966.13	Larsen, Silke		
C58.3966.15	Larsen, Silke		
C58.3972.2	Phillips, Mark & Kim	<i>Allow</i>	FC58.806.4

PLAN AMENDMENTS

Topic : 6.17.1.9

No Plan amendments.

Topic : 6.17.3.10

No Plan amendments.

Topic : 17.1.3.1

No Plan amendments.

Topic : 17.4.2.1

No Plan amendments.

Topic : AM 58 and AM 91

Remove the Chemical Hazard Area on the former Brookfield sawmill site in Bird Lane.

Topic : ZM 58 and ZM 91

No Plan amendments.

OTHER ACTIONS

1. Correct the classification of the former Brookfield sawmill site in Council's site contamination register.
2. Undertake a Variation to the Plan Change to rezone Rural 1 land to Residential, south east of the former Brookfield sawmill site along Bird Lane to Whitby Road (State Highway 6).

REASONS

1. The Noise Standard is not designed to control intermittent loud noises at night time.
2. The Plan changes are consistent with existing objectives and policies, as well as new provisions introduced under Chapter 6.17.
3. ~~Insufficient argument is provided to warrant alteration to the notified Plan Change, in relation to both the Chemical Hazard Overlay, and the contamination status of land adjacent to this.~~
4. ~~Additional residential rezoning would require a further Schedule 1 plan change or variation process as the requests are somewhat beyond scope and have not been through a public process.~~
3. Further advice indicates that the National Environmental Standard (NES) for Assessing and Managing Contaminants in Soil to Protect Human Health (2012 MfE) is adequate to address required remediation in the event of any land use or subdivision application.
4. Remediation of any contaminants will be required before consents are granted or titles issued, appropriate to the nature of activity proposed.

CARRIED

SER 617 – CHANGE 58: MISCELLANEOUS**DECISION 617.1**

Moved Crs Norriss/Dowler
TRMP16/07/11

THAT the Council adopts Recommendation 617.1 as an interim decision.

SUBMISSIONS DISALLOWED

C58.3964.3 Focus Wakefield
C58.3964.8 Focus Wakefield
C58.3966.8 Larsen, Silke

C58.3966.9	Larsen, Silke
C58.3966.10	Larsen, Silke
C58.3966.11	Larsen, Silke
C58.3966.19	Larsen, Silke
C58.3968.4	Mullens, Lorna & Jones, Andrew

PLAN AMENDMENTS

Topic: C58 GEN

No Plan amendments.

REASONS

The submissions relate to matters beyond the Tasman Resource Management Plan (TRMP).

CARRIED

Moved Norriss/Canton
TRMP16/07/12

THAT the deputy chair be authorised to release a media statement giving an overview of the outcome of the hearing.

CARRIED

Moved Crs Ensor/Norriss
TRMP16/07/13

THAT the open meeting be resumed.

CARRIED

The meeting concluded at 5.30 pm.

CONFIRMED: _____

DATE: _____



MINUTES
of the
TASMAN CREATIVE COMMUNITIES SUBCOMMITTEE
MEETING
held
10.00am, Wednesday, 3 August 2016
at
Motueka Meeting Room, Hickmott Street, Motueka

Present: Councillors Z S Mirfin, Community Representatives L Harwood, Kath Craw, K Gold, M Nicholls, D McLeod

In Attendance: Community Partnership Coordinator (M Tasman-Jones), Executive Assistant (T Fifield)

1 OPENING, WELCOME

1a Election of Chair

Having received an apology from Cr Bouillir (Chair), the members elected Cr Mirfin to chair the meeting.

Moved Member Harwood/Member McLeod
CSCC16-08-1

That Cr Mirfin chair the 3 August 2016 Tasman Creative Communities Subcommittee meeting.

CARRIED

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Member Gold/Member McLeod
CSCC16-08-2

That apologies for absence from Cr Bouillir be accepted.

CARRIED

3 DECLARATIONS OF INTEREST

Donna McLeod declared a conflict of interest in regard to the Sport Tasman application

4 CONFIRMATION OF MINUTES

Moved Member Harwood/Member Gold
CSCC16-08-3

That the minutes of the Tasman Creative Communities Subcommittee meeting held on Wednesday, 6 April 2016, be confirmed as a true and correct record of the meeting.

CARRIED

5 PRESENTATIONS

Nil

6 REPORTS**6.1 Consideration of 10 July 2016 Applications**

Mike Tasman-Jones, Community Partnership Coordinator, summarised the report. He noted that 12 applications were received and totalled \$18,441.23 from an available pool of \$36,086 for the 2016/2017 year.

Mr Tasman-Jones advised that Creative NZ are updating the application forms and there will be a slightly different form for the next funding round.

The Subcommittee went through each application and made the following comments:

Sport Tasman – Motueka

The amount of \$600 was granted.

M Nicholls arrived at the meeting at 10.17 am.

Nelson Symphony Orchestra

The full amount of \$1,000 was granted.

Country Players Inc

The amount of \$1,000 was granted.

Craft Potters Nelson

The application was declined due to insufficient information recorded in their budget. The Subcommittee advised that Craft Potters Nelson need to provide an update on their current membership and this is to be included with their April 2016 accountability form, due before November 2016. The Subcommittee suggested to reapply to the November 2016 round because the project is not taking place until March 2017.

Visual Arts Society Tapawera

The amount of \$1,000 was granted.

Yvonne Hammond

The amount of \$500 was granted, tagged towards advertising, some materials and venue hire.

Golden Bay Earth Guardians

The full amount of \$1,500 was granted.

Rock Da House Music Education Trust

The amount of \$1,500 was granted but would like a copy of your full budget report.

Golden Bay Choir

The amount of \$450 was granted.

Heather Gale

The amount of \$1,200 was granted.

Golden Bay Community Arts & Health, Educational & Charitable Trust

The amount of \$900 was granted.

Golden Bay Live Poets Society

The amount of \$1,000 was granted. The Subcommittee noted it may be beneficial to network with other venues to share performers when they are in the region.

**Moved Member Nicholls/Member Gold
CSCC16-08-4**

That the Tasman Creative Communities Subcommittee

1. receives the Consideration of 10 July 2016 Applications report; and
2. approves the following allocations of funding to each application:

Sport Tasman – Motueka	\$600
Nelson Symphony Orchestra	\$1,000
Country Players Inc	\$1,000
Craft Potters Nelson	Nil
Visual Arts Society Tapawera	\$1,000
Yvonne Hammond	\$500
Golden Bay Earth Guardians	\$1,500
Rock Da House Music Education Trust	\$1,500
Golden Bay Choir	\$450
Heather Gale	\$1,200
Golden Bay Community Arts & Health, Educational & Charitable Trust	\$900
Golden Bay Live Poets Society	\$1,000

CARRIED

Mr Tasman-Jones noted that Briar Munro from Creative NZ will be visiting Nelson on 12 September. Mr Harwood advised he will email the programme to members of the Subcommittee for their information.

The meeting concluded at 12.02 pm

Date Confirmed:

Chair:



MINUTES
of the
SUBMISSIONS HEARING MEETING
Solid Waste Amendment to the Long Term Plan
held
9.30 am, Wednesday, 24 August 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillors M L Bouillir, M J Higgins and T E Norriss

In Attendance: Chief Executive (L R McKenzie), Strategic Policy Manager (S Flood), Senior Policy Advisor (M Day), Senior Management Accountant (M McGlinchey), Asset Engineer – Waste Management and Minimisation (D G Stephenson), Utilities Manager (M Schruer), Activity Planning Manager (D Fletcher) Community Development Manager (S Edwards), Consulting Engineer, Nelson City Council (R Kirby), Executive Assistant (R L Scherer),

1 OPENING, WELCOME

The hearing was opened by Cr Norriss at 9.40 am.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Higgins/Cr Norriss
SH16-08-01

That apologies for lateness from Cr Bouillir be accepted.
CARRIED

Cr Bouillir arrived at 9. 41 am and assumed the Chair.

Ms Day advised the Councillors that the submission from Gibbons Holdings Ltd had been withdrawn on 23 August 2016.

Cr Bouillir welcomed Mr Klaas van Maanen who was present to speak to his submission.

3 HEARING OF SUBMISSIONS

Mr Klaas van Maanen spoke to his submission. He stated his belief that this proposal was a load of rubbish in more ways than one. He noted that, in his opinion, the issue of burying rubbish in a landfill will leave a bad mark on the environment and a poor legacy for our future generations.

Mr van Maanen spoke about a range of different methods being used to dispose of rubbish in other countries.

Mr van Maanen spoke about his preference for using waste as recyclable energy and that he believed that landfills contribute to the effects of climate change.

Mr van Maanen asked that the councils seriously consider maintaining the Eves Valley landfill in the short term so that alternative options can be explored.

Mr van Maanen talked about the option of producing electricity and biofuels from waste using pyrolysis. He spoke about his plan to travel overseas next year to research these options.

Cr Norris suggested that the joint landfill agreement would not affect any future options to manage rubbish that Mr van Maanen may present to the councils in the future.

Mr McKenzie noted that Mr van Maanen's submission opposes the proposal on account of there being a better way. Mr McKenzie suggested that after hearing Mr van Maanen's concerns his submission actually supports the proposal because the councils would be able to work more effectively to reduce the amount of waste to landfill as they no longer need to compete; which he noted did not provide an incentive to reduce waste. His advice to the Hearings Panel would be that what Mr van Maanen is trying to achieve is in line with the council's proposal.

Mr van Maanen agreed that after this discussion, he was a lot happier and he would keep in touch with Council staff regarding his research.

4 REPORTS**4.1 Deliberations Report: Solid Waste amendment to the Long Term Plan 2015-2025**

**Moved Cr Higgins/Cr Norriss
SH16-08-02**

That the Submissions Hearing Committee:

- 1. Receives the submissions on the Consultation Document for the Solid Waste Amendment to the Long Term Plan 2015-2025.**

CARRIED

The meeting adjourned for morning tea at 10.00 am.

The meeting resumed at 10.15 am.

5 CONFIDENTIAL SESSION

**Moved Crs Higgins/Norriss
SH16-08-03**

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is

excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

That permission is granted for the Nelson City Council representative Mr R Kirby to remain in the room for this discussion.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

Solid Waste Amendment to the Long Term Plan:

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(g) maintain legal professional privilege	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

RESUMPTION OF OPEN SESSION

Moved Cr Higgins/Cr Norriss
SH16-08-04

That the open meeting be resumed.

CARRIED

The meeting resumed in open session and concluded at 11.02 am.

Date Confirmed:

Chair:



MINUTES
of the
COMMUNITY GRANTS SUBCOMMITTEE MEETING
held
11.15 am on Thursday, 25 August 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillors M L Bouillir, S G Bryant, P F Canton, J L Edgar, T B King

In Attendance: Community Partnership Coordinator (M Tasman-Jones), Reserves & Facilities Manager (B Wilkes), Executive Assistant (T Fifield)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 DECLARATIONS OF INTEREST

Nil

4 CONFIRMATION OF MINUTES

Moved Cr Edgar/Cr Canton
CSGC16-08-1

That the minutes of the Community Grants Subcommittee meeting held on Thursday, 2 June 2016, be confirmed as a true and correct record of the meeting.

CARRIED

5 PRESENTATIONS

Nil

6 REPORTS**6.1 Consideration of the 2016/2017 Applications to the Community Grant and Community Consultation Fund Report**

The Subcommittee went through the applications for Community Grants and allocated funding as per the attached table. Any particular conditions were noted in this table as well.

Mr Tasman-Jones updated the Subcommittee on two additional Community Consultation Fund applications that were received after the agenda was prepared. These applications were from Motueka Valley Association and Murchison and Districts Community Council.

It was noted that the Waimea Inlet Forum withdrew their application.

Mr Tasman-Jones gave an update on applicants that had not returned their Community Grants or Community Consultation accountability forms from 2014 and 2015. Further accountability forms were received from Motueka Association Football Club, Pohara Boat Club, Kohatu Park Trust, Motueka Women's Support Link, Motueka Community House, Meke Events, Motueka Valley Association, Motueka District Brass Inc, Takaka Citizens Band, Destination Nelson Lakes, Life Linc Nelson, JR Events Ltd, Mataki Willowgrove Walkway, Wakefield & Districts Anglican Parish, Motueka Aero Club, Target Shooting Nelson, Mapua & Districts Community Association.

The Subcommittee gave feedback on the Community Grants online system. Some amendments need to be done to the form in time for next year. It was advised that we are not using the same form again. It was noted that there needs to be two parts to the collating process – an input and output of data. It was also noted that it would be beneficial if the factual information was documented first.

Lunch adjournment was taken from 12.30 pm to 1.00 pm.

The Subcommittee also considered the applications for Community Consultation funding and approved the balances as per the following resolution below.

The Subcommittee requested to go into committee to discuss the Community Grants applications.

7 CONFIDENTIAL SESSION**7.1 Procedural motion to exclude the public**

Moved Cr Canton/Cr Edgar
CD16-08-2

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by

section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

7.1 Funding Allocations

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

Moved Cr Bryant/Cr Edgar

That the Community Grants Subcommittee:

- 1 receives the Consideration of the 2016/2017 Applications to the Community Grant and Community Consultation Fund Report RCD16-08-01; and**
- 2 approves the funding allocations in the attached table from the Community Grants fund for 2016/2017; and**
- 3 approves the funding allocations from the Community Consultation Funding Scheme for 2016/2017 as follows:**

Rotoiti District Community Council	\$2,000
Brightwater Community Association	2,500
Tasman Area Community Association Society	1,900
Mapua & Districts Community Association	4,000
Dovedale Residents Committee	2,900
Wakefield Community Council	4,161
Motueka Valley Association	750
Murchison & District Community Council	2,200
Tapawera & Districts Community Council Inc	4,000

Funding Allocations for Community Grants 2015/2016

Organisation	Amount allocated	Reasons or conditions	Project details
COMMUNITY & ECONOMIC DEVELOPMENT			
Adult Learning Support Nelson/Motueka Inc	\$1,000.00		towards the cost of providing literacy and numeracy tuition to Tasman based learners.

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Organisation	Amount allocated	Reasons or conditions	Project details
Te Whare Mahana Trust - Helping Hands	\$216.00		tagged towards hi viz vests only.
Golden Bay Promotion Association Inc	\$0.00	the Subcommittee felt that the project had a lower priority than others and that it was a responsibility of NRDA.	towards a display marquee to showcase the region at the Canterbury A&P Show.
Nelson Enterprise Loan Trust	\$4,000.00		towards assisting with administration expenses.
Tasman Broadcasting Trust T/A Fresh FM	\$1,000.00		towards replacing two integral items of computer hardware to future proof uninterrupted broadcast across four frequencies.
Keep Motueka Beautiful Inc	\$0.00	the Subcommittee felt that the project had a lower priority than others and sales should cover costs.	towards designing and producing a pictorial A4 sized "Motueka 2017 Calendar".
Golden Bay Promotion Association Inc	\$1,000.00		towards purchasing a Samsung telephone system and units.
Golden Bay Promotion Association Inc	\$0.00		towards funding the Spring Radio Campaign.
Murchison Community Resource	\$2,000.00		towards the Murchison Information Centre.
Te Awhina Marae o Motueka Society Inc	\$1,000.00		towards purchasing a replacement commercial gas oven.
New Zealand Central Motorsport and Adventure Park Inc	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards the initial establishment of Kohatu Park.
New Zealand Central Motorsport and Adventure Park Inc	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards driver training and alternative options for sport and interests of youth.
Volunteer Nelson	\$1,000.00	the Subcommittee advised that the classes had to be run in Tasman.	towards Level 3 Youth Worker training.
Fifeshire Foundation	\$7,500.00		towards a grant that can be entirely re-allocated to Tasman residents on the basis and evidence of need.
Motueka High School	\$1,000.00		towards equipment for the kitchen of the cultural centre, Te Whare Taikura o Te Maatu.
Tapawera Area School	\$3,000.00		towards installing wireless, high speed internet across the Tapawera/Tadmor area connected via the school's fibre connection.

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Organisation	Amount allocated	Reasons or conditions	Project details
Nelson Tasman Business Trust	\$7,500.00		towards administration of small business advisory service for Tasman region.
ARTS, CULTURE, HERITAGE, MUSEUMS			
Ruby Coast Initiative Trust	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards Stage 2 of the Aporo Sculpture at Tasman Village.
The Webby Family	\$1,000.00	the Subcommittee suggested you provide free copies of the publications to the Tasman District libraries (4x copies in total).	towards publishing the history of the Webby Family who were one of Nelson's first settlers.
Pigeon Valley Steam Museum	\$1,500.00		towards completing the Harry Holmwood Memorial Shed.
Art Group Motueka	\$300.00	the Subcommittee suggested that the flag is not "date" specific ie so you can use the same flag many times.	towards a flag for advertising the Art Exhibition.
Golden Bay Heritage Aorere Trust	\$1,500.00		towards insurance, electricity, promotions and advertising.
Murchison Historical and Museum Society	\$4,000.00		towards exterior painting of the Museum.
Murchison Historical and Museum Society	\$1,000.00		towards ongoing photographic and document archiving and storage project.
Golden Bay Historical Society	\$1,500.00		towards restoring the Roadman's Hut on Totaranui Hill.
Nelson Theatrix	\$0.00	the Subcommittee suggested you apply to Council's Creative Communities Scheme which closes on 10 November.	towards travelling interactive children's theatre performances during the school holidays.
Nelson Theatrix	\$0.00	the Subcommittee suggested you apply to Council's Creative Communities Scheme which closes on 10 November.	towards a concert of songs from movie musicals.
Takaka Citizens Band	\$750.00		towards venue costs for the practice rooms.
Mapua Community Library	\$1,000.00		towards purchasing books to update the collection and to replace old books.
Collingwood Museum Society Inc	\$3,500.00		towards the Rockville Museum's caretaker's wages.
Collingwood Museum Society Inc	\$1,000.00		towards advertising and fuel costs for three "Steam Up" days.

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Organisation	Amount allocated	Reasons or conditions	Project details
Mapua Boat Club Inc	\$2,000.00		towards upgrading and repainting the premises.
Friends of Motueka Estuaries	\$1,000.00		towards a publication of a book about the Motueka sandbank and its shorebirds including the godwits.
Tasman District Brass Band	\$750.00		towards administration and general costs, repairs and maintenance, affiliation fees, power, insurance and stationary fees.
Collingwood Memorial Library Inc	\$500.00		towards purchasing new books.
Golden Bay Choir	\$300.00	the Subcommittee advised that next year you apply for a larger amount to the Creative Communities Scheme.	towards end of year combined choral and orchestra concern.
Salisbury School	\$500.00		towards a history information panel on Salisbury School from 1850 onwards for an upcoming centenary.
Motueka Arts Council	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards a series of presentations and workshops.
Golden Bay Museum Society Inc	\$2,000.00		towards purchasing an all in one touch monitor and digital photo screen.
Golden Bay Community Board	\$500.00		towards art work for the renovated Golden Bay Service Centre.
Heritage Golden Bay	\$2,000.00		towards a large plaque to go on the curved wall outside the Takaka Memorial Library, to recognise the existence of all the libraries that have existed in Golden Bay.
Tapawera & Valley Historical Society Inc	\$4,000.00		towards using an army hut to display photographs and information on the Tapawera Military Camps.
Motueka Music Group Inc	\$0.00	the Subcommittee suggested you apply to Council's Creative Communities Scheme which closes on 10 November.	towards two classical music concerts.
Brightwater Community Church	\$300.00		towards repairing the guttering on spire of St Michael's Church.
Matariki Hall & Library	\$2,000.00		towards repairing the rotting back wall of the Matariki Hall and replacing the window in the same wall.

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Tasman District Council Minutes of Community Grants Subcommittee – 25 August 2016

Organisation	Amount allocated	Reasons or conditions	Project details
FESTIVALS AND EVENTS			
Richmond Baptist Church	\$250.00		towards a Saints and Angels event.
Nelson A & P Association	\$2,000.00		towards the Nelson A & P Show entertainment section.
Vision Motueka	\$1,000.00	the Subcommittee noted that you work with staff - please contact Mike Tasman-Jones to coordinate dates to ensure the event doesn't clash with other volunteer celebrations.	towards an annual event that celebrates local volunteers.
Pokororo Public Hall Inc	\$500.00		towards the Pokororo Craft Fair.
Abel Tasman Cycle Challenge	\$10,000.00	the Subcommittee noted that this will be a one off amount because it is your first event to support establishment. They also asked if the payment can be acknowledged as a sponsorship event.	towards the Abel Tasman Cycle Challenge.
Nelson Cycle Festival Trust	\$3,000.00		towards the promotion of BikeFest Nelson.
Motueka Events Charitable Trust	\$2,000.00		towards the Starlight Christmas Parade.
Buller Festival	\$2,000.00		towards a two day whitewater kayaking and rafting festival.
Waimea Sports Trust	\$500.00		towards the NZ Ihatove Adventure Ride.
Murchison A&P Association Inc	\$2,000.00		towards the Entertainment 2017 Show.
Nelson Bays Volleyball Association Inc	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards the South Island Junior Volleyball Championships.
Vision Motueka	\$2,000.00		towards the Motueka Kai Festival.
St Arnaud Ski Racing Foundation	\$270.00		towards the Top of the South primary school ski race.
Nelson Jazz Club Inc	\$5,000.00		towards the Washbourn Gardens Jazzfest.
Pinnacle House Charitable Trust	\$300.00		towards the Big Day Out.

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Organisation	Amount allocated	Reasons or conditions	Project details
Murchison RSA	\$750.00		towards the Murchison RSA ANZAC Day memorial service for the community.
Moutere Hills RSA	\$600.00		towards providing an ANZAC Day memorial service for the community.
Hills Community Church Trust	\$100.00		towards the Costume Carnival in Mapua.
Nelson Mountain Bike Club	\$1,000.00		towards a six hour mid winter mountain bike event.
NZ Sun City Country Music Awards	\$1,000.00		towards the Nelson Country Music Annual Awards.
Nelson Male Voice Choir	\$3,500.00		towards purchasing a trailer to enable the choir to transport equipment.
Motueka Memorial RSA	\$1,500.00		towards ANZAC Day 2017.
Nelson Fringe Arts Charitable Trust	\$2,000.00		towards the delivery of the 2017 Nelson Fringe Festival.
Murchison Lions	\$300.00		towards a senior citizens Christmas party.
Nelson Buskers Festival	\$1,750.00	the Subcommittee suggested you do a performance in Richmond.	towards bringing a number of buskers who are performing at the Nelson Buskers Festival into Tasman District.
Nelson Multicultural Council	\$1,000.00		towards launching the first Noodle Market in Tasman.
Sport Tasman	\$0.00	the Subcommittee advised that Council has not received Sport Tasman's accountability form from 2015 so your application is ineligible.	towards Gown of the Year 2016.
Te Wharerangi Trust	\$1,300.00		towards a sustainable Golden Bay weekend.
Nelson Bays Tennis Association Inc	\$900.00		towards coaching costs associated with delivery of the region's annual "Have a Go Day" of tennis.
Lower Moutere School	\$1,000.00		towards the Lower Moutere School Fun Run/Walk.
Dovedale Country Affair	\$1,000.00		towards displaying art displays of local people.

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YOUTH/CHILDREN			
The Spirit of Tasman Bay Trust	\$0.00	the Subcommittee advised that Council allocates \$5,000 per annum to Youth Development grants (Tasman \$200 Ships). A large portion of these support Spirit of NZ trips.	towards enabling young people participate in a 10 day Youth Development voyage on Spirit of New Zealand.
SVS-Living Safe	\$1,000.00		towards support for young people exhibiting high risk behaviour.
Golden Bay Community Workers	\$2,500.00		towards providing accessible and non judgmental social services in Golden Bay.
Sport Fishing for Youth Charitable Trust	\$980.00		towards the annual lease fee and servicing the toilet that is at the pond.
Golden Bay Riding for the Disabled Association	\$1,000.00		towards helping reimburse the volunteer health carer for some mileage costs.
Mapua Community Toy Library	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards putting together a 'Party Pack' for the toy library.
Big Brothers Big Sisters of Nelson	\$4,000.00		towards recruitment, training, supervision and support of volunteer mentors for the Motueka programme.
Brightwater Playcentre	\$200.00		tagged towards art supplies.
Nelson Tasman Youth Workers Collective	\$2,000.00		towards a two day youth worker hui.
Richmond ICONZ Unit	\$1,000.00		towards a three day camp for youth with challenging behaviour.
Tasman Gymnastics Club	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards purchasing a van and additional equipment.
Tasman Music Trust	\$500.00		towards purchasing instruments.
St John Nelson Area Committee	\$1,000.00		towards St John youth division hall rental.
Hills Community Church Trust	\$500.00		towards the hall hire and refreshment costs for one year.
Waimea Pony Club	\$500.00		towards purchasing a gazebo.

Tasman District Council Minutes of Community Grants Subcommittee – 25 August 2016

Collingwood Playcentre	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards technology for documenting children's learning.
Nelson Tasman Youth Workers Collective	500		towards Nelson Tasman Connections meetings in Tasman District.
Motueka Playcentre	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards purchasing tiger turf for the bottom of the deck stairs.
Krankin' Kids	\$2,000.00		towards after school mountain bike coaching courses.
Rock Da House Music Education Trust	\$500.00		towards Rock Da House Choir Festival.
Richmond Playcentre	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards new signs for the centre.
Nelson Multicultural Council	\$500.00		towards initiating a "Safari Multicultural Playgroup" in Motueka.
Takaka Church of Christ	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards a youth worker.
The Nelson ARK	\$3,000.00		towards the delivery of the A-PART programme.
Kidpower Teenpower Fullpower Trust	\$500.00		towards interactive workshops.
Richmond Riding for the Disabled	\$2,000.00		towards staff and volunteer training.
Golden Bay Kindergarten	\$0.00	the Subcommittee felt that the project had a lower priority than others. It was suggested that you talk to Claire Webster, Council's Education & Partnerships Officer.	towards Kindergarten Te Awa project.
Whenua Iti Trust Inc	\$1,000.00		towards four scholarship places for those youth who cannot afford it.
Motueka High School Cheerleading Team	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards new uniforms for the cheerleading team.
SOCIAL SERVICES			
Nelson Grey Power Association	\$400.00		towards the running of a public meeting for the Council candidates to speak to the ratepayers of the Richmond Ward.
Wakefield Craft Group	\$500.00		towards knitting wool garments, blankets and toys for plunket and hospice to give to clients.

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Motueka RDA	\$1,000.00		towards equipment for new horses used in RDA programmes.
Postnatal Support Network Nelson	\$1,000.00		towards volunteer support workers to visit mums in their homes in the Tasman District.
Motueka Community Trust	\$500.00		towards "Servants".
Tasman Community Trust	\$250.00		towards an educational evening for parents of the local community with a presentation by Brainwave Trust - The Early Years.
Beneficiaries and Unwaged Workers Trust	\$500.00		towards the provision of support, mediation and education services.
Golden Bay Community Service Vehicle Trust	\$1,500.00		towards covering the cost of administration and the running cost of the community service vans.
Nelson Tasman Citizens Advice Bureau	\$1,500.00		towards covering communication costs.
Supporting Families in Mental Illness Nelson Inc	\$800.00		towards an awareness raising walk around Nelson airport perimeter as part of Mental Health Awareness week.
Ma's Place Richmond - Family Support Trust	\$447.00		towards Ma's Place "Keeping our families healthy" programme.
Age Concern Nelson Tasman	\$1,000.00		towards weekly tea and talk events.
NZ Council of Victim Support Groups in Nelson/Motueka	\$1,000.00		towards volunteers' expenses.
The Parenting Place	\$0.00	the Subcommittee resolved in 2013 this service should be the responsibility of the Ministry of Education.	towards running 12 Toolbox parenting courses in the Tasman District.
Nelson Asthma Society Inc	\$1,000.00		towards Sing Your Lungs Out group for clients who have chronic respiratory disease.
Alzheimers Society Nelson Inc	\$1,000.00		towards covering costs associated with the running of the monthly carer's support group in Motueka.
Menzshed Waimea Inc	\$3,000.00		towards men's health and wellbeing.
Nelson Deaf Community Inc	\$300.00		towards practical computer training for the deaf community.

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Nelson Multicultural Council	\$1,200.00		towards organising the first Migrant Women's Leadership Summit.
ENVIRONMENT SCHEMES			
Keep Richmond Beautiful	\$4,500.00		towards helping with the beautification of the Richmond area.
Mapua and Districts Community Association	\$1,200.00		towards purchasing suitable plants to continue the restoration of Dominion Flats Reserve.
Golden Bay Community Board	\$6,175.00		towards the mural on the Fresh Choice building as an entrance to Takaka.
Mapua Hall Society Inc	\$1,000.00		towards the removal of a large tree overshadowing carpark.
Waimea Inlet Forum	\$0.00	WITHDREW APPLICATION	towards meetings and events.
Friends of Mapua Wetland Inc	\$2,000.00		towards Tane's Ark native forest planting project.
Murchison Sport, Recreation and Cultural Centre	\$2,500.00		towards outside and inside recycling bins for the Centre.
Murchison Playcentre	\$500.00		towards a community fruit and vege garden.
Te Wharerangi Trust	\$0.00	The Subcommittee referred your application to the Reserves & Facilities team and noted that this was just a one off - not an annual payment. Please contact our Reserves and Facilities Manager, Beryl Wilkes on 543 8391 who will arrange payment of \$500.	towards the hanging baskets in Takaka.
Friends of Flora	\$1,250.00		towards purchasing four cameras.
Forest & Bird Golden Bay Branch	\$2,000.00		towards tidying up fallen branches and removing weeds at Labyrinth Rocks.
EMERGENCY SERVICES			
Neighbourhood Support Waimea Inc	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards purchasing a mobile phone to assist with role.
Richmond District Community Patrol	\$0.00		towards upgrading the patrol car.
Nelson Marlborough Rescue Helicopter Trust	\$3,000.00		towards supporting the Nelson Marlborough Rescue Helicopter service.

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Motueka District Neighbourhood Support Society Inc	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards having an up to date Neighbourhood Support database.
Tasman/Kina Defibrillator Appeal	\$1,000.00		towards a defibrillator for Tasman/Kina.
Golden Bay Alpine and Tramping Club	\$300.00		towards purchasing a replacement personal locator beacon.
Motueka Short Term Accommodation Charitable Trust	\$1,000.00		towards providing short term accommodation.
New Zealand Central Motorsport and Adventure Park Inc	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards establishing the required mobile fire fighting equipment and trained personal.
St John Nelson Area Committee	\$1,200.00		towards purchasing a combi carrier chair for a St John ambulance based in Tasman District.
Wakefield Volunteer Fire Brigade	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards a social BBQ area.
SPORT AND RECREATION FACILITIES			
Motueka Bowling Club	\$1,000.00		towards replacing the existing rink and boundary markers on both sides of your bowling greens.
Rotoiti District Community Council	\$511.00		towards the annual mining licence fee to allow gold fossicking at Louie Creek.
Collingwood Area School	\$500.00		towards repainting the school pool.
Tasman Regional Sports Trust	\$0.00	The Subcommittee referred your application to the Reserves & Facilities team. Please contact our Reserves and Facilities Manager, Beryl Wilkes on 543 8391.	towards sanding and resealing the Richmond Town Hall floor.
Tasman Tennis Club Inc	\$2,500.00		towards resurfacing the tennis courts.
Wanderers Rugby Football Club	\$2,500.00		towards installing heat pumps in main meeting room.
Motueka Senior Citizens Association	\$300.00		towards a cupboard for equipment and storing cleaning materials.
Mountainbike Trails Trust	\$1,000.00		towards the construction of a mountainbike track at St Arnaud.
Mountainbike Trails Trust	\$1,500.00		towards the construction of a mountainbike track at Silvan Forest, Richmond.

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Target Shooting Nelson Inc	\$0.00	your application was referred to Council's Reserves and Facilities Department who have allocated funding towards this project from Council's Reserve Financial Contribution account.	towards the construction of a target shooting range at Saxton Field.
Nelson Waimea Gun Club Inc	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards the replacement of a tractor mounted mower.
Kartsport Nelson	\$2,000.00		towards the establishment/refurbishment of a first aid room at the clubrooms.
Tasman Golf Club	\$2,500.00		purchase of a good quality video camera security system.
Golden Bay Shared Recreational Facility Inc	\$0.00	the Subcommittee felt your application is too premature given the uncertainty of whether the grandstand will be staying or being removed.	towards outdoor portable tiered seating at the new Rec Park Centre.
Kaiteriteri Mountainbike Park Inc	\$2,500.00		towards a mountainbike jump track.
Kohatu Park Trust	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards building the initial communal toilets and water supplies.
Kohatu Park Trust	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards assisting with the engagement of a professional fundraising company.
Project Rameka Inc Society	\$1,500.00		towards constructing a bridge across the Rameka Creek to link the Project Rameka track, Great Expectations, to the Rameka Creek Road.
Wakefield School and Community Swimming Pool Inc	\$2,500.00		towards tiered seating.
Golden Bay Community Board	\$5,000.00		towards a cycle and walkway between Clifton Corner and Motupipi School.
Nelson Car Club	\$1,200.00		towards the replacement of two communications radio base sets and aerials.
Bainham and Takaka Branches of Rural Women NZ	\$1,000.00		towards tiered seating for the new netball courts at the recreation grounds in Takaka.
Motueka Rudolf Steiner School	\$1,500.00		towards constructing a 280 m extension to the Great Taste Trail beside Robinson Road, Lower Moutere.

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Golden Bay Grandstand Community Trust	\$0.00	the Subcommittee felt your application is too premature given the uncertainty of whether the grandstand will be staying or being removed.	towards the painting cost as part of the renovation and restoration of the grandstand at Takaka Rec Reserve.
Richmond Waimea Toy Library Inc	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards earthquake-proofing and finish draught-proofing the toy library.
Huia Rugby Football Club Inc	\$0.00	the Subcommittee felt that the project had a lower priority than others.	towards rugby skill based training.
Moutere Hills Community Centre Inc	\$1,000.00		towards the development of the clubroom's space to more of a multipurpose space.
Richmond Croquet Club	\$1,500.00		towards adding a strip of concrete for a stable chair platform at clubrooms.
Tasman Swim Club Inc	\$1,000.00		towards buying a new Colorado standard pace clock.
Rough Island Equestrian Park	\$4,000.00	Please contact Council's Reserves and Facilities Manager, Beryl Wilkes on 543 8391, to talk about the concrete structure.	tagged towards the concrete pad.

The meeting concluded at 2.20 pm

Date Confirmed:

Chair:



MINUTES
of the
SUBMISSIONS HEARING MEETING
Traffic Control Bylaw
Proposed Parking Restrictions
Water Supply Bylaw
held
9.30 am , Friday, 26 August 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councilors T E Norris, M J Higgins and P F Sangster.

In Attendance: Activity Planning Manager (D L Fletcher), Senior Activity Planning Adviser (J Neame), Engineering Consents Officer (D Page) and Executive Assistant (R L Scherer)

1 OPENING, WELCOME

The meeting opened at 9.32 am. Cr Norriss introduced the staff, Ms Neame, Mr Fletcher and Mr Page to the submitter Mr Maxwell Clark.

2 APOLOGIES AND LEAVE OF ABSENCE

There were no apologies

3 REPORTS

3.1 Proposed Parking Restrictions - Submissions Hearing

Car Parking – Salisbury Road

Mrs Neame spoke about the P2 parking on Salisbury Road. She noted that staff had met with the Principals of Waimea Intermediate and Waimea College and discussed initiatives they are doing in their own school grounds and the safety issue with parents using the no stopping area adjacent to Waimea Intermediate's driveway. Staff identified that providing P2 parking would enable parents to safely drop off their children in this area.

Regarding Mr Clark's assertion that the P2 parks are on the wrong side of the road, Mrs Neame noted that staff do not believe they would be used on that side of the road and that they should

be placed as close as practical to the schools.

Mr Fletcher noted that the P2 parking is primarily for use by children who attend Henley Primary School.

The Panel discussed the safety aspects of Mr Clark's proposal. Mrs Neame noted there were 17 car parking spaces between the Waimea College entry and the driveway into Waimea Intermediate School. Three existing spaces closest to the driveway are proposed for P2 parking – the Panel agreed they were happy with the proposed P2 parking in Salisbury Road.

In response to a question, Mrs Neame noted the no stopping lines were proposed as a safety improvement as sight lines are obscured.

Mr Fletcher noted the very high traffic numbers on Salisbury Road which also make the improvement to sight lines necessary.

Cars For Sale Ban

Cr Norriss suggested that the proposed car sale ban allow for car sales only on the weekends. Cr Higgins suggested that the school facilities are used during the weekends as well as during the week. He noted that the schools are at capacity in terms of student numbers and talked about sporting events happening during the weekends.

Cr Norriss noted a similar issue with cars for sale on the side of the road in High Street, Motueka.

Cr Sangster suggested that the Council should look at other options where people could park their cars for sale. Mrs Neame talked about the issue of shifting the current problem and that the Council should not be actively "enabling" the business of selling cars. She noted that there were plenty of options for selling cars via TradeMe etc.

The Panel discussed the potential consequences of banning cars for sale on Salisbury Road creating a move to people using Gladstone Road for the same purpose. Mr Page noted that the Council would then need to work with NZTA to place a similar ban on Gladstone Road.

Mr Fletcher spoke about the Land Transport Management Rules that provide the Council with the authority to make these provisions under the Act to provide a safe and efficient network.

Mr Fletcher noted that there is a general provision in the bylaw that covers vehicles for sale, eg nuisance provision in terms of vehicles parked in the same place for several days on end.

The hearing adjourned for morning tea at 10.25 am and reconvened at 10.40 am.

Stephens Bay Parking Restriction

Ms Neame noted that a submitter had raised the point about this area being "seasonal" in terms of parking demand. Staff reconsidered the proposal and suggested that some changes are made to the time-restricted parking area. The Panel agreed with the recommendation.

Motueka Saltwater Baths

Cr Norriss noted that the recommendation to ban overnight parking at the Saltwater Baths will

help to alleviate the issues created by freedom campers. However this Council needs to be mindful that when the Freedom Camping bylaw comes into effect, the Council will need to remove the ability for parking on the opposite side of the road in North Street, Motueka.

**Moved Cr Higgins/Cr Sangster
SH16-08-1**

That the Submissions Hearing:

1. receives the Proposed Parking Restrictions - Submissions Hearing report; and
2. agrees to hear submissions on the proposed parking restrictions;
3. declines alternative proposals to allow 'for sale' vehicles to park during the weekends along Salisbury Road or for the Council to facilitate the use of another site for people to sell their vehicles;
4. declines alternative proposals to shift the proposed P2 parking spaces onto the North bound side of Salisbury Road, on the opposite side of the road to Waimea Intermediate School and Waimea College;
5. agrees to amend the parking restrictions proposed for Stephens Bay so that the parks immediately adjacent to the beach are P180 as well as the four grass parks beside the reserve, as per Attachment 6;
6. declines to recommend parking restrictions for Elizabeth Street, which are outside of the scope of changes consulted on;
7. recommends to Full Council that it approves the parking restrictions set out in Table 1 below;

Table 1: Parking Restriction Description

a)	Restrict vehicles from displaying 'for sale' signage while parked on Salisbury Road at all times.
b)	Extend the no stopping lines on Salisbury Road on the north eastern side of the Waimea College staff carpark entrance as per Attachment 3.
c)	Establish two P2 drop off/pick up spaces on Salisbury Road outside Waimea College as per Attachment 4.
d)	Establish three P2 drop off/pick up spaces on Salisbury Road outside Waimea Intermediate as per Attachment 5.
e)	Establish P180 time restricted parking on Stephens Bay Road, Kaiteriteri as per Attachment 6.
f)	Establish a no overnight parking restriction for the Motueka Saltwater Baths carpark on North Road in Motueka as per Attachment 7.

8. notes that approval by the Full Council of the restrictions in resolution 7 will be sought under the authority of Traffic Control Devices Bylaw 2016, expected to be approved by the Full Council in September.

CARRIED

3.2 Draft Traffic Control Bylaw 2016 - submissions hearing

Mrs Neame presented to the report in the agenda and asked that it be taken as read.

**Moved Cr Sangster/Cr Higgins
SH16-08-2**

That the Submissions Hearing:

1. receives the Draft Traffic Control Bylaw 2016 - submissions hearing report (SH16-08-02); and
2. recommends to Full Council the adoption of the draft Traffic Control Bylaw 2016 without amendment.

CARRIED

3.3 Draft Public Water Supply Bylaw 2016 - Submissions Hearing

Mrs Neame presented the report contained in the agenda and asked that it be taken as read.

**Moved Cr Norriss/Cr Higgins
SH16-08-3**

That the Submissions Hearings Panel:

1. receives the Draft Public Water Supply Bylaw 2016 - Submissions Hearing report (SH16-08-03); and
2. recommends to Full Council the adoption of the draft Public Water Supply Bylaw 2016 without amendment.

CARRIED

4 HEARING OF SUBMISSIONS

Mr Maxwell Clark spoke to the submission from Medimax and the second submission from himself and his wife, Shona McBride. Mr Clark provided a summary of his presentation to the hearings panel focusing on solutions to manage parking outside Waimea College and against the proposal to ban cars for sale on Salisbury Road.

Mr Clark concluded that in his opinion Salisbury Road functions very well and that no changes are necessary.

The meeting concluded at 10.50 am

Date Confirmed:

Chair:



MINUTES
of the
COMMERCIAL SUBCOMMITTEE MEETING
held
1.30pm, Friday, 26 August 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillors T B King, B W Ensor, Mr Phil Grover, Mr Roger Taylor

In Attendance: Corporate Services Manager (M J Drummond), Commercial Manager (G Cooper), Executive Assistant (P Francis)

Part Attendance: Cr Ensor joined the meeting at 1.31pm.

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE
An apology has been received for absence from Mr A Dunn.

Moved Mr Grover/Cr King
FNCE16-08-1

That apologies for absence from Mr A Dunn, be accepted.
CARRIED

3 DECLARATIONS OF INTEREST

Nil

4 CONFIRMATION OF MINUTES

Moved Mr Grover/Cr King
FNCE16-08-2

That the minutes of the Commercial Subcommittee meeting held on Friday, 24 June 2016, be confirmed as a true and correct record of the meeting.

CARRIED

Moved Cr King/Mr Grover
FNCE16-08-3

That the In Committee minutes of the Commercial Subcommittee meeting held on Friday, 24 June 2016, be confirmed as a true and correct record of the meeting.
CARRIED

5 PRESENTATIONS

Nil

6 REPORTS

Nil

7 CONFIDENTIAL SESSION**7.1 Procedural motion to exclude the public**

Moved Mr Taylor/Mr Grover
FNCE16-08-4

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

1. Financial and Operational Report of Commercial Activities

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

2. Motueka Top 10 Holiday Park - Capital expenditure 2016/2017 Changes

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(h) - The withholding of the information is necessary to enable the local authority to carry out, without prejudice or disadvantage, commercial activities.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

Tasman District Council Minutes of Commercial Subcommittee – 26 August 2016

The meeting concluded at 3.43pm

Date Confirmed:

Chair:

Unconfirmed

Item A.3

Attachment 2



MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING
held
4.00pm, Tuesday, 6 September 2016
at
Motueka Office, 7 Hickmott Place, Motueka

Present: P Hawkes (Chairperson), Board Members R Horrell, D J Ogilvie, C Satherley, Crs J L Inglis, B F Dowler, P L Canton

In Attendance: Corporate Services Manager (M J Drummond), Executive Assistant (R L Scherer)

Part Attendance: Mayor R Kempthorne, Chief Executive (L R McKenzie)

1 OPENING, WELCOME

The Chairman welcomed everyone to the last Board meeting of this triennium.

2 APOLOGIES AND LEAVE OF ABSENCE

There were no apologies

3 PUBLIC FORUM

Jim Butler spoke about the walkway between Manoy and Talbot Streets. He noted that the access from both ends of the walkway was poor with rough gravel and potholes. He asked that the Board work on getting these problems fixed.

Boris Leegwater spoke about a problem with his neighbour who burns coal which causes health issues for Boris and his family. He noted his concern that burning coal is a permitted activity.

Shirley Frater spoke on behalf of the Senior Citizens group and congratulated the Council and staff for the work they have done on upgrading the driveway, car parking area and the gardens around the Senior Citizens centre. She noted that the area now looks very pleasing and the work is appreciated by the Senior Citizens group.

Ian Williamson asked if the Board had any news on the plans for High Street. He also noted that the footpath west of Brown Acre Villas is in need of maintenance, there is severe cracking and

also loose concrete blocks in the boundary fence on Parker Street around to Acton Street. Mr Williamson also noted that there are several areas where oil has leaked from private rubbish trucks on the corner of Parker Street and at the entrance to the Te Maatu subdivision.

David Armstrong spoke on behalf of Vision Motueka and as a ratepayer and thanked the Board members for their work over the last triennium. He noted the Board was passionate and progressive thinking on behalf of the Motueka community. He thanked the Board members for their work and conveyed his best wishes.

4 DECLARATIONS OF INTEREST

Board Member Horrell indicated his involvement with the Neighbourhood Support Society and said he would take no interest in the Society's discretionary fund application.

David Ogilvie declared his interest in some of the projects included in the Special Projects Fund report and declared he would take no part when it was discussed.

5 CONFIRMATION OF MINUTES

Moved Cr Canton/Cr Dowler
MCB16-09-1

That the minutes of the Motueka Community Board meeting held on Tuesday, 26 July 2016, be confirmed as a true and correct record of the meeting.

CARRIED

6 PRESENTATIONS

Nil

7 REPORTS

7.1 Special Projects Fund - 2016/17 Projects for Community Consultation

The Board discussed the list of proposed projects for Special Projects Funding in 2016/2017.

Mr Drummond noted that the High Street Security Cameras and the Litter Cart do not meet the criteria of the Special Projects Funding Policy. He advised the Board that the ongoing maintenance of the security cameras could be managed by Our Town Motueka as part of the grant they receive from the targeted rate.

The Board discussed the Saltwater Baths Flood Gate Upgrade and asked that the Chairman seek clarification about the actual health and safety issues with the lifting of these gates. The Chairman will also seek a copy of the risk management report regarding the operation of the gates.

The Board discussed the roading projects including the kerb and channel along Old Wharf Road and the footpath on Wallace Street and urged the Council to get these two projects completed as soon as possible. The Chairman advised he would speak to the Transportation staff to get the projects completed before the summer holiday season.

The Chairman advised the Board members that he would seek clarification from Council staff regarding the preferred site for the drinking fountain.

Mike Drummond advised the Board that they should discuss the timing of consultation on these projects with the Communications Manager to ensure Newsline deadlines can be met.

**Moved Board Member Satherley/Deputy Chair Horrell
MCB16-09-2**

That the Motueka Community Board

1. **receives the Special Projects Fund - 2016/17 Projects for Community Consultation report RMCCB16-09-01; and**
2. **approves the following projects to be circulated for consideration and ranking by the Motueka Community.**

Saltwater Baths Flood Gate

High Street Security Cameras

Motueka & Districts Museum, Air conditioning/lighting upgrade

Welcome to Motueka Sign

Roading Project - kerb and channel Old Wharf Road

Roading Project - Wallace Street footpath

Roading Project - path on the southern side of Courtney Street

Play equipment on the Newhaven Reserve

Enhance the entranceway to the northern end of the Marahau Beach

Drinking bottle fill point on High Street

Motueka Historic Wharf redevelopment

Litter Cart (operating costs)

CARRIED

7.2 Discretionary Fund Application - Project De-Vine

Greg Mason spoke on behalf of Project De-Vine. He noted that the project was started as a neighbourhood incentive in Golden Bay several years ago. The funding requested would be used to purchase glyphosate gel for spraying vines in the Marahau-Riwaka area. He noted that the majority of Project De-Vine's work is carried out on private property.

**Moved Cr Inglis/Deputy Chair Horrell
MCB16-09-3**

That the Motueka Community Board:

1. **receives the Discretionary Fund Application from Project De-Vine RMCB16-09-02; and**
2. **grants Project De-Vine \$500.00.**

CARRIED**7.3 Discretionary Fund Application - Motueka High School Community Cheer Team**

Ms Oakley, a teacher at Motueka High School spoke to the funding request from the School's Cheer Team. She noted that cheerleading is a growing sport and while the Motueka team started with 20 children, the team has now increased to 40 children. The team placed third in a recent regional competition and will now compete at the nationals in Auckland at the end of October. Ms Oakley noted that the funds will be used to purchase new uniforms for the team.

The Board members discussed the funding for this application and it was agreed it was more appropriate to provide the funding from the Youth Development Fund.

Moved Board Member Satherley/Board Member Horrell**MCB16-09-4****That the Motueka Community Board:**

1. receives the Discretionary Fund Application from the Motueka High School Community Cheer Team, RMCB16-09-02; and
2. grants funding of \$500 from the Youth Development Fund.

7.4 Discretionary Fund Application - Motueka District Neighbourhood Support Society (Inc)

Grant Heney spoke on behalf of the Motueka Neighbourhood Support Society application for funding for catering at their AGM, advertising and to pay for hall hire.

The Board discussed the amount requested and agreed to increase the grant to \$300.00.

Moved Cr Dowler/Board Member Ogilvie**MCB16-09-5****That the Motueka Community Board:**

1. receives the Discretionary Fund Application from Motueka District Neighbourhood Support Society (Inc) RMCB16-09-04; and
2. grants Motueka District Neighbourhood Support Society \$300.

CARRIED**7.5 Action Sheet**

The Board discussed the outstanding items on the Action Sheet.

The Board urged Engineering staff to inspect the drain at the intersection of Whakarewa and Queen Victoria Streets with some urgency as this is now dangerous.

The Board asked that their thanks be conveyed to staff members, Mike Schruer and Robert Workman for their input to the recent public meeting regarding the flooding issues in Motueka.

Moved Cr Dowler/Board Member Satherley**MCB16-09-6**

That the Motueka Community Board receives the Action Sheet report (RMCB16-07-05).

CARRIED

Mayor Kempthorne and Chief Executive, Lindsay McKenzie were in attendance as this was the last Board meeting of the triennium. In response to the Chairman's invitation, Mayor Kempthorne thanked the Community Board members and the Councillors for their services to the Motueka community during this triennium.

In response, the Chairman thanked Mayor Kempthorne for his support to the Board and to him personally as his mentor. He also thanked the Chief Executive and the Corporate Services Manager for their support.

The Chairman especially thanked the Council staff who have attended Board meetings during the triennium. He noted that this interaction with staff has been important in enabling Board members to gain a greater understanding of the topical issues and to ask the right questions.

The Chairman thanked the Board members for their support and input and their level of enthusiasm on behalf of the Motueka community. He noted the value of the open forums and the great ideas being put forward to the Board by the public.

The Finance Report for July was tabled at the meeting.

8 CORRESPONDENCE

Nil

9 CONFIDENTIAL SESSION

Nil

The meeting concluded at 5.42 pm

Date Confirmed:

Chair:

Item A.3

Attachment 2



MINUTES
of the
AUDIT SUBCOMMITTEE MEETING
held
1.00pm, Thursday, 8 September 2016
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillors M J Higgins (Chair), M J Greening, J L Inglis, P F Sangster, Mr G Naylor

In Attendance: Corporate Services Manager (M J Drummond), Finance Manager (R Holden), Financial Accountant (B Grammer), Senior Policy Advisor (M Day), Strategic Policy Manager (S Flood), Executive Assistant (P Francis), Bede Kearney (Audit NZ) Senior Strategic Advisor (A Bywater)

Part Attendance: Councillor T B King

1 OPENING, WELCOME

The meeting commenced at 1.07pm

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Sangster/Cr Greening
FNAU16-09-1

That apologies for lateness for Councillor King be accepted.
CARRIED

3 DECLARATIONS OF INTEREST

4 CONFIRMATION OF MINUTES

Moved Cr Greening/Mr Naylor
FNAU16-09-2

That the minutes of the Audit Subcommittee meeting held on Thursday, 23 June 2016, be confirmed as a true and correct record of the meeting.

CARRIED**5 REPORTS OF COMMITTEE**

Nil

6 PRESENTATIONS

Nil

7 REPORTS**7.1 Risk Management Project Update**

Sharon Flood, Strategic Policy Manager, spoke to the report.

Staff are currently working on the development of an updated Risk Management Policy and Framework. Work is underway to write a project brief for this work. The intention is to contract a risk management specialist to help review and update our current risk management framework and risk registers. This work is expected to be in place by early 2017.

The Chair queried if the last draft Risk Management framework was adopted by the Council. Mike Drummond, Corporate Services Manager could not comment as this pre-dated his time with Council.

Councillor King joined the meeting at 1.11pm

Moved Cr King/Cr Inglis

FNAU16-09-3

That the Audit Subcommittee

1. receives the Risk Management Project Update report (RFN16-09-02)

CARRIED**7.2 Draft Annual Report for the Year Ended 30 June 2016**

Maxine Day, Senior Policy Advisor, Russell Holden, Finance Manager and Bryce Grammer, Financial Accountant spoke to the draft report.

The sunk costs in relation to the Waimea Dam were discussed. Mike Drummond, Corporate Services Manager confirmed that these costs pre-date 2014 and were dealt with in the financial modelling prior to adoption of the Long Term Plan (LTP), which determined that the costs would be allocated on a 50/50 basis between Waimea Community Dam Ltd and Council. These prior costs have been expensed because we don't have an asset in accounting terms to hold on our books. Costs incurred prior to the 2015-25 LTP were dealt with through previous annual reports and processes. A discussion was had over the process of how the Councils share (\$3m) of sunk costs of \$6.5m was approved and therefore not included in the LTP budget.

The wording on page 8 regarding the Waimea Dam "going well" was discussed as it was felt that there is still a range of opinions (especially from irrigators) on the Dam. Mike Drummond explained that this choice of words was appropriate for this section as there has been

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substantive progress made to date through the project board. However he was happy to take advice from Councillors on the wording.

Russell Holden gave an overview on the work that had been done by the Strategic Development team and Finance team on this report. It has been a massive undertaking – evidenced in the 235 pages. A good process was followed with significant feedback throughout the process from Managers and the Senior Management Team, as well as Auditors. The intention is that the report will be adopted by the outgoing Council at the Full Council meeting on 22 September (which is ahead of the statutory deadline requirement).

Maxine Day explained that the document reports against key issues in the Long Term Plan with new performance and mandatory measures.

The Committee discussed whether Council's debt liability should be broken down into the individual liability of ratepayers and whether Council should be disclosing what assets are disposable. Mr Naylor reminded the Committee that this Council has significant assets (Port and Airport) that a lot of other Councils don't have. When looking at external debt it is important that it is presented in a way that is comparable with other Councils.

Maxine and Russell agreed to consider how to incorporate into either the report or the summary, a comparison of debt and disposable assets, whilst bearing in mind the need to be careful not to convey an incorrect message that we have assets to sell and therefore we may intend to sell them.

In response to a question regarding the seismic assessments of Council buildings under its Earthquake Prone Buildings policy, Bryce Grammer, Financial Accountant explained that the only building impaired is the Golden Bay Service Centre which was considered unsafe and closed. Strengthening work on this building has now started. All other buildings are still useable and being used for the same purposes as previously.

In response to a question regarding page 162 and the loss on disposal of fixed assets – did this mean the sale of the assets or scrapping of the assets – Bryce Grammer explained that these were valuation changes on property plant and equipment which have been transferred to investment properties.

A numerical typo on page 164 was pointed out and will be corrected by Bryce.

It was discussed that Valuation reports to Council are reviewed by management and auditors and incorporated as they stand. In response to a question on whether management were comfortable with this, Mr Grammer explained that next year we will be doing all our valuations at 31 March and they will then flow through the Audit Subcommittee. This is appropriate as they should be subject to wider scrutiny and review.

Russell Holden tabled a letter of representation signed by the Senior Management Team, to the Mayor and Councillors for the year ended 30 June 2016.

Mr Bede Kearney (Auditor) came to the table to provide an update to the committee. He explained the audit process to date and the conversations with finance and planning teams on the draft report, including identifying areas where a story can be told on measured results, to help the community better understand what it means to them. This document was an

opportunity to communicate with the community.

The Audit team then looked at the systems and processes of Council and identified some areas that needed change. There were no significant areas of concern, more a tidying up of current processes was required. The Audit team are still on site and expect the audit will be complete by the end of next week.

Mr Naylor requested that next time the draft management letter be presented to the Audit Subcommittee in a more timely manner to allow earlier consideration and more timely actions to address matters raised.

**Moved Mr Naylor/Cr Sangster
FNAU16-09-4**

That the Audit Subcommittee:

1. receives the Draft Annual Report for the Year Ended 30 June 2016 report (RFN16-09-01)
2. notes that it has considered any indications of impairment and appropriateness of Council depreciation rates at a high level; and
3. notes the draft Annual Report will be audited before being presented to Council for adoption
4. recommends to Council the adoption of the final Annual Report for the year ended 30 June 2016 subject to the Chair receiving confirmation from Audit NZ that the audit is complete and that all matters have been satisfactorily resolved.

CARRIED

The Chair requested that staff leave the meeting at 2.08pm to allow the Committee to have a discussion with the Auditor.

Staff returned to the meeting at 2.30pm.

8 CONFIDENTIAL SESSION

8.1 Procedural motion to exclude the public

**Moved Mr Naylor/Cr Sangster
FNAU16-09-5**

THAT the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

1. **Internal Audit and Annual Report Update**

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Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

CARRIED

The meeting concluded at 3.20pm

Date Confirmed:

Chair:



MINUTES
of the
GOLDEN BAY COMMUNITY BOARD MEETING
held
9.00am, Tuesday, 13 September 2016
at
Takaka Fire Station, Motupipi Street

Present: C McLellan (Chair), L Gamby, A Blackie, D Gowland, Crs M L Bouillir, P F Sangster

In Attendance: Community Development Manager (S Edwards), Senior Customer Services Officer (L Page)

Part Attendance: Mayor R G Kempthorne, Chief Executive (L McKenzie), Commercial Manager (G Cooper)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Nil

3 PUBLIC FORUM

3.1 Jill Pearson

Ms Pearson asked that regardless of the Heritage New Zealand decision on the grandstand, that the Golden Bay Community be consulted on whether or not it wants to retain the grandstand.

3.2 Noel Baigent

Mr Baigent thanked the Board on behalf of the RSA for its support with the Memorial Park on Commercial Street. He also said he was sad that the Community Board were not the lead role in the new recreational park decisions. He said that the Board are the voice of the people of Golden Bay and it has done a wonderful job, he asked that the monthly format be retained with the new Board.

3.3 Peg Bishop

Ms Bishop is in favour of retaining the grandstand.

3.4 Robin Robilliard

Mrs Robilliard said she was shocked at Council's decision to destroy the grandstand.

3.5 Jane Bellerby

Ms Bellerby is in favour of retaining the grandstand as it is historical and practical. She explained that it is one of only two grandstands with a vaulted roof left in the country. She said she would appreciate Council listening to the community as there is room for the grandstand to be kept alongside the new community facility.

3.6 Jane Baird

Mrs Baird explained that the Golden Bay A&P show is known as one of the best one day shows in New Zealand and if the Council were to demolish the grandstand, people will stop attending the show. She said that the community do not need Heritage New Zealand and Council telling them what they can and cannot keep.

3.7 Brian Petterson

Mr Petterson, who explained that he is in his 90s, requested that Council retain the grandstand as he and his family sit in the grandstand on show day.

3.8 Clive Bird

Mr Bird said that he remembers sitting in the grandstand with his family in 1946 and would like to see the grandstand retained. He said that there is a lot of misinformation from Council and he would like to see some more transparency.

3.9 Alan Vaughan

Mr Vaughan explained that there was some confusion as to where the Community Board meeting was to be held as both the Golden Bay Weekly and Newline adverts said that the meeting was going to be at Collingwood Fire Station.

3.10 Robin Manson

Mr Manson would like the grandstand retained as the community do not have enough heritage buildings and the grandstand is unique. He believes that future generations will thank the community for saving the grandstand.

3.11 Karen Brookes

Ms Brookes gave a history of her time with the Board members and thanked them all for their dedication.

3.12 Mardie Blythe

Ms Blythe said she was in favour of retaining the grandstand as people are too ready to destroy and remove New Zealand heritage. She explained that the grandstand has survived the two major earthquakes.

3.13 Les Clark

Mr Clark is also in favour of retaining the grandstand. He explained that a number of years ago, Council proposed to remove the band rotunda at Pohara and the Golden Bay residents stood their ground and it was saved. He urged the Golden Bay Community to do the same for the grandstand.

3.14 Jo-Anne Vaughan

Mrs Vaughan expressed her appreciation for Chair McLellan for representing the people of Golden Bay so well.

3.15 Lewis Peak

Mr Peak is in favour of retaining the grandstand. He explained that heritage matters and the retention of the grandstand is practical and it is a desirable asset.

3.16 Penny Griffith

On behalf of the Golden Bay Museum, Ms Griffith thanked the Board for its support for the Whalery project.

3.17 Peter Foster

Mr Foster paid tribute to the Board Chair, Carolyn McLellan and said that he could not condense an adequate tribute to 3 minutes.

3.18 Bryony Pearson

Ms Pearson asked that the facilities operation rate that has been included in Golden Bay rates this year be put towards retaining the grandstand.

3.19 Sara Chapman

Ms Chapman explained that the Golden Bay Community fought very hard to keep the Board a couple of years ago and said that the role is valuable to the community. She also showed the Board and members of the public the progress at the Recreation Park. She thanked the Board for the donation to the lighting to one of the netball courts.

4 DECLARATIONS OF INTEREST

Nil

5 CONFIRMATION OF MINUTES

Moved Deputy Chair Gamby/Cr Bouillir
GBCB16-09-1

That the minutes of the Golden Bay Community Board meeting held on Tuesday, 9 August 2016, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS**7.1 Chair's Report**

Grandstand Consultation – Chief Executive, Lindsay McKenzie explained that the matters raised by both Ms Pearsons have already been responded to in writing by Council.

Facilities Operations rate – The Board and Susan Edwards explained to Ms Pearson that this money cannot be spent on the grandstand as it is operating money, not funding for capital expenditure. The operations rate will be used to go towards the salary of the facility manager.

6 PRESENTATIONS**6.1 Clifton Peace Walk**

Mr Rowse explained his proposal for the Clifton Remembrance Walkway. The idea of the walkway is for families to bury loved one's ashes and then plant a tree on top. The walkway also links up with the Selwyn Street walkway. The native tree planting has already commenced. The Committee applied for and received a community grant of \$500 (in a previous allocation) for the concept plan and the group have money left over from that. There is an idea for a wooden entranceway to the walk and this money may be used to go towards that. The group would like the Tasmanian Blackwood's removed from the entranceway which would allow them to start developing the new entranceway to the walk. The Board suggested that the new Board may like to do some consultation with the community and also fund some seating.

The Board agreed that the Board elect should have speaking rights for the remainder of the meeting.

Moved Deputy Chair Gamby/Cr Bouillir
GBCB16-09-2

That the Golden Bay Community Board gives Abbie Langford, Grant Knowles and Lynne Ensor speaking rights for the remainder of the meeting.

CARRIED

6.2 Port Tarakohe Update

Gene Cooper attended the meeting to give the Board an update on Port Tarakohe. He explained that fees and charges were set in the Development Plan 5 years ago and Council have not deviated from that plan. He said that, for recreational users, the fees are as high as

they will go at the moment. The focus has been recovering outstanding debts and creating new user agreements where people will pay in advance to use the marina. Mr Cooper explained that the weighbridge is now producing some good management information and the Port is \$30,000 - \$40,000 better off in collections this year. He explained that commercial users are now receiving reports within 7 days and any errors can be detected and fixed before invoices are sent out. The industry volumes have not been achieved this year. This is due to a number of factors and has had an impact on the finances of the Port. The cargo volumes across the wharf for this year are on track.

Mr Cooper then asked for questions from the Board. In response to a question about marina capacity, Mr Cooper explained that capacity did drop to 73% after the 2012 development plan was introduced but capacity is now back to 81%. He explained that some berths are empty due to the size of the boat that can occupy them.

In response to question about the weighbridge being used for logs, Mr Cooper explained that Council was able to gain extra revenue by allowing the logging company to use the weighbridge.

7 REPORTS CONTINUED

7.1 Chair's Report Continued

Board member Gowland asked for clarification from the Mayor and Chief Executive that the grandstand would not be demolished immediately even if the Heritage New Zealand decision suggested that there was no heritage value to the grandstand. Both the Mayor and Chief Executive explained that Council will come back to the community, no matter what the Heritage New Zealand decision is.

Sara Chapman gave the Board an update on its responsibilities in a Civil Defence emergency. She explained that the role of the Board is to keep the community informed, the new Board members will take over once they are sworn in.

The meeting adjourned for morning tea from 10.34 am – 12.18 pm

6 PRESENTATIONS CONTINUED

6.3 Financial Policy

Chief Executive, Lindsay McKenzie and Community Development Manager, Susan Edwards updated the Board on the Financial Policy presentation in place of Corporate Services Manager, Mike Drummond who could not attend the meeting.

Mr McKenzie explained that the Annual Report will go to Full Council on 22 September and he encouraged the Board to read the summary document and the key projects.

Council debt is down to \$129, which is \$44 million lower than the predicted \$173 million debt forecast on the Long Term Plan. This lower debt is saving Council \$2.2 million in interest each year. The reasons for this lower debt are that there have been significant operational savings

across Council, there have been limited emergency works, lower inflation than forecast, higher than expected population growth and a delay to some capital works programmes.

In the Long Term Plan, Council set a rates increase limit of 3% and predicted that the increase in this year's rates would be 2.79%. Council were able to reduce that rate increase to just over 1% this year. In the Annual Plan, Council estimated that there would be rates increases over the next 3 years but that these would be within the 3% limit. It is likely that there will be a budget surplus at the end of this financial year which will mean that Council should be able to reduce the amount of these rates increases.

Council set a debt limit of \$200 million in the Long Term Plan. It is expected that the debt will be a lot lower than forecast if Council pays off debt using the carry-forward surpluses.

Council, in the past, has underfunded depreciation. It now working towards fully funding depreciation over the term of the Long Term Plan.

In response to a question about why Council has so many capital works carry overs and whether Council can budget for these better, it was explained that it would be ideal if Council could have a fixed capital works budget but the auditors will not allow that. Council is working on breaking down projects into what is realistically achievable in each financial year and setting budgets accordingly, for example budgeting for planning and consenting in one year and building the following year. An example was given of the Recreational Facility where it is 6 months behind schedule, due to unforeseen circumstances, so money has to be carried over into the next financial year.

The meeting adjourned for lunch at 12.50 pm – 1.17 pm

6.4 Takaka Playground Upgrade

Glenn Thorn had not received any feedback from the local schools yet so had nothing new to update the Board with.

7 REPORTS CONTINUED

7.1 Chair's Report Continued

9 The Recreation Facility

Bainham and Takaka Rural women have received \$1000 from Community Grants to go towards tiered seating for the new netball courts.

11 Outstanding Natural Landscapes Public Meetings and Consultations

The Board will write a submission.

13 Outstanding Community Service Awards

The new Board will hold an award ceremony at its 8 November meeting to present awards to Ronnie Short, Bill Richards and Derry Kingston, who could not make it to the awards ceremony in Richmond.

14 Cycleway Group

The Golden Bay Community Board received \$5000 from Council's Community Grants for the cycleway group to go towards a cycle and walkway between Clifton and Motupipi School. This money will be left in the Board's account until it is needed by the cycleway group.

16 Parking Restrictions

The Board discussed the issue with parking outside the Brigand Café and how the neighbour cannot access her driveway at times. The Board agreed that if people are parking illegally, it should be for the Police to sort out. The Board agreed that it would ask Jeremy Katters to liaise with the Brigand Café regarding the visibility issue and potentially removing one car park space. The Board also discussed the visibility issues at the new Hammer Hardware building on Commercial Street. When pulling out of the driveway, people have very poor visibility to the right. It was suggested that as the next driveway over has now been blocked off, this could be used as a car park and the one outside hammer Hardware disestablished. The Board will write to Jeremy Katters about this issue.

18 Freedom Camping

The Board discussed installing signage at Reilly Street to let the campers know what is expected of them. The Board will write to Jamie McPherson, Transportation Manager, to ensure that the Reilly Street area is cleaned up before the next summer season. Susan Edwards will ask Dennis Bush-King whether additional compliance will be carried out in the Bay after the Luminate festival. Chair McLellan, Councillor Bouillir and Deputy Chair Gamby will talk to Dean Raybould about creating a sign for Reilly Street.

19 Wainui Bay Community Annual Consultation Meeting

The Board will endeavour to organise this meeting in conjunction with Ros Squire and Tania Bray before the end of this term and invite the Board elect.

20 Closed Circuit TV Cameras

The letters are ready to be sent out. The Board will organise for these to be distributed.

21 Hanging Baskets Meeting

The Board need to organise a meeting before the end of this triennium.

**Moved Cr Sangster/Deputy Chair Gamby
GBCB16-09-3**

That the Golden Bay Community Board:

1. receives the Chair's Report RGB16-09-01; and
2. requests Engineering Services staff to investigate the carparks on Commercial Street outside 1. The Brigand Café and 2. Hammer Hardware and to report back to the Board about the visibility problems.

CARRIED

7.2 Financial Report - July 2016

The Board discussed the Financial Report contained in the agenda.

Moved Cr Bouillir/Cr Sangster

GBCB16-09-4

That the Golden Bay Community Board receives the Financial Report - July 2016 RGB16-08-04.

CARRIED

The Board received money from a Council Community Grant to go towards a piece of artwork for the Takaka Service Centre. The Board agreed that it would match this amount from its Market money fund.

Moved Deputy Chair Gamby/Cr Bouillir

GBCB16-09-5

That the Golden Bay Community Board donate \$500 towards artwork for the refurbished Takaka Service Centre, this will add to the \$500 Community Grant, making a total of \$1000 for a piece of artwork.

CARRIED

The Board discussed the funding needed for the Whalery and agreed that it would like to donate \$2000 to cover part of the cost of the UV filtered glass.

Moved Cr Sangster/Chair McLellan

GBCB16-09-6

That the Golden Bay Community Board donates \$2000 towards the Whalery at the Golden Bay Museum.

CARRIED

Deputy Chair Gamby declared a conflict of interest and did not vote.

The Board would like to thank Penny Griffith for all the effort she has put in to get the Whalery Project completed.

The Board agreed that it would ask Robin Slow to produce some more cards.

The Board also agreed to thank Robyn Jones for morning teas at the Collingwood meetings.

Moved Cr Sangster/Cr Bouillir

GBCB16-09-7

That the Golden Bay Community Board buy Robyn Jones a \$50 plant voucher as a thank you for the morning teas at the Collingwood meetings.

CARRIED

The Board discussed the signage that could be placed at the Reilly Street river camping spot. The Board will work on some wording for a sign and discuss this with Jamie McPherson, Transportation Manager. The Board will ask Dean Raybould to produce the sign.

Moved Cr Bouillir/Chair McLellan

GBCB16-09-8

That the Golden Bay Community Board fund the signage for the Reilly Street river, up to \$200.

CARRIED

7.3 Action Sheet

The Board reviewed the Action Sheet contained in the agenda.

**Moved Deputy Chair Gamby/Board Member Blackie
GBCB16-09-9**

That the Golden Bay Community Board receives the Action Sheet report RGB16-09-03.

CARRIED

8 CORRESPONDENCE

8.1 Correspondence

The Board reviewed the Correspondence that accompanied the agenda.

The Board discussed the Ramsar application and agreed to write a letter to the Department of Conservation stating that the Board support, in principle, the DOC endeavours to progress the Ramsar application for these sites of national and international significance, subject to full consultation with affected landowners. The Board also wish to note that a successful Ramsar application will increase the visitors to this area, which in turn puts pressure on local infrastructure, roads, bridges, toilets etc. for which additional funding from Central Government will be needed. In addition, for Health and Safety, it is essential that there is effective cell phone and internet connectivity established in the area.

**Moved Chair McLellan/Cr Sangster
GBCB16-09-10**

That the Golden Bay Community Board writes a letter to the Greg Napp at the Department of Conservation stating that the Board support, in principle, the DOC endeavours to progress the RAMSAR application for these sites of national and international significance, subject to full consultation with affected landowners.

CARRIED

**Moved Cr Sangster/Deputy Chair Gamby
GBCB16-09-11**

**That the Golden Bay Community Board donates \$50 each to the Collingwood Area School and Golden Bay High School for prize giving and the school magazine.
CARRIED**

**Moved Chair McLellan/Cr Bouillir
GBCB16-09-12**

That the Golden Bay Community Board receives the Correspondence Report RGB16-09-02.

CARRIED

The Board discussed the next Recreation Facility working Party meeting and agreed that Lynne Ensor would attend as an observer for the Board elect.

The meeting concluded at 2.37pm

Date Confirmed:

Chair:

Unconfirmed