

# MINUTES

**TITLE:** Corporate Services Committee  
**DATE:** Thursday 24 November 2005  
**TIME:** 9.30 am  
**VENUE:** Council Chambers, 189 Queen Street, Richmond  
**PRESENT:** Mayor J C Hurley, Crs T B King (Chair), P K O'Shea, E J Wilkins, N Riley, R G Currie, E M O'Regan, T E Norriss, S J Borlase, S G Bryant, R G Kempthorne, J L Inglis, E E Henry, M J Higgins  
**IN ATTENDANCE:** Chief Executive (R G Dickinson), Corporate Services Manager (D G Ward), Corporate/Engineering Administrator (V M Gribble)

## 1 CONFIRMATION OF MINUTES

### 1.1 Corporate Services Committee – 13 October 2005

Moved Crs Norriss/Riley  
FN05/11/05

**THAT** the minutes of the Corporate Services Committee held on 13 October 2005, containing resolutions numbered FN05/10/13 to FN05/10/24 be received.  
**CARRIED**

### 1.2 Information and Publicity Subcommittee – 26 October 2005

Moved Crs Henry/O'Shea  
FN05/11/06

**THAT** the minutes of the Corporate Services Committee held on 13 October 2005, containing resolutions numbered FN05/10/25 to FN05/10/26 be received.  
**CARRIED**

## 2 CHAIRMAN'S REPORT

Cr King commented on the series of LTCCP workshops that are scheduled for December 2005, the district revaluation and the potential cost increases in projects on the district and regional facilities plans and the impact this will have on the Council's and the communities ability to raise their respective shares of the costs.

Moved Crs King/Bryant  
FN05/11/07

**THAT** the Chairman's Report for November 2005 be received.  
**CARRIED**

## 3 CORPORATE SERVICES MANAGER'S REPORT

### 3.1 Loan Requirements

**Moved Crs O'Regan/Borlase  
FN05/11/08**

**THAT the loans identified in the table to this resolution are to meet the costs of projects in the 2005/2006 Annual Plan previously adopted by Council.**

<b>I</b>		<b>The Council shall borrow the sum of one million and five thousand dollars from (\$1,005,000) from (bank).</b>	
<b>ii</b>		<b>The loan documentation shall comprise the following:</b>	
	<b>A</b>	<b>Existing deed of charge entered into between Tasman District Council, Bank of New Zealand, National Bank of New Zealand, Westpac and ASB Bank Ltd.</b>	
	<b>B</b>	<b>A letter of offer from Westpac.</b>	
<b>iii</b>		<b>The Mayor and the Chief Executive are authorised to sign the loan documentation on behalf of the Council.</b>	
<b>iv</b>		<b>The Chief Executive is authorised to sign a certificate, pursuant to S122ZG(3) of the Local Government Act 1974.</b>	
<b>V</b>		<b>The loan advance of dollars shall be used to finance the following projects identified in Council's Annual Plans:</b>	
		<b>Motueka Sewerage Pump Station Treatment</b>	<b>\$140,000</b>
		<b>Motueka Sewerage Pump Station</b>	<b>\$165,000</b>
		<b>Motueka Sewerage Treatment Renewal</b>	<b>\$400,000</b>
		<b>Murchison Sewerage Renewal</b>	<b>\$300,000</b>
<b>vi</b>		<b>The Council shall charge rates revenue as security for the loan and the performance of its obligations pursuant to the loan documentation.</b>	
<b>vii</b>		<b>The Council acknowledges that by charging rates revenue, the Council is deemed to have made a special rate of such amount each year, on the rateable value of every rateable property in the District, as is sufficient to provide in that year for the payment of its commitments in respect of the loan or loan documentation during that year plus 10% thereof until the loan is repaid or the obligations incurred under the loan documentation are fully performed.</b>	
<b>viii</b>		<b>The Council has considered the risks and benefits to the Council of the loan and loan documentation and of the security to be given in relation to the loan and loan documentation.</b>	
<b>ix</b>		<b>The Council is satisfied that the general terms and conditions of the loan and loan documentation and of the security to be</b>	

		given in relation to the loan and loan documentation are in accordance with the borrowing management policy adopted by the Council and, in particular, the limits and guidelines set out in that borrowing management policy.
x		The Council delegates to the Chief Executive and the Corporate Services Manager the authority to further determine the precise terms and conditions of the loan, loan documentation and security, to be negotiated at the best current terms and conditions, such terms and conditions to be advised to the Council following the raising of the loan.

**CARRIED**

### **3.2 Liquor Ban**

A resolution is required for control of liquor in public places for the New Year period.

**Moved Crs Kempthorne/Riley  
FN05/11/09**

**THAT between the hours of 4.00 pm on Saturday 31 December 2005 and 4.00 am on Sunday 1 January 2006, the following specified public places will be subject to a prohibition of the consumption and possession of intoxicating liquor, and the closure of roads to ordinary vehicular traffic (where specifically stated) as described hereunder, and that the liquor ban for the Kaiteriteri area as described in the TDC Control of Liquor in Public Places Bylaw 2004 Schedule A, commences from 4.00pm on Saturday 31 December 2005 instead of the usual 9.00pm commencement under the said Bylaw:**

#### **A DESCRIPTION OF THE SPECIFIED PUBLIC PLACES:**

##### **i) Torrent Bay**

- a) The public road in Torrent Bay Township.**
- b) The public reserves in Torrent Bay Township.**
- c) The beaches and foreshores adjoining the Torrent Bay Township.**

##### **ii) Lake Rotoiti**

- a) Lake Road**
- b) Kerr Bay**

##### **iii) Kaiteriteri/Breaker Bay**

- a) That part of the Kaiteriteri-Riwaka Road from the track at Breaker Bay to the Kaiteriteri Inlet Bridge (hereinafter referred to as the**

specified road). This road will be closed to ordinary vehicular traffic.

- b) Breaker Bay Beach
- c) Kaiteriteri Beach
- iv) Little Kaiteriteri
  - a) That part of Rowling Road from Goodall Place to the end of Rowling Road
  - b) The Public Reserves at Little Kaiteriteri
  - c) Little Kaiteriteri Beach.

#### **B ACT PROHIBITED IN THE SPECIFIED PUBLIC PLACES:**

- i) The consumption of intoxicating liquor in the specified road or public places;
- ii) The bringing of intoxicating liquor into the specified road or public places;
- lii) The possession of intoxicating liquor in the specified road or public places;
- iv) The driving or riding of any motor vehicle in the specified road during the specified period other than the following vehicles: fire fighting appliances, police officers' vehicles, ambulances and District Council vehicles.

#### **C EXEMPTIONS**

In relation to the closure of the Kaiteriteri/Riwaka Road the resolution does not prohibit:

The transport of intoxicating liquor onto premises or land having frontage to the specified road, if the liquor is being carried by or for delivery to a person residing on those premises or that person's bona fide visitors provided the liquor is promptly removed from the road.

The driving or riding of any motor vehicle from or to premises having frontage to the specified road by a person residing in those premises or by that persons bona fide visitors.

## **D POWERS OF THE POLICE:**

**Any further effect of the resolution of the Council is that any constable may without warrant:**

- i) Arrest any person who commits an offence as mentioned herein.**
- ii) During the period of closure and prohibition arrest any person he or she has reasonable cause to suspect of having committed such an offence.**
- iii) Search any vehicle in entering, or about to enter the specified public places in respect of which the prohibition relating to liquor is for the time being in force, for the purpose of ascertaining whether or not the vehicle contains any liquor:**
- iv) Search any parcel, package, bag, case, or other container in the possession of any person in, entering, or about to enter the specified public places in respect of which the prohibition relating to liquor is for the time being in force, for the purpose of ascertaining whether or not the parcel, package, bag, case, or container contains any liquor.**
- v) Before exercising the power of search conferred by Clauses iii) and iv), a member of the Police must inform the person in possession of the vehicle or parcel, package, bag, case, or other container of the provisions of Clause vi), and in any case where the person is in possession of the vehicle or item in the specified public place, give the person a reasonable opportunity of removing the vehicle or item from the specified public place.**
- vi) A member of the Police must not exercise the power of search conferred by Clauses iii) and iv) if the person in possession of the vehicle or parcel, package, bag, case, or other container removes it from or, as the case may be, refrains from taking it into the specified public place and leaves it outside the public place until the period of the prohibition ceases.**
- vii) A member of the Police may seize and remove any liquor and its container or any other container which he or she has reasonable cause to believe would be evidence of committing such an offence.**

## **E DEFINITION**

**In this notice "Intoxicating liquor" means liquor as defined in the Sale of Liquor Act 1989.**

## **F OFFENCES**

**Any person who knowingly acts in breach of these prohibitions commits an offence and is liable on conviction to a fine up to \$500.**

**CARRIED**

### **3.3 Abbeyfield Golden Bay**

At its previous meeting the Corporate Services Committee agreed to refer a funding request of \$10,000 from Abbeyfield Golden Bay to the Golden Bay Community Board. Information has subsequently been received advising that the initial request should have in fact been for \$50,000.

Cr Riley said the Golden Bay Community Board is supportive of Abbeyfield and will agree to the funding request, dependent on the funds being available from the Golden Bay DILs account.

**Moved Crs Riley/Norriss  
FN05/11/10**

**THAT the funding request of \$50,000 from Abbeyfield Golden Bay be referred to the Golden Bay Community Board with a suggestion that the Golden Bay DILs account be used to “bank” the interest free loan over a ten year period.  
CARRIED**

### **3.4 Rural Property Numbering Project**

The rural addressing project within Golden Bay Ward is nearing completion.

Crs Borlase and Riley reported that the project has been well received by residents at Golden Bay.

Mayor Hurley said Council needs to have communication with the Police to ensure our maps are the same as theirs. He said the emergency services are relying on emergency numbers.

In his report, Mr Ward suggested following the success of the rural property numbering project in Golden Bay that a similar project be undertaken within the Lakes/Murchison Ward. He suggested a feasibility study early in the new year is the appropriate starting point.

Cr Bryant said there is no need for a feasibility study for Lakes/Murchison Ward as we've been consulting for over three years and noted that an emergency number is necessary to have a phone connected now.

Cr King sought assurance that rural numbering in the Lakes/Murchison ward would still only cost \$30.

**Moved Crs Bryant/Currie  
FN05/11/11**

**THAT approval be given for rural numbering to be undertaken in the Lakes/Murchison Ward, with a report detailing suggested outcomes to be received at the scheduled Corporate Services Committee meeting of 9 March 2006.  
CARRIED**

### **3.5 Kahurangi Employment Trust and Kahurangi Waste Minimisation Services Ltd**

At the annual general meeting of these two entities held on 4 October 2005, Council's representatives, Crs Higgins and Kempthorne tendered their registration.

**Moved Crs King/Henry  
FN05/11/12**

**THAT the resignations of Crs M J Higgins and R G Kempthorne from Kahurangi Employment Trust and Kahurangi Waste Minimisation Services Ltd be acknowledged, and that Tasman District Council's involvement with the Trust cease, effective from 4 October 2005.**

**CARRIED**

### **3.6 Nelson Regional Sewerage Business Unit**

The agenda contained extracts from the Nelson Regional Sewerage Business Unit Annual Report.

Cr Higgins said there is a need for an upgrade that is being costed out and it is covered in the Business Unit's ten year projections. When the upgrade is decided upon it will come before Council for consideration.

**Moved Crs Higgins/Bryant  
FN05/11/13**

**THAT the 2004/2005 Annual Report for the Nelson Regional Sewerage Business Unit be received.**

**CARRIED**

### **3.7 Community Halls Refuse/Recycling Rate**

Rates Officer Anthea Campbell was in attendance for discussion on this issue.

Council has received a request from five community halls (Brooklyn, Foxhill, Korere, Mapua and Riwaka Pioneer) asking that the refuse/recycling charge of \$55 for the 2005/2006 year be remitted.

Mr Ward said if any remissions are to be considered they should go through the annual plan consultation process.

**Moved Crs Norriss/Henry  
FN05/11/14**

**THAT:**

- a) requests for remission of the refuse recycling rate for the 2005/2006 financial year from those ratepayers identified in this report, be declined.**

- b) Council review its rate remission policy to give consideration to whether this policy should extend to all separate rates charged for specific services.**

**CARRIED**

### **3.8 Rates Postponement**

The agenda contained a report from Rates Officer Anthea Campbell, who attended a presentation by a consortium of councils on their rates postponement scheme.

Mr Ward said Council must acknowledge the Rates Rebate Scheme that comes into effect on 1 July 2006 which will increase the number of persons in the district who will be eligible for rates relief. Council's rates collection is very high, because of the flexibility we apply to payment options.

Cr King was concerned about the amount that could build up and then Council would have to claim from an estate and was concerned about elderly people coming under undue pressure. He said we should wait and see how the new Rates Rebate Scheme will operate, reassess it and then decide if we want to pursue it further.

Mr Dickinson said it is simply another reverse equity scheme like schemes available from banks and said caution would need to be exercised if it was implemented.

Mayor Hurley agreed with the scheme but had a concern with coastal properties being exempt from the scheme. He agreed that there are other facilities but considered it was important for those where the need exists. He was disappointed with the new Rates Rebate Scheme and said it will not solve problems for many people.

Cr Kempthorne said this is a way of enabling people to stay in their homes.

Ms Campbell said of the \$300 fee, \$50 is the statutory land charge, and the rest the cost of the administration fee. The only additional cost is the counselling fee which is charged to Council direct. The ratepayer pays all the interest and there is a 1% charge to cover the management fee.

Cr O'Regan shared the concerns of the Chief Executive and said it could be encouraging people to act in a manner that is contrary to their best long term options.

Cr Higgins said we could be leading elderly citizens into crippling debt and doesn't support the system.

Cr O'Shea said it is a rates postponement so the Council doesn't get its money and it is not means tested and the impact on Council's cash flow needs to be considered.

**Moved Crs Henry/Wilkins**

**FN05/11/15**

**THAT Council monitors the rates postponement scheme, to evaluate where there is any strongly perceived need for Council to join the scheme.**

**CARRIED**



### **3.9 Three Monthly Financial Reports**

Mr Ward noted there is a positive cashflow for the first three months to the end of September 2005.

Cr Higgins queried forestry accounts and also the governance budget.

Cr King asked that any significant variances be highlighted in future reports. He said it is important for Councillors to ask questions prior to the meeting so we can get a complete answer at the meeting.

#### **Moved Crs Henry/Wilkins FN05/11/16**

**THAT the financial reports to 30 September 2005 be received.  
CARRIED**

### **3.10 LTCCP Update**

Mr Ward asked Council, before the workshops on 6, 7, 9 and 12 December 2005, to give thought to where the money is currently being spent, and given the comments we are getting about the economy, the communities demand for facilities. He said there are a lot of projects in the first few years which have financial implications, but probably won't happen. We need to make sure capital projects are included in a year when they can be done.

### **3.11 International Financial Reporting Standards and Inflation Accounting**

The SOLGM Finance Managers Working Party continues to work with government agencies and Office of the Auditor General on specific local government compliance requirements for the implementation of international financial reporting standards (effective from 1 July 2006) and the need to inflation-adjust the financial content of our 2006 LTCCP.

Mr Dickinson said the figures presented at the workshop will be non-inflation adjusted which is the way we've traditionally done it. The Office of Auditor General want inflation-adjustments and some councils have resolved that they won't be doing it and will take a qualification from Audit if necessary.

### **3.12 Seasons Greetings**

Mr Ward thanked Councillors for their support during this calendar year.

## **4 CITIZENSHIP CEREMONY**

A Citizenship Ceremony was held for the following people:

Mr Peter Stuart Darlington  
Mrs Olga Maria Keast

Mr Anton Garkinov  
Mrs Kimberley Louise Kerrisk

Ms Galit Maxwell  
Mr Richard Terry Morris  
Ms Patricia Ann Morris  
Mr Sarin Pich  
Mrs Sophea Theng  
Ms Chanty Pich  
Mr Sovannara Pich  
Miss Sonita Pich  
Mr Douglas Pirc  
Mrs Jerri Pirc  
Mr Alan Ray Trent

Mrs Shelly Marie Trent  
Miss Alicia Marie Trent  
Master Wes Andrew Trent  
Mr Richard James Turner  
Mrs Jane Kathleen Wilberforce  
Mr William Wilberforce  
Miss Eleanor Jane Evelyn Wilberforce  
Miss Katherine Annabel Wilberforce  
Ms Victoria Alice Woodward  
Mrs Jennifer Anne Woolley

Students from Salisbury Girls School sang the National Anthem and another item and joined the Council and candidates for morning tea.

## **5 ACCOUNTS FOR PAYMENT**

**Moved Crs Bryant/Kempthorne  
FN05/11/17**

**THAT the accounts for October 2005 be approved.  
CARRIED**

**Moved Cr O'Regan/Mayor Hurley  
FN05/11/18**

**THAT the Corporate Services Manager's Report for November 2005 be received.  
CARRIED**

## **6 MURCHISON SPORT, RECREATION AND CULTURAL CENTRE PRESENTATION**

Members of the Committee of the Murchison Sport, Recreation and Cultural Centre were in attendance for this item.

A report and site plan had been presented to the Grants and Community Facilities Subcommittee meeting on 22 November 2005. That Subcommittee adopted the recommendation circulated to members of the Corporate Services Committee.

Mr Ward advised the Corporate Services Committee of the process that has been undertaken so far for the planning for this project and noted there is almost total support within the community for the project. The plans have been reviewed and costs have been quantity surveyed. He said the next stage is to consider the fundraising ability of the community.

Cr O'Shea thanked the Centre Committee for coming to the meeting. An experienced fundraiser is working with the Committee on fundraising initiatives. The challenge will be to come back to Council by June 2006 with a satisfactory fundraising report.

Mr Peacock thanked the Committee for looking at the project and agreed it is a challenge that they are prepared to accept. He said he hopes by mid-April 2006 they will be able to prove that small communities can raise the necessary money.

Cr Bryant encouraged the Corporate Services Committee to support the project and endorse the commitment of the Centre Committee.

Cr Inglis congratulated the Centre Committee and said for a small community they have done very well and the Centre will make a focal point for the community.

Cr O'Regan said it was one of the projects that led the Council to have the facilities rate established. He said this facility will also have significant regional significance and he is satisfied as long as a good management regime is in place it won't be a continual drain on Council funds. He hoped that by April 2006 the Committee will have enough funds to construct stage two as well.

Cr King said it would be nice to think the fundraising will go according to plan and a visit will soon be able to be made to the new facility in Murchison and wished the Centre Committee all the best.

**Moved Crs O'Regan/Bryant  
FN05/11/19**

**THAT:**

- a) **stage 1 of the Murchison Sport Recreation and Cultural Complex be adopted as a facilities rate funded project;**
- b) **A budget of \$2.4 million be allowed for stage 1 of this project, which will commence after 1 September 2006;**
- c) **A fundraising report be prepared for Council consideration no later than 30 June 2006, detailing progress against the approved fundraising programme;**
- d) **Following satisfaction with the fundraising report, and any other project related matters, Council will, no earlier than 1 July 2006, request that tender documents be prepared and advertise for the construction of the Murchison Sport Recreation and Cultural Complex;**
- e) **Stages 2 and 3 of the Murchison Sport Recreation and Cultural Complex be subject to further consultation with the Council, the community and an assessment of affordability.**

**CARRIED**

Cr Kempthorne left the meeting at 12.30 pm.

## **7 RESOLUTION TO EXCLUDE THE PUBLIC**

**Moved Crs King/Henry  
FN05/11/20**

**THAT the public be excluded from the following part of the proceedings of this meeting, namely:**

## Quotable Value Presentation

The general subject of the matters to be considered while the public is excluded, the reason for passing this resolution in relation to the matter, and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:

Subject	Reasons	Grounds
Quotable Value	Consideration of report	To enable the Committee to carry out discussions without prejudice or disadvantage

**CARRIED**

**Moved Crs Henry/Borlase  
FN05/11/21**

**THAT public meeting be resumed.  
CARRIED**

The meeting concluded at 2.30 pm.

Chair:

Date: