

Minutes

Māpua Waterfront Area Masterplan Working Group

Date and Time: Monday 18 November, 7.00 pm

Venue: Māpua Boat Club, Māpua

Present: David Martin – Chair

Richard Hollier – Reserves and Facilities Manager, Tasman District Council,
(Minutes)

Marion Satherley – Māpua & Districts Community Association

John Fountain - Friends of Māpua Waterfront

Debbie Lavery - Māpua & Districts Business Association

Mike Kininmonth – Māpua & Districts Community Association

David Scott – Tamaha Sea Scouts

Daren Horne – Te Ātiawa Iwi Trust

Naomi Aporo – Ngāti Rārua

Martyn Barlow – Māpua Boat Club

Councillor Anne Turley – Tasman District Council

Tom Watkins - guest

1. **Welcome**

The Chair welcomed everyone to the meeting at 7 pm.
Daren Horne gave the karakia.

2. **Apologies**

Kura Stafford – Ngāti Tama Ki Te Waipounamu Trust

Mark Johannsen – Property Services Manager, Tasman District Council

Linda Atkins - Executive Support Officer, Tasman District Council

3. **Minutes of the previous meeting – 21 October 2019.**

The minutes of the previous meeting held on 21 October 2019 were accepted as a true and accurate record.

4. Matters arising from the minutes

Richard Hollier reported back on the awarding of the tender for the Mapua ferry. He reported that the Council awarded the tender on 1 November to Mapua Ventures Ltd (current ferry operator). The contract has a term of five years at the same service level as operated previously. There will be little visible change aside from a Tasman District Council (TDC) logo somewhere on the ferry.

Debbie Lavery reported back that the grass marking will be in early December and will be in the same area as provided last year. Richard Hollier reported that the stack of water pipes will be stacked side by side on the western side of the area so that they do not interfere with the parking.

Richard Hollier reported that he had been advised by the TDC roading engineer that the signs had been ordered and are planned to be installed late November. (Appendix 1).

Richard also reported that Mark Johannsen had provided an update on the recycling area. The community recycling has been discontinued due to contamination issues and a more central site is being sought. Therefore the recycling enclosure for the commercial users was to have enhanced screening installed.

Richard confirmed that the bollards at the entrance to the wharf area had been reactivated from 6 November.

David Martin advised that he had sent a note to congratulate Tim King on his election as Mayor and welcomed Councillor Ann Turley as Tim's replacement on this group.

5. Results of annual review of the Group's effectiveness – Tom Watkins.

Tom Watkins had pre-circulated the questionnaire responses completed at the previous meeting and had asked everyone to prepare a sentence that described the most important issue that should be addressed to improve the Group's collective performance. These were considered in groups and then prioritised.

Tom will circulate the statements including the highest priority statement.

6. Ngaio Reserve Update

David Martin provided an update on the Working Group meeting with Steve Richards on the Ngaio Reserve design. He advised that Steve had presented a number of construction drawings. These drawings showed an updated layout, contours, levels and ground disturbance. There was some focus on impacts of disturbance and the development of a cross-section showing the depth of the disturbance still needed to be developed. This would be followed by a meeting with the archaeologist to go through the drawings. These drawings would then be used in the heritage assessment and conversation with iwi. David noted that most of area had previously been disturbed except for an area at the north east corner and

the paved area near the playground. Steve would meet and discuss with the archaeologist the level of impact based on her previous knowledge with the site. Three drawings showing the master plan, site levels and the cross-sections were presented by Richard Hollier and discussed. Richard advised that the most significant disturbance was 160mm and that the top 100mm across most of the site had been previously found to contain fill and other rubbish. There was some discussion on the timing of release of the drawings but it was agreed that this needed to wait until any issues relating to the heritage consent had been identified.

David Martin asked for an update on the programme, Richard confirmed that Steve would meet with the archaeologist later this week with a view to achieving the consent by the end of January. David reminded Richard of the agreement to provide six weekly programme updates at each meeting.

Communications – Information to be released, there was a need to provide a community update on where the project is at via the Coastal News. This would be via a text update which would include details of where information will be available such as on the Tasman District Council website.

The need to meet and provide an update on the Ngaio Reserve project to Golden Bear owner in order to keep him informed on progress was discussed. Mark Johannsen and David Martin are to meet with him.

7. Grossi Point

David Martin proposed leaving further discussion on Grossi Point until the New Year. This was agreed. Copies of the aerial photo of Grossi Point were distributed to members for their information.

Richard Hollier provided some context around the reserve management planning process and the procedures under the Reserves Act 1977 for the vesting and classification of land protected as reserve. This included the key milestones in the vesting and classification of reserves in the Moutere/Waimea Ward and the development of the Reserve Management Plan. A summary timeline for these processes is included as Appendix 2.

A link to the Motueka Reserve Management Plan is provided for information and the link to the maps for the Waimea/Moutere reserves will be provided once this information is available.

<https://www.tasman.govt.nz/document/serve/Motueka%20Ward%20Reserve%20Management%20Plan%20-%20May%202019.pdf?path=/EDMS/Public/Other/Policy/Plans/ParksReservesManagementPlans/000000190555>

8. Presentation by Marion Satherley - The Māpua and Districts Community Association.

Marion Satherley made a presentation to the group on the composition, objectives and history of the Māpua and Districts Community Association. She also described the communication platforms via their website, Facebook and Instagram. The information disseminated included live streaming of speakers at general meetings. Other activities carried out by the Association included tree planting, AED purchase, and the setting up of a working group on community transport and wellbeing.

Other business

- Future presentations purpose was to fill knowledge gaps:
- Council Annual Planning and budgeting processes – Richard Hollier
- Grossi Point related groups, to be discussed further in the New Year.

9. Date of next meeting

Tuesday 10 December.

Daren Horne gave the karakia and the meeting closed at 8.44 pm.

Action List – 18 November 2019

Action	Assigned to:
<p>Annual Review of Group’s processes and procedures</p> <ul style="list-style-type: none"> To report back at the 10 December meeting. 	Tom Watkins
<p>Future Group Presentations</p> <ul style="list-style-type: none"> Tasman District Council – Planning and budgetary processes. 	RH
<p>Communications</p> <ul style="list-style-type: none"> Article for Coastal News – David Martin to prepare assisted by Naomi DM and MJ to meet with Golden Bay owner to provide update on the reserve development. 	DM

Agenda items for next meeting:

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Meeting Dates 2019:

- Tuesday 10 December

Appendix 1 – Mapua Signs

Email from Steve Elkington – Roading Engineer, Engineering Services

The signs are ordered, these are planned to be late November but certainly will be up prior to Xmas.

The signs ordered for Mapua and Stafford Drive include the word Maritime Museum. The Confirmation sign for Aranui Rd I have ordered the smaller sign to better fit the location and create less visual pollution so reference only to Port Mapua Wharf and Museum. This sign is simply to confirm distance and direction.

Confirmed

Appendix 2: Reserve Management Plan Timeline

Project Timeline - Classification of existing reserves within Moutere-Waimea Ward

Section 16 of the Reserves Act 1977 defines the statutory process for classifying reserves. The text box below provides an overview of the statutory process, along with the timeframes relating to the project to classify reserves within Moutere-Waimea Ward.

1. Council agree to initiate the process to classify existing reserves within Moutere-Waimea Ward: November 2019
2. Staff prepare background information about each of the reserves proposed to be classified: November-December 2019
3. Staff consult with iwi, reserve management committees and Moutere-Waimea Ward Councillors on proposed classification for each reserve: February - March 2020
4. Council notifies intention to classify existing reserves: April 2020
5. Submissions open for one month: May 2020
6. Hearings and deliberations: June 2020
7. Council fully considers submissions and amends proposed classification as appropriate.
8. Council resolves to classify reserves: July 2020
9. Council submits notice to New Zealand Gazette outlining reserve classifications.

Note: the final step must be completed and notice published in Gazette before Council notifies a Draft Motueka Ward Reserve Management Plan.

Timeline for reviewing the Moutere-Waimea Ward Reserve Management Plan

Section 41 of the Reserves Act 1977 defines the statutory process for preparing and reviewing reserve management plans. The text box below provides an overview of the statutory process, along with the proposed timeframes for the Moutere-Waimea Ward Reserve Management Plan review project.

1. Council agree to review the existing Reserve Management Plan: November 2019
2. Council notifies intention to prepare plan and invites suggestions: 29 November 2019
3. Feedback from public received between 29 November 2019 and 24 February 2020

4. Staff prepare a Draft Reserve Management Plan: March – May 2020
5. Council notifies the Draft Plan: late August 2020
6. Submissions open for a two-month period: September - October 2020
7. Hearings and deliberations: November 2020
8. Council considers submissions and amends the Plan as appropriate, prior to making the Plan operative
9. Council adopts final Plan: February 2021
10. Council implements the management plan and reviews within 10 years

Once finalised and approved the Plan becomes a statutory document. Council must then implement the Plan as resources allow, with funding allocated through the Long Term Plan and other external resources where appropriate.

Confirmed