

# MINUTES

**TITLE:** Engineering Services Committee  
**DATE:** Thursday 8 July 2010  
**TIME:** 9.30 am  
**VENUE:** Council Chamber, 189 Queen Street, Richmond.

**PRESENT:** Cr T E Norriss (Chair), Mayor R G Kempthorne, Crs S G Bryant, R G Currie, B F Dowler, J L Edgar, G A Glover, M J Higgins, J L Inglis, T B King, N Riley and E J Wilkins

**IN ATTENDANCE:** Transportation Manager (G Clark), Utilities Asset Engineer (K Arnold), Utilities Asset Engineer (D Stephenson), Development Engineer (D Ley), Administration Officer (J A Proctor)

## APOLOGIES

Moved Crs Bryant/Edgar  
ESC10-07-01

**THAT apologies from Cr Ensor and Cr Borlase for absence and lateness from Mayor Kempthorne be received by the Engineering Services Committee, Tasman District Council.**

**CARRIED**

## 1 PUBLIC FORUM

### 1.1 Paul Searancke

Mr Searancke spoke about the need to make roads motorcycle friendly and tabled a document from Vic Roads titled "Road Design for Motorcycle Safety". He requested that parking for motorcycles be installed in Queen Street, Richmond. Mr Searancke spoke about the establishment of the Motorcycle Safety Levy.

Mayor Kempthorne arrived at the meeting at 9.37 am.

### 1.2 Mr G Hope

Mr Hope spoke about Newsline and suggested that Council staff be profiled in the publication as well as members of the community. Mr Hope spoke about the Wakefield Village News and the Wakefield Bowling Club; he acknowledged Council's efforts in respect of the latter. Mr Hope spoke about the sealing of 88 Valley Road, Wakefield and stated that in his opinion the road was poorly designed.

### **1.3 Mr C Robinson**

Mr Robinson agreed with Council's request to seek payment from Mr A Miccio in respect of the checking of names on the amalgamation petition. Mr Robinson spoke about car parking and expressed his concern over recent work undertaken at the Sprig and Fern Tavern, Queen Street, Richmond. Mr Robinson requested that Council staff investigate the installation of a retaining wall/fence like construction on Talbot Street, Richmond.

Cr King arrived at the meeting 9.52 am.

### **1.4 Mr D Ogilvie**

Mr Ogilvie on behalf of the River Care Group, Motueka spoke about the crack willow situation and questioned whether the funding to deal with it had been budgeted correctly. Mr Ogilvie talked about the issues facing High Street, Motueka.

## **2 CONFIRMATION OF MINUTES**

### **2.1 Engineering Services Committee – 27 May 2010**

**Moved Crs Higgins/Inglis  
ESC10-07-02**

**THAT the minutes of the Engineering Services Committee, Tasman District Council meeting held on 27 May 2010 containing resolutions ESC10-05-01 to ESC10-05-11 and ESC10-05-13 be confirmed by the Engineering Services Committee, Tasman District Council.  
CARRIED**

Cr Edgar left the meeting at 9.55 am.

Cr King left the meeting at 10.00 am.

The Chair advised that Council staff would be giving an information update via a PowerPoint presentation on The National Cycle Trail and requested that this item be added to the agenda.

**Moved Crs Riley/Glover  
ESC10-07-03**

**THAT Tasman District Council staff provide the Engineering Services Committee, Tasman District Council with an update via a PowerPoint presentation on the National Cycle Trail Tasman - Nelson Region and that this item be included on the agenda.  
CARRIED**

### **3 REPORTS**

#### **3.1 Chairman's Report – RESC10-07-01**

The Chair spoke to the report contained in the agenda.

The purpose of the report was to update the Engineering Services Committee on various issues.

Cr Edgar returned to the meeting at 10.04 am.

#### **Moved Crs Bryant/Glover ESC10-07-04**

**THAT the Chairman's Report RESC10-07-01 be received by the Engineering Services Committee, Tasman District Council.  
CARRIED**

#### **3.2 Transportation Report - RESC10-07-02**

Transportation Manager, Mr Clark spoke to the report contained in the agenda.

The purpose of the report was to provide the Committee with an update on various transportation matters.

A discussion ensued regarding the maintenance gravelling contract.

Cr King returned to the meeting at 10.08 am.

Council staff provided an update on discussions with the landowner at Turners Bluff regarding the roading issue.

Staff advised that they were continuing to monitor the performance of all Council contractors closely.

A discussion ensued regarding monitoring Customer Service Requests and the need to develop a process to manage customer's expectations in dealing with issues raised.

Staff advised the Committee that Council was ensuring that all disabled car parking spaces complied with new standards. Council was also providing greater flexibility to disabled permit holders by allowing users to park in normal spaces for 50% longer e.g. 60 minute spaces could be utilised for 90 minutes.

Mayor Kempthorne left the meeting at 10.25 am.

Cr Higgins left the meeting at 10.32 am.

Mayor Kempthorne, Cr Currie, Cr Edgar and Cr Bryant left the meeting at 10.43 am.

The meeting adjourned at 10.43 am.

The meeting resumed at 10.54 am.

**Moved Crs Riley/Wilkins  
ESC10-07-05**

**THAT the Transportation Report RESC10-07-02 be received by the Engineering Services Committee, Tasman District Council.  
CARRIED**

**3.3 High Productivity Vehicles (HPV's) – RESC10-07-03**

Transportation Manager, Mr Clark spoke to the report contained in the agenda.

The purpose of the report was to provide information on the introduction of high mass and long load changes to truck configurations.

**Moved Crs King/Glover  
ESC10-07-06**

**THAT the High Productivity Vehicles Report RESC10-07-03 be received by the Engineering Services Committee, Tasman District Council.  
CARRIED**

**3.4 New and Rehabilitation Footpath Projects and Pram Crossings –  
RESC10-07-05**

Transportation Manager, Mr Clark spoke to the report contained in the agenda.

The purpose of the report was to provide the Committee with information regarding projects that have been generated by the matrix. The matrix was developed to provide a logical approach to develop forward programmes of work for transportation projects.

Mayor Kempthorne, Cr Edgar, Cr Higgins and Cr Currie returned to the meeting at 10.57 am.

It was agreed that Council staff would provide councillors with an explanation of the weightings of the matrix at an informal workshop. It was agreed that the Transportation Manager would address the Motueka and Golden Bay Community Boards, and resident associations on this subject. Councillors were requested to review the matrix objectively and provide feedback to the Transportation Manager.

Cr Bryant returned to the meeting at 11.10 am.

**Moved Crs King/Riley  
ESC10-07-07**

**THAT the New and Rehabilitation Footpath Projects and Pram Crossings Report RESC10-07-05 be received and that discussions be held with local representatives prior to the matrix being used for work programming by the Engineering Services Committee, Tasman District Council.**

**THAT the Engineering Services Committee, Tasman District Council approves further work to developing a balanced approach to all transportation projects to be used for the next annual plan process as noted in the New and Rehabilitation Footpath Projects and Pram Crossings Report RESC10-07-05.  
CARRIED**

### **3.5 Takaka Aerodrome – Future Works – RESC10-07-04**

Transportation Manager, Mr Clark spoke to the report contained in the agenda.

The purpose of the report was to provide the Committee with information regarding discussions with the Takaka Aerodrome Management Committee and to map a way forward.

Councillors were advised that a meeting of the Takaka Aerodrome Management Committee was due to take place on 12 July 2010.

### **Moved Crs Riley/Inglis ESC10-07-08**

**THAT the Takaka Aerodrome, Future Works Report RESC10-07-04 be received by the Engineering Services Committee, Tasman District Council.  
CARRIED**

### **3.6 Utilities Management Report – RESC10-07-06**

Utilities Asset Engineer, Mr Arnold spoke to the Utilities Manager's report contained in the agenda.

The purpose of the report was to provide an update to the Committee on various matters.

Cr Riley declared a conflict of interest, withdrew from the table and took no part in the discussion relating to the Takaka Wastewater Treatment Plant upgrade.

Utilities Asset Engineer Mr Stephenson spoke to the Committee on the issue of the Richmond Reservoir Creek Dam. It was agreed that Council staff would provide the Committee with a further update at the next Engineering Services Committee meeting.

Cr Higgins left the meeting at 11.30 am.

Cr Bryant left the meeting at 11.33 am.

It was discussed that Council tender documents should be reviewed to ensure that they did not preclude contractors from tendering.

**Moved Crs Wilkins/Glover  
ESC10-07-09**

**THAT the Utilities Management Report RESC10-07-06 be received by the Engineering Services Committee, Tasman District Council.  
CARRIED**

**4 RESOLUTION TO EXCLUDE THE PUBLIC**

**Moved Crs Edgar/Riley  
ESC10-07-10**

**THAT the public be excluded from the following part(s) of the proceedings of this meeting:**

**Contract 652 – Murchison Resource Recovery Centre – Extension of Contract  
RESC10-07-07**

**Seaton Valley Stream – Stormwater Improvements – RESC10-07-08**

**Confidential Minutes Engineering Services Committee 27 May 2010**

**The general subject of the matter while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:**

<b>General subject of each matter to be considered</b>	<b>Reason for passing this resolution in relation to each matter</b>	<b>Ground(s) under Section 48(1) for the passing of this resolution</b>
Contract 652 – Murchison Resource Recovery Centre – Extension of Contract RESC10-07-07	Good reason to withhold exists under section 7	Section 48(1)(a)
Seaton Valley Stream – Stormwater Improvements – RESC10-07-08	Good reason to withhold exists under section 7	Section 48(1)(a)
Confidential Minutes Engineering Services Committee 27 May 2010	Good reason to withhold exists under section 7	Section 48(1)(a)

**This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interests protected by Section 6 or 7 of the Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:**

<b>Reason to withhold information under Section 6 or 7</b>	<b>Section</b>
Enable Council to carry on without prejudice or disadvantage commercial negotiations	Section 7(2)(i)
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**CARRIED**

(Refer to Confidential Minute Book, resolution numbered ESC10-07-01, ESC10-07-11 to ESC10-07-14).

**5 RESOLUTION TO RESUME PUBLIC MEETING**

**Moved Cr Glover and Mayor Kempthorne  
ESC10-07-14**

**THAT public meeting be resumed.**

**CARRIED**

**6 PRESENTATION ON NATIONAL CYCLE TRAIL TASMAN - NELSON REGION**

Development Engineer, Mr Ley gave a PowerPoint presentation on the National Cycle Trail. Mr Ley advised that funding of \$2,145,911 excluding GST had been approved by the Government.

Cr Inglis left the meeting at 11.45 am.

Cr Inglis returned to the meeting at 11.53 am.

The meeting concluded at 12.07 pm.

Date Confirmed:

Chair: