

STAFF REPORT

TO: Council's Enterprise Subcommittee
FROM: Manager Property Services
DATE: 20 August 2008
SUBJECT: Manager Property Services Report

MOTUEKA AERODROME

A quotation to construct a 20 metre by 12 metre concrete pad at the southern end of the Motueka Aerodrome sealed runway has been accepted from C J Industries. The price was well within the estimate of \$40,000.00. Work is to commence on 1 September 2008 and, weather permitting, will be completed by 8 September 2008.

Two enquiries to establish hangars at the southern end of the aerodrome are being pursued.

PORT GOLDEN BAY

The consent for the extension of the western inner breakwater has been issued. Construction commenced on 18 August 2008 and an update on the expected completion date will be provided at the Enterprise Committee meeting. The cost of the work as advised at the last Enterprise Committee meeting is unchanged. A productive meeting was held with one of Talley's directors to discuss issues regarding Talley's presence at the main wharf area and the future development of the port. We have now met all of the major stakeholders within the harbour and as a consequence, have a fair degree of confidence that the proposed developments can proceed with their support.

The Council has been accepted as a member of the New Zealand Marina Operators Association in respect of the marina at Tarakohe Harbour. Information is being gathered for inclusion of the marina on the website, www.nzmarinas.com. I look forward to increasing our knowledge of marinas, the way they operate and the technological innovations that are being introduced. There is an annual conference which this year is being held in Tauranga during September at which we will not be represented. However we will endeavour to obtain copies of any presentations made at the conference.

A new berth application and licence agreement for the Tarakohe Harbour Marina has been drawn up which more clearly specifies the owners and occupiers rights and responsibilities.

A review of marine farming fees and charges was to be presented at this meeting but that will not now occur until the next Enterprises Committee meeting.

Additional expenditure for this financial year apart from the breakwater extension includes fitting out the Harbour Manager's office with furniture and a computer, undertake stage one of security fencing at the commercial wharf, separate the electricity supply so that Talley's and the Council are separately billed for electricity consumption, continue improving the water supply, develop proposals to promote the port and harbour and commence work on the first stage of the new marina. A report will be prepared for the next Enterprises Committee meeting on some of these items, seeking approval to proceed.

The Harbour Manager reports that 500 tonnes of bulk dolomite and 92,250 kilograms of wet fish passed over the wharf during July. The outer entrance of the port was surveyed at 89 metres and the inner entrance is to be surveyed at 80 metres. Two oil tender vessels have berthed at the port.

GENERAL

The draft Property Asset Management Plan has been received and the intention is to have this completed by mid September for inclusion with the LTCCP.

Paul Covell who has been employed as a part time Property Officer since 2007, finishes at the end of August 2008. Jennie Kaye-Wood commences as Senior Property Officer on 25 August 2008 as a fulltime position.

The district office at Richmond was the only operational building to suffer damage from the recent storm event. While the damage is expected to be less than \$20,000.00, this is a substantial portion of the annual maintenance budget for that building.

Work has commenced defining commercial property and consideration of which Council assets should be included in that category. The initial report should be available for the next Enterprise Committee meeting.

The matrix of projects requested at the previous Enterprise Committee meeting will be sent out separately.

J K Frater

Manager Property Services

[http://tdctoday:82/shared documents/meetings/council/committees and subcommittees/council enterprises subcommittee/reports/2008/rcn080827ces report manager property services.doc](http://tdctoday:82/shared%20documents/meetings/council/committees%20and%20subcommittees/council%20enterprises%20subcommittee/reports/2008/rcn080827ces%20report%20manager%20property%20services.doc)