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**MINUTES**  
of the  
**FULL COUNCIL MEETING**  
held  
**9.30 am, Thursday, 8 November 2018**  
at  
**Tasman Council Chamber, 189 Queen Street, Richmond**

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**Present:** Mayor R Kempthorne, Councillors T King, S Bryant, P Canton, M Greening, K Maling, D Wensley, D McNamara, A Turley, S Brown, D Ogilvie, T Tuffnell, P Hawkes, P Sangster

**In Attendance:** Chief Executive (J Dowding), Executive Assistant (H Simpson)

**Part Attendance:** Activity Planning Manager (D Fletcher), Programme Delivery Manager (R McGuigan), Project Manager (C Blythe), Engineering Services Manager (R Kirby), Transportation Manager (J McPherson), Executive Assistant – Engineering Services (R Scherer), Property Services Manager (M Johannsen), Corporate Services Manager (M Drummond)

**1 OPENING, WELCOME**

**2 APOLGIES AND LEAVE OF ABSENSE**

Nil.

**3 PUBLIC FORUM**

Mayor Kempthorne advised that due to the number of people wishing to speak during public forum and the number of items to be considered by Council at the meeting, speaking time would be limited to 3 minutes per speaker. This was to ensure that everyone wishing to speak during public forum had the opportunity to do so.

**John Hutton** congratulated Councillors on their recent Standard and Poors (S&P) rating, which saw an upgrade on previous years from AA- (positive forecast) to a AA (stable). Mr Hutton said that this was important because it indicated that a global credit ratings agency, with recognised expertise in rating risk situations, judged that Tasman District Council has taken all the necessary

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steps to ensure its creditworthiness. He said that the Waimea Dam was specifically mentioned in the S&P report as having been analysed in great detail and that the Council's creditworthiness had been increased.

Mr Hutton commended the Chief Executive and the Corporate Services Manager for their work in helping Council to reach this position. Mr Hutton tabled a copy of the notes from which he spoke.

**Ron Sharplin** said that he was speaking in personal opposition to the Waimea Dam. Mr Sharplin referred to Council's decision (CN18-09-03) at 6 September 2018 Extraordinary Full Council meeting, at which he said Council reconfirmed its position that the Waimea Dam was the best solution for meeting the community need for local water supply infrastructure.

Mr Sharplin said the minutes of 6 September 2018 are ineligible for confirmation as the Council was promoting a water scheme that was outside its statutory obligations and that as such, the decision of 28 August 2018 still stands. Mr Sharplin tabled a copy of the notes from which he spoke.

**Morgan Williams** congratulated Council on its recent success, with Richmond's Queen Street having been named New Zealand's best street following its upgrade earlier this year. He also offered his congratulations to Council on the passing of the Water Augmentation Scheme Local Bill by the Select Committee and on the recent raising of the Council's Standard and Poors rating to AA.

Mr Williams also talked about the risks of adapting to variability in climate and more extreme events and suggested that the risks of not adapting were major and extended well into the future. He said that debate around risk tended to focus on financial risks and that the risks of taking no action were not as heavily considered. The result across New Zealand was an underinvestment in critical infrastructure areas such as water treatment.

Mr Williams urged that while it was important for people to engage in democratic processes, when that engagement rejects all evidence of fundamental risks and the underpinning science of practical, cost effective solutions it risks destabilising those democratic processes.

Mr Williams remarked that the Waimea Dam project does have widespread community support, as had been concluded by the Select Committee.

He thanked Council for its time. He also tabled a copy of the notes from which he spoke.

**Greg Cromack** spoke to Council about climate change and climate change adaptation. In particular, he spoke about the increase in property owners constructing sea walls as a solution to coastal erosion. Mr Cromack suggested that a better solution would be for someone to provide oversight to at risk communities and suggested that Council might consider a voluntary resilience officer role with the Civil Defence Team to ensure a coordinated approach. He said that he would be keen to uptake such a role. The Mayor thanked Mr Cromack for speaking and asked that he share his contact details with the Committee Advisor before leaving.

**Graham Hosie** spoke of his concerns at the recent removal of 1.5kms of grass verge near his property. Mr Hosie said it was also expected that a further 2kms of verge was to be excavated. He said that the grass verges provide a safe space for pedestrians along the road side, including school children.

**Bruce MacDonald** introduced himself as a Capital Project Manager for Network Tasman and said that he had a number of concerns about the hard shoulder removal on Haycock Road. He said that the advice was this had to be removed to facilitate rainwater runoff. Mr MacDonald said he felt it would be a much better use of ratepayer funds to upgrade Paton's and Wensley Roads, particularly at the Paton's Road intersection. Mr MacDonald commended Engineer Steve Elkington for his engagement and thanked him for his work in the community.

**Maxwell Clark** spoke in reference to previous investigations into the option of a community dam that were undertaken and urged the Mayor to take heed of the findings of that investigative work.

Mr Clark said that the Dam would not put water into the acquirers as anticipated. He said that water released will not accelerate aquifer recharge through the dry season.

**Alison Pickford** spoke about climate change and urged the Council to consider making a stand to become carbon neutral. Ms Pickford suggested Councillors read a paper that was presented by Simon Porritt at a recent Cawthron Institute lecture. She said that there was not time to wait for Government legislation and that the community needed to make a stand together.

She also spoke about a section of trees in Brightwater and requested the Council consider purchasing these to ensure that they are protected.

**David Fogarty** said that he had written to the Mayor and was awaiting a response. Mr Fogarty spoke about the rate of dam failure making reference to dams constructed in the United States of America. He also spoke about the life expectancy of dams, which he said was 50-60 years. He said that the costs to decommission a dam were significantly higher than those to construct it. He also talked about the risks to property owners and the difficulty of insuring properties that were located downstream of a dam.

Mr Fogarty made reference to issues experienced with silt in dams constructed in India, some of which he said had silted up before they had been paid off. He said the erosion of silt out of the Lee Valley is considerable and that the Waimea Community Dam would silt up before it reached its full life expectancy. Mr Fogarty concluded by suggesting that Councillors look up dam failure on YouTube.

**David Easton** spoke in support of the Waimea Dam. He urged Councillors to stick to the facts and refer back to the expert reports and peer reviews they had previously received.

He talked about Councils responsibility to all ratepayers and residents in the region. He urged Councillors to act responsibly and support the Dam through to completion. He said the science was unmistakably clear and that Councillors had the reports and evidence to substantiate this.

The Mayor thanked all those who spoke in Public Forum for speaking so succinctly and keeping to time.

#### **4 DECLARATIONS OF INTEREST**

No declarations were made by Councillors at this time.

## 5 LATE ITEMS

Councillors noted a short piece of legal advice relating to the Waimea Water Constitution had been received this morning and had been added to Diligent for Councillors to consider alongside the In Committee report.

### **Moved Cr Bryant/Cr Tuffnell CN18-11-1**

**That the late item, 9.6, Waimea Water Ltd Constitution, be considered at today's meeting. This is a late report to the Council meeting as at the time the agenda was prepared the negotiations on the Waimea Community Dam project had not progressed to the point where a termed Constitution was negotiated to the point where it could be put before Council, to get direction on the few remaining outstanding matters. Council's consideration of this matter can not be delayed as the setting up of the company, including registration and agreeing the company Constitution, is a prerequisite to financial close on 15 December 2018.**

### **CARRIED**

In response to a comment from Councillors, the Chief Executive offered apologies for the late paper but reminded Councillors that the circumstances surrounding this matter were extraordinary.

## 7 PRESENTATIONS

Nil

## 8 REPORTS

### **8.1 Richmond Water Main Realignment, Lower Queen Street**

Activity Planning Manager Dwayne Fletcher, Programme Delivery Manager Russell McGuigan and Project Manager Chris Blythe were present to speak to the report and take questions from Councillors.

Mr Fletcher began by addressing concerns that had previously been raised by Councillors in relation to delays with the Wakefield Water Treatment Plant upgrade. He said that the plant complied with part 4, that the team were now looking at anything needed to comply with part 5 and that a report on that would come back to Council. In response to a question, Mr Fletcher said that there were some other projects in Wakefield that could be brought forward and that those would be included in a report back to Council.

Mr Blythe gave a summary of the report and identified that staff considered there was risk involved in delaying the project.

Councillors asked what the driver for replacing the Richmond pipe was. Mr Blythe confirmed that staff were not aware of any leaks currently, but that the pipe was originally laid in the 1990s and had been in plan to replace for some time.

Councillors sought confirmation that delaying work on the Wakefield Water Treatment Plant works would not affect the Long Term Plan. Mr Fletcher advised that there was no need to seek an amendment to the Long Term Plan or to re-consult as the intention was still to deliver the project, but that it would just be delayed. Responding to a follow up question, he said that the

new plant should be running by the time the nearby subdivision was complete. In terms of drinking standards, the chlorinated supply is safe to drink in the meantime. He said that projects likely to be brought forward are renewal projects.

In response to a question, Mr Fletcher said that the issue of a safe drinking water supply for Wakefield Town was one of importance and that while delayed, this work would need to proceed. Mr Fletcher responded to a follow up question around the security of funding for the Wakefield project should Council approve the delay by advising that at the next Long Term Plan round, it was anticipated that Council would make the same decision they made this time round, which is that safe drinking water supply was a priority. He said that having been delayed, the advice from staff would be that the project would be a definite priority at that time.

Councillors commented on the work being deferred in another settlement to accommodate work in Richmond. Mr Fletcher said that the Richmond Water Main was classed as a critical asset and that while the risk might be moderate to low, the consequence was extremely high should the pipe fail. He said that there are technical reasons for the delay with the Wakefield project and that it is not because the funding is required for the Richmond work. Mr McGuigan advised that Wakefield work would be delayed in any event awaiting water quality data and land access requirements working with landowners to secure a route. Delays mean that funding will not be used for some time.

Mr Fletcher advised that this easement carries both a water pipe and a wastewater pipe and to upgrade requires proper access. It will take some time to gain the necessary access requirements. At this time, those funds available for the work in Wakefield cannot be spent on that work until land easements are in place and a design is finalised in terms of treatment solution.

Councillors commented that they might take more comfort if Wakefield funds were left in budget and Council drew down an additional \$400,000 funds. Councillors agreed to the removal of point 3 from the draft resolution, noting that the budget for this work would be reviewed at the time once a detailed design and estimate had been finalised.

Councillors noted that the estimated time frame of three years seemed longer than they would expect to complete this work. They noted Wakefield as an area of significant growth.

Councillors discussed how the proposed route would impact work already undertaken on Lower Queen Street. Mr Blythe said that the contractors had been asked to look at drilling as an option. Responding to questions around the cost estimate to complete the work, Mr Blythe said that the estimate is a realistic estimate.

Risk was discussed in relation to the life expectancy of the pipe, which Mr Fletcher advised was anticipated to be for a duration of 50 years. Councillors again noted that the risk associated to the water supply network and the significant impact should this be disrupted. Mr Fletcher said that a formal risk assessment concluded a low likelihood, but catastrophic impact and that the recommendation of staff was based on that low probability, high consequence scenario.

Councillors noted staff's intention with the original draft recommendation, which was to maintain a balanced budget. It is routine for Council to transfer money between budgets and work programmes as other matters arise. The unpredictability of water pipes was discussed and Councillors acknowledged that pipes could leak at any time. The recommendation of staff was to alleviate inconvenience to water users if there was a leak as well as the disruption of having to look for and locate a leak to NPI.

**Moved Cr Bryant/Cr Tuffnell  
CN18-11-2**

**That the Full Council:**

- 1. receives the Richmond Water Main Realignment – Lower Queen Street report RCN18-11-01; and**
- 2. approves additional funding allocation of up to \$400,000 to the water account to fund the estimated shortfall for the Richmond Water Main Realignment – Lower Queen Street project.**

**CARRIED**

*The meeting broke for morning tea at 10.50am and reconvened at 11.02am.*

**8.2 Proposed Speed Limit Changes - Local Connecting Roads to State Highway 60**

Transportation Manager, Jamie McPherson and Executive Assistant, Robyn Scherer were present to speak to the report and respond to questions.

They advised that the target date for changes to take effect was 10 December 2018.

Councillors thanked Mr McPherson and Mrs Scherer for their work on this matter, acknowledging that this was the first time Council had undertaken joint consultation with NZTA and that there had been over 220 submitters.

Councillors noted their support for the recommendation and that this was one of a number of other solutions that should be considered to improve safety on this section of road.

With regard to the Maisey Road intersection between McShane and Maisey Roads, Mr McPherson advised that NZTA intend to implement several measures to improve safety. This included driver feedback signs to indicate to drivers their speed. The exact location of the proposed signs was unknown and up to NZTA, but Council staff will work with the agency to address those as best they can.

There remain a number of other areas that could benefit from speed limit reductions and there is a plan for addressing those. Staff are currently seeking feedback from community as to where they would like to see speed limit changes and where they feel changes would be of greatest benefit for their community. Developing a long list, from which hope to be able to progress to a short list for priority next year. Asked whether this would include consideration of residential roads. Haven't seen full long list, but this is based on areas community have advised they would like to see change. Advice is that this would require community support. Weight of submission from Community Association or group. Reductions only work if community are willing to support and buy into the change. Discussed costs associated with work (signage etc) and whether a uniform approach could be considered – i.e. all residential roads in Tasman reduced to 40kph. Haven't looked at that yet, would depend on feedback from community but would look at learnings taken from other Councils who have trialled this.

Noted importance of consistency for motorists. Monitoring shown good compliance with 30kph speed limit for Queen Street.

Reiterated thanks to work of Engineering staff in coordinating the submissions process.

**Moved Cr Bryant/Cr Ogilvie**

**CN18-11-3****That the Full Council**

1. receives the Proposed Speed Limit Changes - Local Connecting Roads to State Highway 60 report RCN18-11-02; and
2. approves the following amendments to the Tasman District Council Speed Limits Bylaw 2016 – Schedule 1:

Road	Existing Speed Limit	Proposed Speed Limit	Location/Description
Lower Queen Street	100 km/h	80 km/h	From end of existing 80 km/h zone 250m north west of Swamp Road, to end of road
Lansdowne Road	100 km/h	80 km/h	For its entire length
Best Island Road	100 km/h	80 km/h	For its entire length
Barnett Avenue	100 km/h	60 km/h	For its entire length
Blackbyre Road	100 km/h	80 km/h	For its entire length
River Road (Appleby)	100 km/h	60 km/h	For its entire length
Redwood Road	100 km/h	80 km/h	For its entire length
Research Orchard Road	100 km/h	80 km/h	For its entire length
Pukeko Lane	100 km/h	80 km/h	For its entire length

3. and notes that the new speed limits will be applied and publicised at the same time as the New Zealand Transport Agency formalises the speed limit change on SH60 from McShane Road to Maisey Road, which is likely to be in December 2018.

**CARRIED****8.3 Relocation of Appleby Fire Station - Consent to Transfer Part of the Road Corridor to Fire and Emergency NZ**

Programme Leader – Property Transactions, Robert Cant was present to speak to the report and answer questions from Councillors.

Councillors noted that the Waimea Rural Fire Authority had previously looked at relocating to this site. Entry and exit to and from Redwood Road was discussed and Mr Cant advised that the distance was thought to be sufficient for stop trucks.

**Moved Cr King/Cr Maling****CN18-11-4****That the Full Council**

1. receives the Relocation of Appleby Fire Station - Consent to Transfer Part of the Road Corridor to Fire and Emergency NZ report RCN18-11-03; and
2. consents to the transfer of the portion of the road corridor on the corner of Redwood Road and the Moutere Highway, and
3. delegates to the Property Services Manager the ability to sign any documents to provide consent under Section 116 of the Public Works Act 1981, and to take action to transfer the land to Fire and Emergency New Zealand using the powers available in Section 117 of the Public Works Act 1981.

**CARRIED**

*Cr King left the meeting at 11.17am.*

#### **8.4 Aerodrome Charges - Annual Lump Sum Fees**

Property Services Manager, Mark Johannsen was present to speak to this report, which was taken as read. There were no questions from Councillors.

**Moved Cr Ogilvie/Cr Sangster  
CN18-11-5**

**That the Full Council**

1. receives the Aerodrome Charges - Annual Lump Sum Fees Report RCN18-11-04; and
2. approves the adoption of the following annual lump sum fees for Motueka and Takaka Aerodromes to be added to the 2018/19 Fees and Charges Schedule:
  - Low user (up to 50 landings per annum) \$150 per annum including GST;
  - Medium user (over 50 landings per annum) \$600 per annum including GST; and
3. approves the adoption of the following Commercial Operators Charges for Takaka Aerodrome:
  - Aircraft: \$90 per month per aircraft (\$1080 per annum) including GST;
  - Helicopter: \$50 per month per aircraft (\$600 per annum) including GST;
  - Microlight/Homebuilt/Glider: \$70 per month per aircraft (\$840 per annum) including GST pro-rated for the balance of the year; and
4. approves that the new fees are effective from 1 December 2018 and pro-rated for the balance of the 2018/19 year.

**CARRIED**

*Cr Maling left the meeting at 11.19am.*

#### **8.5 Upgrade of Civic Facilities at Richmond Office**



Property Services Manager, Mark Johannsen was present to speak to this report. He said that quality of space and technology available were the main focus and that the intention was for the group to look at a 2-3 options and bring the preferred option back to Council.

Corporate Services Manager, Mike Drummond said that there was considerable pressure on staff space and that determining the layout required in the Civic Area would enable staff to look at the space remaining and determine as a follow on to this process the space available.

**Moved Cr Brown/Cr Canton  
CN18-11-6**

**That the Full Council**

- 1. receives the Upgrade of Civic Facilities at Richmond Office Report RCN18-11-05; and**
- 2. approves staff initiating work to develop a design and implementation plan for the civic area areas; and**
- 3. forms a working group comprising Councillors Canton, Brown, McNamara and Greening, the Property Services Manager, the Information Services Manager and the Corporate Services Manager to develop and review the options for upgrading the civic area based on option 3; and**
- 4. notes that once a preferred design option is identified the option, staging, likely costs and resourcing implications will be reported back to Full Council for a final decision.**

**CARRIED**

*Cr Maling re-joined the meeting at 11.27am.*

**8.6 Corporate Services Quarterly Report to end of September 2018**

Corporate Services Manager, Mike Drummond was present to speak to this report and take questions. He advised that the latest Local Government Funding Agency (LGFA) tender went out on 7 November 2018 and that this would lead to higher interest rates over long term loans, if Council wished to fix its borrowing that way.

Mr Drummond said that Council doesn't separately use rating. He said that it would be a matter for Council to turn its mind to in its review of the Revenue and Financing Policy, ahead of the next Long Term Plan. In response to a question around whether the policy could be reviewed at an earlier time, Mr Drummond advised that Council could review the Policy ahead of this but would need to go through an Special Consultative Process.

Whether the Policy could be reviewed and revised alongside the Annual Plan 2019/2020 was discussed and Councillors asked whether this could be considered at a workshop. Mr Drummond took an action for the Revenue and Financing team to provide some advice to Councillors on this matter, which would include a summary of recent discussions.

Document management was discussed. Councillors were advised that work was underway to look at how the organisation could better manage this as a whole, acknowledging that there were statutory requirements for retention of documents.

*Cr King re-joined the meeting at 11.39am.*

Staff took an action to report back on contingent liabilities before Council made a final decision on the Dam and agreed to bring this report forward for a workshop on 22 November 2018. Councillors also requested a report back to that workshop on Waimea Irrigators Limited's (WIL) capacity to contribute and their funding position. Mr Drummond noted the tight timeframe for Council to consider and decide on the matters in time for financial close. However, he said that staff did not have the ability to produce an independent report in that time. He confirmed that the above matters would be covered at 22 November 2018 workshop and reported on at the 30 November 2018 meeting.

Mr Drummond said it would be difficult to respond fully to Councillors queries in an open meeting, as it would require disclosing details contained within the confidential term sheets. It was noted that further in committee discussion would need to occur at the workshop on 22<sup>nd</sup> and the meeting on 30<sup>th</sup> November.

Following on from the lifestyle ratings issues for retirement villages, Councillors noted that the Dam targeted charges to those types of residences could be a way to alleviate the costs to this section of the community.

Councillors were advised that Risk Pool was a pooled approach between Councils. The level of claims had been higher than anticipated and had not been covered by the amount Councils had paid in. Council no longer use this approach, but instead go through insurers. Mr Drummond advised that staff were working to bring to a close the costs Council was contractually obliged to pay. Responding to a follow up question, Mr Drummond confirmed that there was a sufficient level of cover in place to protect Council's position.

If Councillors request, representatives of the Joint Venture partners can be invited to attend part of the workshop to answer Councillors questions. Mr Drummond advised it would not be appropriate for them to attend the entire workshop.

**Moved Mayor Kempthorne/Cr Bryant  
CN18-11-7**

**That the Full Council**

- 1. receives the Corporate Services Quarterly Report to end of September 2018 report RCN18-11-06; and**
- 2. notes the documents that have been signed under delegation as set out in section 8.2.**

**CARRIED**

**8.7 Adoption of Consolidated Bylaw - Chapter 3 - Control of Alcohol in Public Places 2018**

Graham Caradus was present to speak to the report and take questions from Councillors.

Councillors noted that the report and recommendations had previously been received by the Environment and Planning Committee.

Responding to a question, Mr Caradus confirmed that a liquor licence held by any premises would take precedent over the Bylaw. He also said that there was no change to areas or times of control. The change was to the process around enforcement powers, all of which was driven by changes to the legislation. Responding to a follow up question, Mr Caradus confirmed that

the intention of the changes to the legislation was to enable enforcement partners such as the Police to manage antisocial behaviour.

Councillors commended Mr Caradus and his team for their excellent work.

**Moved Cr Canton/Cr Hawkes  
CN18-11-8**

**That the Full Council receives the Adoption of Consolidated Bylaw - Chapter 3 - Control of Alcohol in Public Places 2018 report RCN18-11-07; and**

- 1. determines that a Bylaw is the most appropriate way of addressing issues relating to the control of alcohol in public places; and**
- 2. determines that the Bylaw is the appropriate form of Bylaw; and**
- 3. determines that there are no implications under the New Zealand Bill of Rights Act; and**
- 4. agrees to the adoption of the Tasman District Council Consolidated Bylaw, Chapter 3, Control of Alcohol in Public Places 2018; and**
- 5. agrees to revoke the Tasman District Council Consolidated Bylaw, Chapter 3, Control of Liquor in Public Places 2012; and**
- 6. agrees that the new Bylaw will come into force on 17 December 2018.**

**CARRIED**

**8.8 Mayor's Report**

Councillors noted the recent passing of Mr John Fisher and acknowledged the significant contribution he made to the Motueka Community, particularly as part of the Keep Motueka Beautiful and the Lions Club.

Councillors also noted the involvement of Motueka Youth Council representative May Takahashi in the recent visit by the Duke and Duchess of Sussex. They also asked that their congratulations be noted to Miss Takahashi for her recent appointment as Head Girl.

In response to a question, Councillors were advised that the focus of the Climate Change Symposium was zero carbon and the capacity of individuals, especially in rural industries, in this space.

The balance of the report was taken as read.

**Moved Mayor Kempthorne/Cr McNamara  
CN18-11-9**

**That the Tasman District Council receives the Mayor's Report RCN18-11-08.**

**CARRIED**

**8.9 Chief Executive's Activity Report**

The report was taken as read.

In relation to item 9.4, the Chief Executive advised that there had been no Health and Safety incidents at the time the report was written. Since that time, an incident had occurred involving a member of the Engineering Services Department who had lost the tip of their finger when a manhole cover slipped. A full investigation in to how the incident occurred is underway and the staff member is already back at work.

Councillors asked what the about current staff numbers and were advised that there was a total headcount of 307, with a full time equivalent (FTE) of 281.5.

Councillors noted their regret at the recent H&S incident but stressed that they would not like to see an overreaction to the situation, or future management beyond what was reasonably required at significant cost to ratepayers. Engineering Services Manager, Richard Kirby advised that the interim advice for staff to be accompanied by contractor was proficient and that this was just while the investigation was underway and appropriate protocols put in place.

Councillors asked whether a final price for the Waimea Dam would be known ahead of the 30 November 2018 meeting. The Chief Executive advised that a final price for the Dam was still being interrogated and was not yet known.

Corporate Services Manager, Mike Drummond advised that Council had not incurred significant additional costs since the last report to Full Council and that the budget through to financial close had been agreed by Council. Mr Drummond agreed to provide the figure to Councillors by email once it was known. Councillors requested that the total costs recovered from Waimea Irrigators Limited also be advised by email.

The Chief Executive said that she was pleased to be involved in the collaborative local government Digital Partnerships group. She said that it was early days, but that there was a recognition that smaller Councils struggle to have the resources to set up a digital offering. Collaboration offers the opportunity for shared learnings and models in this space. She also said that she had been to one meeting so far and was heartened by the level of activity at that meeting and that she looked forward to being able to share updates with Council following future meetings. Councillors indicated their support of this collaborative approach.

Community Development Manager, Susan Edwards explained that in order to give effect to Councils decision for libraries to open on Sundays, additional headcount was required equivalent to just over one full time member of staff. The Sunday opening was agreed not on a trial basis, and so the staff to facilitate the additional operating hours should not be fixed term. The approach was to begin in Richmond before rolling out to other libraries. Councillors noted efficiencies in libraries gained last year and the reduction of 2 full time staff as a result. They also noted that the provision of libraries is a core service under the Local Government Act.

**Moved Cr Maling/Cr Wensley  
CN18-11-10**

**That the Full Council**

- 1. receives the Chief Executive's Activity Report RCN18-11-09; and**
- 2. notes the Council Action Sheet.**

**CARRIED**

**8.10 Machinery Resolutions Report**

The report was taken as read.

**Moved Cr Sangster/Cr Ogilvie  
CN18-11-11**

**That the Tasman District Council**

1. receives the Machinery Resolutions report RCN18-11-10 and that the execution of the following documents under the Seal of Council be confirmed:
  - Deed of covenant and Easement Instrument – Colin Longford, Julie Longford and MBC Trustee Company No 2 Ltd – The council has granted permission to the Longford's to lay pipelines and associated cabling under the road at cemetery road, Takaka. The permission has been granted in the form of a encumbrance to be noted on the Longford's adjacent title NL9A/24
  - Deed of Lease – Age Concern Nelson Tasman incorporate – Lease of 62 Oxford Street, Richmond for 5 year term for regular beneficial activities for ages local community
  - Easement in Gross, Surrender of easement in gross and Authority + instruction from for LINZ. Rm160629 – Arizona – Stage 6+7A. The Easement in Gross is created to provide sewage disposal over lots 110 and 166 Paton Road Hope. The Surrender Easement in Gross is required as the pipes are now to be within the road which will rest as part of this stage.
  - Plan Change Adoption Certificate under RMA 1991 – To fulfil Cl. 18(2) of the RMA to affix the seal of Council once a change to the Regional Coastal Plan is adopted by Council. Change 61 (Wainui Bay Spat Catching) to the Tasman Resource Management Plan was adopted by Council on 18 October 2018.
  - Deed of Lease – Solly's Freight (178) Ltd – Property file 1330621 – New lease for five years to Solly's freight Ltd for land at the end of Roses Road, Takaka. Lease is a renewal of existing lease that expired on 30 June 2018. New lease expired 30 June 2023.
  - Easement – Eastwood Hill Ltd – RM160369V1 – The easement shown Q, J, H, G, KJ, Y + 22 and 215 over a Tasman District Council water pipe, located on Lot 1 DP 525994 + Lot G DP525GG4 for a new subdivision at 38 Pomona Road, Ruby Bay.
  - Dead of Lease – Golden Bay Community Arts Council Inc. – Golden Bay Community Arts Council Inc. and TDC one year lease of 24 Commercial street, Takaka. Rent - \$1200pa + Rates commences 1 November 2018 no right of renewal.

**CARRIED**

*The meeting broke for lunch at 12.15pm and was reconvened at 12.49pm.*

**9 CONFIDENTIAL SESSION**

### 9.1 Procedural motion to exclude the public

Moved Cr Hawkes/Cr Tuffnell  
CN18-11-12

That the public be excluded from the following part(s) of the proceedings of this meeting. The general subject of each matter to be considered while the public is excluded, the reason for passing this resolution in relation to each matter, and the specific grounds under section 48(1) of the Local Government Official Information and Meetings Act 1987 for the passing of this resolution follows.

This resolution is made in reliance on section 48(1)(a) of the Local Government Official Information and Meetings Act 1987 and the particular interest or interests protected by section 6 or section 7 of that Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public, as follows:

### 9.2 Purchase of Mineral Rights to Sherry River Quarry

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

### 9.3 Joint Council Policy on the Appointment and Remuneration of Jointly-Appointed Independent Members on Committees

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

### 9.4 Tasman District Council Appointments to the Waimea Dam CCO Board

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(a) - The withholding of the information is necessary to protect the privacy of natural persons, including that of a deceased person.	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good

	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	reason for withholding exists under section 7.
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### 9.5 Proposed Waimea Community Dam - Nelson City Council \$5m Project Contribution

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

### 9.6 Waimea Water Ltd Constitution

Reason for passing this resolution in relation to each matter	Particular interest(s) protected (where applicable)	Ground(s) under section 48(1) for the passing of this resolution
The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.	s7(2)(i) - The withholding of the information is necessary to enable the local authority to carry on, without prejudice or disadvantage, negotiations (including commercial and industrial negotiations).	s48(1)(a) The public conduct of the part of the meeting would be likely to result in the disclosure of information for which good reason for withholding exists under section 7.

**CARRIED**

## 6 CONFIRMATION OF MINUTES

**Moved Cr Hawkes/Cr King  
CN18-11-13**

**That the minutes of the Full Council meeting held on Thursday, 6 September 2018, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**Moved Mayor Kempthorne/Cr Tuffnell  
CN18-11-14**

**That the minutes of the Full Council meeting held on Thursday, 27 September 2018, be confirmed as a true and correct record of the meeting.**

**CARRIED**

**Moved Cr Ogilvie/Cr Wensley  
CN18-11-15**

**That the minutes of the Public Water Supply Bylaw Submissions Hearing and Deliberations meeting held on Tuesday, 16 October 2018, be received.**

**CARRIED**

**Moved Mayor Kempthorne/Cr Turley  
CN18-11-16**

**That the minutes of the Full Council meeting held on Thursday, 18 October 2018, be confirmed as a true and correct record of the meeting.**

**CARRIED**

The meeting concluded at 3.27pm.

Date Confirmed:

Chair: