

Notes of the Motueka Aerodrome Advisory Group meeting

Date: Wednesday 24 February 2016 at 2.30 pm

Venue: Motueka Service Centre Boardroom, 7 Hickmott Place, Motueka

Present: Cr B F Dowler (Chair)
Richard Horrell (Motueka Community Board)
Stuart Bean (Commercial Users representative)
Bill Coppins
John Richards

In attendance:

Gene Cooper (Commercial Manager, TDC)
Valerie Gribble (Executive Assistant, TDC)

1. Apologies

R Horrell/S Bean

That an apology from Jeremy Anderson for absence, be received.

Carried

2. Minutes – 25 November 2015

S Bean/J Richards

That the minutes of the meeting of the Motueka Aerodrome Advisory Group held on 25 November 2015 be confirmed.

Carried

3. Action Items from Minutes

- The Rural Fire shed will be on the sealed carpark, 15 metres from the fenceline on the Queen Victoria Street frontage. Rural Fire is fundraising and CJ Industries are supporting them with digging out and concreting. Council had \$60,000 in the Long Term Plan for the old shed and rural fire. Civil Defence will use the shed for storage of sandbags.
- Don Urqhart's hangar is going ahead. In answer to a question about a resource consent being needed, Gene undertook to find out why.
- Gene advised that the standard lease has been reviewed to make it more user-friendly. Gene was asked to bring the lease methodology to the next meeting.

4. Aerodrome Management Plan

The Management Plan will be circulated to the group and discussed at the 25 May 2016 meeting.

Gene advised the group will have a new Governance format going forward which will be implemented post the elections in October 2016.

The contract to seal the accessway from College Street was let and then work was halted, but a decision was made to continue, but no more work has been undertaken.

Gene undertook to find out who is paying for the sealing and email the group with a response. The users said if the A&P Association are not paying for it, they don't want it to proceed.

It was suggested that cameras could be used to record landings.

5. Financials

Gene advised that a profit and loss, balance sheet and cashflow statement will be provided, along with the debtors ledger showing 90, 60 and 30 days. These will be sent with the agenda in future.

6. Memorandum of Understanding Review

It was agreed that the MoU would be reviewed in March 2017.

7. Grass Runway

Nelmac has been to discuss the runway issues with TDC. The users don't believe a "pothole" fix is a viable option. The runway needs to be sprayed out and sown by the end of April 2016 and users are looking for a full redress of the entire grass runway length. Cost ramifications for users discussed. The edge of seal needs to be sprayed again also. Gene undertook to talk to three contractors, possibly Taylors, CJ Industries and Nelmac.

Specifications would be developed to send out to three parties, including Nelmac.

White crosses need to remain on the grass runway, but some users are allowed to use it. Look to renew shortly.

8. Crop Proposal

Gene advised that the crop proposal was put to the Commercial Subcommittee who decided there needed to be a better commercial return with TDC getting some income. Gene undertook to redefine the area and work through the process again.

The group was concerned about the fire danger if nothing is done with the area. That is not the case as hay cuts were done, but of no value.

Soil testing was done 18 months ago by the Aero Club. Lucerne is good for dry areas and is the highest producing crop.

Gene undertook to contact Trevor Leighton or John Richards to progress the issue.

9. General

Grass on taxiways needs to be left longer.

Gene to check with Jamie McPherson about removing rubber and painting white lines.

NOTAM for closing runway.

10. Next meeting

Wednesday 25 May 2016

Meeting concluded at 4.10 pm.

Who	Task	Resources/others involved
Gene	Who is project managing the Rural fire build on the airport?	
Gene	Why was a resource consent needed for Don Urqhart's hangar?	
Gene	Take lease methodology to the next meeting.	
Gene	Distribute Aerodrome Management Plan to advisory group members	
Gene	Who is paying for the sealing of the accessway off College Street? Let group know by email.	
Gene	Talk to Taylors, CJ Industries and Nelmac about a fix for the grass runway.	
Gene	Specifications for crop to be developed and sent out to three parties, including Nelmac.	