

MINUTES

TITLE: Community Services Committee
DATE: Thursday 22 November 2007
TIME: 9.30 am
VENUE: Tasman Council Chambers, 189 Queen Street, Richmond
PRESENT: Cr S G Bryant (Chair), Mayor R G Kempthorne, Crs N Riley, J L Inglis, R G Currie, B F Dowler, E J Wilkins, J L Edgar, S J Borlase, B W Ensor, M J Higgins, T B King, G A Glover
IN ATTENDANCE: Motueka Community Board Member D Eddy, Community Services Manager (L L Kennedy), Reserves Manager (B Wilkes), Customer Services Manager (S Westley), District Librarian (B Peterson), Community and Recreation Advisor (M Tasman-Jones), Administration Advisor (S Hartley), Community Services Administrator (F Wafer), Minute Secretary (V M Gribble)

APOLOGIES

Moved Crs Inglis/Dowler
CS07/11/01

THAT apologies for absence from Cr Norriss and for lateness from Cr T B King be sustained and received.

CARRIED

1 PUBLIC FORUM

1.1 Mrs R Aberhart

Mrs Aberhart spoke to the Committee about Positive Ageing and tabled a copy of the Highlights from the New Zealand Positive Ageing Report and Plan 2006 – 2008.

1.2 Constable G Lloyd-Jones

Constable Lloyd-Jones spoke to the Committee about crime in the Richmond area. He said the main areas for offending are in Queen Street and Salisbury Road.

2 CIVIL DEFENCE BRIEFING

J Burrows and R Ball were in attendance to brief the Committee on the Nelson Tasman Emergency Management function.

3 COMMUNITY SERVICES DEPARTMENT BRIEFING SESSION

Senior Managers of the Community Services Department were in attendance at the meeting and gave a brief overview of the areas of their responsibility.

4 CONFIRMATION OF MINUTES

4.1 Grants and Community Facilities Rate Subcommittee – 25 September 2007

**Moved Cr Riley/Mayor Kempthorne
CS07/11/02**

THAT the minutes of the Grants and Community Facilities Rate Subcommittee held on 25 September 2007 containing resolutions numbered CS07/09/17 to CS07/09/21 be confirmed as a true and complete record of the proceedings of that meeting.

CARRIED

4.2 Creative Communities Subcommittee – 8 October 2007

**Moved Crs Borlase/Bryant
CS07/11/03**

THAT the minutes of the Creative Communities Subcommittee held on 8 October 2007 containing resolutions numbered CS07/10/01 to CS07/10/03 be confirmed as a true and complete record of the proceedings of that meeting.

CARRIED

5 ACTION LIST

The action list contained in the agenda was reviewed.

6 REPORTS

6.1 Librarian

District Librarian, B Paterson was in attendance to present his report which was contained in the agenda.

Cr Bryant, acknowledging Mr Paterson's imminent departure from Council, thanked him for the work he has done as District Librarian and wished him well for the future.

**Moved Crs Inglis/Borlase
CS07/11/04**

THAT the District Librarian's Report dated 13 November 2007 be received.

CARRIED

6.2 Customer Services Manager's Report

Customer Services Manager, S Westley was in attendance and spoke to her report which was contained in the agenda.

Council's Information Manager, P Darlington, gave a powerpoint presentation on the electronic document management system that is being implemented.

Cr T B King arrived at the meeting at 12.08 pm.

**Moved Crs Dowler/Edgar
CS07/11/05**

**THAT the Customer Services Manager's Report dated 14 November 2007 be received.
CARRIED**

6.3 Chairperson's Report

Cr Bryant spoke to his report that was contained in the agenda.

**Moved Crs Higgins/Edgar
CS07/11/06**

**THAT the Chairperson's report dated 7 November 2007 be received.
CARRIED**

6.4 Community Services Manager's Report

Mr Kennedy spoke to his report that was contained in the agenda.

6.4.1 Collingwood Area School Swimming Pool

The sum of \$56,000 was allocated in this year's annual plan for school pools – roofing / other.

Collingwood Area School has asked whether Council would provide \$6,000 towards the cost of upgrading their swimming pool. The works would have been needed to be undertaken before it could be covered.

**Moved Crs Riley/Borlase
CS07/11/07**

**THAT \$6,000 plus GST be provided to the Collingwood Area School towards the costs of upgrading the school swimming pool from the \$56,000 allocated for school pools in the Golden Bay Reserve DILs Account.
CARRIED**

6.4.2 Marahau Fire Station

The new owners of the site on which the Marahau Fire Station is sited have asked for the fire station and meeting room to be removed so they can undertake redevelopment of their land.

**Moved Cr Borlase/Mayor Kempthorne
CS07/11/08**

THAT the Chairperson of Community Services Committee, Crs King and Wilkins, Manager Property and Community Services Manager, in consultation with Community Board Chair Ogilvie, be authorised to negotiate a lease for a new site for the Marahau Fire Station.

CARRIED

6.4.3 Motueka Sportspark/Temporary Seats

Mr Kennedy advised that permanent storage has been negotiated with the Nelson A & P Association and Wrightsons for the temporary seats.

**Moved Cr King/Inglis
CS07/11/09**

THAT the Community Services Manager's report dated 13 November 2007 be received.

CARRIED

6.4.4 Reserves Manager

Reserves Manager, B Wilkes, was in attendance to speak to her report which was contained in the agenda.

**Moved Crs Borlase/King
CS07/11/10**

THAT the Reserves Manager's report dated 13 November 2007 be received.

CARRIED

6.4.5 Community and Recreation Advisor

Community and Recreation Advisor, M Tasman-Jones was in attendance to speak to his report contained in the agenda which updated the Committee on activities being undertaken by the Community and Recreation Advisor.

**Moved Crs Edgar/King
CS07/11/11**

THAT the Community and Recreation Advisor's report dated 13 November 2007 be received.

CARRIED

6.4.6 Nelson Tasman Housing Forum

Administration Advisor, Sandra Hartley and Community Services Administrator, Francie Wafer were in attendance to speak to the report contained in the agenda

which sought to appoint a Chair and decide on quarterly meeting dates for the Nelson Tasman Housing Forum for 2008.

Moved Mayor Kempthorne/Cr Edgar
CS07/11/12

THAT:

- a) Crs S J Borlase and R G Currie share the Chairmanship of the Nelson Tasman Housing Forum for 2008;**
- b) Quarterly meetings be held on 13 February, 14 May, 13 August and 12 November 2008.**

CARRIED

6.4.7 Draft Policy on Pensioner Housing

Administration Advisor, Sandra Hartley, and Community Services Administrator, Francie Wafer reported on comparisons of 80% current market rentals and 25% of gross superannuation, as a basis for setting rentals for Council cottages.

Cr Higgins questioned whether the actual overhead is only \$6 per unit per week and noted it is policy of Council to require a return on assets, currently around 7%. He said if the policy was implemented, 25% of the gross superannuation income would be inadequate.

Mr Kennedy said Council has never directed that staff apply such a policy to Council cottages.

Moved Mayor Kempthorne/Cr Borlase
CS07/11/13

THAT:

- a) Council cottage rentals be set at 25% of the Gross Superannuation Income.**
- b) The Draft Policy on Pensioner Housing be amended to reflect the changed rental policy and returned to a future meeting of Community Services Committee for adoption.**

CARRIED

6.4.8 Manager Property Services Report

Mr Kennedy spoke to Mr Frater's report contained in the agenda.

6.4.8.1 Reserves – Greenacres Golf Course

Council previously resolved to notify an exchange of land at Greenacres Golf Course involving the local purpose reserve in that vicinity. This has now been notified with objections closing on 29 November 2007. Any objections will be considered by Council before any final decision is made regarding the proposed land exchange.

**Moved Mayor Kempthorne/Cr Wilkins
CS07/11/14**

THAT Crs M J Higgins and R G Currie and be appointed to hear any submissions to the proposal to exchange part of the esplanade reserve adjacent to Greenacres Golf Club at Best Island.

CARRIED

**Moved Mayor Kempthorne/Cr Dowler
CS07/11/15**

THAT Crs B W Ensor and M J Higgins be appointed to hear any submissions to the proposed land exchange with the Waimea West Recreation Reserve.

CARRIED

**Moved Crs Borlase/Inglis
CS07/11/16**

THAT the Property Manager's report be received.

CARRIED

6.4.9 Appointments to Management and Other Committees

Mr Kennedy spoke to the report contained in the agenda which recommended Councillor appointments to management and other committees for the current three year term.

**Moved Crs Borlase/King
CS07/11/17**

- i) THAT the following appointments to the listed management and other committees be approved:**

GOLDEN BAY

Upper Takaka Recreation Reserve	Board Member Gamby
Golden Bay Community Centre	Board Member Gamby and McLellan
Onekaka Hall	Board Chairperson Bell
Kotinga Hall	Cr Riley
Collingwood Hall	Board Chair Bell
Golden Bay Recreation Reserve	Cr Borlase and Board Member Brookes
East Takaka Recreation Reserve	Cr Borlase
Bainham Hall	Board Member McLellan
Pakawau Hall	Board Member McLellan
Golden Bay High School Gymnasium	Cr Riley
Rockville Recreation Reserve	Board Member McLellan
Takaka Medical Centre	Board Member McLellan

MOUTERE/WAIMEA

Brightwater Recreation Reserve	Cr King
Dovedale Recreation Reserve	Cr Norriss
Spring Grove Recreation Reserve	Cr Higgins
Moutere Hills Recreation Reserve	Cr Ensor
Waimea West Recreation Reserve	Cr King
Wakefield Recreation Reserve	Cr Ensor
Ngatimoti Hall	Cr Norriss
Wakefield Hall	Cr Ensor
McKee Memorial Recreation Reserve	Cr Ensor
Ngatimoti Recreation Reserve	Cr Norriss

RICHMOND

Hope Recreation Reserve	Cr Edgar
Bridge and Croquet Club	Cr Glover

LAKES MURCHISON

Murchison Recreation Reserve	Cr Bryant
Stanley Brook Recreation Reserve	Cr Bryant
Tapawera Recreation Reserve	Cr Bryant
Murchison RSA Hall	Cr Bryant

DISTRICT

Motueka Museum	Cr Wilkins
Waimea Rural Fire Committee	Cr King
Motueka Family Service Centre	Cr Dowler
Equestrian Park Board	Cr Higgins
Wakefield Health Centre	Cr Bryant
Mapua Health Centre	Cr Ensor

- ii) **THAT the appropriate Management Committees be advised of the above appointments and arrangements be made for the triennial elections of the Committees during February and March 2008.**
- iii) **THAT the Management Committees be required to give notice of all meetings to the appointed representatives and the Community Services Manager.**

CARRIED

It was noted that the Motueka Ward appointments would be made at the Motueka Community Board meeting to be held on Tuesday 11 December 2007.

6.4.10 Hall and Reserve Management Committees

A report contained in the agenda provided details of all the current Committees and looked into any possible changes that may need to be made before their triennial meetings due to be held in February/March 2008. Staff suggested that as the Richmond Town Hall is now fully managed by the Tasman Sports Trust, including the office areas, the Richmond Town Hall Committee be discontinued.

**Moved Crs Borlase/Wilkins
CS07/11/18**

**THAT the Richmond Town Hall Committee be discontinued as they no longer have anything to do with the management of the hall.
CARRIED**

6.4.11 Motueka Short Term Accommodation Trust

A report had been circulated prior to the meeting concerning Council involvement on the Motueka Short Term Accommodation Trust. It suggested that Council become disestablished from the Trust and the mayoral appointment be removed.

**Moved Crs Currie/Wilkins
CS07/11/19**

THAT:

- a) Tasman District Council approve the removal of the Mayor's appointment from the Motueka Short Term Accommodation Charitable Trust and approve the appointment of an alternative Trustee to take the place of the Mayor;**
- b) Tasman District Council request the Motueka Short Term Accommodation Charitable Trust amend the Trust deed to remove the Mayor's appointment to the Trust.**

CARRIED

The meeting concluded at 2.50 pm.

Chair:

Date: