

MINUTES

TITLE: Community Services Committee
DATE: Thursday 8 September 2005
TIME: 9.30 am
VENUE: Council Chamber, 189 Queen Street, Richmond.

PRESENT: Crs P K O'Shea (Chair), S G Bryant, E E Henry, M J Higgins, N Riley

IN ATTENDANCE: L Kennedy (Community Services Manager), J Frater (Manager Property), S E Hartley (Administration Advisor), M Tasman-Jones (Community Recreation Advisor), B Patterson (District Librarian), B Wilkes (Reserves Manager), Cr Norriss (from 9.30 am to 10.30 am), and members of the public and media

APOLOGIES

**Moved Crs E E Henry/S G Bryant
CS05/09/01**

**THAT apology from Cr E J Wilkins be received and sustained.
CARRIED**

1 PUBLIC FORUM

Mr David Harvey, Chairman of Nelson-Tasman Motorsport Working Group, tabled a handout, and advised that the working group had emanated from a public meeting of motorsport enthusiasts who supported the concept of a regional multi-motorsport venue, which was capable of national and international events. The working group wished to carry out a feasibility study, and requested financial assistance from council for such.

Mr John Anderson, representing both the Ngatimoti Fire Station Construction Committee, and members of the local community, said the proposed Fire Station was a very much needed facility and asked the Community Services Committee to approve funding so construction could begin.

Cr Norriss added that the community had been trying to get this facility built for the past 5.5 years, and now that it was out to tender, they were keen for something to finally happen.

Mr Colin Robinson spoke about the Aquatic Centre, and queried what had happened to the Nelson City Council donation towards such, and what had happened to the charitable trust.

Community Services Manager Mr Lloyd Kennedy advised that half of the Nelson City Council funding was in the pool account, with the balance due this financial year.

Regarding the charitable trust, Mr Kennedy reported that this had been set up to obtain funds from lending institutions.

2 CONFIRMATION OF MINUTES

2.1 Minutes of Community Services Committee

**Moved Crs E E Henry/N Riley
CS05/09/02**

THAT the minutes of the meeting of the Community Services Committee held on 28 July 2005 containing resolutions CS05/07/01 CS05/07/05 be confirmed as a true and correct record.

CARRIED

2.2 Grants & Community Facilities Rate Subcommittee

**Moved Crs S G Bryant/E E Henry
CS05/09/03**

THAT the minutes of the Grants & Community Facilities Rate Subcommittee meeting held on 5 August 2005 containing resolutions CS05/08/01 to CS05/08/06 be received.

CARRIED

3 MATURE PERSONS PRESENTATION

Cr O'Shea welcomed both Mature Persons recipients and Tasman Youth Councillors to the meeting. She presented cheques and a certificate to the following recipients of the mature Persons Scholarships:

Thomas Read, Jahn Morris, Carl Beech, Corina Kemp, Anna Gould. It was noted that Emerson Wyman had received a cheque but wasn't able to be present at the meeting.

The meeting adjourned for morning tea at 10.30am and resumed at 10.50 am.

4 ACTION SCHEDULE

Mr Kennedy advised that a site in Marahau Valley Road was being looked at for the fire station.

5 REPORTS

5.1 Chair

Cr O'Shea spoke to her report and tabled the book titled "A Guide to Local Government in New Zealand".

Tasman Youth Councillor Sophie Lay said she had received a copy of this book, but found it difficult to understand.

**Moved Crs P K O'Shea/E E Henry
CS05/09/04**

**THAT the Chair's report be received.
CARRIED**

5.2 Manager Property

Mr Jim Frater spoke to his report and tabled photos of the new Mapua wharf toilets. He advised that a report on the Takaka Library would be considered at the Golden Bay Community Board meeting next week, and he had received a letter from John Krammer Junior advising that he will comply with the conditions regarding the bach at Tapu Bay.

**Moved Crs E E Henry/M J Higgins
CS05/09/05**

**THAT the Manager Property's report be received.
CARRIED**

5.3 District Librarian

Mr Brian Paterson spoke to his 2004-2005 Annual Report, highlighting that the library catalogue had been put onto the website, and that library usage, as in other parts of the country, had plateaued.

Regarding the Focus Groups Report, Mr Paterson advised that discussions had been held at 11 centres throughout the district, and 95 people had attended. The discussions were to gather feedback on current and future library services and resources, and the outcomes were summarised in this report, which would be analysed by the library management group.

Cr O'Shea suggested a workshop between library staff and this Committee be held once the report has been analysed.

**Moved Crs E E Henry/N Riley
CS05/09/06**

**THAT District Librarian's 2004-2005 Annual Report and Focus Report be received.
CARRIED**

Mr Paterson added that a working group has completed a draft Strategic Framework for Public Libraries in NZ, and a workshop with a National Library staff member has been organised for 20 September. He asked for a committee representative to join the Community Services Manager and himself at this meeting.

Cr Henry was nominated to attend.

5.4 Reserve Manager

Mr Kennedy spoke to this report which was an update on projects underway throughout the district.

**Moved Crs S G Bryant/N Riley
CS05/09/07**

**THAT the Reserve Manager's report be received.
CARRIED**

5.5 Reserve Manager – Nelson Paintball Association

Mr Frater spoke to this report on the agenda, being a request from the Nelson Paintball Association for a suitable site to carry out their activities. He pointed out that there are no suitable spaces on Waimea River berm for this activity, as all the land is currently leased.

**Moved Crs E E Henry/N Riley
CS05/09/08**

**THAT the Community Services Committee supports this request, and staff be asked to investigate the use of suitable areas.
CARRIED**

5.6 Community Recreation Advisor

Mr Mike Tasman-Jones was in attendance, and briefly spoke to his report on the agenda.

Tasman Youth Councillors Stephanie Stephens and Sophie Lay updated the committee on current and planned activities of the Council, which included an end of year overnight camp, working with five other youth councils to produce a "Youth Guide to Growing Up", Summer Passport – a girls guide to the best places in Richmond, and their interest in setting up a holiday programme similar to Boredom Busters for teenagers.

Sophie Lay and Stephanie Stephens left the meeting at 11.40 am.

**Moved Crs E E Henry/M J Higgins
CS05/09/09**

**THAT the Community Recreation Advisor's report be received.
CARRIED**

5.7 DIL's Funding Request

Mr Kennedy explained that at the 24 June 2005 Council meeting some DIL's requests were referred to ward councillors for approval, so that they could be included in the Annual Plan document. These were subsequently approved, and the amended reserve DIL's list now needed to be adopted.

**Moved Crs S G Bryant/E E Henry
CS05/09/10**

**THAT the amended reserve DIL account allocations for the 2005/06 financial year, as attached to the September 2005 Community Services agenda, be adopted.
CARRIED**

5.8 Motor Sports

Mr Kennedy reported that the working group were very enthusiastic and keen to make things happen. In addition to his recommendation, Mr Kennedy suggested that seed funding of up to \$10,000.00 be sought from the Grants & Community Facilities Committee to cover the costs of an investigation study.

**Moved Crs N Riley/S G Bryant
CS05/09/11**

THAT

- (i) Council continue to investigate a joint motor sports venue with the Working Group;**
- (ii) This proposal be referred to the Joint Regional Funding Forum for consideration as a regional facility should it become a reality;**
- (iii) It be recommended to the Grants & Community Facilities Committee that seeding funds of up to \$10,000 be made available for an investigation study.**

CARRIED

5.9 Renaming of Rugby Park

Mr Kennedy advised that the Good Sports Motueka Committee have since been asked if they had any other suggestions, and they have come back with Tasman Park being preferred ahead of their original suggestion of All Sports Park Motueka.

**Moved Crs E E Henry/P K O'Shea
CS05/09/12**

**THAT the renaming of Rugby Park be referred to Motueka Community Board for their input, with their recommendation to come back to this Committee.
CARRIED**

5.10 Gazettal of Reserve Gazettal

Mrs Hartley spoke to her report on the agenda, requesting approval for the lands as specified in the report to be declared as reserves, and to go through the gazettal process.

**Moved Crs M J Higgins/N Riley
CS05/09/13**

THAT under Section 14 of the Reserves Act 1977 the Tasman District Council resolves to declare that those pieces of land held in fee simple by the Council and

described in the Schedule below, be declared to be reserves for the purposes specified at the ends of their respective descriptions of lands:

Area	Description
1.2191 ha	Edward Baigent Memorial Reserve, State Highway 6, Wakefield-Kohatu. Lot 2, DP 4029. All Computer Freehold Register 110/108. (Scenic Reserve - 19(1) (a))
.0101 ha	109 Commercial Street, Takaka. Lot 7, DP1850. All Computer Freehold Register 66/6. (Local Purpose (Esplanade) Reserve)
2.4261 ha	Tapawera Memorial Park. Lots 1 & 2, DP12619 & Lot 1, DP11836. All Computer Freehold Register 7C/1278. (Recreation Reserve)
1.9870 ha	Tapawera Playground. Lot 60, DP13973. All Computer Freehold Register 9A/98). (Recreation Reserve)
.4613 ha	Tawa Place Playground. Lot 59, DP13973. All Computer Freehold Register 9A/97.(Recreation Reserve)
1.0493 ha	Totara Street Reserve. Lot 1, DP18882. All Computer Freehold Register 12B/190.(Recreation Reserve)
.7972 ha	Lake Rotoiti Hall Reserve. Pt Sec 92, SO 9257 and Pt Sec 92, Square 46. All Computer Freehold Register 12A/510. (Local Purpose (Hall) Reserve)
.1856 ha	Murchison Playground. Pt Sec 41 & Pt Sec 42 Town of Murchison. All Computer Freehold Register 35/181.(Local Purpose (Community Facility) Reserve)
4.6564 ha	Riverview Scenic Reserve. Sec 26, Blk II Tutaki SD.(Scenic Reserve - 19(1)(a)).
1.2207 ha	Ngatimoti Recreation Reserve, Lot 1 DP17558 & Lot 5 DP16565, Block IX, Motueka SD, All Computer Freehold Register 11C/389 (Recreation Reserve).

CARRIED

5.11 NZ Police Memorandum of Understanding

Cr O'Shea spoke to this report and revised Memorandum of Understanding.

Discussion ensued on the wording of the Memorandum of Understanding, and it was decided to defer this item to the next meeting for further consideration.

5.12 Saxton Field Development

Mr Kennedy spoke to the plan included in the agenda, and reported on development to date, and what is proposed for the coming year.

5.13 Richmond Town Hall – Terms of Reference

Mr Kennedy spoke to his report on the agenda which advised of the progress made with the Richmond Town Hall Management Committee as a result of a resolution of this Committee last year.

Cr Henry pointed out that she did not give her consent to have her name on the Hall Committee's Terms of Reference.

It was also noted that the current Deed of Lease for the Richmond Town Hall complex expires on 30 March 2006.

**Moved Crs E E Henry/S G Bryant
CS05/09/14**

THAT the Richmond Town Hall Management Committee continue to meet as and when necessary and that any recommendations they have be referred to this Committee for appropriate action and that the future of the Management Committee be reviewed once a decision has been made on the Management Contract Review in 2006.

CARRIED

5.14 Packards Road Reserve

Mr Frater referred to his report, highlighting that the Department of Conservation had previously requested that Council transfer 1.6516 hectares of land at Packards Road, Motupipi, which contains part of the "Council Cave" system to the Department. Council had been reluctant to concede to this request as adjoining owners had no legal access to their land, but the Department had since advised that they have funding to cover the survey and legal costs for formalising the existing track to the town landowners concerned.

**Moved Crs Riley/E E Henry
CS05/09/15**

THAT the land contained in Certificate of Title 23/131 at Packards Road be transferred to the Department of Conservation as a scenic reserve subject to easements being registered against that title to the two adjoining property owners, at no cost to Council.

CARRIED

5.15 Exchange of Land – Upper Moutere

Mr Frater reported that public notice had been given of the intention to exchange the Upper Moutere Hall Recreation Reserve for land owned by Mr Keith Best, being part of Lot 2 DP335177 adjacent to the Upper Moutere Recreation Reserve on which the new hall and community centre is being erected. No objections were received, and he now sought the Committee's permission to proceed with the exchange which included a cash difference to be paid to Mr Best.

Mr Kennedy advised that provision for this cash difference was included in this years DIL's account.

**Moved Crs M J Higgins/N Riley
CS05/09/16**

THAT the Upper Moutere Hall Recreation Reserve, Lot 2 DP2095, Blk XVI, Motueka Survey District be exchanged for Lots 1 and 2 as shown on Davis Ogilvie Plan 22540 dated May 2005 containing approximately 1.6947 ha (subject to survey) being part of the land held in Lot 2 DP335177, subject to the completion of a Sale and Purchase Agreement with Mr Keith Roy John Best to the satisfaction of the Manager Property.

CARRIED

5.16 Ngatimoti Fire Station/Community Room

Mr Kennedy explained that the four tenders had come in over the budgeted price, and discussions had been held with the lowest tenderer regarding cost savings, but because of the unknowns of such savings Moutere/Waimea councillors have recommended that a further \$30,000.00 be allocated from the Moutere/Waimea DIL's and also that the original loan of \$185,000.00 be increased to \$220,000.00, with only the required sum being raised once the full costs are known.

It was also suggested that the Motueka Community Board might like to put some money towards a kitchen from their Reserve DIL's account.

**Moved Crs M J Higgins/S G Bryant
CS05/09/17**

THAT with regards to the Ngatimoti Fire Station and Community Room:

- (i) The tender of Onus Construction Limited of \$283,855.00 plus GST be accepted, noting further that this price will be reduced as discussed between the builder and the working group;**
- (ii) An additional \$30,000.00 be allocated to the project from the Moutere/Waimea Reserve DIL's account;**
- (iii) The approved \$185,000.00 loan be increased to \$220,000.00 subject to only the amount necessary to complete the job being raised;**
- (iv) Any increase in loan funding, if needed, be forwarded to the Corporate Services Committee for ratification.**

CARRIED

**6 INFORMATION ITEMS – RURAL FIRE NETWORK & SPORT TASMAN
UPDATE**

**Moved Crs M J Higgins/E E Henry
CS05/09/18**

That the information items be received.

CARRIED

The meeting adjourned at 12.20 pm and resumed at 1.15 pm.

7 ROTARY PRESENTATION

Mr Eddie Lammas (immediate past president Richmond Rotary), Ross Stratford (current president) and Hugh Neil (entertainment organiser) were in attendance. Mr Lammas spoke to the tabled letter and booklet regarding Brightwater Wine & Food Festival 2006, and clarified that they were seeking \$10,000.00 from Council.

Mr Neil advised that Rotary had made an application to Grants from Rates last year for \$2,000.00. He considered with the demise of WOW, this festival has potential to become very special and unique for Richmond, and could attract up to 5,000 people. Mr Neil said Rotary would like a financial commitment from Tasman District Council for the next three years to help cover the cost of entertainment.

Cr O'Shea advised that Council does not have a specific budget for sponsorships, but discussions would be held with senior staff to investigate possible ways of assisting, with the outcomes being reported to the next meeting.

8 RESOLUTION TO EXCLUDE THE PUBLIC

**Moved Crs N Riley/E E Henry
CS05/09/19**

THAT the public be excluded from the following parts of the proceedings of this meeting, namely:

**Collingwood Camping Ground Lease
LEH Baigent (Carter Holt Harvey) Memorial Reserve
Parks & Reserves Contracts**

The general subject of the matter to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:

Subject	Reasons	Ground
Collingwood Camping Ground Lease	Commercial Negotiations	To enable the Committee to carry on negotiations without prejudice or disadvantage
LEH Baigent (Carter Holt Harvey) Memorial Reserve	Commercial Negotiations	To enable the Committee to carry on negotiations without prejudice or disadvantage
Parks & Reserves Contracts	Commercial Negotiations	To enable the Committee to carry on negotiations without prejudice or disadvantage

CARRIED

9 CLOSURE

There being no further business the meeting closed at 3.02 pm

Date Confirmed:

Chair: