

# MINUTES

**TITLE:** Engineering Services Committee  
**DATE:** Thursday 30 August 2012  
**TIME:** 9.30 am  
**VENUE:** Tasman District Council Chambers, 189 Queen Street, Richmond.

**PRESENT:** Crs T E Norriss (Chair), Mayor R G Kempthorne, M L Bouillir, S G Bryant, B F Dowler, J L Edgar, B W Ensor, G A Glover, J L Inglis, T B King, C M Maling, Z S Mirfin, P F Sangster and E J Wilkins.

**IN ATTENDANCE:** Engineering Manager (P Thomson)  
Chairman Motueka Community Board (D Ogilvie)  
Utilities Asset Manager (J Cuthbertson)  
Utilities Asset Engineer (D Stephenson)  
Transportation Manager (G Clark)  
Transportation Planning Officer (S Downs)  
Development Engineer (D Ley)  
Administration Officer (G Woodgate)

## APOLOGIES

Nil.

### 1 PUBLIC FORUM

#### 1.1 Ms Donna Smith - Access for All (A4A)

Ms Smith advised that Council was not enforcing its signage on footpaths Bylaw consistently around the District to the detriment of those who use their mobility scooters.

#### 1.2 Mr Barry C Knapp

Cr Dowler read (and tabled) a statement from Mr Barry Knapp regarding his displeasure at the state of the District's rural roads.

### 2 CONFIRMATION OF MINUTES

#### 2.1 Engineering Services Committee – 19 July 2012

Moved Crs Bryant/Maling  
ESC12-08-01

**THAT** the minutes of the Engineering Services Committee meeting held on 19 July 2012 containing resolutions ESC12-07-01 to ESC12-07-08 be confirmed as a true and complete record.

**CARRIED**

### **3 CHAIRMAN'S REPORT – RESC12-08-01**

Cr Norriss spoke to his report which was contained in the agenda.

Brief discussion on the following matters ensued:-

- Gravel management
- Delineation Policy.

**Moved Crs Mirfin/Bryant  
ESC12-08-02**

**THAT the Engineering Services Committee receives the Chairman's Report – RESC12-08-01.**

**CARRIED**

### **4 DECISION REPORT**

#### **4.1 Tasman's Great Taste Trail Bylaw - RESC12-08-02**

The Development Engineer, Dugald Ley, spoke to his report which was contained in the agenda.

The report provided a summary of a proposed Bylaw that would support the successful operation of Tasman's Great Taste Trail. The intended bylaw will allow activities on the loop trail to be controlled so as to prevent nuisance to other users.

An amended proposed Tasman's Great Taste Trail Bylaw 2012 was tabled by the Development Engineer who outlined the amendments.

The following points were made in discussion on the proposed Bylaw:-

- General Trail bylaw enforcement
- Enforcement of the bylaw where the Trail is on private land
- Bylaw not containing signage rules
- Spraying regimes of businesses close to the Trail was not included
- Spooner's Tunnel
- How the Tasman District Council and Nelson-Tasman Cycle Trails Trust could generate income from the Trail.

To a number of questions regarding the maintenance costs of the Trail, the Development Engineer advised that a full report would be tabled at the next Engineering and Services Committee meeting on this matter.

**Moved Crs Glover/Wilkins  
ESC12-08-03**

**THAT the Engineering Services Committee receives the report, Tasman's Great Taste Trail Bylaw, RESC12-08-02 and;**

1. **AGREES** that the proposed Tasman's Great Taste Trail Bylaw (as tabled and amended at the Engineering Services Committee meeting of 30 August 2012) is appropriate under Section 155 of the Local Government Act 2002 as outlined in the report RESC12-08-02; and
2. **APPROVES** that, under Section 156 of the Local Government Act 2002, the proposed Tasman's Great Taste Trail Bylaw 2012 Statement of Proposal (as amended), attached as Appendix 3 to this report, be circulated for public consultation under the special consultative procedure as set out in Sections 83 and 86 of the Local Government Act 2002 and noted in the report RESC12-08-02; and
3. **APPROVES** the summary of information for distribution through Newline, Council's website and Council offices and libraries.

**CARRIED**

10.42 – 10 55 am: Morning Tea.

## **5 INFORMATION REPORT**

### **5.1 Tasman's Great Taste Trail – Update - RESC12-08-06**

The Development Engineer, Dugald Ley, spoke to his report which was contained in the agenda.

The report provided an update on progress with Tasman's Great Taste Trail.

The Development Engineer updated Committee members on the Waimea Suspension Bridge.

Brief discussion then ensued on the following matters:-

- Stoppage of work at the Waimea Estuary
- A letter that was sent to Higgins Road residents by the Nelson-Tasman Cycle Trails Trust. It was agreed that a letter explaining what is happening, and why, needs to be sent out by the Nelson-Tasman Cycle Trails Trust to Higgins Road residents as soon as possible.

**Moved Cr Dowler/Bouillir  
ESC12-08-04**

**THAT the Engineering Services Committee receives the report, Tasman's Great Taste Trail Update – RESC12-08-06.**

**CARRIED**

## **6 DECISION REPORT**

### **6.1 Budget Reallocation - Utilities (Solid Waste) - RESC12-08-03**

Utilities Asset Manager, Jeff Cuthbertson and Utilities Asset Engineer, David Stephenson spoke to the report which was contained in the agenda.

The purpose of the report was to seek approval to reallocate capital budgets and approve additional funding for the Solid Waste activity for the 2011/2012 financial year.

Committee members raised the following concerns regarding the Richmond and Mariri Resource Recovery Centres' over expenditure of \$699,298:-

- Staff were requested to explain why this happened and how long ago it occurred
- Who provided Council with the ground work advice
- If the over expenditure had been taken up with Audit NZ
- How this over expenditure is to be paid for
- Alternatives if the resolution is not passed
- Committee members advised staff that they would have appreciated hearing about this shortfall earlier.

Committee members felt this was a funding mechanism issue that needed addressing. The Utilities Asset Manager advised that the funding shortfall had been accounted for in the Long Term Plan.

#### **Moved Cr Bryant/Mayor Kempthorne ESC12-08-05**

**THAT the Engineering Services Committee receives the Budget Reallocation, Utilities Report, RESC12-08-03; and**

**APPROVES the transfer of funding to offset unscheduled capital works as detailed in Appendix 1 in the report, RESC12-08-03; and**

**REQUESTS the Chief Executive Officer to review the funding, process and reporting on variations to capital projects.**

**CARRIED**

Cr Edgar abstained from voting on the resolution.  
Crs Glover and Inglis voted against the resolution.

12.30 – 1.05 pm: Lunch.

## **7 INFORMATION REPORT**

### **7.1 Transportation – Annual Report - RESC12-08-08**

The Transportation Manager, Gary Clark, spoke to his report which was contained in the agenda.

The Transportation Manager's report covered the following matters:-

- Operations and Maintenance
- Assessment of Pavement Asset Condition and Performance
- Contractor Performance
- Road Safety
- Rivers
- Budgets and Expenditure.

Committee members discussed the following matters:-

- The inconsistency used over the road delineation policy.  
The Transportation Manager advised that road safety is what the Tasman District Council is focussing on. When road markers are taken out, this slows driver speed and this in turn reduces the severity of road crashes.
- Committee members requested a list of rural roads currently affected by the road delineation policy.

1.11 pm: Mayor Kempthorne returned.

- McShane's Road was given as an example of a high volume road that has major issues on wet days.
- An article in Council's Newsline was suggested to get Council's message across regarding the road delineation policy.
- Staff were requested to investigate, and advise, just who it is that is crashing on Tasman's rural roads?
- Staff were requested to let river users know, via Newsline, that the draft river maintenance programme for the 2012/13 year is available on Council's website.
- Street Lighting.  
The Transportation Manager advised that throughout the District standard street lighting poles are replacing the older ones and that LED lights are going in.

**Moved Crs King/Glover  
ESC12-08-06**

**THAT the Engineering Services Committee receives the Annual Transportation Report – RESC12-08-08**

**THAT Council investigate a policy reviewing projects and budgets, during the year, where circumstances dictate appropriate.**

**CARRIED**

2.00 pm: Chairman Motueka Community Board (D Ogilvie) departed.

## **7.2 Transportation Bylaws Review - RESC12-08-09**

The Transportation Manager, Gary Clark, spoke to his report which was contained in the agenda.

The report set down the need for Council to review its existing Transportation Bylaws from time to time to comply with the Local Government Act 2002. Transportation bylaws managed under Council's Engineering Department include:-

- Speed Limit Bylaw 2004
- Traffic Control Bylaw 2005
- Stock Control and Droving Bylaw 2005.

Committee members asked if it was possible to amalgamate advertising the three bylaws outlined to avoid 'consultation overload' and were advised that this was a good idea and would be actioned.

Cr King requested a simple and straightforward Stormwater bylaw and was advised that staff were already looking at this.

**Moved Crs Bouillir/Bryant  
ESC12-08-07**

**THAT the Engineering Services Committee receives the report Transportation Bylaws - Review – RESC12-08-09.  
CARRIED**

**7.3 Utilities Report - RESC12-08-10**

Utilities Asset Manager, Jeff Cuthbertson spoke to his report which was contained in the agenda.

The report provided a summary of the Utilities activities for July 2012 and in general for the July 2011-June 2012 operational period.

**Moved Crs Wilkins/Inglis  
ESC12-08-08**

**THAT the Engineering Services Committee receives the Utilities Report – RESC12-08-10.  
CARRIED**

**7.4 Port Motueka - Jackett Island Erosion Project - RESC12-08-07**

The Transportation Manager, Gary Clark and Transportation Planning Officer, Sarah Downs, spoke to the report which was contained in the agenda.

The report provided information on the assessment and refinement of practical options to manage the erosion experienced along the seaward edge of Jackett Island. An update on the interim works on the Van Dyke property and the Port Motueka Groyne removal was also provided along with details of expenditure to date on the Jackett Island Erosion Project.

The Transportation Manager advised that the van Dyke's had lodged another case against the Tasman District Council to the Environment Court.

The Engineering Manager outlined the expenditure and budget for this project to date and recommended the Committee go back to Corporate Services staff requesting they initiate investigations on funding sources for the Project (including the insurance claim and the Port Motueka Endowment Fund). He then gave Committee members an approximate timeline of events yet to be addressed.

Committee members questioned if Council could afford to undertake any of the options they will soon be given by staff. The Transportation Manager replied that Council's mandate was to find a practical and affordable solution.

2.24 pm: Cr Bryant returned.

Cr Glover requested three reports on this Project for Council to consider:-

1. Time frames report
2. Cost/Benefit Analysis report
3. Summary of Issues report.

2.35 pm: Mayor Kempthorne returned.

**Moved Cr Edgar/Bryant  
ESC12-08-09**

**THAT the Engineering Services Committee receives the Port Motueka - Jackett Island Erosion Project Report – RESC12-08-07; and**

**REQUESTS Corporate Services staff to initiate investigations on funding sources for the Port Motueka – Jackett Island Erosion Project and report back to Corporate Services Committee.**

## **8 RESOLUTION TO EXCLUDE THE PUBLIC**

**Moved Crs Glover/Sangster  
ESC12-08-10**

**THAT the public be excluded from the following part(s) of the proceedings of this meeting.**

**8.1 Provision of Bus Infrastructure, Richmond – RESC12-08-04**

**8.2 Redevelopment of Aquarium Site – Mapua Wharf – RESC12-08-05**

**The general subject of the matter while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:**

Item No.	General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
8.1	Provision of Bus Infrastructure, Richmond	Good reason to withhold exists	Section 48(1)(a)
8.2	Redevelopment of Aquarium Site – Mapua Wharf	Good reason to withhold exists	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interests protected by Section 6 or 7 of the Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Item No.	Reason to withhold information under Section 6 or 7	Section
8.1	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial negotiations	Section 7(2)(f)(ii)
8.2	To enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial negotiations	Section 7(2)(f)(ii)

**CARRIED**

(Refer to Confidential Minute Book)

## **9 RESOLUTION TO RESUME PUBLIC MEETING**

**Moved Crs Edgar/Glover  
ESC12-08-13**

**THAT public meeting be resumed.**

**CARRIED**

The meeting concluded at 3.56 pm.

Date Confirmed:

Chair: