

MINUTES

TITLE: Corporate Services Committee
DATE: Thursday 1 April 2010
TIME: 9.30 am
VENUE: Council Chamber, 189 Queen Street, Richmond.

PRESENT: Cr S G Bryant (Chair), Mayor R G Kempthorne, Crs T E Norriss, E J Wilkins, J L Inglis, S J Borlase, R G Currie, G A Glover, B W Ensor

IN ATTENDANCE: Corporate Services Manager (M W Staite), Accounting Manager (R Holden), Information Services Manager (P Darlington), Executive Assistant (V M Gribble)

APOLOGIES

Moved Crs Norriss/Ensor
FN10-04-01

THAT apologies from Crs T B King, B F Dowler, N Riley, J L Edgar and M J Higgins for absence and Cr S J Borlase for lateness, be received.
CARRIED

1 PUBLIC FORUM

1.1 Mrs E E Henry

Mrs Henry was in attendance to talk about Fujumi Machi, Richmond's Sister City and the recent visit from a deputation and thanked Mayor Kempthorne for setting aside time to be with the deputation. Mrs Henry advised that a group from Richmond is going to Fujumi Machi and she showed a quilt that they will present to the Mayor of Fujumi Machi.

Mayor Kempthorne arrived at the meeting at 9.40 am.

1.2 Mr Doug Donaldson

Mr Donaldson commented on the way Council has dealt with trees on people's private property and also on Council land. He expressed concern about the proposed rates increase.

Cr Borlase arrived at 9.42 am.

Mr Donaldson is concerned about Council spending and reiterated that Council should be focussing on core services only, ie water, wastewater, roading and refuse.

2 CONFIRMATION OF MINUTES

2.1 Combined Shareholders Group – 1 March 2010

**Moved Mayor Kempthorne/Cr Bryant
FN10-04-02**

THAT the minutes of the Combined Shareholders Group meeting held on 1 March 2010 be received.

CARRIED

2.2 Corporate Services Committee – 18 February 2010

**Moved Crs Norriss/Borlase
FN10-04-03**

THAT the minutes of the Corporate Services Committee meeting held on 18 February 2010 containing resolutions numbered FN10-02-01 to FN10-02-14 be confirmed as a true and complete record.

CARRIED

2.3 Enterprise Subcommittee – 3 March 2010

**Moved Crs Norriss/Inglis
FN10-04-04**

THAT the minutes of the Enterprise Subcommittee meeting held on 3 March 2010 containing resolutions numbered FN10-03-01 to FN10-03-11 be received.

CARRIED

2.4 Communications Subcommittee – 18 March 2010

**Moved Crs Wilkins/Borlase
FN10-04-05**

THAT the minutes of the Communications Subcommittee meeting held on 18 March 2010 containing resolutions numbered FN10-03-12 to FN10-03-16 be received.

CARRIED

3 REPORTS

3.1 Nelson Regional Sewerage Business Plan – RFN10-04-06

Mr M Schruer and Mr A Bishop from Nelson City Council were in attendance for discussion on this item.

The report contained in the agenda sought approval of the Nelson Regional Sewerage Business Unit (NRSBU) business plan for the 2010/2011 year.

**Moved Crs Borlase/Ensor
FN10-04-06**

**THAT the Nelson Regional Sewerage Business Plan for 2010/2011 be approved for signing, subject to a similar resolution being passed by Nelson City Council.
CARRIED**

**3.2 Nelson Regional Sewerage Business Unit Surplus Income –
RFN10-04-05**

Mr M Schruer and Mr A Bishop from Nelson City Council were in attendance for discussion on this item.

Corporate Services Manager, Mr Staite, spoke to the report which considered a recommendation from the Combined Shareholders Group in regard to the allocation of surplus Nelson Regional Sewerage Business Unit income.

**Moved Mayor Kempthorne/Cr Norriss
FN10-04-07**

**THAT for the 2009/2010 financial year the excess surplus above what was budgeted for from the Nelson Regional Sewerage Business Unit, be returned to the two council shareholders in equal proportions, subject to a similar resolution being passed by Nelson City Council.
CARRIED**

Mr Schruer and Mr Bishop left the meeting at 10.17 am.

3.3 Corporate Services Manager's Report – RFN10-04-02

Corporate Services Manager, Mr Staite spoke to his report which was contained in the agenda.

Discussion was held on the level of Council debt and the concern that ratepayers are expressing about rates increases.

**Moved Crs Borlase/Inglis
FN10-04-08**

**THAT the Corporate Services Manager's Report – RFN10-04-02 be received.
CARRIED**

3.4 Information Services Update Report – RFN10-04-03

Information Services Manager, P Darlington, was in attendance for discussion on this item. He spoke to his report contained in the agenda which updated the Corporate Services Committee on the latest activity and projects in the Information Services section.

**Moved Mayor Kempthorne/Cr Borlase
FN10-04-09**

**THAT the Information Services Update Report – RFN10-04-03 be received.
CARRIED**

**3.5 Golden Bay Medical Centre Community Trust Financials June 2008 –
RFN10-04-04**

The purpose of the report contained in the agenda was to receive the June 2008 financials of the Golden Bay Medical Centre Community Trust.

**Moved Cr Norriss/Mayor Kempthorne
FN10-04-10**

**THAT the June 2008 financial statements for the Golden Bay Medical Centre
Community Trust, be received.
CARRIED**

3.6 Implications to Council of Proposed GST Increase – RFN10-04-01

Accounting Manager, R Holden, was in attendance for discussion on this item.

Mr Staite spoke to the report in the agenda which updated Council on the ramifications of the proposed GST increase.

**Moved Cr Norriss/Mayor Kempthorne
FN10-04-11**

**THAT the report on the implications to Council of the proposed GST increase
(RFN10-04-01) be received.
CARRIED**

3.7 Accounting Standards – RFN10-04-08

Financial Accountant, Mr B Grammer, was in attendance for discussion on this item.

Mr Grammer spoke to the report in the agenda which informed the Committee of relevant proposed changes to accounting standards or new proposed accounting standards that may be of interest.

**Moved Cr Currie/Mayor Kempthorne
FN10-04-12**

**THAT the Accounting Standards report, RFN10-04-08, dated 18 March 2010, be
received.
CARRIED**

3.8 Deputy Chair's Report

Cr Bryant gave a verbal report noting the severe drought in Northland and how it was impacting financially on people, especially farmers.

**Moved Crs Norriss/Wilkins
FN10-04-13**

**THAT the Deputy Chair's verbal report be received.
CARRIED**

4 ACCOUNTS FOR PAYMENT – February 2010

The agenda contained a list of accounts which had been paid in February 2010.

**Moved Crs Norriss/Borlase
FN10-04-14**

**THAT the February 2010 accounts for payment be received.
CARRIED**

5 RESOLUTION TO EXCLUDE THE PUBLIC

**Moved Crs Wilkins/Glover
FN10-04-15**

THAT the public be excluded from the following part(s) of the proceedings of this meeting.

**Confidential Combined Shareholders Group Minutes – 1 March 2010
Director Appointments Port Nelson Ltd
Health and Safety Report**

The general subject of the matter while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Confidential Combined Shareholders Group Minutes – 1 March 2010	Good reason to withhold exists under section 7	Section 48(1)(a)
Director Appointments Port Nelson Ltd	Good reason to withhold exists under section 7	Section 48(1)(a)
Health and Safety Report	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interests protected

by Section 6 or 7 of the Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason to withhold information under Section 6 or 7	Section
Enable Council to carry on without prejudice or disadvantage commercial negotiations	Section 7(2)(i)
Enable Council to protect the privacy of natural persons	Section 7(2)(a)
Enable Council to protect the privacy of natural persons	Section 7(2)(a)

CARRIED

(Refer to Confidential Minute Book, resolutions numbered FN10-04-16 to FN10-04-18)

**Moved Crs Glover/Norriss
FN10-04-19**

**THAT open meeting be resumed.
CARRIED**

The meeting concluded at 11.46 am

Date Confirmed:

Chair: