
MINUTES
of the
MOTUEKA COMMUNITY BOARD MEETING
held
4.00 pm, Tuesday, 20 November 2018
at
Motueka Office, 7 Hickmott Place, Motueka

Present: B Maru (Chairperson), Board Members R Horrell, C H Hutt and B Dowler
Councillors P L Canton and D J Ogilvie

In Attendance: Community Development Manager (S Edwards), Senior Customer Services
Officer (V Simpson) and Youth Council Representative (M Takahashi)

Part Attendance: Technical Lead Building Assurance (P Beck) and Building Assurance
Manager (S Threadwell)

1 OPENING, WELCOME

Chair Maru welcomed everybody to the meeting and congratulated Youth Council Representative May Takahasi on her recent appointment as Head Girl for Motueka High School 2019, her participation with the recent Royal visit and her selection as a Youth Parliamentarian.

2 APOLOGIES AND LEAVE OF ABSENCE

Moved Cr Ogilvie/Cr Canton
MCB18-11-8

That apologies be accepted for absence from Board Member P H Hawkes.
CARRIED

3 PUBLIC FORUM

Jim Butler spoke about an article published in the Nelson Mail regarding Tasman District Council's review of pensioner housing.

Ian Williamson spoke to and tabled a document which referred to the following items:

- The poor quality of road repairs on SH60.
-

- He asked the Board to support a free sunscreen dispenser which could be installed near the new fitness equipment at Memorial Park.
- Queried whether an alternative route has been identified for the fruit trucks that travel to Motueka from Riwaka on the way to a new packing shed on Queen Victoria Street.
- Circulated to the Board members a picture of a "Godwit Sculpture" to consider for the Motueka Area.

David Armstrong secretary of the Kaifest Trust, spoke to Board about the possibility of moving the location of the Kaifest festival from the current site at Decks Reserve to the Motueka Sports Park. The Motueka Sports Park location would mean the event could be expanded and developed and would be a greater benefit to the Motueka Community. Council staff have informed the festival organisers that due to the time of year the festival is celebrated in April, the rugby season is also starting and the Sports Park playing field could be damaged due to heavy vehicles on the field. The Board suggested Mr Armstrong continue his discussions with the Reserves and Facilities team.

4.40pm Cr Canton left the meeting.

4 DECLARATIONS OF INTEREST

Board member Horrell advised the Board members that he will be presenting a document during the Chair's report on behalf of the Motueka Heritage Trust, this will involve discussion on a proposed site at Courtney Street East for a new Heritage Trust Centre.

5 CONFIRMATION OF MINUTES

Moved Cr Ogilvie/Board Member Dowler
MCB18-11-9

That the minutes of the Motueka Community Board meeting held on Tuesday, 16 October 2018, be confirmed as a true and correct record of the meeting.

CARRIED

6 PRESENTATIONS

6.1 Vision Motueka

Linda Glew provided an update on the Youth Employment and Skills Training (YEAST) project. The Motueka Community Board awarded \$500.00 to this project from their discretionary fund, funding was also received from the Mayor's taskforce for jobs and the community organisation grant scheme. Some of the funding has been used to employ Anna Hughes who has been engaging with the youth in Motueka to scope out areas for youth learning spaces and to identify a clear direction for learning. A diverse group of 17 youth are involved in scoping the youth learning spaces. The Boards \$500.00 contribution has funded two of the action group meetings.

4.50pm Cr Canton returned to the meeting.

6.2 Priority Earthquake-Prone Buildings

Technical Lead for Building Assurance, Phil Beck accompanied by Building Assurance Manager, Sharon Threadwell, presented a report to the Board on Earthquake Prone Priority Buildings Statement of Proposal.

Consultation is open until 3 December 2018.

On 1 July 2017, the system for identifying and managing earthquake-prone buildings changed. Mr Beck informed the Board that the new system prioritises the identification and remediation of earthquake-prone buildings that either pose a high risk to life safety, or are critical to recovery in an emergency. These buildings are called 'priority buildings'.

Certain hospitals, emergency, and education buildings that are earthquake prone are likely to be priority buildings. Some other buildings may also be priority buildings due to their location, and the potential impact of their failure in an earthquake on people.

Before priority buildings can be identified the Council needs to determine the key roads, footpaths, other thoroughfares, and strategic routes in our District.

Proposed priority routes:

We've identified several routes we believe should be prioritised. Some are important because they have high pedestrian or vehicle traffic volumes, as well as the potential for part of an unreinforced masonry building to fall, these buildings have masonry walls that do not contain steel, timbre or fibre reinforcement. Others have been suggested because they are likely to be used by emergency services and have the potential to be blocked by falling masonry.

The roads in the Motueka area that been identified as key routes by Civil Defence Emergency Management, and have sufficient traffic and the potential for part of an unreinforced masonry building to fall are:

- High Street (SH60), Motueka (from the intersection with Whakarewa Street and Poole Street);
- Greenwood Street, Motueka;
- Pah Street, Motueka (from the intersection with Whakarewa Street and Poole Street);
- Whakarewa Street, Motueka (from the intersection with High Street and Grey Street)

Mr Beck asked the Board members to consider 3 questions:

- Do you agree with the thoroughfares identified for prioritisation?
- If not, which thoroughfares do you disagree with and why?
- Are there any other thoroughfares that meet the criteria but are not listed?

Buildings on a transport route of strategic importance:

Based on there being a likelihood of use by emergency services in an emergency (as identified by Civil Defence Emergency Management) and the potential for at least one building to impede the route if it collapsed, the Council proposes the following routes in the Motueka area be prioritised:

- Moutere Highway, Main Road Lower Moutere and Queen Victoria Street (from SH6 at Appleby to Motueka);
- Motueka Valley Highway, College Street and King Edward Street (from the intersection with SH6 and SH60 Motueka).

Mr Beck asked the same three questions as listed above.

The Tasman District has been categorised by the new system for managing earthquake-prone buildings as both a **medium and high seismic risk area**.

Mr Beck explained that what will happen next is for the part of Tasman District which has been categorised as a **medium** seismic risk area (this includes Motueka), Council must identify potentially earthquake-prone priority buildings within 5 years (by 1 July 2022) and other potentially earthquake-prone buildings within 10 years (by 1 July 2027 (by 1 July 2027)), and building owners must strengthen or demolish earthquake-prone priority buildings within 12½ years and all other buildings within 25 years from the date of the issue of a formal earthquake-prone building notice.

7 REPORTS

7.1 Marahau - Feasibility Study and Otuwhero Carpark

Community Development Manager Susan Edwards informed the Board that the report outlines where the Council staff are currently up to with the funding application. Council received \$10,000 from the Tourism Infrastructure Fund and a further \$10,000 from Council funding for the Marahau feasibility study and Otuwhero carpark. A consultant by the name of Catherine McFaul has been engaged and who recently carried out the Mapua strategy. Mrs McFaul will engage with the key stakeholders and the community. The other aspect of work is some short-term, quick fix work at the Otuwhero Spit carpark to improve the safety and workability of the carpark. When the feasibility study has been completed the focus will be on more long term solutions.

**Moved Board Member Dowler/Deputy Chair Horrell
MCB18-11-10**

That the Motueka Community Board:

- 1. receives the Marahau - Feasibility Study and Otuwhero Carpark report RMCB18-11-3; and**
- 2. notes that the feasibility study is underway in Marahau to investigate and suggest solutions for visitor parking, and access to the beach, boat ramp and jetty; and**
- 3. notes that we will be improving the functionality of the Otuwhero carpark in time for this coming busy summer season.**

CARRIED

7.2 Motueka Community Board Chair's Report

Responsible Camping.

Chair Maru suggested the Board have a workshop to discuss a plan for Responsible Camping and a new site for the waste station site. The Board agreed to have a workshop on Thursday 29 November at 5pm.

[Type here]

Community Board Appointments

The board members reviewed and updated the list which follows.

Community Organisation	Liaison representative
Riwaka Hall	As required
Lower Moutere Recreation Reserve	Board Member Horrell
Lower Moutere Hall	Board Member Horrell
Our Town Motueka	Board Member Hutt
Keep Motueka Beautiful Committee	Councillor Ogilvie
Motueka and District Museum Trust Board	Councillor Ogilvie
Coastal Cycle Group	Councillor Ogilvie
Motueka Port Users Committee	As required
Accessibility for All (A4A)	As required
Lower Moutere Rivercare Group	As required
Motueka Arts Council	Chairman Maru
Motueka Library Working Party	Chairman Maru
Marahau Residents Association	Councillor Ogilvie
Motueka Aerodrome Advisory Group	Board Member Dowler

Council Standing Committee	Liaison representative
Full Council	Chairman Maru
Environment and Planning Committee	Board Member Dowler
Engineering Services Committee	Board Member Dowler
Community Development Committee	Board Member Hutt

Motueka Heritage Trust

Mr Horrell presented a concept plan to the Board that showed a proposed location for a new Motueka Heritage Trust centre at Courtney Street East. Cr Canton supported the initial proposal from Richard Horrell. The Board discussed and looked forward to more information after consultation with the Council's Property Manager.

Old Wharf Road (Trewavas Street to Motueka Quay) Footpath

Board member Dowler shared two quotes with the Board from different contractors to carry out the project, this work will not happen this year and will be co-ordinated with the current broadband rollout. The quotes are within the budget from the special projects fund. The Board

expressed their support for Board member Dowler to continue discussions with Roding Engineer Steve Elkington.

Motueka Youth Council

Youth Representative May Takahashi informed the Board that Shanti King's mural is progressing well.

Older Persons Housing

Susan Edwards explained to the Board that when the Long Term Plan was being prepared one of the workshops undertaken was to do with Older Persons Housing. The Council at the time had a range of views about what should happen with the Older Persons Housing including expanding and building more housing, some wanted to review them and make sure they were operating in the most efficient way and another group of Councillors thought they should be sold. Discussions are still occurring around these views. Council staff will be preparing a terms of reference for the review that will be presented back to the Community Development Committee to establish an agreement on what is wanted. The review is due to be completed by the middle of 2019, the review will include engagement with key stake holders and the both Community Boards will be consulted as part of this process.

Roadside Mowing

Community Development Manager Susan Edwards reported to the Board that she has had a discussion with the Transportation Manager who confirmed the quarterly road side mowing in this area would occur in the next week or two depending on weather restrictions.

Moved Chairperson Maru/Board Member Hutt MCB18-11-11

That the Motueka Community Board

- 1. receives the Chair's Report RMCB18-11-4; and**
- 2. approves the Special Purpose Committee project spend of \$20,000 for repainting the toilets and foyer areas at the Motueka Community House.**

CARRIED

7.3 Financial Report

This report was taken as read and there were no questions from members.

Moved Board Member Dowler/Board Member Hutt MCB18-11-12

That the Motueka Community Board receives the Financial Report RMCB18-11-5.

CARRIED

7.4 Action List

Members noted updates to the Action List. The Board Secretary agreed to include these and circulate the updated list with the agenda for the next meeting.

[Type here]

**Moved Chairperson Maru/Cr Canton
MCB18-11-13**

That the Motueka Community Board receives the Action List RMCB18-11-6 report.

CARRIED

7.5 Special Projects Action List

The Board discussed and updated the list.

**Moved Cr Canton/Board Member Hutt
MCB18-11-14**

That the Motueka Community Board receives the Special Projects Action List RMCB18-11-7 report.

CARRIED

8 CORRESPONDENCE

8.1 Correspondence

**Moved Board Member Dowler/Deputy Chair Horrell
MCB18-11-15**

That the Motueka Community Board receives the Correspondence RMCB18-11-8 report.

CARRIED

The meeting concluded at 6.20pm

Date Confirmed: 18-12-18

Chair: 