

STAFF REPORT

TO: Mayor and Councillors

FROM: Strategic Development Manager

REFERENCE: A504

DATE: 2011

SUBJECT: Adoption of Draft Annual Plan 2011/2012 for Release for Public Consultation and Adoption of a Statement of Proposal to Amend the Council's Ten Year Plan 2009-2019 – RCN11-03-01

PURPOSE OF THE REPORT

To request Council adopt the Draft Annual Plan 2011/2012, the Newline Summary of Information, amendment to the Ten Year Plan 2009-2019, and approve the documents to be released for public consultation purposes. (Please note that the documents will be sent out under separate cover.)

BACKGROUND

During the past year Councillors and staff held a number of workshops and meetings to formulate the Draft Annual Plan 2011/2012 and the budgets contained in the Plan.

Councillors reviewed an initial version of the Draft Annual Plan 2011/2012 in February 2011 and have considered reports on changes to some of the Council rates and also a number of new proposals contained in the Plan.

The Draft Annual Plan 2011/2012 also includes a separate Statement of Proposal to amend the Council's Ten Year Plan 2009-2019, in particular the Treasury Management Policy contained in Volume 2 of the Plan. This amendment is designed to enable Council to invest in and borrow from the New Zealand Local Government Funding Agency Limited, which is being established in association with Central Government and other local authorities. Being a shareholder of this new Council Controlled Trading Organisation is expected to reduce the cost of Council's borrowing.

The amendment to the Ten Year Plan 2009-2019 requires a report from Audit New Zealand on the Statement of Proposal. Staff are currently liaising with Audit New Zealand to arrange for this report which is expected to be received prior to the Council meeting.

COMMENT/DISCUSSION

Section 95 of the Local Government Act 2002 (the Act) states that Council must consult using the Special Consultative procedure as set out in Section 83 prior to adopting the final Annual Plan. Sections 84, 93 and 103 of the Local Government Act 2002 (the Act) requires Council to undertake a special consultative procedure if it wishes to amend the Ten Year Plan.

The Special Consultative Procedure requires Council to:

- publicly advertise where a Statement of Proposal (the Draft Annual Plan 2011/2012) may be inspected;
- distribute as widely as possible a Summary of Information contained in the Statement of Proposal (this is the Newline Summary);
- advise the public what consultation will be undertaken;
- invite the public to make a submission on the Statement of Proposal with a closing date not less than one month after the public advertisement; and
- acknowledge submissions to the draft plan and to hear submitters who wish to speak to their submissions at a public meeting of Council.

Following Council adoption of the Statements of Proposal for the Draft Annual Plan 2011/2012 and amendment to the Ten Year Plan 2009-2019 the documents will be printed and made available for inspection at Council offices and libraries. They will also be made available on compact disc and placed on the Council's website. A copy of the Summary of Information will be distributed to every household in the Tasman District as a special edition of Newline. The Summary of Information outlines the key changes from the third year of the Ten Year Plan that Council is proposing in the Draft Annual Plan 2011/2012, where and when public consultation will be undertaken, and includes information on how to submit on the documents.

There will be a final proof of the documents prior to printing and therefore this report includes a recommendation that the Mayor, Councillors King and Edgar, the Chief Executive Officer, Corporate Services Manager and Strategic Development Manager be delegated authority to sign off any further minor editorial amendments.

SIGNIFICANCE

The decision to adopt the Statement of Proposal and Summary of Information for the Draft Annual Plan 2011/2012 is significant. Therefore Council is required to comply with the decision making sections under Part 6 of the Local Government Act 2002.

RECOMMENDATION

THAT Tasman District Council:

- 1 Approves the Tasman District Council's Statement of Proposal contained in Draft Annual Plan 2011/2012, for release as the basis of a public consultation process in accordance with sections 83 and 85 of the Local Government Act 2002**
- 2 Receives Audit New Zealand's report on the Tasman District Council's Statement of Proposal to amend the Ten Year Plan 2009-2019 for inclusion in the document**
- 3 Approves the Tasman District Council's Statement of Proposal to amend the Ten Year Plan 2009-2019, for release as the basis of a public consultation process in accordance with sections 83 and 84 of the Local Government Act 2002**
- 4 Approves the Summary document, which contains a summary of the information contained in the Draft Annual Plan 2011/2012 and amendment to the Ten Year Plan 2009-2019, for release as the basis of a public consultation process in accordance with Sections 83, 84, 85 and 89 of the Local Government Act 2002, and notes that the Summary will be distributed to every household within the Tasman District as a special edition of Newsline**
- 5 Agrees that the Draft Annual Plan 2011/2012 and amendment to the Ten Year Plan 2009-2019 be publicly notified on or before 21 March 2011**
- 6 Agrees that the Draft Annual Plan 2011/2012 and amendment to the Ten Year Plan 2009-2019 submission period closes at 4.30pm on Thursday 21 April 2011**
- 7 Agrees to the Mayor, Councillors King and Edgar, the Chief Executive Officer, Corporate Services Manager and Strategic Development Manager signing off any further minor editorial amendments.**

Report prepared by:

Susan Edwards
Strategic Development Manager