

## MINUTES

**TITLE:** Tasman District Council  
**DATE:** Thursday 11 August 2011  
**TIME:** 9.30 am  
**VENUE:** Tasman Council Chamber, 189 Queen Street, Richmond

**PRESENT:** Mayor R G Kempthorne, Crs T B King, T E Norriss, B F Dowler, J L Edgar, B W Ensor, G A Glover, J L Inglis, M L Bouillir, S G Bryant, Z S Mirfin, C M Maling

**IN ATTENDANCE:** Golden Bay Community Board Members C McLellan (Chair), L Gamby, K Brookes, Chief Executive (P Wylie), Community Services Manager (L L Kennedy), Executive Officer Strategic Development (S Hartley), Strategic Projects Adviser (M Tregurtha), Executive Assistant (V M Gribble)

### APOLOGIES

Moved Crs Norriss/Maling  
CN11-08-01

**THAT apologies from Cr E J Wilkins for absence and Cr T B King for lateness, be sustained.**  
**CARRIED**

#### 1 PUBLIC FORUM

##### 1.1 M Chapman, Sea Shuttle

Mr Chapman spoke about the draft Abel Tasman Scenic Reserve Plan. He believes it will limit visitor numbers to Abel Tasman by 50%.

Cr Glover arrived at the meeting.

##### 1.2 M Rodwell

Mr Rodwell spoke on behalf of Mr Peter Knowles who would like to see an upgrade of the "Welcome to Richmond" signs.

Cr King arrived at the meeting.

##### 1.3 C Robinson

Mr Robinson spoke of concerns he has over resource consent processes and conditions. He also spoke about road works in Talbot Street.

**Moved Crs Edgar/Bouillir**  
**CN11-08-02**

**THAT Golden Bay Community Board Chair C McLellan be granted speaking rights for the Council meeting of Thursday 11 August 2011.**

**CARRIED**

## **2 CONFIRMATION OF MINUTES**

### **2.1 Full Council – 30 June 2011**

**Moved Crs Inglis/Dowler**  
**CN11-08-03**

**THAT the minutes of Tasman District Council held on 30 June 2011 containing resolutions CN11-06-24 to CN11-06-36 be confirmed as a true and complete record.**

**CARRIED**

### **2.2 Extraordinary Council – 10 July 2011**

**Moved Crs Mirfin/Maling**  
**CN11-08-04**

**THAT the minutes of the Extraordinary meeting of Tasman District Council held on 19 July 2011 containing resolutions CN11-07-01 to CN11-07-04 be confirmed as a true and complete record.**

**CARRIED**

## **3 PRESENTATION**

Mr B Findlater was in attendance to give a powerpoint presentation on the Nelson Regional Economic Development Agency work programme.

## **4 REPORTS**

### **4.1 Council Submission on Draft Amalgamation Scheme – RCN11-08-01**

Mr Wylie spoke to the report contained in the agenda.

The purpose of the report was to:

- a) Seek agreement to the draft submission on the Draft Reorganisation Scheme for the Union of Nelson City and Tasman District being sent to the Local Government Commission.
- b) Seek agreement to the Mayor, Deputy Mayor and Chief Executive making any minor amendments to the draft submission prior to submitting it to the Local Government Commission;

- c) Seek agreement to the Mayor, Deputy Mayor and Chief Executive presenting the Council's submission on the Draft Reorganisation Scheme for the Union of Nelson City and Tasman District to the Local Government Commission.

**Moved Crs Edgar/King  
CN11-08-05**

**THAT the Tasman District Council receives the report Submission to the Local Government Commission on its Draft Reorganisation Scheme for the Union of Nelson City and Tasman District – Report RCN11-08-01.  
CARRIED**

**Moved Crs Edgar/King  
CN11-08-06**

**THAT the Tasman District Council approves Part A of the Submission to be sent to the Local Government Commission (as attached as Appendix 1 in the agenda), as amended.**

A division was called

Bouillir - no  
Bryant - yes  
Dowler - yes  
Edgar - yes  
Ensor - yes  
Glover - no

Inglis - no  
Mayor Kempthorne - yes  
King - yes  
Maling - no  
Mirfin - yes  
Norriss - yes

**CARRIED 8:4**

**Moved Crs Edgar/Ensor  
CN11-08-07**

**THAT Tasman District Council:**

- a) Approves Part B of the Submission to be sent to the Local Government Commission (as attached as Appendix 1 in the agenda);
- b) Agrees to the Mayor, Deputy Mayor and Chief Executive making any minor amendments to the draft submission prior to submitting it to the Local Government Commission by the closing date for submissions on 19 August 2011;
- c) **Agrees to the Mayor/Deputy Mayor to speak to the submission on behalf of Council.**

**CARRIED**

#### **4.2 Mayor's Report for June/July 2011 – Report RCN11-08-06**

Mayor R G Kempthorne spoke to his report which was a commentary of his activities for the months of June/July 2011 for Councillors information.

Mayor Kempthorne reported on a meeting held concerning Saxton Field with Nelson City Council representatives. A working group has been set up which will be looking at aligning asset management plans for both councils and a report will look at the funding formula.

Mayor Kempthorne and Crs Mirfin and King reported verbally on the Local Government Conference held in Wellington recently.

Councillors agreed not to utilise the legislation banning gang insignias as it was considered unnecessary.

**Moved Crs Norriss/Maling**  
**CN11-08-08**

**THAT the Tasman District Council receives the Mayor's Report June/July 2011 – RCN11-08-06.**  
**CARRIED**

**4.3 Electoral System, Maori Wards and Representation Review – RCN11-08-02**

Community Services Manager, Mr L Kennedy and Executive Officer Strategic Development, Mrs S Hartley, were in attendance to speak to the report.

The purpose of the report was to advise Council on the process for deciding on:

- Electoral system for the next two triennial elections
- Establishment of Maori Wards
- Representation Review

**Moved Crs Glover/Bryant**  
**CN11-08-09**

**THAT Tasman District Council:**

- a) receives Report RCN11-08-02 on the Electoral System, Maori Wards and Representation Review;
- b) retains the First past the Post Electoral System for the next two Local Government Triennial Elections and associated elections and polls;
- c) gives the required statutory public notification including the right of the public to demand a poll on the electoral system.

**CARRIED**

**4.4 Community Board Delegations – RCN11-08-03**

Chief Executive, Mr Wylie, spoke to the report.

The report included in the agenda recommended an amendment to the Delegations Register to confirm the role and delegated powers applicable to the Motueka and Golden Bay Community Boards following consideration of the matter at the 30 June

2011 Council meeting and in light of recommendations included in the Local Government Commission's draft reorganisation scheme for the proposed union of Tasman District and Nelson City.

Mayor Kempthorne asked that 3a) (Grants from Rates Programme) be deleted, with the support of the Golden Bay Community Board and Motueka Community Board.

**Moved Crs King/Norriss  
CN11-08-10**

**THAT the Tasman District Council receives report RCN11-08-03 and agrees to amend Section 10.4 of the Council's Delegation Register as follows:**

**The powers of the Motueka and Golden Bay Community Boards, in respect of their wards, are as follows:**

- (1) The role of Community Boards as defined in section 52 of the Local Government Act 2002, is to:**
  - (a) represent, and act as an advocate for, the interests of its community; and**
  - (b) consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board; and**
  - (c) maintain an overview of services provided by the Tasman District Council within the community; and**
  - (d) prepare an annual submission to the Tasman District Council for expenditure within the community; and**
  - (e) communicate with community organisations and special interest groups within the community; and**
  - (f) undertake any other responsibilities that are delegated to it by the territorial authority.**
- (2) In particular, Community Boards shall have responsibility to:**
  - (a) facilitate engagement of their community in relation to policies, plans and projects proposed for their community as requested by the Council;**
  - (b) advise the Council on the priorities and preferences of their community in respect of the level and nature of local services to be provided by the Council in their community;**

- (c) where preferred service levels in their community are higher than Council Annual Plan, advise the Council on any recommended funding mechanism;
  - (d) undertake activities for which a budget has been allocated by the Council to the Board;
  - (e) seek funding (to be held by the Council) from external organisations which can be applied to community projects within their community
  - (f) make recommendations to the Council on the granting of leases or licences on reserves and public spaces in their community;
  - (g) make recommendations to the Council on proposed developments or activities on local parks, reserves and waterways in their community;
  - (h) make submissions and objections in relation to Council statutory processes and which affect interests within their community.
- (3) Community boards shall have delegated authority, in accordance with any statutory powers and the policies, plans and bylaws of the Council, to:
- (a) manage and approve usage of any market place in their community with power to disburse any surplus, after costs, for purposes within the ward;
  - (b) approve traffic control signs on streets (eg stop and give way signs etc), the design and location of bus stops and shelters in their community, provided that should the Board disagree with any technical advice tendered by Council staff that matter shall be referred to the Engineering Services Committee for decision;
  - (c) approve the design and location of playground equipment, street furniture and street planting in their community, provided that, should the Board disagree with any technical advice tendered by Council staff, the matter shall be referred to the Community Services Committee for decision;
  - (d) approve names of streets and parks in their community;
  - (e) grant consent for the removal of trees from parks, reserves, streets or other Council land in their community, provided that should the Board disagree with any technical advice tendered by Council staff that matter shall be referred to the relevant Council Committee for decision;
  - (f) authorise, within approved budgets, board member attendance at appropriate conferences and training courses.
- (4) The Community Board Delegations be reviewed in 12 months time.  
**CARRIED**

The meeting adjourned for lunch at 12.25 pm.

Mrs McLellan left the meeting at this time.

The meeting resumed at 1.15 pm.

#### **4.5 Policy on Activity Management Plans Report – RCN11-08-04**

Strategic Projects Adviser, Mark Tregurtha was in attendance to present the report.

The purpose of the report was to consider and adopt an Activity Management Policy covering Engineering, Community Services and Environment and Planning activity management.

Add “most cost-effective and economically sustainable manner” to bullet point 3 under “Councils have a responsibility to”.

**Moved Crs Glover/Bryant  
CN11-08-11**

**THAT the Tasman District Council:**

- a) receives the report Policy on Activity Management Plans (RCN11-08-04);  
and**
- b) approves the Activity Management Policy dated 11 August 2011.**

**CARRIED**

#### **4.6 Grouping of Activities for the Long Term Plan – Report RCN11-08-05**

The purpose of the report contained in the agenda was to consider and adopt a proposed groupings of activities for the Tasman District Council Long Term Plan 2012 – 2022.

It was requested that activities with significant income and expenditure need to stand alone, eg Motueka Airport, Port Taroakohe, Mapua Wharf.

Mr Tregurtha suggested approving the grouping of activities and as the Long Term Plan is prepared, come back to the level of detail provided for some of the sub-activities.

The heading “Lifestyle and Culture” to be changed to “Heritage and Cultural Services”.

**Moved Crs Norriss/Mirfin  
CN11-08-12**

**THAT the Tasman District Council:**

- a) receives the report Policy on Grouping of Activities – RCN11-08-05; and**
- b) adopts the Groupings of Activities contained in Appendix 1 of the report for the Long Term Plan 2012 – 2022.**

**CARRIED**

#### **4.7 Chief Executive's Report – RCN11-08-07**

Chief Executive, Mr P Wylie spoke to his report contained in the agenda which provided an update on various matters for the months of June/July 2011.

#### **Moved Crs Edgar/Glover CN11-08-13**

**THAT the Tasman District Council receives the Chief Executive's Report RCN11-08-07.  
CARRIED**

#### **4.8 Machinery Resolutions**

#### **Moved Crs Norriss/Dowler CN11-08-14**

**THAT the Tasman District Council receives the Machinery Resolutions report RCN11-08-08 and that the execution of the following documents under the Seal of Council be confirmed:**

#### **Covenant**

Valima Orchard, RM080688, Covenant to be registered on title stating the workers accommodation is not to form a basis for further subdivision of the land and it shall be removed when no longer required for horticultural workers

Trevor N Cameron, Michael W Bannock, Anne M Bannock, RM110268, Covenant to comply with condition 5 of the Resource Consent RM110208

Bensemman and C & F Trustees 2006 Ltd, RM100339, s240 covenant which is required as one of the titles is being held together as part of a subdivision condition 'limited as to parcels'

Deborah Heyward, RM040905, condition 7 of RM040905 requires this covenant to be registered

#### **Deed of Lease**

Aarteen Beamer Ltd, Carparking Lease - 183 Queen Street

#### **Licence**

Collectable Vehicle Club of Golden Bay, 11935L6, Five year lease to use 'Brownies Den' at Golden Bay Recreation Centre for car club activities

Peter Pontier, 12508L2, Takaka Market - Licence to occupy the Takaka Library Carpark commencing 1-05-11, concluding 30-04-12

#### **Plan Approval**

Tasman District Council, Seal for Tasman Resource Management Plan Part Operative pursuant to RMA Schedule 1 clause 17(3)



The meeting concluded at 1.52 pm.

Date Confirmed:

Chair:

CONFIRMED MINUTES