
MINUTES
of the
CORPORATE SERVICES COMMITTEE MEETING
held
9.30 am, Thursday, 15 October 2015
at
Tasman Council Chamber, 189 Queen Street, Richmond

Present: Councillor T B King (Chair), Mayor R G Kempthorne, Councillors M J Higgins, S G Bryant, P L Canton, B F Dowler, J L Edgar, B W Ensor, J L Inglis, T E Norriss, P F Sangster

In Attendance: Corporate Services Manager (M J Drummond), Executive Assistant (V M Gribble)

Part Attendance: Chief Executive (L McKenzie), Finance Manager (R Holden), Commercial Manager (G Cooper), Revenue Accountant (K Kivimaa-Schouten)

1 OPENING, WELCOME

2 APOLOGIES AND LEAVE OF ABSENCE

Apologies had been received from Crs Z S Mirfin and M J Greening.

Moved Cr Norriss/Cr Inglis
FN15-10-1

That apologies be accepted from Cr Z S Mirfin and Cr M J Greening for absence and Crs B F Dowler and S G Bryant for lateness.

CARRIED

3 PUBLIC FORUM

Nil

4 DECLARATIONS OF INTEREST

Nil

5 LATE ITEMS

Nil

6 CONFIRMATION OF MINUTES

**Moved Cr Norriss/Cr Inglis
FN15-10-2**

That the minutes of the Corporate Services Committee meeting held on Thursday, 3 September 2015, be confirmed as a true and correct record of the meeting.

CARRIED

7 REPORTS OF COMMITTEE

Nil

8 PRESENTATIONS

Nil

9 REPORTS

9.1 Action Sheet - 15 October 2015

The Committee reviewed the Action Sheet.

**Moved Cr Edgar/Cr Canton
FN15-10-3**

**That the Corporate Services Committee receives the Action Sheet - 15 October 2015
RFN15-10-01.**

CARRIED

9.2 Local Government Funding Agency - Director Appointments and Fees

Corporate Services Manager, Mike Drummond, spoke to the report which informed the Committee of the process for, and recommendations from, the LGFA Shareholder Council, on the appointment of directors and approval of directors remuneration in advance of the LGFA, AGM.

**Moved Cr Norriss/Cr Ensor
FN15-10-4**

That the Corporate Services Committee:

- 1. receives the Local Government Funding Agency - Director Appointments and Fees report (RFN15-10-05); and**
- 2. instructs that at the AGM of the Local Government Funding Agency Ltd its 1,865,979 shares are to be voted in favour of:**

- a. the appointment of Mike Timmer as a director;
 - b. the appointment of Linda Robertson as a director ;
 - c. the reappointment of John Avery as a director;
 - d. the increase in Directors' fees by 7.7% to \$324,800 in 2015/16 and 7.1% to \$348,000 in the 2016/17 financial years; and
3. notes its support for the re-election of the Tasman District Council and the appointment of Auckland Council to the Shareholders Council.

CARRIED

Cr Bouillir arrived at 9.39 am.

9.3 Rates Remission Application for Remission of Rates for Land Subject to Council Initiated Zone Changes

Cr Ensor declared an interest in this item, took no part in discussion and did not vote on the matter.

Finance Manager Russell Holden and Revenue Accountant, Kelly Kivimaa-Schouten, were in attendance for discussion on this item and spoke to the report contained in the agenda which considered the remission application for property 1957020100 under Council's Policy on Remission of Rates for Land Subject to Council Initiated Zone Changes for 2015-2016.

Cr Dowler arrived at 9.44 am.

**Moved Cr Edgar/Cr Canton
FN15-10-5**

That the Corporate Services Committee:

1. receives the Rates Remission Application for Remission of Rates for Land Subject to Council Initiated Zone Changes report; and
2. declines to remit rates in accordance with Council's Policy on Remission of Rates for Land Subject to Council Initiated Zone Changes for the 2015-2016 year for valuation number 1957020100.

CARRIED

9.4 Corporate Services Manager's Report

Corporate Services Manager, Mike Drummond, presented his report which updated the Committee on the following Corporate Services Department activities not covered in separate reports:

- Finance Section – in answer to a question about steps being taken to reduce rates increases Mr Drummond advised that a report will be presented to Full Council on 22 October 2015 on the management of activity account surpluses. The year end reforecast will give the revised opening position for next year. The reduction in internal debt and a review of inflation adjustors is likely to result in a lower requirement for rates in the 2016/17 year.

Cr Bryant arrived at 9.49 am.

- Information Services
- Commercial Activities – In answer to concerns about the forestry management tender and comments that had previously been made, Mr McKenzie advised that controls had been put in place internally to ensure the tender process is not compromised. He advised that the Tenders Panel will make the final decision. Cr King advised that he will not sit on the Tenders Panel for this tender because of his close association with forestry interests. In answer to a question about what steps have been taken to slow down the harvesting of logs, Mr Drummond advised he was not aware of any deliberate deductions in cutting volumes to meet industry preferences. It was noted that other foresters are operating in a different environment to Council. Local mills are high volume exporters to Australia and are happy with the way Council logs are being supplied at the current time.

Mayor Kempthorne arrived at 10.11 am.

- Investments and CCOs
- Local Government Funding Agency
- Risk Management

**Moved Cr Bryant/Cr Canton
FN15-10-6**

**That the Corporate Services Committee receives the Corporate Services Manager's Report
RFN15-09-02.
CARRIED**

Morning tea break was taken at 10.25 am.
The meeting resumed at 10.45 am.

9.5 Financial Report

Finance Manager Russell Holden was in attendance for discussion on the Financial Report which contained information at a Council-wide position for the year-to-date period ended 31 August 2015. Mr Holden provided a verbal update on the September 2015 quarter results which showed a similar operating surplus to the August 2015 results.

**Moved Cr Ensor/Cr Edgar
FN15-10-7**

**That the Corporate Services Committee receives the Financial Report RFN15-10-04.
CARRIED**

9.6 Treasury Report

Finance Manager Russell Holden was in attendance to speak to the report which updated Committee members on compliance with Council's Treasury Management Policy, as at 30 September 2015.

**Moved Cr Bouillir/Cr Sangster
FN15-10-8**

That the Corporate Services Committee receives the Treasury Report RFN15-10-03.

CARRIED

The meeting concluded at 10.55 am.

Date Confirmed:

Chair:

Confirmed