

MINUTES

TITLE: Corporate Services Committee
DATE: Thursday 18 August 2011
TIME: 9.30 am
VENUE: Tasman Council Chamber, 189 Queen Street, Richmond

PRESENT: Cr T B King (Chair), Mayor R G Kempthorne,
Crs M L Bouillir, E J Wilkins, J L Inglis, B F Dowler,
T E Norriss, B W Ensor, J L Edgar, G A Glover, Z S Mirfin,
C M Maling, S G Bryant

IN ATTENDANCE: Corporate Services Manager (M W Staite), Accounting
Manager (R Holden), Information Services Manager
(P Darlington), Communications Advisor (C Choat),
Executive Assistant (V M Gribble)

1 PUBLIC FORUM

1.1 Nelson Cycle Trails Trust

P Jennings spoke about the Nelson Cycle Trails and progress made to date.

2 LATE ITEM

The naming of the Tasman Loop Trail was brought to the Committee to assist in the decision-making of the Tasman loop name as a result of a number of pressing commitments to the trail's introduction nationally and locally.

Moved Cr Bryant/Mayor Kempthorne
FN11-08-13

THAT a late item be accepted by the Corporate Services Committee, being consideration of the report Naming of the Tasman Loop Trail – RFN11-08-19.
CARRIED

3 CONFIRMATION OF MINUTES

3.1 Corporate Services Committee – 7 July 2011

Moved Crs Norriss/Glover
FN11-08-14

THAT the minutes of the Corporate Services Committee meeting held on 7 July 2011, containing resolutions FN11-07-01 to FN11-07-18 be confirmed by the Corporate Services Committee as a true and complete record.
CARRIED

3.2 Joint Shareholders Committee – 29 July 2011

**Moved Cr Glover/Mayor Kempthorne
FN11-08-15**

THAT the minutes of the Joint Shareholders Committee meeting held on 29 July 2011 be received by the Corporate Services Committee.

CARRIED

4 NAMING OF THE TASMAN LOOP TRAIL – RFN11-08-19

Communications Advisor, Mr Chris Choat was in attendance to speak to the report which had been circulated prior to the meeting. The purpose of the report was to consider the name for the Tasman section of the Nelson Tasman Cycle Trails.

It was suggested the Cycles Trust discuss with Taste Tasman about the synergy. If Taste Tasman was not amenable to the suggestion then “Tasman’s Great Taste Trail” could be the next choice.

Mr Choat said there will be a Memorandum of Understanding which will include a policy as to how the brand will be managed. Council input will be requested.

Mayor Kempthorne said the Trust was advised that “Tasman” needed to be included in the name but some tourism operators didn’t want that. He is happy for the Trust to talk to Taste Tasman. Council needs to give the Trust its input and let them go away and do it.

**Moved Crs Glover/Maling
FN11-08-16**

THAT the Corporate Services Committee:

- a) Receives the Naming of Cycle Trail Report (RFN11-08-19) and;**
- b) Approves “Tasman’s Great Taste Trail” as the name of the Tasman section of the Nelson Tasman Cycle Trail.**
- c) Requests that the draft branding and communications policy be brought back to the Council for comment.**

CARRIED

5 REPORTS

5.1 Chair’s Report – RFN11-08-07

Cr King spoke to his report contained in the agenda.

**Moved Crs King/Wilkins
FN11-08-17**

THAT the Corporate Services Committee receives the Chair’s Report – RFN11-08-07.

CARRIED

5.2 Information Services Manager's Report – RFN11-08-08

Information Services Manager, Mr P Darlington, was in attendance to speak to his report which updated the Corporate Services Committee on the latest activity and projects in the Information Services section.

**Moved Crs Glover/Edgar
FN11-08-18**

**THAT the Corporate Services Committee receives the Information Services Report - RFN11-08-08.
CARRIED**

5.3 June 2011 Interim Financial Statements – RFN11-08-14

Accounting Manager, Mr R Holden, was in attendance to speak to the report contained within the agenda which updated the Committee on Council's interim finances and debtors.

Crs Norriss and Dowler left the meeting at 10.57 am.

**Moved Crs Glover/Mirfin
FN11-08-19**

**THAT the Corporate Services Committee receives the June 2011 Interim Financial Statements Report - RFN11-08-14.
CARRIED**

5.4 Treasury Management Report – RFN11-08-18

Corporate Services Manager, Mr M Staite, spoke to the report contained within the agenda which provided the Corporate Services Committee with an update in the area of finance.

**Moved Crs Maling/Inglis
FN11-08-20**

**THAT the Corporate Services Committee receives the Treasury Management Report – RFN11-08-18.
CARRIED**

5.5 Insurance Update Report – RFN11-08-15

Mr Staite spoke to the report which updated Committee members on insurance matters.

Council has recently renegotiated its insurance cover for its above-ground assets. The cover has been arranged as part of a consortium between Marlborough District Council, Nelson Regional Sewerage, Marlborough Airport, NZ Aviation Museum Trust, Nelson City Council and the Tasman District Council.

Cr Edgar left the meeting at 11.12 am.

Mayor Kempthorne suggested that discussions be held with Nelson Airport Ltd to see if they are interested in joining the consortium in future.

Mr Staite undertook to discuss the rural fire policy with the insurers.

**Moved Crs Glover/Mirfin
FN11-08-21**

**THAT the Corporate Services Committee receives the Insurance Update Report RFN11-08-15, dated 8 August 2011.
CARRIED**

5.6 Port Golden Bay Exemption – RFN11-08-16

Financial Accountant, Mr B Grammer, was in attendance to speak to this report contained within the area. The report considered exempting Port Golden Bay Ltd from the Council-Controlled Organisation requirements under the Local Government Act 2002 (The Act).

**Moved Crs Bryant/Bouillir
FN11-08-22**

THAT the Corporate Services Committee:

- a) **Receives the Port Golden Bay Council-Controlled Organisation Exemption Report (RFN11-08-16) and;**
- b) **Approves that for the 2010/2011 financial year, Port Golden Bay Ltd be exempt from the requirements of a council-controlled organisation, as permitted under section 7 of the Local Government Act 2002 and that this exemption be reviewed on an annual basis.**

CARRIED

5.7 Hedge Accounting – FN11-08-17

Mr Grammer was in attendance for consideration of this report. The purpose of the report was to ascertain whether Council should be hedge accounting for its interest rate swaps.

Although achieving hedge accounting reduces the volatility of reported results, and adequately reflect the economic substance of hedging relationships staff do not believe that these advantages outweigh the costs and disadvantages (increased accounting requirements, inflexibility of swaps etc) of hedge accounting.

**Moved Mayor Kempthorne/Cr Mirfin
FN11-08-23**

THAT the Corporate Services Committee:

- a) receives the Hedge Accounting Report – RFN11-08-17; and
- b) instructs Council staff not to undertake hedge accounting.

CARRIED

5.8 Tasman Bays Heritage Trust Statement of Intent – RFN11-08-10

Mr Staite spoke to the report included in the agenda. The report sought approval for signing the 2011/2012 Tasman Bays Heritage Trust Statement of Intent and strategic plan. The Trust presented the Statement of Intent to the Joint Shareholders Committee for approval, before it came to Council.

Mr Staite advised that the process to appoint a new trustee is currently underway.

Cr Edgar arrived at the meeting at 11.35 am.

**Moved Crs Bryant/Bouillir
FN11-08-24**

THAT the Corporate Services Committee:

- a) receives the Tasman Bays Heritage Trust – Statement of Intent Report – RFN11-08-10;
- b) approves the Tasman Bays Heritage Trust Statement of Intent and strategic plan for 2011/2012 for signing, subject to it also being approved for signing by the Nelson City Council.

CARRIED

6 ACCOUNTS FOR PAYMENT

Accounts for payment for June and July 2011 were included in the agenda.

**Moved Crs Bryant/Mirfin
FN11-08-25**

THAT payment of the accounts for June and July 2011 be approved by the Corporate Services Committee.

CARRIED

7 RESOLUTION TO EXCLUDE THE PUBLIC

Moved Crs Glover/Edgar
FN11-08-26

THAT the public be excluded from the following part(s) of the proceedings of this meeting.

Human Resources Report – RFN11-08-09
Local Government Funding Agency – RFN11-08-13

The general subject of the matter while the public is excluded, the reason for passing this resolution in relation to each matter and the specific grounds under Section 48(1) of the Local Government Official Information and Meetings Act 1987 for passing this resolution are as follows:

General subject of each matter to be considered	Reason for passing this resolution in relation to each matter	Ground(s) under Section 48(1) for the passing of this resolution
Human Resources Report – RFN11-08-09	Good reason to withhold exists under section 7	Section 48(1)(a)
Local Government Funding Agency – RFN11-08-13	Good reason to withhold exists under section 7	Section 48(1)(a)

This resolution is made in reliance on Section 48(1)(a) of the Local Government Official Information and Meetings Act 1987, and the particular interests protected by Section 6 or 7 of the Act which would be prejudiced by the holding of the whole or relevant part of the proceedings of the meeting in public are as follows:

Reason to withhold information under Section 6 or 7	Section
Protect the privacy of natural persons, including that of deceased natural persons	Section 7(2)(a)
To enable any local authority holding the information to carry on, without prejudice or disadvantage, commercial negotiations	Section 7(2)(i)

CARRIED

(Refer to Confidential minutes, resolutions numbered FN11-08-27 to FN11-08-28)

Moved Crs Edgar/Inglis
FN11-08-29

THAT open meeting be resumed.
CARRIED

The meeting concluded at 12.10 pm.

Date Confirmed:

Chair:

CONFIRMED MINUTES