

MINUTES

TITLE: Engineering Services Committee
DATE: Thursday 19 August 2010
TIME: 9.30 am
VENUE: Council Chamber, 189 Queen Street, Richmond.

PRESENT: Cr T E Norriss (Chair), Mayor R G Kempthorne, Crs S J Borlase, S G Bryant, R G Currie, B F Dowler, B W Ensor, G A Glover, J L Inglis, T B King, E J Wilkins, N Riley, M J Higgins

IN ATTENDANCE: Engineering Manager (P W Thomson), Utilities Manager (J Cuthbertson), Transportation Manager (G Clark), Development Engineer (D Ley), Executive Assistant (V M Gribble)

APOLOGIES

Moved Crs Riley/Glover
ESC10-08-01

THAT apologies from Cr J L Edgar for absence and Mayor R G Kempthorne and Cr M J Higgins for lateness be received.
CARRIED

1 PUBLIC FORUM

1.1 Cr King on behalf of E C Lowe

Cr King read a letter from Mr Lowe concerning infrastructure in road reserves and new agreements and licence fees that are being imposed by Council.

1.2 D Ogilvie

Mr Ogilvie commented on an item in the Chair's Report concerning Community Boards placing issues on the agenda for State Highway Liaison meetings and the items clogging up the agenda. He asked for clarification on what that inferred.

2 CONFIRMATION OF MINUTES

2.1 Engineering Services Committee – 8 July 2010

Moved Crs Glover/Inglis
ESC10-08-02

THAT the minutes of the Engineering Services Committee meeting held on 8 July 2010 containing resolutions ESC10-07-01 to ESC10-07-10 be confirmed as a true and complete record.
CARRIED

3 CHAIRPERSON'S REPORT – RESC10-08-01

The Chair's report was circulated prior to the meeting. The report commented on a meeting with Jenny Chetwynd, Regional Manager, NZ Transport Agency and Mike Kargar, NZ Transport Agency. Cr Norriss noted that community boards will still be able to forward items for consideration at State Highway Liaison meetings through the ward councillors.

Moved Crs Currie/King ESC10-08-03

**THAT the Chairperson's report (RESC10-08-01) be received by the Engineering Services Committee.
CARRIED**

4 TRANSPORTATION

4.1 Transportation Report – RESC10-08-02

Transportation Manager, G Clark, spoke to the report that discussed a number of matters relating to each of the activities that fall within the transportation portfolio.

4.1.1 Technical Audit

Council received a favourable interim report following the Technical Audit undertaken by the funding arm of the New Zealand Transport Agency. The Committee asked that an article be included in Newline once the final report is received.

4.1.2 Old Mill Walkway

An official opening of the Old Mill Walkway will be held on 24 September 2010 involving the community and Mapua School.

4.1.3 Motueka Flood Control Project

Consultation has been carried out with the community in an attempt to engage all sections of the Motueka Ward so as to understand all the different views. The final project must be acceptable to the community and needs to be affordable.

4.1.4 Aerodromes

The Activity Management Plan of the aerodromes activity area is being reviewed. There are various gaps which need to be addressed to ensure Council considers all the associated risks.

Mayor Kempthorne arrived at the meeting at 10.12 am.

4.1.5 Coastal Structures

Discussion was held on small wharves and coastal structures and it was noted that Council decided it would not be upgrading structures that it doesn't own.

Mayor R G Kempthorne and Cr King left the meeting at 10.35 am.

**Moved Crs Riley/Ensor
ESC10-08-04**

**THAT the Transportation Report July 2010 (RESC10-08-02) be received by the Engineering Services Committee.
CARRIED**

4.2 Annual Report, Transportation – RESC10-08-03

Mayor R G Kempthorne returned to the meeting at 10.40 am.

Mr Clark spoke to the report which set out the different activity areas and the works completed in the last financial year – 2009 – 2010. Details were provided for the different activity areas, with an attachment showing the projects completed in the 2009 – 2010 year.

**Moved Crs Dowler/Currie
ESC10-08-05**

**THAT the Annual Report – Transportation (RESC10-07-03) be received by the Engineering Services Committee.
CARRIED**

4.3 Road Safety Projects – 2009 – 2010 – RESC10-08-04

The purpose of the report contained in the agenda was to provide information on the road safety projects that were completed in the last financial year.

Mayor Kempthorne left the meeting at 10.58 am.

**Moved Crs Glover/Inglis
ESC10-08-06**

**THAT the Road Safety Projects 2009 – 2010 Report (RESC10-07-04) be received by the Engineering Services Committee.
CARRIED**

4.4 Road Safety Projects – 2010 – 2011 – RESC10-08-05

The report contained in the agenda provided information on the road safety projects that are planned for the 2010 – 2011 financial year. In light of advice received that funding will be available a further report will be brought back to the next Committee meeting.

**Moved Crs Glover/Borlase
ESC10-08-07**

**THAT the Engineering Services Committee receives the Road Safety Projects 2010 – 2011 Report (RESC10-07-05).
CARRIED**

5 UTILITIES

5.1 Utilities Management Report – RESC10-08-06

Utilities Manager, J Cuthbertson, spoke to the report contained in the agenda.

Cr Riley took no part in the discussion on the Takaka wastewater treatment plant upgrade.

**Moved Crs Borlase/Bryant
ESC10-08-08**

**THAT the Utilities Management Report (RESC10-08-06) be received by the Engineering Services Committee.
CARRIED**

5.2 Motueka Water Reticulation – RESC10-08-07

The report contained in the agenda updated the Engineering Services Committee on the status of the proposed Motueka water supply project.

**Moved Crs Bryant/Riley
ESC10-08-09**

**THAT the Motueka Water Reticulation report (RESC10-08-07) be received by the Engineering Services Committee.
CARRIED**

5.3 Takaka Firefighting – RESC10-08-08

The report sought approval from the Engineering Services Committee to tender the construction of the firefighting reticulation around the central business area of Takaka.

Mr Cuthbertson advised that a public meeting will be held before works commence on the reticulation to keep the community fully informed of progress.

**Moved Crs Borlase/Riley
ESC10-08-10**

**THAT the Engineering Services Committee approve the installation of the fire fighting reticulation network around the Takaka central business area as outlined in the Takaka Firefighting report ESC10-08-08.
CARRIED**

5.4 Stormwater Infiltration from Private Wastewater Laterals – RESC10-08-09

The purpose of the report was to provide information to the Engineering Services Committee as to how infiltration from private wastewater laterals is going to be remedied.

**Moved Crs Currie/Ensor
ESC10-08-11**

**THAT the Stormwater Infiltration from Private Laterals Report (RESC10-08-02) be received by the Engineering Services Committee.
CARRIED**

Luncheon adjournment 12.30 pm.

The meeting resumed at 1.00 pm and Cr Ensor was not present at this time.

**5.5 Reservoir Creek Dam and Reservoir – Progress Report –
RESC10-08-10**

The report informed the Engineering Services Committee of proposed work on the Reservoir Creek dam and reservoir in Richmond. Remedial works are programmed for completing this coming summer and are expected to cost \$700,000 to complete, including provision for land acquisition, tender documentation, consenting, construction and construction monitoring.

**Moved Crs Inglis/Wilkins
ESC10-08-12**

**THAT the Reservoir Creek Dam and Reservoir – Progress Report – RESC10-08-10 be received by the Engineering Services Committee.
CARRIED**

6 DEVELOPMENT ENGINEERING

6.1 Development Report – April to June 2010 – RESC10-08-11

Development Engineer, D Ley, was in attendance to speak to the report which highlighted developments administered by the Engineering Department.

Cr Ensor returned to the meeting at 1.23 pm.

**Moved Crs Bryant/Inglis
ESC10-08-13**

**THAT the Development Report – April to June 2010 – RESC10-08-11 be received by the Engineering Services Committee.
CARRIED**

6.2 Tasman Cycle Trail Update – RESC10-08-12

Mr Ley spoke to the report which informed the Engineering Services Committee on progress with the stage one construction of the Tasman cycle rail trail. These reports will be provided to the Committee on a regular basis.

Cr Higgins arrived at the meeting at 1.38 pm.

**Moved Crs Ensor/Borlase
ESC10-08-14**

THAT the Nelson Cycle Trail update report (RESC10-08-12) be received by the Engineering Services Committee.

CARRIED

7 RESOLUTION TO EXCLUDE THE PUBLIC

**Moved Crs Wilkins/Glover
ESC10-08-15**

THAT the public be excluded from the following part(s) of the proceedings of this meeting.

Draft Procurement Strategy 2010 – RESC10-08-13

The general subject of the matter while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Draft Procurement Strategy 2010 – RESC10-08-13	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interests protected by Section 6 or 7 of the Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason to withhold information under Section 6 or 7	Section
Enable any local authority holding the information to carry out, with prejudice or disadvantage, commercial activities	Section 7(2)(i)

CARRIED

(Refer to Confidential Minute Book resolution number ESC10-08-16).

**Moved Crs
ESC10-08-17**

THAT public meeting be resumed.

CARRIED

The meeting concluded at 2.50 pm.

Date Confirmed:

Chair: