

STAFF REPORT

TO: Mayor and Councillors
FROM: Manager Property Services
DATE: 8 April 2009
SUBJECT: Richmond-Waimea Community Facility

PURPOSE

To inform the Council of the process that is being undertaken with the proposed funding for a community facility in the Richmond-Waimea area.

BACKGROUND

Councillors will be aware that the amount of \$150,000.00 has been set aside each year for the next 10 years in the LTCCP to facilitate the provision of a community facility in the Richmond/Waimea area. A needs analysis has been prepared, the key features of which will form the basis of a weighted attributes process for evaluating any proposals received.

DISCUSSION

Subject to the funding being confirmed through the LTCCP process, a subcommittee would be appointed to oversee the process and report back to Council.

The draft document setting out the requirements that would apply should the funding be approved is attached hereto.

The following process is recommended:

- Subcommittee appointed.
- Weighted attributes method of evaluation agreed.
- Expressions of interest called for.
- Responses evaluated using weighted attributes.
- Community consultation invited on shortlisted responses.
- Subcommittee considers submissions.
- Subcommittee reports to Council with a recommendation for a final decision.

SIGNIFICANCE

This issue is significant in that it is included in the Long Term Council Community Plan which is subject to a substantial consultative process. However, the process of selecting a preferred proposal is not significant.

RECOMMENDATION

THAT the report on the proposal within the Long Term Council Community Plan to facilitate the provision of a Richmond-Waimea community facility be received.

Jim Frater
Manager Property Services

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