

Minutes of the Motueka Aerodrome Flight Ops & Safety Committee
Meeting Thursday 26th September 2013

Meeting Open: 3:30pm

In Attendance: Don Grant (Chairman), Katrina Witney (Nelson Aviation College), Giles Witney (Nelson Aviation College), Vince D'Ath (Abel Tasman Air), Penny Mackay, Trevor Leighton (Tasman Sky Adventures),

Apologies: Stuart Bean (Skydive Abel Tasman), Jim Frater (Tasman District Council), Alistair Hart (Motueka Recreation Training), John Richards, Jeremy Anderson (Nelson Aviation College), Kevin Bedford (Skydive Abel Tasman), Andy Gillat (Tasman Helicopters).

Minutes: Minutes of the last meeting July 2013 agreed as a true and accurate record; Nominated Giles, seconded Don.

Actions from previous meeting:

Action Point 1: Latest minutes upload to TDC website, Motueka Aerodrome information page. Jim requested that we do not go back and upload previous meeting records as they contained people's names outside of the committee. The committee agreed that all minutes going forward will be uploaded.

Action Point 2: Completed, discussed in detail previously. Committee to hand concern over to John Richards to take to the Aerodrome Management Group.

Agenda Item:

1. *AED at airport:* Presentation given by Shawn Hansen and Catherine Gabrielle from Skydive Abel Tasman. Average cost \$3600 plus GST, 15 year life. Sourced for \$2800 plus GST, lockbox \$650 to \$850 plus GST. Ongoing costs: battery 5 year life, pad replacement if used. Committee in agreement that it is a good idea to have onsite. To approach the TDC for a contribution of \$2000. The balance to be paid equally between the permanent aerodrome users.
2. *Drag racing dates:* These have now been published and sent out to all users by Jim Frater. Any concerns are to be passed onto Jim.
3. *New Chairman:* Don is resigning as Chairman and would like some discussion around a replacement. Agreed that all members would discuss between themselves and report back before the next meeting with a new Chairman.

Safety Issues or Concerns:

- 1) *Area surrounding fuel pumps deteriorating:* The synthetic netting is starting to break down and new holes/puddles are developing on entry to the concrete apron. Concern around possible propeller strikes. Take to the Aerodrome Management Group to address with the council.

Meeting closed: 4:15pm

Secretary: Katrina Witney

Signed as a True & Correct Record:

Chairman

Date:

Actions to be taken:

Action #	Issue	Responsibility	When
A1	Take concern regarding difficulty with vehicle access during the emergency exercise to the Motueka Aerodrome Management Group	Don Grant	ASAP
A2	Take AED proposal to TDC	Catherine/Shawn	ASAP before next meeting
A3	Take concern regarding the deterioration of the fuel pumps to the Motueka Aerodrome Management Group	Don Grant	ASAP

Next meeting:

Thursday 23rd January 2014 at 3:30pm, Motueka Aero Club rooms, Motueka.