

# MINUTES

**TITLE:** Corporate Services Committee  
**DATE:** Wednesday 11 July 2007  
**TIME:** 1.00 pm  
**VENUE:** Tasman Council Chamber, 189 Queen Street, Richmond  
**PRESENT:** Cr T B King (Chair), Mayor J C Hurley, Crs S G Bryant, T E Norriss, M J Higgins, P K O'Shea, R G Kempthorne, S J Borlase, N Riley, E M O'Regan  
**IN ATTENDANCE:** Corporate Services Manager (M W Staite), Rates Officer (A Campbell), Administration Officer (B D Moore)

## APOLOGIES

Moved Crs Borlase/Norriss  
FN07/07/01

THAT apologies for absence from Crs R G Currie, E E Henry, J L Inglis and E J Willkins be sustained.

CARRIED

## 1 CONFIRMATION OF MINUTES

### 1.1 Corporate Services Committee – 22 February 2007

Moved Crs Norris/Kempthorne  
FN07/07/02

THAT the minutes of the Corporate Services Committee meeting held on 22 February 2007, containing resolutions FN07/02/04 to FN07/02/23, be confirmed as a true and correct record of the proceedings of that meeting.

CARRIED

### 1.2 Council Enterprises Subcommittee – 7 March 2007

Moved Crs Bryant/Riley  
FN07/07/03

THAT the minutes of the Council Enterprises Subcommittee meeting held on 7 March 2007, containing resolutions FN07/03/01 to FN07/03/17, be confirmed as a true and correct record of the proceedings of that meeting.

CARRIED

**1.3 Information and Publicity Subcommittee – 21 March 2007**

**Moved Cr O'Shea/Mayor Hurley  
FN07/07/04**

**THAT the minutes of the Information and Publicity Subcommittee meeting held on 21 March 2007, containing resolutions FN07/03/01 to FN07/03/08, be confirmed as a true and correct record of the proceedings of that meeting.  
CARRIED**

**1.4 Council Enterprises Subcommittee – 4 May 2007**

**Moved Crs Bryant/O'Regan  
FN07/07/05**

**THAT the minutes of the Council Enterprises Subcommittee meeting held on 4 May 2007, containing resolutions FN07/05/01 to FN07/05/19, be confirmed as a true and correct record of the proceedings of that meeting.  
CARRIED**

**1.5 Information and Publicity Subcommittee – 16 May 2007**

**Moved Mayor Hurley/Cr Kempthorne  
FN07/07/06**

**THAT the minutes of the Information and Publicity Subcommittee meeting held on 16 May 2007, containing resolutions FN07/05/01 to FN07/05/04, be confirmed as a true and correct record of the proceedings of that meeting.  
CARRIED**

**1.6 Council Enterprises Subcommittee – 11 June 2007**

**Moved Crs Bryant/Riley  
FN07/07/07**

**THAT the minutes of the Council Enterprises Subcommittee meeting held on 11 June 2007, containing resolutions FN07/06/01 to FN07/06/07, be confirmed as a true and correct record of the proceedings of that meeting.  
CARRIED**

**1.7 Information and Publicity Subcommittee – 20 June 2007**

**Moved Crs Kempthorne/O'Shea  
FN07/07/08**

**THAT the minutes of the Information and Publicity Subcommittee meeting held on 20 June 2007, containing resolutions FN07/06/08 to FN07/06/13, be confirmed as a true and correct record of the proceedings of that meeting.  
CARRIED**

## **2 CORPORATE SERVICES DEPARTMENT MANAGER**

Cr King congratulated Mr M W Staite on his appointment as Corporate Services Department Manger and welcomed him to this Committee meeting as the appointee of that position.

Mr Staite advised that the new Accounting Manager was expected to commence work on 13 August 2007.

## **3 CORPORATE SERVICES COMMITTEE CHAIRPERSON'S REPORT**

Cr King spoke to his report of 11 July 2007 contained within the agenda and the proposal to hear Port Dividend Submissions on 25 July 2007.

Government proposals following the Local Government Rating Enquiry are due to be announced shortly. Mayor Hurley said that he believes that the proposed government GST rate charge has been abandoned but there may be some traction in the rating of government property.

**Moved Crs Kempthorne/Borlase  
FN07/07/09**

**THAT the Corporate Services Committee Chairperson's report for 11 July 2007 be received.  
CARRIED**

## **4 CORPORATE SERVICES MANAGER'S REPORT**

Mr Staite spoke to his report of 28 June 2007, contained within the agenda. He said that submissions to the Port Company Share Buy-Back would be heard on Wednesday, 25 July 2007 and it was proposed that submitters be phone contacted.

Audit NZ fieldwork would commence in August for the annual report with a final sign off proposed by the end of October. It is intended that the annual plan will be published by 22 July 2007 with a written response sent to each submitter by the end of August 2007.

### **4.1 Information and Publicity Subcommittee - Name Change**

The meeting of 21 March 2007 of the Information and Publicity Subcommittee recommended that its name be changed to 'Communication Subcommittee'.

**Moved Crs Kempthorne/O'Shea  
FN07/07/10**

**THAT the Information and Publicity Subcommittee be renamed the Communication Subcommittee.  
CARRIED**

**Moved Crs O'Regan/Borlase  
FN07/07/11**

**THAT the Corporate Services Manager's Report of 28 June 2007 be received.  
CARRIED**

## **5 CONSIDERATION OF 2007/2008 RATE REMISSIONS**

Cr Norriss asked that the Committee notes that he declared an interest and did not take part or vote in this part of the meeting.

**Moved Crs O'Shea/Higgins  
FN07/07/12**

**THAT:**

- a) Remissions in accordance with Council's policy on remissions for sporting, recreation or community organisations for the 2007/2008 financial year, as per the schedule in the 11 July 2007 agenda, be approved;**
- b) Remissions for open space QEII Covenants for the 2007/2008 financial year, as per the schedule contained in the 11 July 2007 agenda, be approved;**
- c) The schedule attached in the 11 July 2007 agenda be added to those already approved for 2006/2007.**

**CARRIED**

## **6 NEW RATE REMISSION APPLICATIONS**

The agenda contained details and recommendations of new applications for rate remissions in a report dated 2 July 2007 from Rates Officer A Campbell.

### **6.1 Murchison Theatre**

**Moved Crs Bryant/O'Regan  
FN07/07/13**

**THAT the Murchison Theatre receives a rate remission of 25% for the 2007/2008 financial year.**

**CARRIED**

**6.2 St John's Ambulance Motueka**

**Moved Crs Norriss/O'Regan  
FN07/07/14**

**THAT St John's Ambulance Motueka receives a rate remission of 25% for the 2007/2008 financial year.**

**CARRIED**

**6.3 Pigeon Valley Steam Museum**

Cr Higgins declared an interest and did not take part in this matter.

**Moved Crs Kempthorne/Bryant  
FN07/07/15**

**THAT the application from Pigeon Valley Steam Museum for rate remission is declined for the 2007/2008 financial year as the organisation only pays rates for water and recycling and Council's policy states that no remission will be granted on targeted rates for water supplies or sewerage disposal.**

**CARRIED**

**6.4 1st Karori Scouts St Arnaud**

The Committee was advised that this group is based in Karori, Wellington and owns a residential property at St Arnaud. Mr Staite said that it should be determined if this activity is for the benefit of the residents of Tasman District.

**Moved Crs Kempthorne/Borlase  
FN07/07/16**

**THAT the rates remission application for 1st Karori Scouts Group be referred back to the Corporate Services Committee for consideration after the provision of further information.**

**CARRIED**

**6.5 Nelson Badminton Club**

The Committee noted that the Nelson Badminton Club applied last year for a rate remission but was declined as the property is Council-owned and the Club pays pan charges and a refuse recycling charge totalling \$1,961.00

**Moved Crs O'Regan/Bryant  
FN07/07/17**

**THAT the application for a rate remission by the Nelson Badminton Club be declined as this is not within Council's policy criteria.**

**CARRIED**

## **6.6 Te Wharerangi Trust (Golden Bay Community Gardens)**

Cr Borlase advised that this is a new group in Golden Bay. Cr Norriss said he believed it was reported that 50% of this site is leased out for a commercial venture. Cr Borlase said he was happy to have the matter lie on the table and be reported back following further information.

## **7 ACCOUNTS FOR PAYMENT – APRIL & MAY 2007**

**Moved Crs Bryant/Riley  
FN07/07/18**

**THAT the listed accounts for payment contained within the agenda of 11 July 2007 be received and endorsed.**

**CARRIED**

Cr King thanked members for their attendance and the meeting closed at 1.55pm.

Chair:

Date: