

# MINUTES

**TITLE:** Community Services Committee  
**DATE:** Thursday 31 May 2012  
**TIME:** 10.15 am  
**VENUE:** Tasman Council Chambers, 189 Queen Street, Richmond

**PRESENT:** Cr J L Edgar (Chair), Mayor R G Kempthorne, Crs M L Bouillir, S G Bryant, B W Ensor, B F Dowler, G A Glover, J L Inglis, T B King, C M Maling, Z S Mirfin, T E Norriss, P F Sangster and E J Wilkins

**IN ATTENDANCE:** Motueka Community Board Member (D Ogilvie), Community Services Manager (L Kennedy), Community and Recreation Advisor (M Tasman-Jones), Reserves Manager (B Wilkes), Manager Property Services (J Frater), Customer Services Librarian (D Bowden), Customer Services Manager (S Westley), Executive Assistant (T Cater)

## 1 PUBLIC FORUM

### 1.1 Mr O Wahrlich

Mr Wahrlich spoke on behalf of residents in the Richmond area who signed a petition requesting the installation of lights at Bill Wilkes Reserve. He said he was a frequent user of the reserve and advised that lights would make it safer at night for walkers.

## 2 CONFIRMATION OF MINUTES

### 2.1 Community Services Committee – 19 April 2012

Moved Crs Maling/Wilkins  
MCS12-05-01

**THAT the minutes of the Community Services Committee meeting held on 19 April 2012 containing resolutions CS12-04-01 to CS12-04-11 be confirmed by the Community Services Committee.**

**CARRIED**

## 3 REPORTS

### 3.1 Chair's Report – RCS12-05-10

Cr Edgar spoke to her report contained in the agenda.

**Moved Crs Bouillir/Glover  
CS12-05-02**

**THAT the Chair's Report (RCS12-05-10) be received by the Community Services Committee.**

**CARRIED**

**3.2 Community Services Manager's Report – RCS12-05-04**

Community Services Manager, Mr Kennedy, spoke to his report which provided information from the Principal Rural Fire Officer for the Waimea Rural Fire Committee and the ASB Aquatic and Fitness Centre.

He said that the hoist at the ASB Aquatic Centre to enable disabled people to be able to use all the pool's facilities, has been trialled and would be available to the public in the next few days.

**Moved Crs Ensor/Bouillir  
CS12-05-03**

**THAT the Community Services Manager's Report (RCS12-05-04) be received by the Community Services Committee.**

**CARRIED**

**3.3 Council Cottages – Aotea Flats, Richmond Report – RCS12-05-06**

Mr Kennedy spoke to the report which updated Councillors on the costs of buying land and building four new flats in Hill Street and to consider whether it was necessary to raise a loan to cover the shortfall of \$130,000.

It was noted that the Council Cottages Account was self funded.

Discussions ensued regarding the quality and style of the units in Murchison and that more people may be interested in renting a unit if they were updated.

**Moved Crs King/Bryant  
CS12-05-04**

**THAT the Community Services Committee:**

- 1 Receives the Council Cottages – Aotea Flats, Richmond Report RCS12-05-06; and**
- 2 Recommends to the Corporate Services Committee that a loan of \$130,000 be raised to offset the net cost of the four new Council cottages and that repayments for such loan be met from the Council cottages closed account.**

**CARRIED**

### **3.4 Community and Recreation Advisor's Report - RCS12-05-03**

Community and Recreation Advisor, Mike Tasman-Jones, was in attendance to present his report contained in the agenda which provided an update on activities of the Community and Recreation department.

Board Member, David Ogilvie, thanked Mr Tasman-Jones and said he always received positive feedback in regard to his helpfulness to community organisations and to the public.

#### **Moved Crs Glover/Inglis CS12-05-05**

**THAT the Community and Recreation Advisor's Report (RCS12-05-03) be received by the Community Services Committee.  
CARRIED**

### **3.5 Manager Property Services Report – RCS12-05-07**

Manager Property Services, Mr Frater, spoke to his report which provided the Committee with an update on various property services activity.

Discussions ensued regarding the Tasman District Council Main Office building extension/alterations and the need for earthquake strengthening to the 1962 building.

In relation to the redevelopment of the Motueka Library, Mr Ogilvie was concerned regarding the current site and said that the community had not had the opportunity to look into different site options. Staff will consult with the Motueka Community Board and will ensure that the Board knows what the scope of the project is.

Mayor Kempthorne arrived at the meeting at 11.10 am.

Cr Bryant left the meeting at 11.16 am.

#### **Moved Crs Glover/Maling CS12-05-06**

**THAT the Manager Property Services Report (RCS12-05-07) be received by the Community Services Committee.  
CARRIED**

## **4 MOTUEKA MEN'S SHED**

Tony Small, Hugh Booker and Bevan Burnett were in attendance and sought Council's support for a long term site for more space to work. They said that if there were not suitable existing premises, they would build the shed themselves.

The purpose of the Shed is to share ideas, make and learn new things. They said they have done a lot of work for the community.

Cr Bryant returned to the meeting at 11.27 am.

It was agreed that the group will liaise with the Motueka Community Board for a suitable site.

### **3 REPORTS CONTINUED**

#### **3.6 Reserves Manager's Report – RCS12-05-08**

Reserves Manager, Mrs Wilkes, was in attendance to present her report which updated the Committee on the Parks and Reserves department projects.

Cr Ensor declared a conflict of interest when the Bill Wilkes Reserve lighting item was raised and took no part in the discussion.

Mrs Wilkes said that there was no money in the parks and reserves budget for capital or maintenance costs for lighting in Bill Wilkes Reserve. It was agreed that she talk to police and seek their opinion on safety issues at the reserve and to also investigate the cost of solar lighting options for reserves and how long they run for.

Cr King left the meeting at 11.47 am.

It was agreed that the next Yardstick report be included in a future Community Services Committee agenda.

**Moved Crs Ensor/Glover  
CS12-05-07**

**THAT the Reserve Manager's Report (RCS12-05-08) be received by the  
Community Services Committee.  
CARRIED**

#### **3.7 Libraries Manager's Report - RCS12-05-09**

Customer Services Librarian, Debbie Bowden, spoke to the report contained in the agenda.

**Moved Crs Mirfin/Maling  
CS12-05-08**

**THAT the Libraries Manager's Report (RCS12-05-09) be received by the  
Community Services Committee.  
CARRIED**

#### **3.8 Customer Services Manager's Report - RCS12-05-05**

Customer Services Manager, Mrs Westley, spoke to her report which was included in the agenda.

**Moved Crs Bryant/Norriss  
CS12-05-09**

**THAT the Customer Services Manager's Report (RCS12-05-05) be received by the Community Services Committee.**

**CARRIED**

Cr King returned to the meeting at 12.05 pm.

**5 RESOLUTION TO EXCLUDE THE PUBLIC**

**Moved Crs Bouillir/Bryant  
CS11-05-10**

**THAT the public be excluded from the following part(s) of the proceedings of this meeting, namely:**

Parks and Reserves Asset Management Contracts

**The general subject of the matter while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:**

| <b>General subject of each matter to be considered</b> | <b>Reason for passing this resolution in relation to each matter</b> | <b>Ground(s) under Section 48(1) for the passing of this resolution</b> |
|--|--|---|
| Parks and Reserves Asset Management Contracts          | Good reason to withhold exists under section 7                       | Section 48(1)(a)  |

**This resolution is made in reliance on Section 48(1)(1) of the Local Government Official Information and Meetings Act 1987, and the particular interests protected by Section 6 or 7 of the Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:**

| <b>Reason to withhold information under Section 7</b>                                  | <b>Section</b>  |
|--|-----------------|
| Enable Council to carry on without prejudice or disadvantage, commercial negotiations. | Section 7(2)(i) |

**CARRIED**

(Refer to Confidential Minute Book resolution number CS11-05-11).

**6 RESOLUTION TO RESUME PUBLIC MEETING**

**Moved Mayor Kempthorne/Cr Inglis  
CS11-05-12**

**THAT public meeting be resumed.  
CARRIED**

The meeting concluded at 12.58 pm.

Chair:

Date:

CONFIRMED MINUTES