

Minutes

Motueka Aerodrome Advisory Group

- Date:** Wednesday 22 November 2017 2.30 pm
- Venue:** Tasman District Council Service Centre, Hickmott Street, Motueka
- Present:** Cr. Peter Canton
Jeremy Anderson (Nelson Aviation College – commercial user rep)
Stuart Bean (Skydive Abel Tasman – commercial user rep)
Jim Maguire (recreational user representative)
Barry Dowler (Motueka Community Board)
- In attendance:** Jim Frater (Project Manager, Property Services)
Terry-Louise Rosser (Tasman District Council)
Mark Johannsen (Property Services Manager – Tasman District Council)

1. Welcome

All were welcomed to the meeting.

Cr. Canton clarified that Barry Dowler had taken over from Richard Horrell as the Advisory Group representative for the Motueka Community Board.

2. Apologies

None

3. Minutes of previous meeting – 23 August 2017

Moved: Stuart/Jeremy

That the minutes of the meeting of the Motueka Aerodrome Advisory Group held on 23 August 2017 be confirmed. – **carried.**

4. Action items from minutes 23 August 2017

- Jim Frater confirmed that he had emailed the Operations and Safety Committee regarding the reappointment of Stuart and Jeremy to the Advisory Group. He had one response.
- Recommendations for an alternative independent member are still being sought.
- Jim Frater had talked to Jeff Cuthbertson and the Community Development team about the location of a new dump station. Barry Dowler clarified that the New Zealand Motor Home Association were pushing for a second public dump station. Barry noted there was lots of community support for the project and he felt the aerodrome site would be ideal. The Council's Engineering Services section has applied for funding through the Central Government Tourism Fund so need to wait on that decision before they can do anything else.

Moved: Jim Maguire/Barry Dowler

That the update on the action items be accepted – **carried**.

5. Update on aerodrome development

Jim Frater gave an update on proposed developments at the aerodrome as follows:

- An Outline Plan has been received for the extension of Mark Stagg's business. This has been approved and he is now waiting on building consent.
- Owners of the proposed café have also submitted their Outline Plan and building consent is already in place.
- Council is still waiting to hear from Coast to Coast.
- There have been a few other enquiries that Jim has responded to but hasn't heard back.

Jim noted there were comments about the hangar design at the Operations and Safety Committee meeting but that nobody had spoken to him about this. The Development Plan will be going out for public consultation so people can make a submission as part of that process.

Stuart thought John Richards had said Motueka Aerodrome was losing out to Blenheim as there were no clear guidelines regarding applying for a hangar at Motueka. Stuart asked if some information could be put on the website. Mark Johannsen said he would look into this.

Cr. Canton asked what the timeline was for the opening of the café. Stuart responded that they wanted to be open by Christmas.

Jim also informed the Group that he had added improvements to College St into the Development Plan.

6. Landing fees

Mark Johannsen has put through revised fees for the 2018/19 year as part of the Annual Plan submissions. He was happy to send the information to the Group.

Cr. Canton asked how fees were determined and Mark explained these were done internally by Council staff and not in consultation with the Advisory Group.

7. Mowing contract

Jim Frater has met with Andy Gaul from Nelmac about the mowing contract and Andy has also attended the recent Operations and Safety Committee meeting.

Jim asked the Group to review the specifications from the original contract to check they were still appropriate. He felt that if the contractors stuck to the specification and liaised with Jeremy on the timing of the mowing that thing should improve.

It was requested that the minimum length of grass be changed to 50mm as discussed at the Operations and Safety Committee. The radio frequency also needed to be changed to 127.3.

Stuart asked what was happening with the hay. Jim Frater commented that the hay would be gone by Christmas. Mark asked if a hay making operation was supported by the Advisory Group. Stuart mentioned that the Motueka Aero Club had put a proposal together regarding the hay making but that the Commercial Committee didn't approve it. Mark noted that he may be able to relook at it once the commercial vacancy was filled.

Jeremy was still not clear who was going to make a call about when the grass needed to be mown. Jim Frater would ask Andy to contact Jeremy so they could discuss how to approach this. Barry Dowler was concerned that Nelmac didn't have the resource to come at short notice.

Jim Maguire thought Mark's team should have a radio.

Moved: Barry/Stuart

That the mowing specifications be approved subject to the changes mentioned – **carried**.

8. Financial Report

Mark talked through the financial report for the first quarter of the year and commented that he was happy with the performance to date.

Jim Frater explained he had received a suggestion from someone involved in forming the Takaka Aerodrome User Group that landing fees could be paid via mobile phones. Stuart thought it was a great idea.

Jeremy asked about bulk payments for frequent users. Mark explained that users needed the approval of the Aerodrome Operator for this and that he was looking into this at the moment.

Moved: Jim Maguire/Jeremy Anderson

That the financial report be accepted – **carried**.

9. Other business

An obstacle threshold survey has been conducted by Tony Nikkel. Jim Frater explained that lots of incursions to the threshold were found. Obstacles in place prior to the adoption of the District Plan are ok but those that have appeared subsequently will need to be addressed. The Council will need to talk to some businesses/hangar owners and may have to apply for consent for some buildings. The group discussed possible amendments to the Plan and the impact on current developments of the existing rule. Jim Frater agreed that he would talk to the Policy Manager to see how the issues could be resolved.

Meeting closed: 3.08pm

10. Next meeting – To be advised

Action log

Add information to the website on how to apply for a hangar	Mark Johanssen
Send information on revised fees to Advisory Group	Mark Johanssen
Discuss issues found in threshold survey with Policy Manager	Jim Frater
Change mowing specification for length of grass and radio frequency	Jim Frater