
MINUTES
of the
ENVIRONMENT AND PLANNING COMMITTEE MEETING
held
9.30 am, Thursday, 9 February 2017
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor T King (Chair), Mayor R Kempthorne, Councillors S Brown, S Bryant, P Canton, M Greening, P Hawkes, K Maling, D McNamara, D Ogilvie, P Sangster, A Turley, T Tuffnell, D Wensley

In Attendance: Environment and Planning Manager (D Bush-King), Executive Assistant (H Simpson)

Part Attendance: Senior Administration Officer – Building Assurance (C Lynn), Environmental Policy Manager (B Johnson), Principal Planner (S Markham), Regulatory Services Manager (A Humphries), Coordinator Monitoring and Compliance (C Cheeseman),

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Nil.

3 PUBLIC FORUM

Nil.

4 DECLARATIONS OF INTEREST

Nil.

5 LATE ITEMS

Nil.

6 CONFIRMATION OF MINUTES

Moved Cr Bryant/Councillor Tuffnell
EP17-02-1

That the minutes of the Environment and Planning Committee meeting held on Thursday, 17 November 2016, be confirmed as a true and correct record of the meeting.

CARRIED

**Moved Mayor Kempthorne/Cr Sangster
EP17-02-2**

That the In Committee minutes of the Environment and Planning Committee meeting held on Thursday, 17 November 2016, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

Nil

9 REPORTS

9.1 Building Fees Paper

Environment and Planning Manager, Dennis Bush-King spoke to this report. Mr Bush-King explained that there had not been an increase for 15 months, which meant that fees were no longer in line with inflation and other factors. He said that the proposed increase to building control fees aimed to recover costs, while keeping Council in line with neighbouring Councils Nelson and Marlborough.

Councillors noted an error in Attachment 1 to this report and asked that the schedule be amended to reflect the correct implementation date of 1 March 2017 for proposed charges. When asked if there would be an additional increase later this year, Mr Bush-King said that this would be the only adjustment.

When asked if Council were looking at a tiered approach to charging, Mr Bush-King said that staff had committed to working with some of the companies at a fee setting arrangement. He said that they were also looking at more efficient ways to handle smaller applications.

Councillors asked about the timeframes for processing applications where additional information is required. Senior Administration Officer, Courtenay Lynn advised that staff work hard with customers to identify what information is needed in the first instance to avoid applications having to be paused and returned multiple times.

**Moved Mayor Kempthorne/Councillor Maling
EP17-02-3**

That the Environment and Planning Committee

- 1. receives the Building Fees Paper report; and**
- 2. agrees to the fees and charges set out in Attachment 1, as amended, of this report under section 219 of the Building Act 2004, and that they become effective 1 March 2017.**

CARRIED

9.2 Environmental Policy Manager's Report on Environmental Policy Programme: 2016 progress and 2017 - 2019 programme outlook

Environmental Policy Manager, Barry Johnson and Principal Planner, Steve Markham spoke to this report, which was taken as read. Councillors thanked staff for their report, but noted the high volume of information contained within particularly considering some members were newly elected. They commented that it would be beneficial to revisit this topic in more detail.

In response to a question, Mr Markham told Councillors that the last date for appeals is 24 February, 2017. When asked if the proposed timeframes were feasible, Mr Johnson said that the project would be carefully managed and resourced to meet the imposed deadlines.

Councillors asked whether car parking was going to be addressed in the central business plan review. Mr Markham said that there was a Parking Strategy review underway, which would make recommendations about managing parking capacity to the Engineering Services Committee later this year. The central business plan review would then follow.

In response to a question regarding Te Waikoropupū Springs the Co-ordinator for Natural Resources, Lisa McGlinchey advised Councillors that the Takaka Freshwater Land Advisory Group (FLAG) would update the Golden Bay Community Board following the period of public feedback, which closed on 31 January. Councillors asked for their support and appreciation of the work undertaken by the FLAG to be noted.

Councillors discussed the intensity of urban development across the various settlements within the district.

Councillors requested a report back on the options for water storage / harvesting on urban sections. At Councillors request, Mr Markham also agreed to make available copies of a report on renewable energy sources in Tasman.

Moved Cr Greening/Councillor McNamara EP17-02-4

That the Environment and Planning Committee

- 1. receives the Environmental Policy Manager's Report on Environmental Policy Programme: 2016 progress and 2017 - 2019 programme outlook report; and**
- 2. directs the delivery of the work programme for 2017 as listed in Table 1 of Report REP17-02-02 and as part of this programme;**
 - a. approves the commencement of scoping the programme of urban rezonings arising from the review of the Growth Model and in order to give effect to the National Policy Statement for Urban Development Capacity 2016;**
 - b. approves the commencement of the further change following Change 58 Wakefield strategic review;**
- 3. notes the emerging priorities for the work programme for calendar years 2018 and 2019 as listed in Table 2 of Report REP17-02-02; and**
- 4. approves proposed Changes 52 and 58 to the Tasman Resource Management Plan under Clause 17 Schedule 1 of the Resource Management Act 1991 to commence as operative from the notification date of the next update expected to be May 2017.**

CARRIED

The meeting broke for morning tea at 11am and was resumed at 11.10am.

9.3 Restriction of access to Takaka River at Reilly Street, Takaka

Regulatory Manager, Adrian Humphries spoke to this report which was taken as read.

Councillors asked for the name of the support person who accompanied the landowner to their meeting with Council staff on 23 January to be included in the notes of that meeting.

Councillors discussed the consequences to other areas of Golden Bay of displacing those who utilise this land. They noted that this was part of a solution to the wider issue of freedom camping as a whole, which would be addressed by the Freedom Camping Bylaw currently under review.

Moved Cr Brown/Cr Canton EP17-02-5

That the Environment and Planning Committee

1. **receives the Restriction of access to Takaka River at Reilly Street, Takaka report; and**
2. **approves the movement restrictions described Table 1 below; and**

Table 1: Parking Restriction Description

a)	Restrict vehicles from accessing the river and the lower car park at Reilly Street Takaka as per Attachment 1.
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3. **agree that the new restriction will be added to the Traffic Control Devices Register and will become effective on 1 April 2017; and**
4. **agrees to notify the public of the new movement restrictions in the Council's Newsline as well as on its website.**

CARRIED

9.4 Regulatory Manager's Report – 1 March 2016 to 31 January 2017

This report was taken as read. Regulatory Services Manager, Adrian Humphries was present to answer questions.

Councillors thanked staff for their quick response installing dog control signs in Little Kaiteriteri. Councillors discussed a total dog ban in Kaiteriteri and Little Kaiteriteri, Mr Humphries advised that the current dog control signs reflected the Dog Control Bylaw, which was publically consulted on and updated in line with public feedback. He said that if Council wanted to consider an amendment to the bylaw, staff could bring the review forward.

Councillors asked whether the data relating to noise complaints could be further broken down by ward and zone areas to help build a general picture of where any tensions are.

Councillors also noted that, in light of the new Food Act 2014, from March 2017 Council staff will no longer undertake food safety audits.

Cr Bryant left the meeting.

Mayor Kempthorne left the meeting and did not return.

Parking enforcement was discussed, particularly in the Mapua and Kaiteriteri areas over the summer months.

Councillors noted that the Civil Defence Emergency Management Plan Review is scheduled to take place later this year and this will be done in conjunction with Nelson City Council.

Councillors also noted that 78 infringement notices for freedom camping have been issued to date in Motueka this year.

**Moved Councillor Maling/Councillor Tuffnell
EP17-02-6**

That the Environment and Planning Committee receives the Regulatory Manager's Report – 1 March 2016 to 31 January 2017 report REP17-02-03.

CARRIED

9.5 Compliance Monitoring Six Monthly Report - 1 July to 31 December 2016

Coordinator Monitoring and Compliance, Carl Cheeseman spoke to this report. Councillors requested a report back from staff on arsenic levels. Mr Cheeseman advised that as this matter was subject to legal proceedings, any report back would require an in committee discussion.

Cr Bryant re-joined the meeting.

Procedural motion to exclude the public

**Moved Chair Hawkes/Cr Sangster
EP17-02-7**

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

9.5 Compliance Monitoring Six Monthly Report 1 July to 31 December 2016

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(g) - The withholding of the information is necessary to maintain legal professional privilege.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good

		reason for withholding exists under section 7.
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CARRIED

The meeting resumed in open session.

9.6 Environment & Planning Chair's Report

This report was taken as read. There were no questions raised by Councillors.

**Moved Cr Canton/Councillor Maling
EP17-02-8**

That the Environment and Planning Committee

- 1. receives the Environment & Planning Chair's Report REP17-02-06.**

CARRIED

9.7 Environment & Planning Manager's Report

This report was taken as read. No questions were raised by Councillors.

**Moved Cr Bryant/Councillor Wensley
EP17-02-9**

That the Environment and Planning Committee:

- 1. Receives the Environment & Planning Manager's Report REP17-02-07; and**
- 2. Endorses the submission on fire permitting attached as Attachment 1 to REP-17-02-07**

CARRIED

Dennis Bush-King reminded Councillors about the Tasman Regional Management Plan (TRMP) workshop, which would commence after lunch at 1pm.

The meeting concluded at 12.19pm.

Date Confirmed:

Chair: