

# MINUTES

**TITLE:** Community Services Committee  
**DATE:** Thursday 24 September 2009  
**TIME:** 9.30 am  
**VENUE:** Council Chamber, 189 Queen Street, Richmond  
**PRESENT:** Cr S G Bryant (Chair), Mayor R G Kempthorne, Crs T B King, S J Borlase, R G Currie, B F Dowler, J L Edgar, B W Ensor, G A Glover, M J Higgins, J L Inglis, T E Norriss and E J Wilkins  
**IN ATTENDANCE:** T Peacock, A & A Dodge, R Simpson, S Jones, Community Services Manager (L Kennedy), Strategic Development Manager (S Edwards), Manager Property Services (J Frater), Reserves Manager (B Wilkes), Community and Recreation Advisor (M Tasman-Jones), Libraries Manager (C Bryham), Co-ordinator Regulatory (G Caradus), Administration Assistant (JA Proctor)

## APOLOGIES

Moved Crs Ensor/Inglis  
CS09/09/01

THAT apologies for absence from Cr Riley and for lateness from Cr Borlase and Cr King, be sustained.

CARRIED

## 1 CONFIRMATION OF MINUTES

### 1.1 Community Services Committee

Moved Crs Norriss/Wilkins  
CS09/09/02

THAT the minutes of the Community Services Committee meeting held on Thursday 13 August 2009 containing resolutions CS09/08/01 to CS09/08/17 be confirmed as a true and correct record.

CARRIED

### 1.2 Hope Reserve Hearing

Moved Crs Higgins/Bryant  
CS09/09/03

THAT the minutes of the Hope Reserve Hearing held on Tuesday 25 August 2009 containing resolution CS09/08/18 be confirmed as a true and correct record.

CARRIED

### **1.3 Grants and Community Facilities Rate Subcommittee**

**Moved Crs Dowler/Edgar  
CS09/09/04**

**THAT the minutes of the Grants and Community Facilities Rate Subcommittee meeting held on Wednesday 16 September 2009 containing resolutions CS09/09/01 to CS09/09/05 be confirmed as a true and correct record.  
CARRIED**

### **2 CLIMATE CHANGE LOCAL GOVERNMENT LEADERS POSITION STATEMENT**

Mayor Kempthorne spoke to his report contained in the agenda.

The purpose of the report was to advise Council of a Climate Change Local Government Leaders Position Statement and to seek Council agreement for the Mayor to sign the Statement.

It was discussed that the Statement was a positive initiative and that ratepayers were looking for leadership. It was agreed that people would interpret the document in different ways.

**Moved Crs Glover/Currie  
CS09/09/05**

**THAT the Climate Change Local Government Leaders Position Statement be received and that Mayor Kempthorne be authorised to sign the document. on Council's behalf.  
CARRIED**

Change to agenda order.

### **3 REPORTS**

#### **3.1 Top of the South Indicators Report**

Strategic Development Manager, Ms Edwards, spoke to her report contained in the agenda.

The purpose of the report was to present the Top of the South Indicators Report, which reports on progress towards achieving the community outcomes. The report was distributed to Councillors under separate cover.

Council was asked to receive the report. The report was to inform Councillors ahead of publishing the Top of the South Indicators Report. Hard copies and CD's were to be made available at libraries throughout the region.

Ms Edwards advised that it was a shared document with Nelson City Council and Marlborough District Council. Nelson City Council was responsible for collating and printing the report and had borne the majority of the costs. Tasman and Marlborough District Councils had each contributed \$5,000 towards the report.

**Moved Crs Kempthorne/Norriss  
CS09/09/06**

**THAT the Top of the South Indicators Report be received and its contents noted.  
CARRIED**

**3.2 Manager Property Services Report**

Manager Property Services, Mr Frater spoke to his report contained in the agenda.

The report provided an overview of ongoing issues.

Mr Frater stated that the closing date for tenders for the Motueka Recreation Centre had been extended out to 2 October 2009.

In response to a question from Cr Norriss, Mr Frater advised that there was still work being undertaken fixing the exercise yard fencing at the new dog pound.

**Moved Crs Glover/Edgar  
CS09/09/07**

**THAT the Manager Property Services report dated 17 September 2009 be  
received.  
CARRIED**

**4 MATURE PERSON SCHOLARSHIP**

Mayor Kempthorne welcomed everyone and stated that the scholarships were aimed at Tasman District residents who had decided to return to study. The award would provide financial assistance enabling the recipients to concentrate on their studies.

The awards were presented to Melanie Drury and Summa Donald who were in attendance and Janine Jack who regrettably was unable to attend.

Mayor Kempthorne congratulated the recipients.

Adjourned for morning tea 10.25 am.

Cr King left the meeting at 10.25 am.

The meeting resumed at 10.45 am.

**3 REPORTS - Continued**

**3.3 Libraries Manager Report**

Libraries Manager, Ms Bryham, spoke to her report contained in the agenda. The report provided an update on current issues.

Ms Bryham gave a power point 3D architectural presentation showcasing the new Richmond library.

Cr Inglis thanked the Libraries Manager on behalf of residents at the Motueka Hospital for organising the outreach partnership.

It was discussed that if Tasman libraries proceeded with the LSynCNZ project, that it would retain its favourable renewal system.

**Moved Crs Edgar/Norriss  
CS09/09/08**

**THAT the Libraries Manager's report dated 14 September 2009 be received.  
CARRIED**

## **5 MURCHISON SPORT RECREATION AND CULTURAL FACILITY**

Tony Peacock and Andrew and Ally Dodge were in attendance to present to Council the final report relating to the construction of the above facility.

It was stated that it was an excellent facility that the whole community could be proud of and thanks were extended to Mr Peacock and Mr and Mrs Dodge for their outstanding commitment.

Mr Dodge expressed their appreciation for the help and assistance given to the project by Council, Crs Bryant and Edgar, Community Services Manager Mr Kennedy and his staff.

A number of financial overruns were explained and it was agreed that it had been a steep learning curve for all involved. There was a meeting planned with the Community Services Manager, Arrow International and the Murchison Sport Recreation and Cultural Facility Committee to review the project and identify issues.

The project was still seeking continued support from Council and recent booking results reflected the popularity of the facility.

Mayor Kempthorne left the meeting at 11.22 am.

## **6 HODDY ESTUARY PARK MASTERPLAN**

Robin Simpson and Simon Jones were in attendance to present to the Committee the Hoddy Estuary Park Masterplan.

Ms Simpson gave a power point presentation outlining the background and development of the park. Her brief was to develop a master plan using materials suitable to the project whilst guiding its development to ensure that Tasman District Council's requirements for handover were met.

The Chair thanked Ms Simpson and Mr Jones for their time.

### **3 REPORTS - Continued**

#### **3.4 Cemetery Standard Operating Procedures**

Cr Ensor left the meeting at 12.10 pm.

Mayor rejoined the meeting at 12.15 pm.

Reserves Manager, Ms Wilkes and Mr Caradus spoke to Ms Wilkes report contained in the agenda.

The purpose of the report was to present the Standard Operating Procedures for Council's Cemeteries for approval.

Cr Edgar asked how the booking system would operate and Ms Wilkes advised that it was on a first come first served basis, with 2 hours between services. Grave sites would be marked with untreated wooden stakes.

In response to a question from Cr Norriss, Ms Wilkes advised that the larger natural burial plots would be charged on a pro rata basis.

**Moved Crs Glover/Edgar  
CS09/09/09**

**THAT the Community Services Committee adopt the Cemetery Standard Operating Procedures September 2009.  
CARRIED**

Meeting adjourned for lunch at 12.25 pm.

Meeting recommenced at 1.20 pm.

#### **3.5 Reserves Manager Report**

Reserves Manager, Ms Wilkes, spoke to her report contained in the agenda.

The report provided an update on capital projects and items of interest.

There was a discussion regarding the decision made by the Motueka Community Board to plant fruit and nut trees on Decks Reserve. The decision was based on the communities desire to make food more available and the trees would not require spraying as they were heritage varieties. A number of Councillors felt that the decision was questionable as the area was used as a thoroughfare and favourite spot for freedom campers.

**Moved Crs Borlase/Inglis  
CS09/09/10**

**THAT the Reserve Manager's report dated 14 September 2009 be received.  
CARRIED**

### **3.6 Community & Recreation Advisor Report**

Community and Recreation Advisor, Mr Tasman-Jones, spoke to his report contained in the agenda.

The purpose of the report was to provide an update to the Committee on the activities of the Community and Recreation department.

It was noted that the Top Team event at the Murchison Sport, Recreation and Cultural Centre would be held on 7 November not 14 November as shown in the report.

Cr Edgar asked what costs had been incurred in the preparation of the bid for the South Island Masters Games. Mr Tasman-Jones advised that to date, costs had been limited to staff time only.

#### **Moved Crs Edgar/Borlase CS09/09/11**

**THAT Tasman District Council support the submitting of a bid to host the South Island Masters Games in 2011 and will work alongside Nelson City Council to facilitate access to the key joint infrastructure at Saxton Stadium and Saxton Field facilities for hosting games.**

**CARRIED**

Cr Edgar sought clarification that the drop in recreation programme would target 15 – 19 year olds and not be overrun by younger children. Mr Tasman-Jones advised that it would be run by people in the target age group and that parents of younger children would be discouraged from using the programme.

Mayor left the meeting at 1.54 pm.

#### **Moved Bryant/Edgar CS09/09/12**

**THAT the Community Services Committee supports the Tasman District Council submitting applications for funding to Canterbury Community Trust to top up the funding, already received from Council, to go towards community recreation projects.**

**CARRIED**

It was discussed that the Bruce Mitchell sculpture Kaka Beak would ideally be sighted in the Richmond Ward.

#### **Moved Crs Wilkins/Dowler CS09/09/13**

**THAT the Community and Recreation Advisor's report dated September 2009 be received.**

**CARRIED**

**7 INFORMATION ITEMS**

**Moved Crs Glover/Currie  
CS09/09/14**

**THAT the information items from Rural Fire Network Limited and Lake Rotoiti Hall  
Committee be received.**

**CARRIED**

The meeting closed at 2.01 pm.

Chair:

Date: