

MINUTES

TITLE: Engineering Services Committee
DATE: Thursday 3 February 2011
TIME: 9.30 am
VENUE: Takaka Fire Station, Motupipi Street, Takaka

PRESENT: Cr T E Norriss (Chair), Mayor R G Kempthorne, Crs S G Bryant, M L Bouillir, B F Dowler, B W Ensor, G A Glover, J L Inglis, T B King, C M Maling, Z S Mirfin

IN ATTENDANCE: Engineering Manager (P W Thomson), Utilities Manager (J Cuthbertson), Chief Executive (P Wylie), Transportation Manager (G Clark), Manager Property Services (J K Frater), Asset Engineer (D Stephenson), Communications Adviser (C Choat), Executive Assistant (V M Gribble)

APOLOGIES

Moved Crs Bryant/Glover
ESC11-02-01

THAT apologies from Crs N Riley, J L Edgar and E J Wilkins for absence be received.
CARRIED

1 PUBLIC FORUM

1.1 A Lewis

Mrs Lewis spoke about the history of the baches at Ligar Bay.

1.2 Mr W Heal

Mr Heal tabled a submission on behalf of Bruce and Sally Aynsley and seven other bach owners at Ligar Bay.

1.3 Mr G Bray

Mr Bray is a long term permanent resident of Ligar Bay who owns one of the baches. He asked Council to extend the licences for the baches at Ligar Bay.

1.4 Mrs S Aynsley

Mrs Aynsley, a bach owner at Ligar Bay, spoke about the baches at Ligar Bay which Mr Frater recommends be removed at the expiry of the licences. She requested that the licences be extended and they be allowed to stay.

1.5 Mrs M Tilling

Mrs Tilling protested about the process that has been undertaken for the removal of the baches at Ligar Bay. She was concerned that the report was not made available to the people affected.

1.6 B J & K Wareing (Marchwood Trust)

Mr Wareing said he had looked at buying one of the baches 25 years ago but when told by the Council that the licences would expire in 2014 decided not to proceed with the purchase. He supported the Council's recommendation to require the baches to be removed.

1.7 S Mace

Mr Mace spoke about the many issues surrounding the baches at Ligar Bay. He spoke about the colonisation of public land and public access. He supported the Council's recommendation to require the baches to be removed.

1.8 G Plum

Mr Plum spoke about the congestion along Ligar Bay Road, especially as bach owners back straight out onto the road. He supported the Council's recommendation to require the baches to be removed.

1.9 A Plum

Mrs Plum spoke about the public consultation process and the survey undertaken by the bach owners. She supported the Council's recommendation to require the baches to be removed.

1.10 W Dorrington

Mrs Dorrington referred to personalisation of the beach front and real estate sales at Ligar Bay. She said beach users feel intimidated by the occupiers of the baches. She supported the Council's recommendation to require the baches to be removed.

1.11 L Mace

Mrs Mace said the licence expiry date for the removal of the Ligar Bay baches should be enforced and the land returned back to the public.

1.12 K York

Mr York advised he had bought property in Ligar Bay and understood the baches were to be removed in 2014 and was looking forward to that happening and having public access reinstated to the reserve area.

1.13 J Williams

Mr Williams tabled a submission and said he owns property in Ligar Bay. He said the land at Ligar Bay is public land and believes the baches should be required to be removed.

1.14 P Griffith

Ms Griffith tabled a submission and spoke about the loss of the Salisbury swingbridge in the flood in December 2010. She asked that the bridge be rebuilt.

1.15 C McLellan

Mrs McLellan, Golden Bay Community Board Chairperson, asked that Council put the restoration of the Salisbury swingbridge on the list of items to go to government for subsidy. She thanked Transportation Manager G Clark for his communiqés during the flood events.

1.16 G Pomeroy

Mr Pomeroy said they have a footbridge across to their property now following the loss of the James Road Bridge in the floods and thanked Council for that. They agree the ford is not a practical long term option and they are being compromised at present without a bridge and are incurring extra expenses. They urged Council to make a decision and start rebuilding the bridge as soon as possible.

1.17 A Blackie

Mr Blackie spoke about the loss of the James Road Bridge and said it is dangerous for both the farmers and tourists without a bridge.

2 CONFIRMATION OF MINUTES

2.1 Engineering Services Committee, 11 November 2010

**Moved Crs Inglis/Ensor
ESC11-02-02**

**THAT the minutes of the meeting of the Engineering Services Committee held on 11 November 2010, containing resolutions ESC10-11-01 to ESC10-11-19 be confirmed as a true and complete record.
CARRIED**

3 CHAIRMAN'S REPORT

Cr Norris spoke to his report contained in the agenda which covered the flood events of 28 December 2010.

**Moved Bryant/Kempthorne
ESC11-02-03**

**THAT the Engineering Services Committee acknowledges Council staff, contractors and Civil Defence personnel who rallied for the people in Murchison and Aorere affected by the severe floods of December 2010.
CARRIED**

**Moved Crs King/Maling
ESC11-02-04**

**THAT the Chairman's Report, RESC11-02-01 be received by the Engineering Services Committee.
CARRIED**

4 TRANSPORTATION REPORTS

4.1 Aorere and Murchison Flood Event Funding Request – RESC11-02-02

Transportation Manager, G Clark was in attendance and spoke to the report contained in the agenda. The report sought approval from the Engineering Services Committee to make application to the Ministry of Civil Defence, The New Zealand Transport Agency and Local Authority Protection Programme Disaster Fund for emergency funding for the 28 December 2010 event.

**Moved Crs Norriss/Ensor
ESC11-02-05**

THAT the Engineering Services Committee:

- a) Receives report RESC11-02-02;**
- b) Supports the application to the Ministry of Civil Defence for emergency funding as outlined in report RESC11-02-02;**
- c) Supports the application to the New Zealand Transport Agency for emergency funding as outlined in report RESC11-02-02;**
- d) Supports a claim to the Local Authority Protection Programme Fund for emergency funding as outlined in report RESC11-02-02.**

CARRIED

4.2 Swamp Road, Appleby – Proposed Closure at State Highway 60 – RESC11-02-03

Transportation Manager, G Clark was in attendance to speak to the report. The report advised the Engineering Services Committee of the New Zealand Transport Agency's intention to close Swamp Road, Appleby at the intersection of State Highway 60.

It was agreed that notice needs to be taken of what happens at the intersections of McShane Road and Lansdowne Road during the proposed trial period.

Mr Clark noted that NZ Transport Agency recommended a two year trial but he believes any affects will be able to be assessed following a one year trial period.

**Moved Crs King/Ensor
ESC11-02-06**

THAT the Engineering Services Committee:

- a) **Receives report RESC11-02-03, Swamp Road, Appleby Proposed Closure at State Highway 60;**
- b) **Supports the proposed closure of Swamp Road, Appleby at the intersection of State Highway 60 for a trial period of twelve months and recommends this action to full Council for ratification as noted in report RESC11-02-03.**

CARRIED

4.3 Gibbs Valley Road Seal Extension – RESC11-02-04

Transportation Manager, G Clark, spoke to the report contained in the agenda. The report sought approval from the Engineering Services Committee to report to full Council recommending that the Gibbs Valley Road Seal Extension project be put on hold and withdrawn from Council's Long Term Plan when it is reviewed in 2012.

Concern was expressed that Gibbs Valley Road was in the programme for investigate and design with sealing scheduled for the next financial year and now was being ranked so low. The residents of Gibbs Valley feel letdown that the road is not now going to be sealed. The residents had requested that it be looked at again.

Mr Clark said the matrix will form part of the Long Term Plan and noted that there are several roads on the list which rank higher than Gibbs Valley. He said there will be funding implications if the road is to be sealed.

It was suggested Council have a look at the matrix to make sure it is comfortable with the weightings given to the various aspects so programming can be done with confidence.

Mr Thomson said the matrix is a useful tool to give guidance to Council in making robust decisions.

It was noted that the residents of Gibbs Valley would like the investigation and design to be completed this year but would be happy for the sealing to be delayed for a few years. The residents have not had the opportunity to present to the Council on the change of plan.

**Moved Crs Glover/Bouillir
ESC11-02-07**

THAT the Engineering Services Committee:

- a) approve that a report be presented to full Council recommending that all expenditure on the project "Seal Extension Gibbs Valley Road" be deleted from the current year's programme, and that the priority for the project be reviewed during the development of the 2012 Long Term Plan, as outlined in report RESC11-02-04;
- b) approves the use of a matrix to make informed decisions about further seal extension priorities.

CARRIED

Cr Bryant voted against the resolution.

4.4 Additional Footpath Expenditure – RESC11-02-05

Transportation Manager, G Clark, spoke to the report contained in the agenda. The report included in the agenda sought approval from the Engineering Services Committee to transfer under-expenditure for two car park resurfacing projects in Motueka into new footpaths.

Mr Thomson agreed it would be an option to put the allocation towards next year's footpath programme.

**Moved Crs Inglis/Maling
ESC11-02-08**

THAT the Engineering Services Committee receives the Additional Footpath Expenditure report RESC11-02-05.

CARRIED

4.5 Motueka Flood Control – RESC11-02-06

Transportation Manager, G Clark spoke to the report contained in the agenda which provided information on the Motueka Flood Control project and provided the Committee with the outcomes of consultation on the process to identify reasonably practicable options for the project. It also sought the Engineering Services Committee's agreement to the identified reasonably practicable options for the project and sought the Engineering Services Committee's agreement to officers undertaking consultation to seek community views on the reasonably practicable options.

Cr Mirfin asked what soft options had been explored for the Motueka River and said he would like to have a management plan for the river.

Cr King asked if managed retreat has been considered.

Mr Clark said the consultation process will start as soon as authority is given and it is hoped the next report will be tabled in June 2011 giving results of the consultation and

the practical options and possibly a preferred option. Construction is planned for 2012/2013.

**Moved Crs Maling/Dowler
ESC11-02-09**

THAT the Engineering Services Committee:

- a) receives report RESC11-02-06 Motueka Flood Control;
- b) notes the outcomes of consultation on the process to identify te reasonably practicable options for the project;
- c) agrees to the five reasonably practicable options for the project outlined in paragraph 5.11 of report RESC11-02-06;
- d) authorises Council officers to consult with the community on the five reasonable practicable options outlined in paragraph 5.11 of report RESC11-02-06;
- e) requests Council officers to report back on the outcomes of the consultation.

CARRIED

The meeting adjourned for lunch at 12.30 pm.

The meeting resumed at 1.00 pm.

4.6 Ligar Bay Baches on Legal Road – RESC11-02-07

Manager Property Services, J Frater was in attendance to speak to the report which was included in the agenda. The report considered a request from the licensees of baches situated on legal road at Ligar Bay to extend their licences upon expiry of the licence agreements on 31 March 2014.

Mr Thomson said there is a wastewater system in the area that has capacity to provide services to the Ligar Bay area, but there is no water supply in the area. The question arises about whether residents in the baches could be rated for those services if they were provided.

Mr Frater said any decision made on a facility on legal road doesn't have to apply right across the district.

Cr Norriss asked about building alterations etc outside the terms of the original licence and asked if the terms of the original agreement been adhered to.

Mr Frater said Council hasn't actively engaged with bach owners over the years. Up until this issue came to light he has not received advice that people haven't been complying with their licences. Council doesn't have resources to monitor and would only investigate complaints.

Mr Wylie said a licence was issued with a finite term. Nothing has changed and Council is not making a new decision. Council is facing a request to vary that agreement. He said the people do not pay rates, or any other charges and they don't pay the cost of the

land right. It is a fortuitous situation for the people and at odds with the situation Council's ratepayers face.

In answer to a question about whether there have been areas in the past where similar circumstances have been in place and enforced and people had to remove buildings, Mr Frater said there have been several and there are probably others.

**Moved Crs King/Mayor Kempthorne
ESC11-02-10**

THAT the Engineering Services Committee:

- a) receives report RESC11-02-07 of the Manager Property Services dated 17 January 2011 regarding the baches at Ligar Bay; and
- b) confirms the expiry of the licences to occupy legal road at Ligar Bay of 31 March 2014 as noted in report RESC11-02-07.

CARRIED

5 UTILITIES REPORTS

5.1 Takaka Wastewater Treatment Plant – Issues, Options and Programme

Utilities Manager, J Cuthbertson was in attendance to speak to the report which provided information to the Engineering Services Committee on the proposed Takaka wastewater treatment plant upgrade.

**Moved Crs Dowler/King
ESC11-02-11**

THAT the Engineering Services Committee:

- a) receives report RESC11-02-08;
- b) endorses the proposal to form a working party including the Mayor, Engineering Services Chair, Golden Bay Councillors and Golden Bay Community Board members to review issues and options for the proposed Takaka wastewater treatment plant upgrade as outlined in Report RESC11-02-08.

THAT the working party report back to the Engineering Services Committee on 23 June 2011 with a recommendation regarding the preferred option for the Takaka wastewater treatment plant as outlined in report RESC11-02-08.

CARRIED

5.2 Motueka Water Supply – Ministry of Health Drinking Water Subsidy Application – RESC11-02-09

Utilities Manager, J Cuthbertson spoke to the report contained in the agenda which sought approval for the Engineering Services Committee and the Motueka Community Board to make application to the Ministry of Health's Drinking Water Subsidy Scheme.

The decision timeframe is around September 2011 which means that if Council is notified it had a successful application, it needs to determine how to raise its local share. There are still decisions around funding and timing. Because of the September time for government decision, it would be prudent to leave the funding until the 2012/2013 financial year.

**Moved Crs Dowler/Inglis
ESC11-02-12**

THAT the Engineering Services Committee:

- a) receives report RESC11-02-09
- b) supports the application to the Ministry of Health for a Drinking Water Subsidy for the Motueka Plains Water Supply Area as outlined in report RESC11-02-09;
- c) agrees that staff submit report RESC11-02-09 to the Motueka Community Board requesting written support for the Motueka Plains Water Supply Area to have a fully reticulated water supply including Council's intention to make application to the Ministry of Health for a Drinking Water Subsidy outlined in report RESC11-02-09.

CARRIED

**5.3 Takaka Water Supply – Ministry of health Drinking Water Subsidy
Application - RESC11-02-10**

Utilities Manager, J Cuthbertson spoke to the report which sought approval for the Engineering Services Committee and the Golden Bay Community Board to make application to the Ministry of Health's Drinking Water Subsidy Scheme.

Mr Thomson said the subsidy is given to the Council for capital expenditure on the scheme. How the Council determines it will rate the community is a Council decision once the subsidy has been received.

**Moved Cr Bouillir/Mayor Kempthorne
ESC11-02-13**

THAT the Engineering Services Committee:

- a) receives report RESC11-02-10;
- b) supports the application to the Ministry of Health for a Drinking Water Subsidy for the Takaka township as outlined in report RESC11-02-10;
- c) requests staff to submit the report to Golden Bay Community Board requesting their formal support for an application by Council to the Ministry of Health for a drinking water subsidy to provide a fully reticulated water supply for the Takaka township area, including Rototai, Sunbelt Crescent, around the showgrounds and potentially extending to the hospital;

THAT if the application to Ministry of Health for a drinking water supply subsidy is successful, that the Golden Bay Community Board be asked to undertake a consultation process to assess community support for a fully reticulated water supply for the Takaka township area, including Rototai, Sunbelt Crescent, around the showgrounds and potentially extending to the hospital.

CARRIED

6 MINOR IMPROVEMENT PROGRAMME 2010 – 2011 – RESC11-02-14

The report provided information to the Engineering Services Committee outlining Council's Minor Improvement Programme planned for 2010 – 2011.

It was noted there are a lot of Richmond projects in the programme.

**Moved Cr King/Mayor Kempthorne
ESC11-02-14**

THAT the Engineering Services Committee:

- a) receive report RESC11-02-14, Minor Improvements Programme 2010 – 2011;
- b) approve the use of allocated funds to carry out the works identified in the Minor Improvements Programme Report RESC11-02-14.

CARRIED

7 UTILITIES MANAGEMENT REPORT – RESC11-02-15

Utilities Manager, J Cuthbertson, spoke to the report contained in the agenda.

**Moved Crs Inglis/Ensor
ESC11-02-15**

THAT the Utilities Management Report – RESC11-02-15 be received by the Engineering Services Committee.

CARRIED

8 TRANSPORTATION REPORT – RESC11-02-13

The Transportation Report had been circulated prior to the meeting.

**Moved Crs King/Maling
ESC11-02-16**

THAT the Transportation Report RESC11-02-13 be received by the Engineering Services Committee.

CARRIED

9 DEVELOPMENT THREE-MONTHLY REPORT, OCTOBER TO DECEMBER 2010 – RESC11-02-16

The report highlighted subdivision developments administered by the Engineering Department.

**Moved Mayor Kempthorne/Cr Mirfin
ESC11-02-17**

**THAT the Development Three-Monthly Report, October to December 2010, RESC11-02-16, be received by the Engineering Services Committee.
CARRIED**

10 TASMAN CYCLE TRAIL UPDATE – RESC11-02-17

The report informed the Engineering Services Committee of progress with Stage 1 construction of the Tasman Cycle Trail.

Mr Thomson said he would try and get an answer about approvals that might be needed from the harbour master for the ferry and what risks there are for the cycle trail.

**Moved Mayor Kempthorne/Cr Mirfin
ESC11-02-18**

**THAT the Tasman Cycle Trail Report, RESC11-02-17 be received by the Engineering Services Committee.
CARRIED**

11 RESOLUTION TO EXCLUDE THE PUBLIC

**Moved Crs Bryant/Bouillir
ESC11-02-19**

THAT the public be excluded from the following part(s) of the proceedings of this meeting.

**Regional Transport Committee Membership
Council Rubbish Bag Supply**

The general subject of the matter while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
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Regional Transport Committee Membership	Good reason to withhold exists under section 7	Section 48(1)(a)
Council rubbish bag Supply	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interests protected by Section 6 or 7 of the Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason to withhold information under Section 6 or 7	Section
Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 7(2)(i)
Enable any local authority holding the information to carry out, without prejudice or disadvantage, commercial activities	Section 7(2)(i)

CARRIED

(Refer to Confidential Minute Book, resolutions numbered ESC11-02-20 to ESC11-02-21)

**Moved Crs
ESC11-02-22**

**THAT open meeting be resumed.
CARRIED**

The meeting concluded at 3.50 pm.

Date Confirmed:

Chair: