

MINUTES

TITLE: Engineering Services Committee
DATE: Thursday 21 June 2007
TIME: 9.30 am
VENUE: Tasman Council Chamber, 189 Queen Street, Richmond
PRESENT: Cr T E Norriss (Chair), Mayor J C Hurley, Crs S J Borlase, S G Bryant, R G Currie, M J Higgins, J L Inglis, R G Kempthorne, E M O'Regan, P K O'Shea, E J Wilkins, N Riley
IN ATTENDANCE: Engineering Services Manager (P Thomson), Transportation Manager (R Ashworth), Utilities Asset Manager (J Cuthbertson), Utilities Asset Engineer (D Stephenson), Utilities Asset Engineer (K Arnold), Roading/ Rivers Asset Engineer (P Drummond), Administration Officer (B D Moore)

APOLOGIES

Moved Crs Riley/Borlase
WK07/06/01

THAT apologies for absence from Crs T B King and E E Henry for absence and Cr S G Bryant for lateness, be received and sustained.

CARRIED

1 PUBLIC FORUM

1.1 W Savage representing Croucher Street Group

Mr Savage was accompanied at the meeting by other representatives of Richmond businesses, including Pamela Williams and David Hill. Mr Savage acknowledged this matter was on the agenda for this meeting and thanked those involved with the consultation work and the meeting of 22 May 2007 and he said that he hoped the project goes ahead and gets Council support.

2 CONFIRMATION OF MINUTES

2.1 Engineering Services Committee – 10 May 2007

Moved Crs Inglis/Riley
WK07/06/02

THAT the minutes of the Engineering Services Committee held on 10 May 2007, containing resolutions WK07/05/01 to WK07/05/21, be confirmed as a true and correct record of the proceedings of that meeting.

CARRIED

3 ENGINEERING SERVICES COMMITTEE CHAIRMAN'S REPORT – 13 JUNE 2007

Cr Norriss spoke to his report contained within the agenda and complimented the recent river works adjacent to McLeans Camping Ground in the Motueka Valley, carried out under the direction of Philip Drummond.

4 TRANSPORTATION REPORT – 13 JUNE 2007

Transportation Manager, Mr R Ashworth, spoke to his report dated 13 June 2007 contained within the agenda.

Mr Ashworth said that all minor safety works for the 2006/2007 financial year are completed. It was reported that McGlashen Avenue realignment construction work is well underway with completion due by mid July 2007.

**Moved Crs Kempthorne/Borlase
WK07/06/03**

**THAT the Transportation Report dated 13 June 2007 be received.
CARRIED**

5 RICHMOND TOWN CENTRE/CROUCHER SQUARE DEVELOPMENT

The agenda contained a report dated 12 June 2007 from Transportation Manager, Mr R Ashworth, together with a copy of minutes of the Croucher Square consultation group meeting held on 22 May 2007 and copies of concept plans a) and b). Mr Ashworth spoke to this report and explained that the concept b) plan included the major design change to locate the one-way lane from the western side of Croucher Street to the eastern side.

Cr Norriss thanked Cr Kempthorne for his involvement with this project over some years.

**Moved Cr Kempthorne/Mayor Hurley
WK07/06/04**

**THAT the design concept b) be developed and used for development of final engineering plans and construction of the Richmond Town Centre (Croucher Square).
CARRIED**

Motueka Community Board Member, A C Fry, attended the meeting from 10.00 am.

6 ROADING POLICY AND PROCEDURES MANUAL

Transportation Manager, Mr Ashworth, spoke to this report dated 13 June 2007 contained within the agenda and said that the Roading Policy and Procedures Manual is amended and reviewed as necessary, such as is presently happening with the policies regarding "licence to occupy" such as within the road reserve.

**Moved Crs O'Regan/Borlase
WK07/06/05**

**THAT the Roading Policy and Procedures Manual report dated 13 June 2007 be received.
CARRIED**

**7 REGIONAL LAND TRANSPORT COMMITTEE – STRUCTURE AND
STANDING ORDERS**

Mr Ashworth spoke to a report dated 19 June 2007, which outlined the current structure of the Regional Land Transport Committee and the legislation that determines it.

**Moved Crs O'Shea/Borlase
WK07/06/06**

**THAT the Chief Executive be requested to investigate the technicalities of the Nelson Tasman Regional Land Transport Committee membership status and report back to the Engineering Services Committee.
CARRIED**

8 UTILITIES MANAGEMENT REPORT

Utilities Manager, Mr J Cuthbertson, spoke to his report dated 13 June 2007 contained within the agenda. He referred to the utilities operation and maintenance contract which had been undertaken by Works Infrastructure for the past six years and will continue with the same company from 1 July 2007.

**Moved Crs Borlase/O'Regan
WK07/06/07**

**THAT the Utilities Management Report dated 13 June 2007 be received.
CARRIED**

9 MOTUEKA WATER RETICULATION

Mr Cuthbertson spoke to the report dated 12 June 2007 and explained the issues of water extraction resource consent, central government assistance and the funding process.

Board Member Fry commented that in 1993 there was a poll taken of Motueka residents which indicated the majority did not support Motueka water reticulation. He said that water levels in shallow bores have dropped and that has to be addressed. He said he supported a reticulated scheme in Motueka, with priority given to local requirements before the export of water.

**Moved Crs Kempthorne/Inglis
WK07/06/08**

THAT:

- a) **Council undertakes and complete a Public Health Risk Management Plan for the Motueka township water supply taking advantage of the Technical and Capital Assistance Programmes from the Ministry of Health where possible.**
- b) **Council forgoes the work relating to the Naumai Street well and transfers capital funding of approximately \$52,000 to undertake the Public Health Risk Management Plan, Technical Assistance Programme and Capital Assistance Programme and any associated investigations and preliminary design work during the 2007/2008 financial year.**
- c) **Council reconsiders the costings and estimates for the construction of a new town water supply for Motueka with a view to it being included as a significant capital project in the next LTCCP review.**

CARRIED

10 MOTUEKA COASTAL COMMUNITY WATER SUPPLY

This report dated 12 June 2007 from Mr Cuthbertson updated information on progress and issues relating to the proposed Motueka Coastal community water supply.

**Moved Crs Riley/O'Regan
WK07/06/09**

THAT the Motueka Coastal community water supply report dated 12 June 2007 be received.

CARRIED

Cr Bryant arrived at the meeting at 11.30 am.

11 ZERO WASTE GRANTS – SECOND ROUND 2007

Utilities Asset Engineer, Mr D Stephenson, reported on four applications received for the April 2007 round of funding for Zero Waste Grants. Applications by Motueka Rudolf Steiner School and Tapawera Area School have been approved under delegation by the Engineering Manager, in consultation with the Deputy Chairman of the Engineering Services Committee.

**Moved Crs Bryant/O'Regan
WK07/06/10**

THAT the following Zero Waste grant applications be approved:

- a) **\$1,200 to Golden Bay Community Organic Gardens for ten composting workshops;**
- b) **\$750 to Jan Yeo, Yeo Yeo Nappies, for 50 subsidies of \$15 on initial purchases of cloth nappies by Tasman District residents;**

- c) That the grants to Motueka Rudolf Steiner School for \$507 for composting bins and worm farming and Tapawera Area School for \$1,000 for recycling storage cages, be endorsed.

CARRIED

12 TASMAN DISTRICT COUNCIL WATER SUPPLIES

Mr Richard Lester of MWH NZ Ltd provided a report to Council to explain the Ministry of Health proposed new standards and how these standards may impact on all Tasman District Council water supplies.

Mr Cuthbertson also discussed and explained the issues contained within his report of 13 June 2007.

Mayor Hurley said that total compliance with the proposed standards will be highly expensive and he recommended that Council carry out only the essential work until the final legislation becomes available.

**Moved Crs Bryant/Riley
WK07/06/11**

THAT the Tasman District Council water supplies report dated 13 June 2007, be received.

CARRIED

Engineering Manager, Mr Thomson, said it would be helpful for Council to have a workshop on water issues, including an explanation of industry guidelines.

13 CARAVAN/MOBILE HOME EFFLUENT DUMP STATIONS

Mr Cuthbertson provided a report dated 12 June 2007 to inform the Committee about the number, operation and estimated cost of operating the caravan/mobile home effluent dump stations in the District. Mr Cuthbertson said there are 23 dump station sites located throughout the District, with Council responsible for the operation of nine of these. Mr Cuthbertson said that there needs to be funds in the LTCCP to upgrade dump station facilities.

**Moved Crs Higgins/Wilkins
WK07/06/12**

THAT the Caravan/Mobile Home Effluent Dump Stations report dated 12 June 2007, be received.

CARRIED

14 ENGINEERING STANDARDS REVIEW

A report dated 11 June 2007 from Development Engineer, Mr D Ley, advised that work to align the Engineering Standards with the TRMP rules is progressing and it is now proposed to present the revised document at the Engineering Services meeting of 2 August 2007.

**Moved Crs Kempthorne/O'Regan
WK07/06/13**

**THAT the Engineering Standards Review report dated 11 June 2007, be received.
CARRIED**

15 PROFESSIONAL SERVICES CONTRACTS

A report dated 14 June 2007 from the Engineering Manager, Mr P Thomson, outlined the existing professional service contracts and the proposal to provide information for the Committee's consideration at its next meeting. Mr Thomson said that Engineering Services staff member, David Cresswell, is now working two half days at Motueka Service Centre, in replacement of the service previously provided by MWH NZ Ltd.

**Moved Crs Higgins/O'Regan
Wk07/06/14**

**THAT the Professional Services Contracts report dated 14 June 2007 be received.
CARRIED**

Cr Norriss thanked members for their attendance and closed the meeting at 2.00 pm.

Chair:

Date: