

Schedule

Powers of Community Boards

- (1) Community boards shall have responsibility to:
 - (a) facilitate engagement of their community in relation to policies, plans and projects proposed for their community
 - (b) advise the Council on the priorities and preferences of their community in respect of the level and nature of local services to be provided by the Council –in their community
 - (c) advise the Council on variations in levels of service provided to their community compared to planned levels of service
 - (d) where preferred service levels in their community are higher than default levels, advise the Council on the recommended funding mechanism
 - (e) undertake activities for which a budget has been allocated by the Council to the Board.

- (2) Community boards shall have delegated authority, in accordance with the policies, plans and bylaws of the Council, to:
 - (a) allocate funding and operational grants to local community groups in their community
 - (b) manage, maintain and approve usage (including hireage charges) of community halls in their community
 - (c) seek funding (to be held by the Council) from external organisations which can be applied to community projects within their community
 - (d) make recommendations to the Council on the granting of leases or licences on reserves and public spaces in their community
 - (e) make recommendations to the Council on proposed developments or activities on local parks, reserves and waterways in their community
 - (f) make recommendations to the Council on submissions and objections in relation to statutory processes
 - (g) approve traffic control and constraint measures, parking restrictions and traffic control signs on streets in their community (e.g. stop and give way signs etc)
 - (h) approve the design and location of bus stops and shelters in their community
 - (i) approve the design and location of neighbourhood improvements, such as street furniture, in their community
 - (j) approve names of roads, streets and parks in their community

- (k) grant consent for the removal of trees from parks, reserves, streets or other Council land in their community
- (l) authorise, within approved budgets, board member attendance at appropriate conferences and training courses.

Notes:

The role of a community board is set out in section 52 of the Local Government Act 2002 as follows:

- *represent, and act as an advocate for, the interests of its community*
- *consider and report on all matters referred to it by the territorial authority, or any matter of interest or concern to the community board*
- *maintain an overview of services provided by the territorial authority within the community*
- *prepare an annual submission to the territorial authority for expenditure within the community*
- *communicate with community organisations and special interest groups within the community*
- *undertake any other responsibilities that are delegated to it by the territorial authority.*

Clauses 38 and 39 of Schedule 7 of the Local Government Act 2002 contain the following provisions relating to administration and expenses of community boards:

- *Clause 38: A territorial authority within whose district the community of a community board is situated must provide the necessary administrative and other facilities for that community board.*
- *Clause 39: (1) The expenses of the performance and exercise by a community board of its responsibilities, duties, and powers must be paid by the territorial authority within whose district the community is situated.
(2) The territorial authority may fix a limit within which expenditure may be incurred under subclause (1), and no community board may incur expenditure in excess of any limit so fixed without the prior approval of the territorial authority.*