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| Report No: | RCS11-12-01 |
| File No: | |
| Date: | 21 November 2011 |
| <i>Information Only – no decision required</i> | |

REPORT SUMMARY

Report to: Community Services Committee
Meeting Date: 1 December 2011
Subject: Libraries Report
Report Author: Glennis Coote, Libraries Manager

EXECUTIVE SUMMARY

The purpose of this report is to provide an update on the activities of Tasman District Libraries.

RECOMMENDATION/S

That the report be received.

DRAFT RESOLUTION

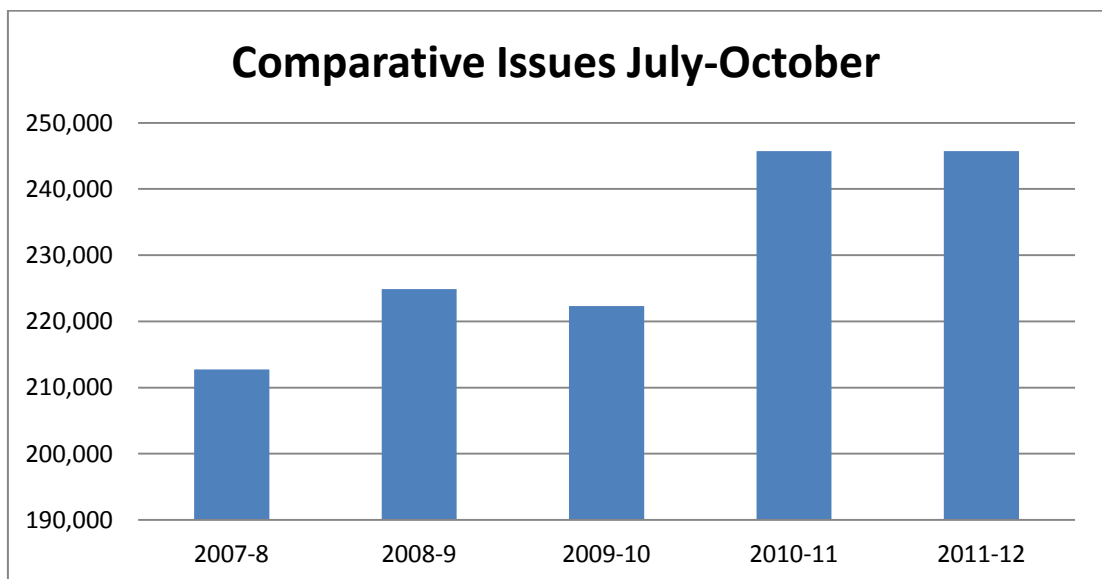
THAT the Community Services Committee receives the Libraries Report RCS11-12-01.

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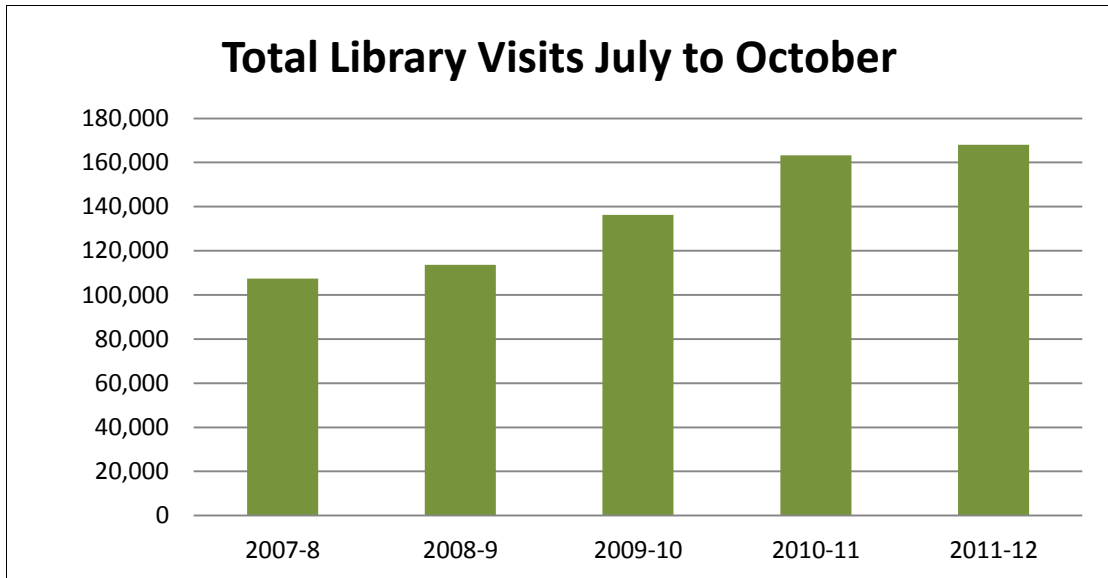
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1. STATISTICAL TRENDS

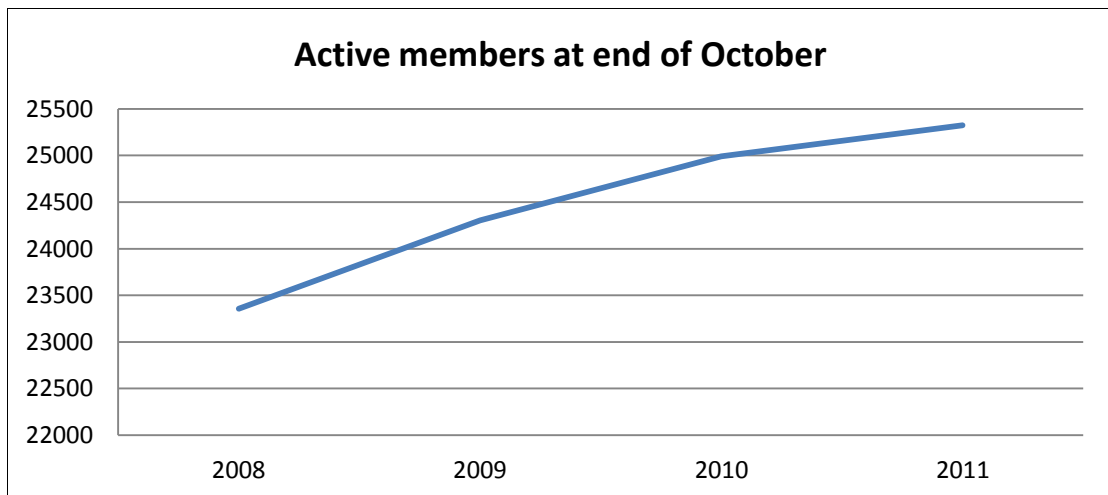
- 1.1 Items issued in October totalled 62,270; this was an increase of 6,624 or 11.9% compared to October 2010. Total issues for the year to date are at the same level as last year. Motueka and Takaka showed modest increases of 2.5% and 1.4% respectively. Richmond issues showed a small decrease of 1.8%; however issues for the year to date are still considerably ahead of the same months in 2009, indicating that the gains made in 2010 following the library refurbishment have largely been maintained.



- 1.2 Visitor numbers during October totalled 42,113; this was an increase of 3,903 or 6.3% or 10.2% compared with October 2010. Visitor numbers to Richmond and Takaka libraries increased by 14.8% and 17.4% respectively. Motueka's visitor numbers decreased by 4.1%. Overall visitor numbers for the year to date are 3% higher than for the same period last year.



- 1.4 Registration of new members continues at a steady pace with 914 new registrations for the year to date. This is fewer than in 2010 when there were 1201 registrations for the same period but more than in 2009 when there were 861 registrations.
- 1.5 Each month we measure active membership numbers; an active membership is one where the member has used their library card within the previous two years. Active membership numbers have continued to grow steadily over recent years and now stand at 25,326, an increase of 2,363 over the last four years.



2. LIBRARY MANAGEMENT SYSTEM

- 2.1 At the time of writing this report the library is in the final stages of preparing for migration to the new library management system on 24 November. While the

new system will mean considerable changes for library staff the most obvious change for library users will be the introduction of the new discovery layer.

- 2.2 The discovery layer will enable anyone searching the library catalogue to search both the physical items that the library holds as well as the library's online resources. The library's online resources have often been underutilised as there was no easy way to search across all of our databases at once. Now a single search will find all relevant material held by the library regardless of its format.

3. SELECTION OF COLLECTIONS

- 3.1 During the 2010/11 year 17,211 items were added to the library's collections; this represents a fraction of the new titles which were published during that time. Selection of items from the wide range available requires knowledge of local needs and also an awareness of changing reading patterns and emerging trends in the publishing world.
- 3.2 A public library is expected to provide material in a broad range of subjects and genres, while also catering to the specific interests and needs of the local community. In order to achieve this we use a community driven selection method based on customer suggestions, analysis of usage statistics, interloan requests and collection gaps analysis.
- 3.3 Usage statistics show which parts of the collection are receiving the most use as well as areas which are underutilised. Where a particular part of the collection has a low turnover rate it may indicate that either the subject area is no longer of interest to our library users or that the items are outdated and need to be replaced.
- 3.4 Usage statistics and customer requests can also indicate some distinct differences in interests between areas within the district. This is taken into account when building the collections in each library branch.
- 3.5 As part of good collection management practice we regularly remove items from our collections when they are outdated, no longer used or in poor condition. Popular items in poor condition are regularly replaced with new editions and each year we update selected well-used non-fiction subject areas.

4. KETE TASMAN

- 4.1 Kete Tasman is an online archive hosted by Aotearoa People's Network Kaharoa and maintained by Tasman District Libraries.

- 4.2 Images and documents from Richmond Library's Waimea South Historical collection and Tasman District Council's photo archive have been digitised and added to the kete. Library staff have recently begun a project which will see the transcripts of 36 oral histories relating to the early days of European settlement in Richmond made available via the kete website. The original recordings from which the transcripts were taken were made as part of a project to research the history of Richmond. The project was initiated by the Richmond Borough Council in 1983. The transcripts are held in the Tasman District Council archive and are currently inaccessible to the public.
- 4.3 The kete is intended to be a community archive containing material from both public and private collections. Library staff have been working with the Nelson Genealogy Society to create Tasman Kete's first community "basket" where materials from the Society's archive can be stored and made accessible to the wider public. Additional community "baskets" will be created for other community organisations and individuals from across the district.
- 4.4 Kete Tasman can be found at <http://ketetasman.peoplesnetworknz.info/>

5. LIBRARY EVENTS AND PROMOTIONS

- 5.1 Highlights for October and November included:
- Holiday storytime sessions were held in Richmond, Motueka and Takaka libraries. A total of almost 300 children attended the sessions, showing that the sessions are as popular as ever.
 - 70 children attended a special holiday session at the Motueka Library featuring interactive musical Storyteller Levity Beat.
 - During the school holidays Richmond Library ran two bike maintenance sessions for 10-14 year olds. As well as learning how to maintain their bikes, attendees practiced safe riding skills on a riding course which had been set up outside the library. The sessions were run in collaboration with Way2Go and the Community Recreation team.
 - Library staff regularly visit schools, preschools and kindergartens across the district as part of the library's outreach programme. In October seven outreach visits were made with a total of 160 children in attendance.
 - Charlotte Squires presented "Why good news is gonna save the planet" at the Takaka Library. Charlotte is the founder of www.happyzine.co.nz, a green, good news website. She demonstrated her new website and shared examples of the latest inspiring news about our communities and our planet.

- The inaugural meeting of the Motueka Library Book group was held in November. The meeting was well attended by an enthusiastic group of readers and book group meetings are now set to become a monthly event.
- A special display at the Richmond Library during November featured a collection of postcards collected by local historian John Dearing. The display showed a glimpse of the life of Wakefield school teacher Annie Jessop between 1906 and 1909. An article on the display featured in the Waimea Weekly.

5.2 Upcoming events during December/January:

- Summer reading programme enrolments begin on 12 December, the programme runs through until 27 January.
- Richmond and Motueka libraries will run a special promotion over the summer holidays in conjunction with Garin College, Waimea College and Motueka High School. The promotion aims to encourage teenage readers to visit the library over the holidays.

6. RECOMMENDATION/S

That the report be received.

7. DRAFT RESOLUTION

THAT the Community Services Committee receives the Libraries Report RCS11-12-01.

Glennis Coote
Libraries Manager

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