

STAFF REPORT

TO: Community Services Committee
FROM: Manager Property Services
DATE: 24 November 2008
SUBJECT: Manager Property Service's Report

The Waimea West Recreation Reserve boundary adjustment with Mrs D Mellor has been completed and new titles have issued.

Instructions have been issued to prepare a lease on the Nelson A & P Association grounds in Richmond for the ARK.

We have made a request to the New Zealand Fire Service for a new lease with a longer term for the area of land adjacent to the Collingwood Fire Station occupied by the Council which includes the Aorere Centre and the Collingwood Museum. The existing lease only has a few years to go and it is our desire to obtain a more secure occupation of this land.

An agreement has been drawn up to allow a shade house to be placed on the Community Gardens at Takaka to provide for the hanging baskets in the main street.

The new 220 KVA generator has been installed and commissioned at the main office. This was tested on 20 November 2008 during a power cut which allowed the entire complex to continue operating without any interruption to service.

The Golden Bay Emergency Response Plan was launched in Takaka on 20 November 2008. An initial meeting is being held in Murchison to commence the Murchison Emergency Response Plan and a meeting is to be held in St Arnaud during December to commence work on their plan.

Quotations for the Customer Services alterations at Motueka Service Centre close this week and subject to obtaining suitable pricing, work is expected to be undertaken during December and January.

J K Frater
Manager Property Services

<http://tdctoday:82/shared documents/meetings/council/committees and subcommittees/community services committee/reports/2008/rcs081204 report manager property services.doc>