

# STAFF REPORT

**TO:** Community Services Committee  
**FROM:** Reserves Manager  
**REFERENCE:** C752  
**DATE:** 12 February 2007  
**SUBJECT:** Reserve Manager's Report

---

The following is an update on capital projects and items of interest.

## RICHMOND

Site	Projects for 2005/06	Timeframe
Sandeman Reserve	Car park World Wetlands Day	Carpark is now formed. World Wetlands Day was celebrated at the reserve. This was organised by Claire Webster and Trevor James. The feedback re the development here was very positive.
Reservoir Creek w/w	Planting and development	Claire Webster and various groups have received Sustainable Management Funding for the Creek. Staff are working with Claire re the ongoing development here.
Jubilee Park	Irrigation	Quotes are being collected for the underground irrigation system for the park.
Richmond Cemetery	Record Checking	Record checking is being carried out in this cemetery. This involves a physical check of the headstone as compared to Council records to match the information.

## MOUTERE/WAIMEA

Site	Projects for 2005/06	Timeframe
Rabbit Island	Visitor Brochure	Steve is working with staff at Dry Crust to update this brochure.
Mapua Recreation Reserve	Sea Scout building relocation	The Mapua Sea Scouts are moving ahead with the proposal to establish a building on the

		reserve.
McKee Memorial Recreation Reserve	New toilet	Staff are waiting for a report on the options available for the installation of this toilet re power, sewerage disposal etc.
Lord Rutherford Park	Irrigation	Waiting for the pump shed to be installed.
Firestones Reserve Lee Valley	Toilet vandalism	During the Christmas break the two long drop toilets on this reserve were destroyed by vandals. They have been replaced with old Norski toilets that we had in stock.
Two Rivers Walkway	Gates	Gates were installed but were pulled out by persons unknown. They have since been repaired and reinstalled.

## MOTUEKA

Site	Projects for 2005/06	Timeframe
Riwaka Memorial Gardens	Upgrade shrubberies	Work on this project is ongoing.
Motueka Quay	Report on repair of Old Wharf.	The report has been completed and is with the Heritage Subcommittee.
Tapu Bay/Stephens Bay	Concept plan for future development	Staff have carried out preliminary investigations and will prepare a discussion document to send out to local residents by the end of February.
Anarewa Crescent Reserve	Pest plant control	Staff became involved at this reserve due to issues arising between two neighbours. During a visit to the reserve we have found pest plants that require removal.
Alex Ryder Memorial Reserve	Tree removal	More trees have been removed from this reserve without Council permission. A sign explaining the loss of the trees will be erected in the space where the trees were.
Old Wharf Road Skate Park	New toilet Skate park	Building is completed. A meeting with skate park users will be held on 15 February to discuss further development of the skate park
Tilson Cres Reserve	Playground	Letters with a survey have been sent to local residents re what equipment etc they would like to see in the reserve.

Decks Reserve	Tea House Vandalism	Plans are being drawn for the Tea House. Just prior to Christmas the reserve experienced a spate of vandalism and graffiti.
Torrent Bay	Coast care	The plantings are establishing well here and the community are keen to carry out further planting this winter.
Marahau	Toilet upgrade	The toilet on the road reserve opposite the Adventure centre has been replaced.

## GOLDEN BAY

Site	Projects for 2005/06	Timeframe
Lake Killarney	Landscaping frontage Repair landing area	Ongoing. Prices are being collected for this work
Pohara Tennis Courts	Upgrade courts	The tennis courts have been upgraded and a half basketball court has been installed.
Awaroa Toilets		The toilets have been installed.
Willow Street Information Centre and Car park	Landscaping upgrade	A concept plan for the upgrade has been prepared in conjunction with SICON and staff at the Information Centre and sent to the Golden Bay Community Board for approval.
Clifton Cemetery	Macrocarpa removal	Recently one of the large Macrocarpa trees growing outside the cemetery gate required removal.
Tata Beach	Management Plan review	38 submissions for the review were received. These will be discussed by staff and forwarded to our consultant for the preparation of the draft plan.

Beryl Wilkes  
Reserves Manager