

STAFF REPORT

TO: The Chairperson and Members of the Community Services Committee

FROM: Manager Property Services

DATE: 12 November 2007

SUBJECT: Property Services Report

PROPERTY SERVICES

Property services for the Tasman District Council falls into the following categories:

- Maintaining a register of all Council properties, their status, acquisition history, occupancy details and improvement (buildings etc) details. The Property Asset Management Plan is in the process of preparation and will be brought to this Committee next year for adoption.
- Management of leases, tenancies, rent collection etc.
- Facilities management of the Council's offices and libraries. This includes building maintenance, development, cleaning and security.
- Provision of a property consultancy service to the Council including the provision of property related advice, property acquisition and disposal and arranging survey and valuation services.
- Recently, responsibility for managing the operations of Motueka Aerodrome and Port Tarohe have been added to property services.

Reporting of the property services functions is divided between the Community Services Committee and the Enterprises Committee. The Motueka Aerodrome, Port Tarohe, building and land development and acquisitions and disposals of property other than reserves and pensioner housing are all reported to the Enterprises Committee.

CIVIL DEFENCE EMERGENCY MANAGEMENT

The Nelson Tasman Civil Defence Emergency Management Group comprises the mayors and deputy mayors of the two Councils. This Committee is supported by the CEG, chaired in rotation by Tasman and Nelson Chief Executives with membership at executive level from emergency services and other specialist agencies. My position also has the responsibility for ensuring that civil defence emergency

management functions for Tasman district are undertaken. Delivery of this service is undertaken by the Nelson Tasman Civil Defence Emergency Management staff through the Nelson City Council as administrators. I am also first alternate controller and have been a controller since 1993. In the first instance, any enquiries regarding Civil Defence Emergency Management should be directed to the CDEM staff based at Nelson City Council.

RESERVES

Public notice has been given to revoke the reserves status of the former Richmond Railway Station Reserve situated at the Queen Street end of the Richmond Deviation. The Council has previously agreed to gift this land back to the Crown (it was originally gifted to the Council by the Crown) as part of the land was required for roading improvements to the McGlashen Avenue Richmond Bypass Intersection. No objections were received to the notice and the Department of Conservation has been requested to proceed to revoke the reserve status and pass the land over to the Crown for use by Transit New Zealand.

Earlier this year the Council resolved to notify an exchange of land at Greenacres Golf Course involving the local purpose reserve in that vicinity. This has now been notified with objections closing on 29 November 2007 at 4.00 pm. Any objections will have to be considered by the Council before any final decision is made regarding the proposed land exchange.

RECOMMENDATION

That Cr and Cr be appointed to hear any submission to the proposal to exchange part of the esplanade reserve adjacent to Greenacres Golf Club at Best Island.

Resource consent approval has been received for the proposed land exchange with the Waimea West Recreation Reserve. A copy of the approved subdivision plan is attached to this report. Public notice of the intention to exchange land pursuant to the Reserves Act 1977 has been given and objections close on 29 November 2007.

The Council has previously appointed Crs King and Higgins to hear any submissions.

Earlier this year the Council agreed to an extension of the lease for the Motueka Holiday Park at Fearons Street, Motueka. As part of the agreement the sum received for the extension of the lease plus additional funding was committed to upgrading the communal facilities there. This work is now well underway.

MOTUEKA MUSEUM

Following inspection of the toilets serving the museum and café, it has been agreed to tile the floors and improve the facilities using equipment removed from the main office building when part of it was demolished to cater for the new building. An

engineer has been engaged to look at cracks in the plaster around the main entrance and service entrance prior to any work being undertaken in this area. This will complete the outstanding maintenance for this building.

Notice has been given for the intention to exchange land at Jubilee Park, Richmond. This involves land at the northern end of the tennis courts which was proposed to be sold to an adjoining owner to be exchanged for part land, part cash, with land elsewhere in Jubilee Park to provide a better layout for sports fields and possible parking. No objections were received to the proposal and arrangements are being made to complete the transaction. The land is not vested as a reserve and the Council land that is being exchanged has not been used for recreation purposes.

PROPERTY ACQUISITIONS

Work is well underway to complete the land acquisition requirements for the roading and utility services programme for this financial year.

Information has been received regarding the designations being sought for land requirements within the Richmond West proposed rezoning. Valuation advice has been obtained following which offers will be made to the affected property owners.

J K Frater
Manager Property Services