

Notice is given that an extraordinary meeting of Full Council will be held on:

Date: Thursday 28 February 2019
Time: 9.30 am
Meeting Room: Headingly Centre
Venue: Headingly Lane
Richmond

Full Council

LATE ITEMS AGENDA

LATE ITEMS

5 LATE ITEMS

That the late item, A.1 Temporary Road Closure – Fire Response Parade be considered at today's meeting.

This request for road closure needs to be approved before the next available Council meeting so that the proposed parade to celebrate those who were involved with the Pigeon Valley fire can go ahead.

A REPORTS

A.1 Temporary Road Closure - Fire Response Parade	5
---	---

A REPORTS

A.1 TEMPORARY ROAD CLOSURE - FIRE RESPONSE PARADE

Decision Required

Report To:	Full Council
Meeting Date:	28 February 2019
Report Author:	Megan Bell, Technical Officer - Transportation
Report Number:	RCN19-02-1

1 Summary

- 1.1 This report seeks the Council's approval for the temporary closure of part of Queen Street, Richmond on 23 March 2019 for the Fire Response Parade.

2 Draft Resolution

That the Full Council:

1. receives the Temporary Road Closure - Fire Response Parade report, RCN19-02-02; and
2. approves the temporary closure of Queen Street, Richmond on 23 March 2019, from Wensley Road to McIndoe Place from 10.00am to 12.00 noon.

3 Purpose of the Report

- 3.1 This report seeks the Council's approval for the temporary closure of part of Queen Street, Richmond on 23 March 2019 for the purpose of a Fire Response Parade.

4 Background and Discussion

- 4.1 As specified in the Local Government Act 1974 section 342 and schedule 10, temporary road closures for events must be approved by the Council.
- 4.2 The Council, with support from Richmond Unlimited and the Waimea and Nelson Weeklies seeks the Council's approval to temporarily close Queen Street, Richmond from Wensley Road to McIndoe Place on Saturday 23 March 2019 from 10.00 am to 12 noon to hold a Fire Response Parade.
- 4.3 The parade will be followed by a community event at the Richmond A&P Showgrounds to recognise and thank the emergency services that have been working hard in our region fighting the Pigeon Valley Fire.
- 4.4 The parade will involve representatives from all the emergency services and community groups involved in the successful response to the fire event.
- 4.5 Council staff and Richmond Unlimited will notify affected businesses on Queen Street of the closure details.
- 4.6 Council staff will work with SBL Limited on an alternative bus route during the closure period.
- 4.7 The closure will be notified in Newsline.
- 4.8 The event will be covered under the Council's public liability insurance.
- 4.9 Council staff are satisfied that the temporary road closure will not unreasonably impede traffic as it is short in duration.
- 4.10 Council staff recommend that this temporary road closure be approved.

5 Options

- 5.1 The Council has two options to consider.

Option	Advantage	Disadvantage
Approve the proposed temporary road closure described in this report.	The Fire Response Parade can proceed.	Some business owners and road users may be temporarily inconvenienced.
Decline the proposed road closure described in this report.	No effect on road users.	The Fire Safety Parade will not proceed.

6 Strategy and Risks

- 6.1 Some people will be inconvenienced by the road closure. However, the closure will be short in duration and a way for the local community to come together to acknowledge the huge effort by various people and organisations during the Pigeon Valley Fire emergency.

7 Policy / Legal Requirements / Plan

- 7.1 It is a requirement that temporary road closures for certain types of events made under Schedule 10 Clause 11(e) of the Local Government Act 1974 come to the Council for approval. Approval for temporary closures for certain events cannot be delegated to Council staff.
- 7.2 As per point 11 of Schedule 10 of the Local Government Act 1974, consultation with the Police and the New Zealand Transport Agency will be undertaken for the proposed temporary road closure for the Fire Response Parade.
- 7.3 As per point 11(e) of Schedule 10 of the Local Government Act 1974, the road closure will not exceed the aggregate of 31 days for any year.
- 7.4 As per point 11A of Schedule 10 of the Local Government Act 1974, the Council will advertise the temporary road closure in Newsline on 8 March 2019 and again on 22 March 2019. The road closure will also be publicly notified on the Council's website.

8 Consideration of Financial or Budgetary Implications

- 8.1 The management of temporary road closures is a normal part of the Council's daily business and there are no financial or budgetary implications.

9 Significance and Engagement

- 9.1 The following table describes the level of significance of the decision. Overall the significance is considered moderate as although the effects of the closure are minor, there will be a high level of community interest in this event. We expect there will be strong support from the community for an opportunity such as this to acknowledge the fire response efforts.

Issue	Level of Significance	Explanation of Assessment
Is there a high level of public interest, or is decision likely to be controversial?	High	The closure is for a positive community event following the region being declared in a state of emergency during the Pigeon Valley Fire. The idea for the parade has come from the local community wanting to thank everyone involved in the emergency effort.
Is there a significant impact arising from duration of the effects from the decision?	Low	The parade is short in duration and will have no lasting effects on the network.
Does the decision relate to a strategic asset? (refer Significance and Engagement Policy for list of strategic assets)	Low	Council's road network is considered a strategic asset, but this decision only relates to the temporary closure of a small section of the network.
Does the decision create a substantial change in the level of service provided by Council?	N/A	
Does the proposal, activity or decision substantially affect debt, rates or Council finances in any one year or more of the LTP?	Low	The cost for the closure is a normal part of the Council's daily business and there are no financial or budgetary implications.

10 Conclusion

- 10.1 The Fire Response Parade will be a positive community event to acknowledge and thank the efforts of those involved in the Pigeon Valley Fire emergency.
- 10.2 A temporary road closure for this event requires the Council's approval.
- 10.3 Staff recommend that the Council approve this temporary road closure in accordance with the Local Government Act 1974 section 374 and Schedule 10.

11 Next Steps / Timeline

- 11.1 If the Council approves the temporary road closure -
- 11.1.1 Staff will advertise the road closure in Newline and on the Council website
 - 11.1.2 Staff will work with Richmond Unlimited to notify affected business on Queen Street.
 - 11.1.3 Staff will work with SBL Limited to find an alternative bus route for the duration of the parade.

12 Attachments

Nil