

Report No:	RCS12-05-07
File No:	
Date:	22 May 2012
<b>Information Only – no decision required</b>	

## REPORT SUMMARY

**Report to:** Community Services Committee  
**Meeting Date:** 31 May 2012  
**Report Author:** Jim Frater, Manager Property Services  
**Subject:** **Manager Property Services Report**

### EXECUTIVE SUMMARY

This report provides an update on projects being operated through the property services division of the Community Services department.

### RECOMMENDATION/S

That the report be received.

### DRAFT RESOLUTION

**THAT the Community Services Committee receives the Manager Property Services Report RCS12-03-07.**

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## **1. MAIN OFFICE, RICHMOND**

- 1.1 The building extension is running according to programme and will be available for occupation by the beginning of October 2012. A structural report has been prepared on the original building and further works have been identified to improve the structural integrity of this building. The works involve the drilling of two new piles on the ground floor, in the existing Customer Services area and some bracing on the first floor. It is intended that these works will be completed by the end of December 2012. The works are included in the overall project budget for the building extensions.

## **2. MOTUEKA LIBRARY**

- 2.1 Jerram Tocker Barron (Architects), in conjunction with Warren and Mahoney (Architects), have been appointed to undertake the architectural and estimating services for the concept planning of the redevelopment of the Motueka Library. Although no physical works are expected to commence before July 2013, the expectation is that an agreed concept plan that fits within the Council budget will be completed during the course of this year. In due course the concept plans will be presented to this Committee.

## **3. COLLINGWOOD CAMPING GROUND**

- 3.1 A copy of the Collingwood Camping Ground Manager's report for the first quarter of 2012 is attached hereto for Councillors' information as Attachment 1. Income for the first three months of the year was \$83,000. We are continuing on a process of improving the camping ground with the intention of preparing it for long term lease in about three years time. During this time it is anticipated that the issues with the tennis club, where it is proposed to construct new tennis courts adjacent to William Street and the Maori land on the eastern side of the camping ground, will have been addressed.

#### **4. DOMINION FLATS**

- 4.1 The Property Group Ltd, on behalf of the New Zealand Transport Agency, has declared the land in pink on Attachment 2 for this report as surplus to requirements and has instructed a valuer to prepare an assessment to determine its market value. If the Council proceeds to purchase this land, it is not expected that this will occur before July 2012.

#### **5. MOUTERE MUDFLATS**

- 5.1 A memorandum of understanding has been entered into with Land Information New Zealand regarding the occupancy of two sections of land at the southern entrance to Motueka. These are shown on Attachment 3.
- 5.2 The agreement provides for the enhancement of these areas but also protects the existing occupation of the Riding for Disabled.

#### **6. COTTERELL ROAD, APPLEBY**

- 6.1 Negotiations are continuing regarding the possible acquisition of land below the stop banks beyond Cotterell Road and adjoining the Waimea River. If an agreement is able to be negotiated, the land will be utilised to protect the various wildlife and plant species within that area.

#### **7. RECOMMENDATION/S**

- 7.1 That the report be received.

#### **8. DRAFT RESOLUTION**

**THAT the Community Services Committee receives the Manager Property Services Report RCS12-05-07.**

J K Frater

Manager Property Services

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