

# STAFF REPORT

**TO:** The Community Services Committee  
**FROM:** Manager Property Services  
**DATE:** 17 March 2008  
**SUBJECT:** Manager Property Services Report

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The new Takaka Library is nearing completion and will open on 7 April 2008. Landscaping works are scheduled to commence shortly.

The project to renovate the Richmond Library building and expand the footprint of the library has recommenced and the project brief is being rewritten. Once this is completed discussions will be held with the architect to establish a timeline for the production of concepts and costings.

The Department of Conservation has granted approval to the exchange of land at the Waimea West Recreation Reserve conditional upon the lands being surveyed at no cost to the Crown to enable the exchange to be gazetted, evidence being provided that the assets value has not been diminished because of the exchange and the Council arranging for all documentation to be registered in the Land Transfer system. The surveyors have now been instructed to finalise the survey and carry out the engineering works.

J K Frater  
Manager Property Services

[http://tdctoday:82/shared\\_documents/meetings/council/committees\\_and\\_subcommittees/community\\_services\\_committee/reports/2008/rcs080327\\_report\\_manager\\_property\\_services.doc](http://tdctoday:82/shared_documents/meetings/council/committees_and_subcommittees/community_services_committee/reports/2008/rcs080327_report_manager_property_services.doc)